



**CITY OF DOVER**

## **APPOINTMENTS COMMITTEE - AGENDA**

Meeting Type: **Regular Meeting**  
Meeting Location: **Council Conference Room**  
Meeting Date: **Wednesday, September 4, 2024**  
Meeting Time: **6:00 pm**

### **1. CALL TO ORDER**

### **2. PUBLIC FORUM**

### **3. APPROVAL OF MINUTES**

A. August 7, 2024

### **4. INTERVIEW CANDIDATES**

6:00 PM – Aleka Munroe – Dover Arts Commission

6:30 PM – Ebenezer Yeboah – Racial Equity and Inclusion/Dover Arts Commission

### **5. REVIEW APPOINTMENTS**

#### **Resignations:**

Otis Perry – Zoning Board of Adjustment

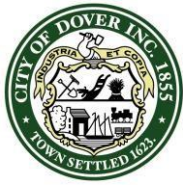
Lina Shayo – Racial Equity and Inclusion Committee

Amy Perry – Conservation Commission

Timothy Dargan – Dover Business and Industrial Development Authority

### **6. OTHER BUSINESS**

### **7. ADJOURNMENT**



**CITY OF DOVER**

## APPOINTMENTS COMMITTEE - MINUTES

Meeting Type: **Regular Meeting**  
Meeting Location: **First Floor Conference Room**  
Meeting Date: **Wednesday, August 7, 2024**  
Meeting Time: **6:00 pm**

### 1. CALL TO ORDER

**Chair Williams called the meeting to order at 6:00 PM.**

**Present:** Chair Lindsey Williams, Deputy Mayor Shanahan, Mayor Carrier

**Also Present:** City Clerk Vansylyvong-Bizier

### 2. PUBLIC FORUM

None.

### 3. APPROVAL OF MINUTES

A. June 26, 2024

Deputy Mayor Shanahan motioned to approve the minutes, seconded by Mayor Carrier. Vote: 3-0.

### 4. INTERVIEW CANDIDATES

6:00 PM – James Fieseher – Ethics Commission

6:15 PM – Abigail Bachman – Dover Business and Industrial Development Authority

6:30 PM – Joshua Hynes – Dover Business and Industrial Development Authority

6:45 PM – Derek Fisher – Dover Business and Industrial Development Authority

Deputy Mayor Shanahan motioned to recommend James Fieseher to the Ethics Commission as a regular member, seconded by Mayor Carrier. Vote: 3-0.

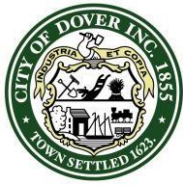
Deputy Mayor Shanahan motioned to recommend Abigail Bachman, Joshua Hynes, and Derek Fisher as regular members to the Dover Business and Industrial Development Authority, seconded by Mayor Carrier. Vote: 3-0.

### 5. REVIEW APPOINTMENTS

#### **Resignations:**

Otis Perry – Heritage Commission

#### **Re-appointments:**



**CITY OF DOVER**

## APPOINTMENTS COMMITTEE - MINUTES

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Jeff Spires, Regular Member – Heritage Commission  
Charles Reynolds, Regular Member – Parking Commission  
Jack Buckley, Regular Member – Parking Commission  
Joseph DiGregorio, Regular Member – Parking Commission

Added during the meeting:

Marguerite Ferrer, Graffiti Management  
Darren Tapp, Graffiti Management  
Bobbie Glidden, Graffiti Management

### **Change in status:**

Alice Wade, Alternate to Regular Member – Committee for Racial Equity

Deputy Mayor Shanahan motioned to approve the resignation, seconded by Mayor Carrier.  
Vote: 3-0.

Deputy Mayor Shanahan motioned to approve the re-appointments as listed with the additions added during the meeting, seconded by Mayor Carrier. Vote: 3-0.

Deputy Mayor Shanahan motioned to approve the change in status as listed, seconded by Mayor Carrier. Vote: 3-0.

