



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, August 14, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Richer, Councilor Cullen

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

None.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Hackett. Vote: 7-0.

7. PUBLIC HEARINGS

A. FY2025 CIP APPROPRIATION AND AUTHORIZATION FOR BONDING FOR PUBLIC IMPROVEMENTS PER TERRA NOVA/WESTFIELD LAND DEVELOPMENT AGREEMENT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE TO OCCUR ON AUGUST 28, 2024.)

SPONSORED BY MAYOR CARRIER BY REQUEST

Gary Dickerman, 39 Sandra's Run, has concerns about the project as an abutter of the back end of the project. He asks that before the City approve additional money for the project, the additional details be provided and have written agreements concerning buffers.

Katherine Surman, 39 Sandra's Run, asked that more details be provided for the project to abutters.

Mary Hebbard, 97 Spruce Lane, spoke in favor of the resolution.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

David Nelson, 214 Dover Point Road, has concerns about his neighborhood and the speed at which vehicles drive through it. He asked that sidewalks be installed and submitted a letter to the Council.



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Katie Nelson, 214 Dover Point Road, has concerns about the parks in Dover, specifically Hilton Park. Ms. Nelson submitted a letter to the Council addressing her concerns.

Gary Dickerman, 39 Sandra's Run, thanked the Council for providing a forum for Citizens to express their thoughts. Mr. Dickerman spoke about utilizing vacant buildings in downtown Dover.

Mary Hebbard, 97 Spruce Lane, spoke against resolution 13.A.3. and suggested that proper maintenance be done and then reassess the situation.

Rick Hebbard, 97 Spruce Lane, spoke against resolution 13.A.3. and believes that the City does not have the authority to do what the resolution proposes.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing and gave an overview to the Council. Deputy Mayor Shanahan moved for its approval, seconded by Councilor Warach. Vote: 7-0.

10. APPROVAL OF MINUTES

A. July 24, 2024 – Regular Meeting

B. August 7, 2024 – Workshop Meeting

Deputy Mayor Shanahan moved to approve the two sets of minutes, seconded by Councilor Retrosi. Vote: 7-0.

11. MAYOR'S REPORT

The Mayor gave an update on events and meetings he attended over the last couple of weeks. Deputy Mayor Shanahan moved to approve the report, seconded by Councilor Hackett. Vote: 7-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. B14074 DESIGN SERVICES FOR GARRISON HILL RESERVOIR ADDITIONAL SCOPE OF WORK UNDERWOOD ENGINEERS

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B21048-RFP24-002 MILL STREET PUMP STATION EVALUATION ADDITIONAL SCOPE OF WORK

SPONSORED BY MAYOR CARRIER BY REQUEST

3. B25003 CROSBY ROAD STORMWATER IMPROVEMENTS

SPONSORED BY MAYOR CARRIER BY REQUEST



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4. B25004 SELF CONTAINED BREATHING APPARATUS DECONTAMINATION MACHINE

SPONSORED BY MAYOR CARRIER BY REQUEST

5. B25006 CRACK SEALING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

6. B25009 BOILER REPLACEMENT FOR NORTH END FIRE STATION

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Hackett.

Mayor Carrier asked if any Councilors wanted to pull any resolutions, Councilor Retrosi pulled resolution 13.A.3.

Roll Call Vote on items 1, 2, 4, 5, and 6: 7-0.

Deputy Mayor Shanahan moved to approve resolution 13.A.3., seconded by Councilor Hackett.

Councilor Retrosi pulled resolution 13.A.3. so he may be recused from the vote.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 6-0, with Councilor Retrosi recused.

