



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 11, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Hackett led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Hackett, Councilor Cullen, Councilor Warach (left at 7:45), Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, Deputy City Attorney Perez, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

Interim Fire Chief Plummer and Police Chief Breault spoke about the events of September 11, 2001. Deputy Fire Chief Craig Chabot provided a history of the tolling of the bell. Captain Terlemezian and Division Chief Irwin performed a tolling of the bell in honor of those who lost their lives in the September 11th attack, as well as the military personnel that have lost their lives in the war on terror.

Mayor Carrier presented a proclamation to Laura Griffith and her daughter proclaiming September as Childhood Cancer Awareness Month.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to amend the agenda to remove resolution 13.B.2. and to add resolution R-2024.09.11-160 Purchase of Muffin Monster from JWC Environmental – Sole Source Product, seconded by Councilor Retrosi. Vote: 9-0.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Hackett. Vote: 9-0.

7. PUBLIC HEARINGS

A. FY2025 CIP APPROPRIATION FOR SCHOOL TECHNOLOGY EQUIPMENT NON-DEBT FINANCED PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM SOUTH END FIRE STATION BUILDING IMPROVEMENTS TO SELF CONTAINED BREATHING APPARATUS REPLACEMENT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE TO BE HELD SEPTEMBER 25, 2024.)

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 11, 2024**
Meeting Time: **7:00 pm**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report that he submitted in writing to the Council. He also introduced the new Recreation Director to the Council, Mr. Kevin Hebert. Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Hackett. Vote: 9-0.

10. APPROVAL OF MINUTES

A. August 28, 2024 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Williams. Vote: 9-0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of the events and meetings he has attended over the last few weeks.

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Warach. Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

1. CHAPTER 170 RECODIFICATION ORDINANCE (TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 9, 2024) SPONSORED BY MAYOR CARRIER BY REQUEST

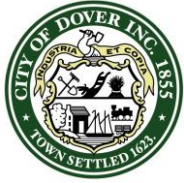
Deputy Mayor Shanahan moved to refer Chapter 170 Ordinance to a public hearing on October 9, 2024, seconded by Councilor Retrosi. Vote: 9-0.

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. FY2025 CIP APPROPRIATION FOR SCHOOL TECHNOLOGY EQUIPMENT NON-DEBT FINANCED PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned for its approval, seconded by Councilor Warach. City Manager Joyal gave an overview of the resolution to the Council. Roll Call Vote: 9-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 11, 2024**
Meeting Time: **7:00 pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B25012 FIRE INSPECTION SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **APPROVAL OF LEASE AGREEMENT WITH COMMUNITY SOLUTIONS, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **AMENDING AND RESTARTING SCHEDULE A TO CITY OF DOVER POLICY GOVERNING FLAG DISPLAY**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Nemeth. Mayor Carrier asked if any Councilors wished to pull any resolutions for further discussion. Councilor Cullen requested to pull resolutions 13.A.1. and 13.B.3. Roll Call Vote on 13.A.2. 9-0.

Deputy Mayor Shanahan moved to approve resolution 13.A.1. seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution to the Council. Roll Call Vote: 9-0 .

Deputy Mayor Shanahan moved to approve resolution 13.A.3. seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution the Council and answered questions. Roll Call Vote: 8-1, with Councilor Cullen opposed.

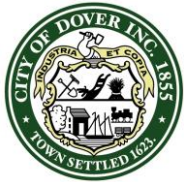
COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 16. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 17. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 18. Joint Building Committee – DHS (Carrier) |
| 4. Appointments Committee (Williams) | 19. Heritage Commission (Retrosi) |
| 5. Planning Board (Cullen) | 20. Board of Health (Richer) |
| 6. School Board Liaison (Hackett) | 21. Downtown TIF Advisory Board (Warach) |
| 7. Arena Commission (Hackett) | 22. Coheco Waterfront Development Advisory Committee (Carrier) |
| 8. Recreation & Pool Advisory (Retrosi) | 23. COAST (Shanahan) |
| 9. Energy Commission (Richer) | 24. Waterfront TIF Advisory Board (Warach) |
| 10. Parking Commission (Warach) | 25. Dover Main Street (Carrier) |
| 11. McConnell Center Advisory Committee (Retrosi) | 26. Strafford Regional Planning Commission (Williams) |
| 12. Legislative Liaison (Shanahan) | 27. Government Affairs (Carrier) |
| 13. Committee for Racial Equity and Inclusion (Nemeth) | 28. Cemetery Board (Warach) |
| 14. Graffiti Management Advisory Committee (Nemeth) | 29. Joint Building Committee – Athletic Complex (Cullen) |
| 15. Ordinance Committee (Shanahan) | |

Councilor Nemeth gave an overview of the Arts Commission Report to the Council.