## **6. OTHER BUSINESS**

Chair Williams discussed the potential to combine the Arena Commission with the Rec Advisory Committee as both are having issues with reaching a quorum. The Committee decided to wait until the new Recreation Director is settled into his position to move forward.

City Clerk Vansylvong-Bizier presented two members for possible removal one from Open Lands Committee and one from Dover Utilities Commission and Rec Advisory.

Deputy Mayor Shanahan motioned to have the City Clerk start the removal process for both members, seconded by Mayor Carrier. Vote: 3-0.

## **7. ADJOURNMENT**

Chair Williams motioned to adjourn, seconded by Deputy Mayor Shanahan. Vote: 3-0.

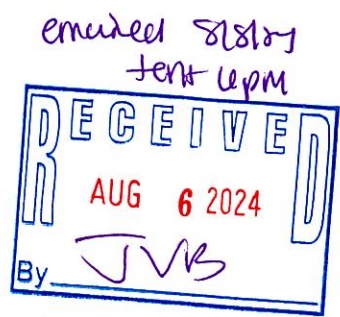


**CITY OF DOVER**

## APPOINTMENTS COMMITTEE - MINUTES

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Meeting Time: **6:00 pm**

DRAFT



CITY OF DOVER, NEW HAMPSHIRE

**BOARDS, COMMISSIONS, COMMITTEE**

**APPLICATION**

**NAME:** Alexandra "Aleka" Munroe **TELEPHONE:** 603-661-0006

**E-mail Address:** alekamunroe@me.com

**RESIDENCE ADDRESS:** 100 First St #506 Dover NH 03820 United States

**MAILING ADDRESS (if different)** \_\_\_\_\_

**RESIDENT OF DOVER FOR** 9 **YEARS** **WARD** 1

**I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)**

Dover Arts Commission

\_\_\_\_\_

**MY BACKGROUND OR INTERESTS ARE:** I am an artist & photographer with skills in photo editing, specifically on Mac, social media marketing. Current member League of NH Craftsmen, The Art Center Dover, Just Us Chickens Cooperative, Kittery. Formerly worked on Wall Street, Training and Development and Special Education. Fluent in Spanish, with language skills in Modern Greek.

**IF APPOINTED, I WOULD** (State your Goals): Duly follow the DAC rules and regulations,

supporting the arts in the City of Dover, NH, sharing my past experience volunteering with

numerous art, theatre & music organizations in Portsmouth & Dover.

**I have served on the following committee(s) in the past:** Philoptochos Society of Portsmouth NH "Friends of the Poor"

Portsmouth High School Parents Music, Fundraising, social media, choir, and event planning

St. Nicholas Greek Orthodox Church, Portsmouth.

**DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER?** Yes

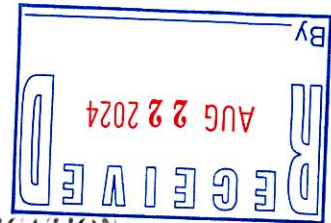
August 5, 2024

SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee Application form is kept on file for a period of one year from date of submission.



9/4/24 2:30 pm



CITY OF DOVER, NEW HAMPSHIRE  
BOARDS, COMMISSIONS, COMMITTEE APPLICATION

NAME: Ebenezer Perfe TELEPHONE: 617 669 8427

E-mail Address: epay123@gmail.com

RESIDENCE ADDRESS: 73 Katie Ln, Dover, NH, 03820

MAILING ADDRESS (if different):

RESIDENT OF DOVER FOR 0 YEARS WARD 4

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or  
Committee (s)

Racial Equity and Inclusion  
Arts Commission

MY BACKGROUND OR INTERESTS ARE: Hospitality (Marriott  
Hotels - 2018 to 2022), Registered  
Nurse from 2022 to present.

IF APPOINTED, I WOULD (State your Goals): Glady contribute in  
every possible way to make the city of Dover a welcoming environment

I have served on the following committee(s) in the past: Vice President  
of Student Nursing Association - Portland  
Campus, ME (2021 - 2022)

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND  
EFFORTS TO SERVE THE CITY OF DOVER? Yes

SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee  
Application form is kept on file for a period of one year from date of submission.

