

CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, September 25, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Warach led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett (arrived at 7:34), Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: Deputy City Manager Parker, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan motioned to amend the agenda to remove item 13.B.1., seconded by Councilor Retrosi. Vote: 8-0.

Deputy Mayor Shanahan motioned to approve the amended agenda, seconded by Councilor Retrosi. Vote: 8-0.

7. PUBLIC HEARINGS

A. CDBG SUBSTANTIAL AMENDMENT TO THE FY23 AND FY24 ACTION PLANS SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF TRANSPORTATION #44159(CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

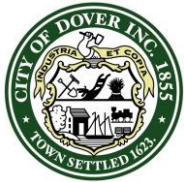
C. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF TRANSPORTATION PROJECT #44350 (CMAQ) CONGESTION MITIGATION & AIR QUALITY GRANT #22-12CMAQ (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

David Nelson, 214 Dover Point Road, raised concerns about the speed on Dover Point Road. He asked the Council to consider putting in sidewalks to make walking along the road safer.



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Katie Nelson, 214 Dover Point Road, is concerned about the usage of Hilton Park by non-profit companies.

Bill Baber, Chair of Energy Commission, 5 Gerry's Lane, spoke in favor of resolution 13.B.2.

9. CITY MANAGER'S REPORT

Deputy City Manager Parker asked the Council if they had any questions in regards to the report that City Manager Joyal submitted in writing.

Deputy Mayor Shanahan motioned to approve the City Manager's Report, seconded by Councilor Williams. Vote: 8-0.

10. APPROVAL OF MINUTES

A. September 4, 2024 – Workshop Meeting

B. September 11, 2024 – Regular Meeting & Non-Public Meeting

Deputy Mayor Shanahan motioned to approve the three sets of minutes, seconded by Councilor Nemeth. Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of events and meetings he attended over the last couple of weeks. He invited Gail Daudelin to the podium to give a Dover Main Street update to the Council.

Deputy Mayor Shanahan recognized the 40th anniversary of Apple Harvest Day.

Deputy Mayor Shanahan motioned to approve the Mayor's Report, seconded by Councilor Warach. Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3rd READING

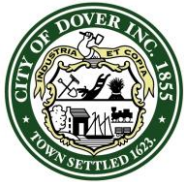
C. RESOLUTIONS

- 1. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM SOUTH END FIRE STATION BUILDING IMPROVEMENTS TO SELF CONTAINED BREATHING APPARATUS REPLACEMENT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Nemeth.

Deputy City Manager Parker gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

- 2. CDBG SUBSTANTIAL AMENDMENT TO THE FY23 & FY24 ACTION PLANS
SPONSORED BY MAYOR CARRIER BY REQUEST**



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Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Nemeth.

Deputy City Manager Parker gave an overview of the resolution to the Council.
Roll Call Vote: 7-0, with Councilor Hackett and Councilor Warach recused.

- 3. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF TRANSPORTATION #44159(CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Cullen.

Deputy City Manager Parker gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

- 4. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF TRANSPORTATION PROJECT #44350(CMAQ) CONGESTION MITIGATION & AIR QUALITY GRANT #22-12CMAQ
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Warach.

Deputy City Manager Parker gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

13. NEW BUSINESS

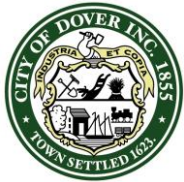
A. CONSENT CALENDAR

- 1. ACCEPTANCE OF AMENDED UTILITY EASEMENTS ON 167 SPUR ROAD AND 169 SPUR ROAD
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. AMENDING COMMUNITY ART WALL LICENSE; ACCEPTING DONATION FROM BOB SHERWOOD LANDSCAPE COMPANY, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. AWARD OF BID #B25019 WIRELESS NETWORK INFRASTRUCTURE
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. ARENA COMPRESSOR REPLACEMENT WITH CARRIER CORPORATION - SOLE SOURCE
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve the Consent Calendar, seconded by Councilor Hackett.

No Councilors pulled any resolutions.

Roll Call Vote: 9-0.



