

CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 23, 2024**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**
 - A. **AUTHORIZATION TO ACCEPT AND EXPEND THE US DEPARTMENT OF JUSTICE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST
 - B. **AUTHORIZATION TO ACCEPT AND EXPEND THE BUREAU OF JUSTICE 2024 ASSISTANCE BALLISTIC VEST GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

8. **PUBLIC FORUM**

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. **CITY MANAGER'S REPORT**

10. **APPROVAL OF MINUTES**

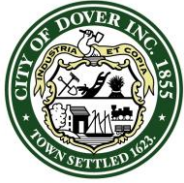
- A. **October 9, 2024 – Regular Meeting**

11. **MAYOR'S REPORT**

12. **UNFINISHED BUSINESS**

- A. **ORDINANCES IN THE 2nd READING**
B. **ORDINANCES IN THE 3RD READING**
C. **RESOLUTIONS**

1. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM SPUR ROAD RECONSTRUCTION PROJECT TO COURT UNION MIDDLE STREET RECONSTRUCTION PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AUTHORIZATION TO ACCEPT AND EXPEND THE US DEPARTMENT OF JUSTICE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST



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Meeting Date: **Wednesday, October 23, 2024**
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3. **AUTHORIZATION TO ACCEPT AND EXPEND THE BUREAU OF JUSTICE 2024 ASSISTANCE BALLISTIC VEST GRANT**
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

13. NEW BUSINESS

A. CONSENT CALENDAR

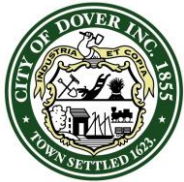
1. **APPROVAL OF PUBLIC ART INSTALLATION – DHS STUDENT MURAL ON CITY-OWNED TRAFFIC CONTROL BOX (CORNER OF LOCUST ST. AND SILVER ST.)**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AUTHORIZATION TO PURCHASE A NEW FORD F-550 TRUCK AND UPEIT**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **WATER MAIN REPLACEMENT SUPPLIES FOR VARIOUS CITY PROJECTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B25015 SNOW PLOWING/HAULING SERVICES FOR CITY STREETS AND PARKING LOTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **B25016 PROFESSIONAL CONSULTING SERVICES - LAND USE ANALYSIS CHAPTER OF THE MASTER PLAN**
SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 16. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 17. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 18. Joint Building Committee – DHS (Carrier) |
| 4. Appointments Committee (Williams) | 19. Heritage Commission (Retrosi) |
| 5. Planning Board (Cullen) | 20. Board of Health (Richer) |
| 6. School Board Liaison (Hackett) | 21. Downtown TIF Advisory Board (Warach) |
| 7. Arena Commission (Hackett) | 22. Coheco Waterfront Development Advisory Committee (Carrier) |
| 8. Recreation & Pool Advisory (Retrosi) | 23. COAST (Shanahan) |
| 9. Energy Commission (Richer) | 24. Waterfront TIF Advisory Board (Warach) |
| 10. Parking Commission (Warach) | 25. Dover Main Street (Carrier) |
| 11. McConnell Center Advisory Committee (Retrosi) | 26. Strafford Regional Planning Commission (Williams) |
| 12. Legislative Liaison (Shanahan) | 27. Government Affairs (Carrier) |
| 13. Committee for Racial Equity and Inclusion (Nemeth) | 28. Cemetery Board (Warach) |
| 14. Graffiti Management Advisory Committee (Nemeth) | 29. Joint Building Committee – Athletic Complex (Cullen) |
| 15. Ordinance Committee (Shanahan) | |

B. RESOLUTIONS

1. **FINAL ACCEPTANCE OF DOVER HIGH SCHOOL AND REGIONAL CAREER TECHNICAL CENTER CONSTRUCTION PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B25013 SIXTH STREET BRIDGE REPLACEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST



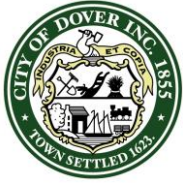
CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
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Meeting Date: **Wednesday, October 23, 2024**
Meeting Time: **7:00 pm**

