

CITY OF DOVER

AD-HOC COMMITTEE TO ADDRESS COMMUNITY HOUSING NEEDS – DRAFT MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: Thursday, August 22, 2024
Meeting Time: 5:30 pm

Regular Members: 9

Mayor Robert Carrier, City Council, Chair
George DeBoer, Planning Board
Ryan Crosby, Dover Housing Authority
Betsey Andrews Parker, CAPSC, Vice-Chair
Robert Baldwin
Mark O'Dell
Dorothy Wagner
Ernie Clark
Krysta Gingue

Alternate Members: 3

Mark Speidel, Planning Board
Pam Lessard, Secretary
Mary Beth Rudolph

1. CALL TO ORDER AND ROLL CALL

Mayor Carrier called the meeting to order at 5:30pm. The roll was called.:
Absent: Betsey Andrews Parker, Robert Baldwin, Ernie Clark, and Mark Speidel
Additional Attendees: Staff Liaison – Housing Navigator Ryan Pope

2. CITIZEN'S FORUM

Mayor Carrier opened the Citizen's Forum. Citizen's Forum closed with no public comment.

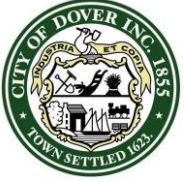
3. APPROVAL OF ORGANIZATIONAL MEETING MINUTES OF JULY 25, 2024

Motion by George DeBoer to accept organizational meeting minutes. Second by Ryan Crosby. Motion Passed 8-0.

4. HOUSING NAVIGATOR UPDATES AND ANNOUNCEMENTS:

Housing Navigator Ryan Pope provided the following updates:

- The Committee's request for a term extension goes before Council at an upcoming meeting on August 28th.
- The priority list for SRPC's Regulatory Development Phase, as derived from Committee feedback from July's meeting, is as follows:
 - 2nd ADU allowable in R-40
 - 3-4 units permissible by special exception in R-40 with language and exception criteria under consideration
 - George DeBoer expressed concern about this in light of recent resident feedback with an agreement to discuss further at the upcoming HOP Steering Committee meeting.
 - Permission of ADA/IDD units on ground floor in CBD & Gateway
 - Define & allow 'Community Residence' – option for those living with intellectual/developmental disability
 - Define & allow 'Emergency Shelter' – explicitly permits the creation of new shelter resources without a variance
 - Revision of TDR policies and creation of enforcement mechanisms to incentivize affordable homes for purchase with prices indexed to NH Housing - Workforce Purchase Limits table
- The Workforce Housing Coalition of the Greater Seacoast is hosting an upcoming Where We Live event in Dover. The event, which has previously featured Portsmouth's Ruth Lewin Griffin Place and Dover's Cottages at Back River Road, features a site walk at Committee Member Rob Baldwin's Sophie/Banner Drive



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development off of Bellamy Rd on Tuesday Aug 27th at 4:30pm. Rob and Ryan Pope will be co-presenting on the project design and the innovative land use policies that support projects like it.

- The Housing Navigator will be assisting Community Development Planner, Dave Carpenter, with updating the City's new Community Development Block Grant (CDBG) Consolidated Plan. This plan is revised every 5 years and will be used to outline the City's priorities in leveraging our CDBG entitlement funds to support residents in need. This work will include additional staff access to Federal datasets, likely sometime in September, which can be shared with committee members to support the Committee's activities.

5. WORK GROUP BREAKOUT SESSION

Krysta Gingue reviewed the requirements and topics that will be covered in the Committee's report to City Council. Committee members were provided a copy of the City of Manchester's 2021 "Mayor's Affordable Housing Taskforce Report Summary" to guide group conversations along with a worksheet to identify goals, actions, and deliverables for inclusion in the Committee's upcoming report. It was suggested that the full committee break up into their individual work groups to complete these worksheets.

Ryan Crosby moved that the Committee enter Executive Session to conduct these conversations. Second by Krysta Gingue. Motion Passed 8-0.

The Committee entered Executive Session to conduct Work Group discussions.

6. ADJOURN Motion to adjourn by Ryan Crosby, seconded by Krysta Gingue.

The Housing Committee's next meeting will be held in the Council Conference Room on Thursday, September 26, 2024 at 5:30 PM.