



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, August 5, 2024**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER/ATTENDANCE

Deputy Mayor Shanahan called the meeting to order at 8:32 a.m.

2. ATTENDANCE

Present: Deputy Mayor Dennis Shanahan, Councilor Fergus Cullen, Councilor Lindsey Williams, City Attorney Joshua Wyatt and Legal Assistant Patricia Moniello.

3. PUBLIC FORUM

No citizens or members of the public present for public forum.

4. APPROVAL OF PRIOR MEETING MINUTES –

- May 6, 2024

Councilor Williams moved to approve; seconded by Councilor Cullen.
All in favor. Unanimous.

5. REVIEW OF PROPOSED OR PENDING ORDINANCES

Attorney Wyatt gave a brief overview of the recodification history. He explained that, in February 2020, the City Council enacted new code that is on the General Code's website and decided to defer recodifying Chapter 170 pending completion of further editorial work and preparation of a "red-line" comparison showing amended text per City Charter. That process has taken time, and had been leapfrogged by a few intervening zoning ordinance changes. We have not compiled the necessary information, including a red-line exhibit (the tables of which were largely manually red-lined). During the red-lining process, the City Attorney did notice at least one recodification error in General Code's product, which also took time to research and address. Attorney Wyatt explained that the major changes to Chapter 170 were (i) the de-capitalizing capitalized defined terms, and (ii) renumbering and reordering certain sections of Chapter 170. Attorney Wyatt then stated that, procedurally, the Planning Board has started its sixty-day review of the ordinance and has referred the matter to public hearing on August 27, 2024.

Deputy Mayor Shanahan stated that, unless there are major comments from the Planning Board, then there is no need to have this ordinance come back to Ordinance Committee.

Deputy Mayor Shanahan proposes to move forward in the process of Chapter 170 in which the Ordinance Committee is done with its review of Chapter 170 pending any future comments or changes by the Planning Board and asked for a motion to approve.



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Councilor Cullen moved to endorse the current version of Chapter 170 (recodified) for City Council Approval in September or October unless there are any substantial changes or comments by the Planning Board. Seconded by Councilor Williams. Motion approved.

6. GENERAL DISCUSSION

Deputy Mayor Shanahan mentioned discussions with the Appointments Committee and the Arena Committee. The Arena Committee has been having issues with reaching a quorum and its Chair is asking to combine the Arena Committee with the Recreation Committee. Attorney Wyatt asked if there was a bond involved. Both Councilor Williams and Deputy Mayor Shanahan believe yes, but no one is sure. Attorney Wyatt will look at this issue and address it in an email to the committee.

Councilor Cullen asked a question about committees combining and putting a halt to creating any new committees for the time being. Councilor Williams mentioned that all of the committees are going through their rosters and weeding out members that are no longer showing up to meetings and addressing other housekeeping issues within these committees.

7. BUILD AGENDA FOR NEXT MEETING

Deputy Mayor Shanahan observed the next Ordinance Committee meeting would be tentatively scheduled for September 9, 2024 at 8:30 a.m., if needed.

8. ADJOURN

Councilor Cullen moved to adjourn - seconded by Councilor Williams. Unanimously approved.

Meeting adjourned at 8.59 a.m.