Per City Charter, city employees and school employees are ineligible to serve on any  
board, commission, or committee within the city.



**CITY OF DOVER, NEW HAMPSHIRE  
BOARDS, COMMISSIONS, COMMITTEE APPLICATION**

NAME: Deborah L. Clough TELEPHONE: 603-799-2162

E-mail Address: clough-deb@gmail.com

RESIDENCE ADDRESS: 160 Sherborne Rd. Barrington, NH 03825

MAILING ADDRESS (if different): same

RESIDENT OF DOVER FOR 12 YEARS <sup>total</sup><sub>Previously</sub> WARD           

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

Graffiti Management committee

MY BACKGROUND OR INTERESTS ARE: dedicated volunteer

in Dover, leader of Don't Trash Dover and Dover Does  
(litter clean-ups & beautification efforts, respectively)

IF APPOINTED, I WOULD (State your Goals): work to report/

clean-up graffiti.

I have served on the following committee(s) in the past: currently on

Solid Waste Advisory committee

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? yes

Deborah L. Clough  
SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee Application form is kept on file for a period of one year from date of submission.

Per City Charter, city employees and school employees are ineligible to serve on any board, commission, or committee within the city.

CITY OF DOVER, NEW HAMPSHIRE  
BOARDS, COMMISSIONS, COMMITTEE  
APPLICATION

NAME: Matt Charbono TELEPHONE: 603-738-3888

E-mail Address: matt@firstpush.org

RESIDENCE ADDRESS: 98 Henry Low Ave Apt #8 Dover, NH

MAILING ADDRESS (if different) \_\_\_\_\_

RESIDENT OF DOVER FOR 7 YEARS WARD 2

I AM INTERESTED IN SERVING ON THE FOLLOWING Board, Commission or Committee (s)

McConnell Center  
Advisory Board

MY BACKGROUND OR INTERESTS ARE: Education in Recreation  
Management, currently employed as a program  
manager for a non-profit.

IF APPOINTED, I WOULD (State your Goals): I would like to assess  
the safety concerns of tenants regarding local  
foot traffic of individuals of no fixed abode.

I have served on the following committee(s) in the past: No past Committee's

DO YOU FEEL THAT YOU CAN GIVE ENOUGH OF YOUR TIME AND EFFORTS TO SERVE THE CITY OF DOVER? yes

[Signature] 7/23/2024  
SIGNATURE - DATE

Upon completion of this form, please return to the City Clerk's Office. Committee Application form is kept on file for a period of one year from date of submission.



Lindsey Williams  
Appointments Committee  
Chair  
[L.Williams@dover.nh.gov](mailto:L.Williams@dover.nh.gov)



288 Central Avenue  
Dover, New Hampshire 03820-4169  
(603) 516-6012  
Fax: (603) 516-6666  
[www.dover.nh.gov](http://www.dover.nh.gov)

## *City of Dover, New Hampshire*

August 30, 2024

RE: NOTICE OF HEARING, September 4 2024, 6:15 p.m., City Hall, Council Conference Room

Dear Ms. Kotlus,

We are writing on behalf of the City Council's Appointments Committee to first thank you for serving on the Open Lands Committee. Regretfully, we must also notify you that, due to ten consecutive and unexcused absences from meetings of the Open Lands Committee, a vacancy for the Open Lands Committee membership position you had been appointed has been created automatically by virtue of Dover Code § 9-1(C)(2).

Separate from the foregoing, we are writing to also provide you with written notice and an opportunity for a hearing to be held before the Appointments Committee at its next meeting on September 4, 2024 at 6:00 p.m. in the Council Conference Room at City Hall. While there is no obligation to provide a hearing with respect to the automatic vacancy, the hearing will enable you, should you wish, to address or dispute that an automatic vacancy has been created. The hearing will also determine whether the Appointments Committee will recommend that City Council vote to remove you from the Open Lands Committee due to absenteeism, separate from and in addition to the automatic vacancy that we believe has been created.

