



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #7
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, July 8, 2024
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, July 8, 2024, at 7:00 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Micaela Demeter, Elizabeth Goldman, and Craig Flynn.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Tom Rup, Kiley Hemphill, Jennifer Krans, Travis Bickford, Patrick Boodey, and Brittany Granfield. Also present was Dover Adult Learning Center's Director Deanna Strand.

C. PLEDGE OF ALLEGIANCE: Micaela Demeter led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Micaela Demeter moved; Carolyn Mebert seconded to approve the amended agenda to include additional nominations and resignations. **An Oral Vote PASSED 7/0.**

E. CITIZEN'S FORUM:

No citizens were present. The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. **Special Session, June 3, 2024**
2. **Non-Public Meeting, June 10, 2024**
3. **Regular Meeting, June 10, 2024**

Craig Flynn moved; Micaela Demeter seconded approval of the minutes as presented. **An Oral Vote PASSED 7/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Nicole Driscoll – Grade Three Teacher – Garrison Elementary School – Resignation
 - b. Lisa Nash – Science Teacher – Dover Middle School - Resignation
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. Superintendent Nomination
 - b. DALC Annual Re-Nominations
 - c. DPA Nominations
 - d. DTU Nominations
 - e. Non-Union Nomination



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6. Extended Travel (Student Trips):

- a. Preliminary Approval – Dover High School Career Technical Center - National FFA Convention – October 22-26, 2024 – Indianapolis, Indiana

7. Donations: None

Additional items were distributed to the Board for approval and will be included with the meeting minutes.

Micaela Demeter moved; Carolyn Mebert seconded to approve the amended Consent Agenda to include additional nominations and resignations. **An Oral Vote PASSED 7/0.**

I. STUDENT REPRESENTATIVE REPORT: None

J. FINANCIAL REPORT:

Mr. Limanni reviewed his Financial Report with the Board.

K. POLICIES – CHANGES - PROPOSALS:

1. ACE – Procedural Safeguards: Non-Discrimination on the Basis of Handicap/Disability – Revised Policy – First Reading
2. ACF – Food and Nutrition Services: Anti-Discrimination and Civil Rights Status Complaints – New Policy – First Reading
3. DAFB – Equivalence in Instructional Staff and Materials – New Policy – First Reading
4. GBCE-R-RG – Background Investigation and Criminal History Records Check – Internal Controls and Procedures – New Policy – First Reading
5. GBEC – Drug-Free Workplace and Drug-Free Schools – Revised Policy – First Reading
6. GBED – Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes and E-Liquids in and on School Facilities and Grounds – New Policy – First Reading
7. IHBA – Programs for Pupils with Disabilities – Revised Policy – First Reading
8. IHBA-R – Programs for Pupils with Disabilities – Section 504 – Notice of Parent and Student Rights – New Policy – First Reading
9. JICD – Student Discipline, and Due Process – Revised Policy – First Reading
10. JLMC – Dover School District SAU 11 Workplace Violence Prevention Policy – New Policy – First Reading

Maggie Fogarty moved; Carolyn Mebert seconded to table the policies presented. **An Oral Vote PASSED 7/0.**

L. POLICY ADOPTION: None

M. RESOLUTIONS: None

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Dover Adult Learning Center Staff Handbook Changes

Maggie Fogarty moved; Carolyn Mebert seconded to approve the revisions made to the Dover Adult Learning Center Staff Handbook. **An Oral Vote PASSED 7/0.**



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2. Wireless Access Point Bid Award

Tom Rup provided an overview of the Wireless Access Point Bid request.

Carolyn Mebert moved; Maggie Fogarty seconded to award \$66,792.60 to Omada. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

3. Solution Tree – RTI at Work Training & Resources Bid Waiver Request

Travis Bickford provided an overview of the request to waive bidding for Solution Tree – RTI at Work Institute training.

Maggie Fogarty moved; Micaela Demeter seconded to approve the bid waiver request and award \$18,456 to Solution Tree – RTI at Work Institute. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

P. SUBMISSION AND PAYMENT OF BILLS:

Micaela Demeter moved; Craig Flynn seconded to direct the Superintendent to pay Manifest 25-M in the amount of \$6,222,266.09 for FY24 and FY25 for the period of June 11, 2024, through July 5, 2024. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn announced that the Dover High School Athletic Complex JBC held a public forum where approximately 50 people spoke out, either in-person or via email. Following the forum, a 3-hour informational



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session was held to discuss the different playing surfaces. The JBC also met with Tighe and Bond to discuss the buildings currently on the property. Another meeting with the JBC will be held on Thursday, July 11th.

R. SCHOOL BOARD MATTERS OF INTEREST:

Re-opening of Citizen's Forum: No citizens were present.

Carolyn Mebert moved; Elizabeth Goldman seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 7/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 7:23 p.m. **An Oral Vote PASSED 7/0.**