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COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Arena Commission (Hackett)
8. Recreation & Pool Advisory (Retrosi)
9. Energy Commission (Richer)
10. Parking Commission (Warach)
11. **McConnell Center Advisory Committee (Retrosi)**
12. **Legislative Liaison (Shanahan)**
13. **Committee for Racial Equity and Inclusion (Nemeth)**
14. **Graffiti Management Advisory Committee (Nemeth)**
15. **Ordinance Committee (Shanahan)**
16. **Solid Waste Advisory Committee (Hackett)**
17. **Transportation Advisory Commission (Richer)**
18. **Joint Building Committee – DHS (Carrier)**
19. **Heritage Commission (Retrosi)**
20. **Board of Health (Richer)**
21. Downtown TIF Advisory Board (Warach)
22. Coheco Waterfront Development Advisory Committee (Carrier)
23. COAST (Shanahan)
24. Waterfront TIF Advisory Board (Warach)
25. Dover Main Street (Carrier)
26. Strafford Regional Planning Commission (Williams)
27. Government Affairs (Carrier)
28. Cemetery Board (Warach)
29. Joint Building Committee – Athletic Complex (Cullen)

Councilor Cullen gave an update from the Planning Board meeting held on September 24.

Councilor Retrosi gave an overview of the McConnell Center Advisory Report to the Council.

Deputy Mayor Shanahan gave an overview of the Legislative Liaison Report to the Council.

Councilor Hackett gave an overview of the Solid Waste Advisory Committee Report to the Council.

Councilor Richer gave an overview of the Transportation Advisory Commission Report to the Council.

Mayor Carrier gave an update on the Joint Building Committee – DHS to the Council.

B. RESOLUTIONS

1. APPROVAL OF GROUND LEASE WITH GREAT BAY ROWING

SPONSORED BY MAYOR CARRIER BY REQUEST

Resolution was removed from agenda.

2. APPROVING LETTER OF INTENT FOR WASTEWATER TREATMENT FACILITY SOLAR PROJECT

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Nemeth.

Deputy City Manager Parker gave an overview of the resolution to the Council.

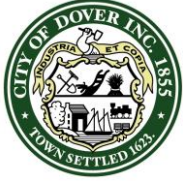
Roll Call Vote: 9-0.

3. AMENDMENT OF FY2025 SCHEDULE OF FEES TO AMEND CERTAIN PARKING RATES AND FEES; AND TO ESTABLISH FEE FOR RSA 91-A LARGE ELECTRONIC INFORMATION REQUESTS

(TO BE REFERRED TO PUBLIC HEARING AND VOTE ON OCTOBER 9, 2024)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST



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Deputy Mayor Shanahan motioned to refer the resolution to a public hearing on October 9, 2024, seconded by Councilor Warach.

Vote: 9-0.

- 4. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE HIGHWAY OFFICE OF HIGHWAY SAFETY GRANT
(TO BE REFERRED TO BE A PUBLIC HEARING AND VOTE ON OCTOBER 9, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing on October 9, 2024, seconded by Councilor Richer,

Vote: 9-0.

- 5. REPROGRAM UNEXPENDED BOND PROCEEDS FROM SPUR ROAD RECONSTRUCTION PROJECT TO COURT UNION MIDDLE STREET RECONSTRUCTION PROJECT
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 9, 2024 WITH A VOTE TO OCCUR ON OCTOBER 23, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing on October 9, 2024, seconded by Councilor Nemeth.

Vote: 9-0.

C. ORDINANCES IN 1ST READING

- 1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 14, 23, 30, 31, AND 48
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 9, 2024)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to refer the ordinance to a public hearing on October 9, 2024, seconded by Councilor Nemeth.

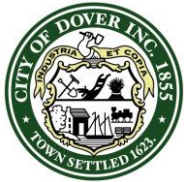
Vote: 9-0.

- 2. BOARDS, COMMISSIONS AND COMMITTEES, CHAPTER 9, SECTIONS 5 AND 6
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 9, 2024)
SPONSORED BY MAYOR CARRIER, DEPUTY MAYOR SHANAHAN, & COUNCILOR WILLIAMS**

Deputy Mayor Shanahan motioned to refer the ordinance to a public hearing on October 9, 2024, seconded by Councilor Warach.

Vote: 9-0.

- 3. FINE SCHEDULE
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 9, 2024)
SPONSORED BY MAYOR CARRIER BY REQUEST**



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Deputy Mayor Shanahan motioned to refer the ordinance to a public hearing on October 9, 2024, seconded by Councilor Retrosi.

Vote: 9-0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

The Council discussed traffic and the issue of speeding on City roads, and possible remedies. Councilor Richer asked if there was a possibility to have a rain date for trick-or-treat. Councilor Williams reminded the community of the Dover Leadership Academy. Mayor Carrier mentioned there will be a ceremony for Veteran's Day on November 11th. Deputy Mayor Shanahan and Councilor Williams discussed the waterfront and the usage by Great Bay Rowing and addressed comments from the Public Forum.

16. ADJOURN

Councilor Nemeth motioned to adjourn, seconded by Councilor Richer.

Vote: 9-0.