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Nemeth) | 16. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 17. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 18. Joint Building Committee – DHS (Carrier) |
| 4. Appointments Committee (Williams) | 19. Heritage Commission (Retrosi) |
| 5. Planning Board (Cullen) | 20. Board of Health (Richer) |
| 6. School Board Liaison (Hackett) | 21. Downtown TIF Advisory Board (Warach) |
| 7. Arena Commission (Hackett) | 22. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 8. Recreation & Pool Advisory (Retrosi) | 23. COAST (Shanahan) |
| 9. Energy Commission (Richer) | 24. Waterfront TIF Advisory Board (Warach) |
| 10. Parking Commission (Warach) | 25. Dover Main Street (Carrier) |
| 11. McConnell Center Advisory Committee (Retrosi) | 26. Strafford Regional Planning Commission (Williams) |
| 12. Legislative Liaison (Shanahan) | 27. Government Affairs (Carrier) |
| 13. Committee for Racial Equity and Inclusion (Nemeth) | 28. Cemetery Board (Warach) |
| 14. Graffiti Management Advisory Committee (Nemeth) | 29. Joint Building Committee – Athletic Complex (Cullen) |
| 15. Ordinance Committee (Shanahan) | |

Councilor Williams presented an Appointments Committee report to the Council with recommendations as follows:

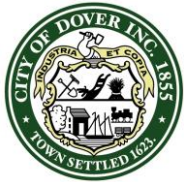
New Appointments:

James Fieseher – Ethics Commission – Regular Member (term: 8/14/2024 to 8/14/2027)

Abigail Bachman – Dover Business and Industrial Development Authority – Regular Member (term: 8/14/2024 to 8/14/2027)

Joshua Hynes – Dover Business and Industrial Development Authority – Regular Member (term: 8/14/2024 to 8/14/2027)

Derek Fisher – Dover Business and Industrial Development Authority – Regular Member (term: 8/14/2024 to 8/14/2027)



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Resignations:

Otis Perry – Heritage Commission

Re-appointments:

Jeff Spires, regular member – Heritage Commission

Charles Reynolds, regular member – Parking Commission

Jack Buckley, regular member – Parking Commission

Joseph DiGregorio, regular member – Parking Commission

Darren Tapp, alternate member – Graffiti Management

Bobbie Glidden, regular member – Graffiti Management

Marguerite Ferrer, regular member – Graffiti Management

Change in Status:

Alice Wade, Alternate to Regular Member – Committee for Racial Equity & Inclusion

Deputy Mayor Shanahan moved to approve the recommendations from Appointments Committee, seconded by Councilor Warach. Vote: 7-0.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison report to the Council.

Councilor Nemeth gave an overview of the Committee for Racial Equity and Inclusion report to the Council, as well as a report on the Graffiti Committee.

Deputy Mayor Shanahan gave an overview of the Ordinance Committee report to the Council.

Councilor Hackett gave an overview of the Solid Waste Advisory Committee report to the Council.

Mayor Carrier gave an overview of the JBC – DHS report to the Council.

Councilor Retrosi gave an overview of the Heritage Commission report to the Council.

Councilor Warach gave a report on the Downtown TIF Advisory Board as well as the Waterfront TIF Advisory board to the Council.

B. RESOLUTIONS

1. B23083 RESIDENTIAL PAY-AS-YOU-THROW TRASH BAGS FOR FY25

SPONSORED BY MAYOR CARRIER BY REQUEST

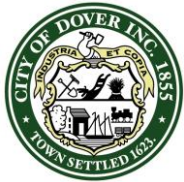
Deputy Mayor Shanahan moved for its approval, seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

2. B25002 BITUMINOUS CONCRETE (ASPHALT) PICKED UP

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Deputy Mayor Shanahan moved for its approval, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 7-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

Deputy Mayor Shanahan moved to accept the letters from David Nelson and Katie Nelson and put them on file, seconded by Councilor Nemeth. Vote: 7-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Nemeth addressed a comment made during public forum about traffic lights that do not work, she recommended using the portal to report those types of issues.

Councilor Hackett addressed comments during public forum in regards to vacant buildings in downtown, Councilor Hackett stated they are owned by private entities and it is not up to the Council to tell them what to do with the buildings.

16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Nemeth. Vote: 7-0.