We anticipate that, following the hearing before the Appointments Committee on September 4<sup>th</sup>, the Appointments Committee will ultimately vote on the question of recommending your removal from the Open Lands Committee due to absenteeism and, at the City Council meeting to occur at 7 p.m. the evening on September 11, 2024, deliver the Appointments Committee's recommendation and findings to City Council prior to a vote of the full City Council on the separate issues of vacancy and removal stated in this letter.

Again, thank you for your service on the Open Lands Committee and we look forward to the hearing before the Appointments Committee on September 4, 2024 at 6:00 p.m. in the Council Conference Room of City Hall. Failure to appear for the hearing on September 4, 2024 before the Appointments Committee will be deemed an irrevocable waiver on your part of any such hearing.

Sincerely,

*Lindsey Williams*  
Lindsey Williams, Chair  
Appointments Committee

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CITY CLERK/TAX  
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Dover, NH 03



New Hampshire,  
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Anne Katus  
19 Westwood Circle  
Dover, NH 03830

[illegible][illegible]

August 23, 2024

Mr. James Burdin  
Business Development Coordinator  
Office of Business Development  
Dover City Hall  
Dover, NH 03820

RE: Resignation Letter

Dear James:

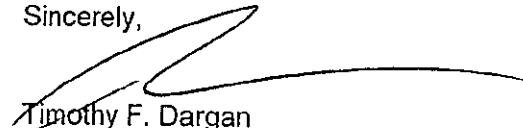
It is with deep regret that I tender my letter of resignation from the Dover Business and Industrial Development Authority effective immediately.

I have enjoyed my 27 years of involvement with the City of Dover, many of those years as Chair. During that time, we sold all the remaining parcels of land at Enterprise Park, completed rezoning, hired a new Economic Development Director, and supported major projects in the city such as the new high school, new police station and parking garage, and the formation of the waterfront development committee.

I especially enjoyed working with city staff and the many DBIDA board members that have served the City of Dover so faithfully and responsibly over the past nearly three decades of my involvement with DBIDA.

I wish the board of directors and City staff continued success and if there is ever anything I can do to assist with specific projects in the city, please do not hesitate to reach out to me at [tfdargan@gmail.com](mailto:tfdargan@gmail.com)

Sincerely,



Timothy F. Dargan  
33 Atlantic Ave.  
Dover

1 Princeton Way Apt 116  
Dover, New Hampshire  
03820

OEP10@comcast.net  
tel: 603 749 2742

Otis E. Perry

amkp@comcast.net  
tel: 603 475 3102

Amy M. Kramer Perry

Honorable Mayor Robert Carrier  
Dover New Hampshire

re: Resignation from Zoning Board of Adjustment

Mr. Mayor,

I must with regret resign my membership in the Dover Zoning Board of Adjustment.

I will be moving out of Dover shortly and thus will no longer be eligible to be a member of the board.

I have enjoyed very much the opportunity to participate in the decisions helping to shape the future of our city.

Sincerely  
Otis E Perry



cc Chris Pryor Chairman  
Jessica Vansylyvong-Bizier, City clerk  
Donna Benson, Planning and Development  
Mike Joyal, City Manager

## **Vansylyvong-Bizier, Jerrica**

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**From:** Kaspari, Jackson  
**Sent:** Friday, August 9, 2024 3:56 PM  
**To:** Vansylyvong-Bizier, Jerrica  
**Subject:** FW: The end of my term on the council

Hi Jerrica,

Please see the resignation from Amy below.

Have a great weekend!

