



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #9
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, September 9, 2024
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, September 9, 2024, at 7:00 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Micaela Demeter, and Craig Flynn. Elizabeth Goldman was excused.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Tom Rup, Abby Small, Jennifer Krans, Siobhan Mehalek, Travis Bickford, Lindsay Dube, Patrick Boodey, Beth Dunton, Brittany Granfield, and Kimberly Stephens.

C. PLEDGE OF ALLEGIANCE: Michelle Clancy led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Robin Trefethen announced that agenda item L.1. (School Board Policy Adoption GCCBC) will be removed from the agenda for further revisions.

Carolyn Mebert moved; Micaela Demeter seconded to approve the amended agenda. **An Oral Vote PASSED 6/0.**

E. CITIZEN'S FORUM:

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. **Non-Public Meeting, July 8, 2024**
2. **Regular Meeting, July 8, 2024**
3. **Non-Public Meeting, July 29, 2024**

Maggie Fogarty requested the August 19, 2024 Regular Meeting Minutes be amended to correct her statement regarding HB 1205 during School Board Matters of Interest.

Carolyn Mebert moved; Craig Flynn seconded approval of the amended minutes. **An Oral Vote PASSED 6/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Abigail Buttner – Paraeducator – Dover Middle School - Resignation
 - b. Jessica DaSilva – Paraeducator – Dover Middle School - Resignation
 - c. Brooke Judge – Paraeducator – Frances G. Hopkins School at Horne Street - Resignation
3. **Leaves of Absence:** None
4. **Job Shares:** None



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #9
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, September 9, 2024
Meeting Time: 7:00 p.m.

5. Nominations:

- a. DAA
- b. DTU
- c. DPA
- d. Non-Union
- e. Coaching

6. Extended Travel (Student Trips):

- a. Final Approval – Dover High School Career Technical Center - National FFA Convention – October 22-26, 2024 – Indianapolis, Indiana

7. Donations: None

An additional DPA nomination will be archived with the meeting minutes.

Carolyn Mebert moved; Maggie Fogarty seconded to approve the amended Consent Agenda to include an additional nomination. **An Oral Vote PASSED 6/0.**

I. STUDENT REPRESENTATIVE REPORT: None

J. FINANCIAL REPORT:

Mr. Limanni reviewed his Financial Report with the Board.

K. POLICIES – CHANGES - PROPOSALS: None

L. POLICY ADOPTION:

1. GCCBC: Family and Medical Leave Act (FMLA) Leave Policy – Revised Policy – Second Reading

This agenda item was removed from the agenda for further revisions.

M. RESOLUTIONS: None

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Youth Risk Behavior Survey

Dean Kimberly Stephens and Dover Police Department Representative Bridget Ryan reviewed the results of the Youth Risk Behavior Survey.

2. 2024-2025 Opening of Schools Update

Dean Kimberly Stephens provided an update on the opening days of school at Dover High School.

Principal Lindsay Dube provided an update on the opening days of school at Dover Middle School.

Principal Brittany Granfield provided an update on the opening days of school at Frances G. Hopkins School at Horne Street.



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #9
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, September 9, 2024
Meeting Time: 7:00 p.m.

Principal Beth Dunton provided an update on the opening days of school at Garrison Elementary School.

Principal Patrick Boodey provided an update on the opening days of school at Woodman Park School.

3. Fiscal Year 2025 Capital Improvement Plan (CIP) Approval

Michael Limanni requested the Board approve the Fiscal Year 2025 Capital Improvement Plan as presented.

Carolyn Mebert moved; Maggie Fogarty seconded to approve the Capital Improvement Plan. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

4. Fiscal Year 2026 Revised Budget Preparation Adoption Schedule

Michael Limanni requested the Board approve the revised Fiscal Year 2026 Budget Preparation Adoption Schedule.

Micaela Demeter moved; Carolyn Mebert seconded to approve the revised Fiscal Year 2026 Budget Preparation Adoption Schedule. **An Oral Vote PASSED 6/0.**

P. SUBMISSION AND PAYMENT OF BILLS:

Micaela Demeter moved; Carolyn Mebert seconded to direct the Superintendent to pay Manifest 25-C in the amount of \$4,209,206.45 for FY25 for the period of August 10, 2024, through September 6, 2024. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn and Michelle Clancy announced that the Dover High School Athletic Complex Joint Building Committee met and chose design plan A. The committee also hired a construction manager for the project.

Micaela Demeter announced the Policy Review Committee will be meeting on Wednesday.

R. SCHOOL BOARD MATTERS OF INTEREST:



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #9
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, September 9, 2024
Meeting Time: 7:00 p.m.

Micaela Demeter requests an update on the MTSS Building Coordinator positions at an upcoming Board meeting.

Micaela Demeter announced the NHSBA Annual Delegate meeting is October 19th. Robin Trefethen suggested the Board review the resolutions, and requested Micaela to share how she would vote via email with the Board. If the Board wishes, they can discuss further at the next meeting.

Micaela Demeter requests that discussions be held regarding a later start time for high school students. Dr. Harbron will have conversations with area superintendents to gauge interest in further discussions.

Michelle Clancy announced some buses are picking students up very early and students are sitting on the bus in the school parking lot for an extended period of time prior to school. Michael Limanni will look into the matter.

Micaela Demeter shared that community members have requested a District-wide no phone policy.

Micaela Demeter requested that Christine Boston provide an update on policy EBBCA – Employee Student Supervision Safety Policy, to which Dr. Boston provided a brief overview of how things were going.

Dr. Harbron commended school staff for the smooth start to the first week of school.

Carolyn Mebert presented Robin Trefethen with a gift from the Board to celebrate her pregnancy. She announced the Board will be gathering for refreshments following the meeting. The Board agreed that no business would be discussed at the gathering.

Re-opening of Citizen's Forum: No citizens were present.

Craig Flynn moved; Carolyn Mebert seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 6/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:26 p.m. **An Oral Vote PASSED 6/0.**