Councilor Williams gave an overview of the Conservation Commission Report to the Council.

Councilor Nemeth gave an overview of the Library Board of Trustees Report to the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 11, 2024**
Meeting Time: **7:00 pm**

Councilor Williams gave an overview of the Appointments Committee Report to the Council and presented a slate of new appointments and resignations and a removal:

New Appointments:

Aleka Munroe – Dover Arts Commission – Alternate Member (term: 9/11/2024 to 12/14/2025)

Ebenezer Yeboah – Committee for Racial Equity and Inclusion – Regular Member (term: 9/11/2024 to 3/22/2026)

Deb Cough – Committee for Graffiti Management – Alternate Member (term: 9/11/2024 to 9/11/2027)

Resignations:

Otis Perry – Zoning Board of Adjustment

Lina Shayo – Committee for Racial Equity and Inclusion

Amy Perry – Conservation Commission

Timothy Dargan – Dover Business and Industrial Development Authority

Removal due to absenteeism:

Anne Kotlus – Open Lands Committee

Deputy Mayor Shanahan moved to approve the recommendations from the Appointments Committee, seconded by Councilor Retrosi. Vote: 8-0.

Councilor Hackett gave an overview of the School Board Liaison report to the Council.

Councilor Retrosi gave an overview of the Recreation Board report to the Council.

B. RESOLUTIONS

- 1. COMMEMORATING INDIGENOUS PEOPLE'S DAY, NATIVE AMERICAN DAY, AND JUNETEENTH AND RECOGNIZING LAWS 2024, CHAPTER 182'S (HB1014) REQUIREMENTS IN RELATION TO SAME**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its approval, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

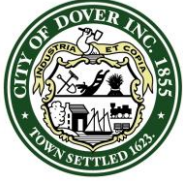
Roll Call Vote: 6-2, with Councilor Nemeth and Councilor Retrosi opposed.

- 2. AMENDMENT OF FY2025 SCHEDULE OF FEES TO AMEND CERTAIN PARKING RATES AND FEES; AND TO ESTABLISH FEE FOR RSA 91-A LARGE ELECTRONIC INFORMATION REQUESTS**
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 25, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Resolution was removed from agenda.

- 3. CDBG SUBSTANTIAL AMENDMENT TO THE FY23 AND FY24 ACTION PLANS**
(TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 25, 2024)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing on September 25, 2024, seconded by Councilor Hackett. Vote: 8-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 11, 2024**
Meeting Time: **7:00 pm**

- 4. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF TRANSPORTATION #44159(CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 25, 2024) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing on September 25, 2024, seconded by Councilor Retrosi. Vote:8-0.

- 5. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF TRANSPORTATION PROJECT #44350 (CMAQ) CONGESTION MITIGATION & AIR QUALITY GRANT #22-12CMAQ (TO BE REFERRED TO A PUBLIC HEARING ON SEPTEMBER 25, 2024) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing on September 25, 2024, seconded by Councilor Nemeth. Vote: 8-0.

- 6. PURCHASE OF MUFFIN MONSTER FROM JWC ENVIRONMENTAL – SOLE SOURCE PRODUCT**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved for its approval, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Richer informed the Council of the Seacoast 5k taking place on Sunday, September 15th in Portsmouth.

Councilor Richer thanked Deputy City Manager Parker and Community Services Director Storer for help on the grant she submitted to the state last week.

Mayor Carrier would like to recognize the students who worked on the planters on the bridge from DHS CTC. The Mayor also would like if the Council could receive updates from the Woodman Museum to recognize the work they do in the City. Councilor Nemeth stated that the Arts Commission gets regular updates as the director is a member of the Commission and she would be willing to provide the Council with updates.

Deputy Mayor Shanahan gave an update on the Holiday parade. The theme will be Tales from the Nutcracker, and the date will be Sunday, December 1st.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Nemeth. Vote: 8-0.