Jackson

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**Jackson Kaspari, Ph.D.**

### **Resilience Manager**

City of Dover, NH  
288 Central Avenue  
Dover, NH 03820-4169  
e: j.kaspari@doover.nh.gov  
p: 603.516.6008 f: 603.516.6049

**Resilient Dover Page:**  
<https://bit.ly/ResilientDover>

**Check out the Dover Download Podcast Series:**  
<https://anchor.fm/cityofdovernh>

**From:** Amy PERRY <amkp@comcast.net>  
**Sent:** Friday, August 9, 2024 3:53 PM  
**To:** Kaspari, Jackson <J.Kaspari@doover.nh.gov>; billhunt60@gmail.com; Steven Fellows <ssfellows@comcast.net>; Kristen Murphy <kristenmurf@gmail.com>; Jake Geddes <jake.m.geddes@gmail.com>; Robert Atwood (robertatwood18@gmail.com) <robertatwood18@gmail.com>; Russ Warnock <russ.warnock@gmail.com>  
**Cc:** Benton, Donna <d.benton@doover.nh.gov>  
**Subject:** The end of my term on the council

**Security Notice:** External sender Use caution with hyperlinks or attachments.

Greetings to you all ~

I've spoken with Jackson and I wanted to personally share this with you all. My husband, Otis and I are moving to Milton Mills in September or October. This summer our daughter and son-in-law have been researching ways to expand their home to better serve the needs of their now family of 6. In the midst of this, in early July, a nice house in good shape that would suit their space needs, came up for sale right up the street. They made an offer which was accepted, and then invited us to move into their house. We only need the rooms on the first floor, so stairs will never become an issue for us.



This is such a heartwarming offer and we accepted! All they need us to do financially is cover the mortgage which is a site less than the rent we currently pay, and cover the electricity and such. And, we will be neighbors with our kids and grandkids!

As such we will no longer be Dover residents and need to step down from our city boards. It turns out the I have a conflict with the August meeting so earlier this week I met with Jackson and resigned from the Conservation Commission, and the Forest Management sub-committee.

I wanted to let you all know personally, and to thank each one of you for sharing your knowledge and concerns regarding things brought before the commission. I have learned a lot, enjoyed getting to know you, and found our meetings to be both very interesting, and a valuable contribution to the town I have called home for over 48 years. Thank you for working to protect this town ecologically. Never doubt that your work is important.

Enjoy the rest of the summer!  
Amy  
Amy KramerPerry

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## Vansylyvong-Bizier, Jerrica

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**From:** Bessette, Colleen  
**Sent:** Thursday, August 15, 2024 3:50 PM  
**To:** Vansylyvong-Bizier, Jerrica  
**Subject:** FW: Resignation from CREI

Fyi

Colleen

**From:** Shayo, Lina <L.Shayo@dover.nh.gov>  
**Sent:** Thursday, August 15, 2024 3:46 PM  
**To:** Racial Equity and Inclusion Committee - All <RacialEquityandInclusionCommittee-All@dover.nh.gov>  
**Subject:** Resignation from CREI

Dear Committee Chair Feliciano and Committee Members,

I hope this message finds you well.

After careful consideration, I have decided to resign from CREI. This decision was not easy, but necessary due to a need to focus on an increasing workload.

I want to express my sincere gratitude to each of you for the opportunity to work together. Serving on this committee has been a truly rewarding experience, and I have learned so much from all of you. I deeply appreciate the time, effort, and dedication that everyone has put into our shared vision and goals. I am proud of what we have accomplished as a team.

While I will no longer be actively involved, I am more than happy to assist during the transition period or offer any insights or support that may be needed. Please do not hesitate to reach out to me at [LShayo@mesalaw.com](mailto:LShayo@mesalaw.com) if there is anything I can do to help.

Thank you all once again, and I wish the committee continued success in all its endeavors.

Warm regards,

Lina

Lina Shayo (she/her)  
Racial Equity and Inclusion Committee  
City of Dover, NH  
288 Central Avenue Dover, NH 03820-4169  
e: [L.shayo@doover.nh.gov](mailto:L.shayo@doover.nh.gov)

Dover:First in New Hampshire, First with you!  
<http://www.dover.nh.gov>

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