

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, August 28, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan

Absent: Mayor Carrier

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vanslyvong-Bizier

5. PROCLAMATIONS/AWARDS – CONSTITUTION WEEK & SERVICE DOG AWARENESS MONTH

Deputy Mayor Shanahan presented two proclamations, one recognizing Constitution Week and a proclamation recognizing September as Service Dog Awareness Month.

6. APPROVAL OF AGENDA

Councilor Retrosi moved to approve the agenda, seconded by Councilor Hackett. Vote: 8-0.

7. PUBLIC HEARINGS

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Jonathan Nichols, Woodman Museum Director, informed the Council of a toy drive the museum will be holding to benefit the Dover Firefighters Toys for Tots program.

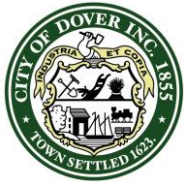
Katie Nelson, 214 Dover Point Road, spoke about concerns with Great Bay Rowing using Hilton Park.

Dave Nelson, 214 Dover Point Road, expressed concern about the usage of Hilton Park by Great Bay Rowing.

Elizabeth Bratter, 16 St. John's Street, expressed concern about the lack of transparency and follow up in regards to Great Bay Rowing using Hilton Park.

Jennifer Macneil, 87 Emerald Lane, thanked Great Bay Rowing for their positive impact on her daughter and is grateful the organization is in Dover.

Jenny Marshall, 6 Spruce Lane, is a board member of Great Bay Rowing. She spoke about the positive impact of Great Bay Rowing in Dover.



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Bryan Hopkins, 417 Middle Road, spoke about the possible concern with Great Bay Rowing at Hilton Park. He enjoys the park and would like it to be maintained better.

Michael Garafano, 258 Dover Point Road, spoke about the importance of maintaining Hilton Park.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing and gave an overview of the report to the Council.

Councilor Warach moved to approve the report, seconded by Councilor Retrosi. Vote: 8-0.

10. APPROVAL OF MINUTES

A. August 14, 2024 – Regular Meeting & Non-Public Meeting

Councilor Hackett moved to approve the two sets of minutes, seconded by Councilor Retrosi. Vote: 8-0.

11. MAYOR'S REPORT

Deputy Mayor Shanahan gave an overview of events he attended on behalf of the Mayor.

Councilor Williams moved to approve the report, seconded by Councilor Richer. Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3rd READING

C. RESOLUTIONS

- FY2025 CIP APPROPRIATION AND AUTHORIZATION FOR BONDING FOR PUBLIC IMPROVEMENTS PER TERRA NOVA/WESTFIELD LAND DEVELOPMENT AGREEMENT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Williams moved for its approval, seconded by Councilor Richer.

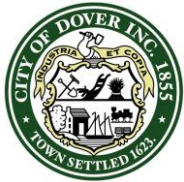
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- EXTENDING DURATION OF AD HOC COMMITTEE TO ADDRESS COMMUNITY HOUSING NEEDS
SPONSORED BY MAYOR CARRIER BY REQUEST**
- HOLMATRO RESCUE TOOLS – STATE OF MA CONTRACT WITH INDUSTRIAL PROTECTION SERVICES, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST**



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3. AWARD OF EXTENDED WARRANTY AND PREVENTIVE MAINTENANCE AGREEMENT WITH ZOLL MEDICAL CORPORATION SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Hackett moved to approve the Consent Calendar, seconded by Councilor Warach.

No items were asked to be pulled.

Roll Call Vote on Consent Calendar: 8-0.

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Nemeth) | 16. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 17. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 18. Joint Building Committee – DHS (Carrier) |
| 4. Appointments Committee (Williams) | 19. Heritage Commission (Retrosi) |
| 5. Planning Board (Cullen) | 20. Board of Health (Richer) |
| 6. School Board Liaison (Hackett) | 21. Downtown TIF Advisory Board (Warach) |
| 7. Arena Commission (Hackett) | 22. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 8. Recreation & Pool Advisory (Retrosi) | 23. COAST (Shanahan) |
| 9. Energy Commission (Richer) | 24. Waterfront TIF Advisory Board (Warach) |
| 10. Parking Commission (Warach) | 25. Dover Main Street (Carrier) |
| 11. McConnell Center Advisory Committee (Retrosi) | 26. Strafford Regional Planning Commission (Williams) |
| 12. Legislative Liaison (Shanahan) | 27. Government Affairs (Carrier) |
| 13. Committee for Racial Equity and Inclusion (Nemeth) | 28. Cemetery Board (Warach) |
| 14. Graffiti Management Advisory Committee (Nemeth) | 29. Joint Building Committee – Athletic Complex (Cullen) |
| 15. Ordinance Committee (Shanahan) | |

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission report to the Council.

Councilor Warach gave an overview of the Cemetery Board report to the Council.

Councilor Retrosi moved to acknowledge that the Council asked the Cemetery Board to report on green burials by October 1st, seconded by Councilor Hackett. Vote: 8-0.

Councilor Cullen gave a report on the Joint Building Committee for the Athletic Complex, as well as an update from the Planning Board meeting.

Councilor Richer gave a report on Energy Commission and Transportation Advisory Committee.

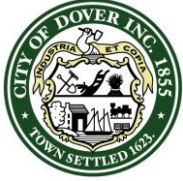
B. RESOLUTIONS

1. ESTABLISHMENT OF THE WALTER AND PAULINE CALDERWOOD MEMORIAL SCHOLARSHIP FUND SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Cullen moved for its approval, seconded by Councilor Williams.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.



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- 2. FY2025 CIP APPROPRIATION FOR SCHOOL TECHNOLOGY EQUIPMENT NON-DEBT FINANCED PROJECT
(THIS RESOLUTION REQUIRES A PUBLIC HEARING AND 2/3 MAJORITY VOTE TO BE HELD ON SEPTEMBER 11, 2024)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Hackett moved to refer the resolution to a Public Hearing to be held on September 11, 2024, seconded by Councilor Retrosi.
Vote: 8-0.

- 3. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM SOUTH END FIRE STATION BUILDING IMPROVEMENTS TO SELF CONTAINED BREATHING APPARATUS REPLACEMENT
(THIS RESOLUTION REQUIRES A PUBLIC HEARING TO BE HELD ON SEPTEMBER 11, 2024 WITH A VOTE TO OCCUR ON SEPTEMBER 25, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Retrosi moved to refer the resolution to a Public Hearing to be held on September 11, 2024, seconded by Councilor Williams.
Vote: 8-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett reminded those of the Greek Festival being held at the Hellenic Center this weekend.

Councilor Cullen thanked Community Services for their work during Household Hazard Waste Day and stated it was well run. Councilor Cullen also thanked the Dover Fire Department for their help during a sewage backup in a property he is responsible for in Dover.

Councilor Richer wanted to remind residents that school starts in September 3rd and traffic will be slower during the week. Councilor Richer also recognized the staff at the Dover outdoor pool for their great service. Councilor Richer thanked those that have helped with the writing of a grant for a pilot compost collection and food waste reduction program starting in 2025.

Deputy Mayor Shanahan reminded residents to slow down during Labor Day Weekend on the road.

Councilor Warach stated that the State Primary Election is September 10th, polls will be open 7am to 7pm. Information is available on the City Clerk's webpage on the Dover website. He stated the importance of getting out to vote.

16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Hackett.
Vote: 8-0.