3. **B25008B AWARD OF RE-BID OF MUNICIPAL SECURITY SYSTEM**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B25011 AWARD OF BID FOR SELF-CONTAINED BREATHING APPARATUS REPLACEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **AUTHORIZATION TO ACCEPT AND EXPEND A LAND AND WATER CONSERVATION FUND SUB-RECIPIENT GRANT FOR GUPPY PARK III**
(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON NOVEMBER 13, 2024)
(THIS RESOLUTION REQUIRES 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM CHESTNUT STREET BRIDGE REPLACEMENT TO SIXTH STREET (BLACKWATER) BRIDGE REPLACEMENT PROJECT**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 13, 2024 WITH A VOTE TO OCCUR ON DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **REPROGRAM UNEXPENDED BOND PROCEEDS FROM DOWNTOWN TRAFFIC EFFICIENCY IMPROVEMENTS PROJECT TO COCHECHO WATERFRONT DEVELOPMENT SITE IMPROVEMENTS PROJECT**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 13, 2024 WITH A VOTE TO OCCUR ON DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
8. **ADOPTION OF FY2026-FY2031 CAPITAL IMPROVEMENTS PLAN**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 13, 2024 WITH A VOTE TO OCCUR ON DECEMBER 11, 2024)
SPONSORED BY MAYOR CARRIER BY REQUEST
9. **APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 13, 2024 WITH A VOTE TO OCCUR ON DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
10. **APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING**
(TO BE REFERRED TO A PUBLIC HEARING ON NOVEMBER 13, 2024 WITH A VOTE TO OCCUR ON DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING



CITY OF DOVER

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- 14. COUNCIL CORRESPONDENCE**
- 15. COUNCIL MATTERS OF INTEREST**
- 16. ADJOURN**



PROCLAMATION

- WHEREAS:** The history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and
- WHEREAS:** The contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today, and
- WHEREAS:** Their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and
- WHEREAS:** Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November, as National American Indian Heritage Month; and
- WHEREAS:** In honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational, and historical activities have been planned;

NOW, THEREFORE, I, Robert Carrier, Mayor of the City of Dover in the State of New Hampshire, do hereby proclaim the month of November as National American Indian Heritage Month in the City of Dover and call this to the attention of all citizens.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of the City of Dover to be affixed this 23rd Day of October, 2024.

Robert Carrier, Mayor
City of Dover, New Hampshire



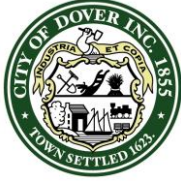
PROCLAMATION

- WHEREAS:** November 4, 2024, marks the 30th anniversary of the Atlantic Gymnastics Training Center, a cornerstone of athletic development and community engagement in our City; and
- WHEREAS:** Since its opening in Portsmouth in 1994, Atlantic Gymnastics has expanded to Dover, fostering a love for gymnastics in countless children and contributing significantly to our community's vibrancy; and
- WHEREAS:** What began with a dedicated staff of 8 serving 80 clients has grown to nearly 40 staff members, proudly instructing over 500 students weekly at each location, demonstrating the center's commitment to excellence; and
- WHEREAS:** Atlantic Gymnastics has positively impacted the lives of more than 20,000 children on the Seacoast, guiding them not only in gymnastics but in valuable life lessons that promote resilience, teamwork, and discipline; and
- WHEREAS:** The center has celebrated numerous State, Regional, and National Champions, with many former gymnasts advancing to compete at the collegiate and international levels, showcasing the talent nurtured within our community; and
- WHEREAS:** We honor the dedicated staff—some of whom have been with Atlantic Gymnastics since its inception—who inspire and mentor the next generation of gymnasts, instilling in them the values of hard work and dedication; and
- WHEREAS:** Atlantic Gymnastics has not only shaped athletes but also future leaders in various fields, including medicine, law, education, and military service, demonstrating a lasting commitment to community development;

NOW, THEREFORE, I, Robert Carrier, Mayor of the City of Dover in the State of New Hampshire, do hereby recognize and celebrate the remarkable achievements of Atlantic Gymnastics and its contributions to our community. May the center continue to inspire excellence and empower future generations for many years to come.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of the City of Dover to be affixed this 23rd Day of October, 2024.

Robert Carrier, Mayor
City of Dover, New Hampshire



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2024.10.09 - 175**

Resolution Re: Authorization to Accept and Expend the US Department of Justice (CDS) Congressionally Directed Spending Grant

WHEREAS: The City has received notice from the United States Department of Justice (USDOJ) Office of Community Oriented Policing Services (COPS) of a Congressionally Directed Spending (CDS) Award in the amount of \$438,000.00 to be utilized for the replacement of the Police Dispatch Public Safety Radio Console; and

WHEREAS: The grant application requested funding in the amount of \$438,000.00 and does not require a City match. The grant will fund the replacement of the public safety radio technology in the aging dispatch console at the police facility which was purchased in 2012 and is vital to dispatching Dover Police, Dover Fire & Rescue as well as Rollinsford Fire Department. It will also eliminate any downtime associated with technology issues related to the aging and unsupported software; and

WHEREAS: In adhering to the requirements established by the USDOJ and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend Grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with NH RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to apply for, accept, and expend the grant funds allocated to the Dover Police Department, for the replacement of the dispatch public safety radio console and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

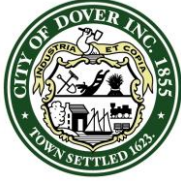
AND, FURTHER BE IT RESOLVED THAT:

In expending funds for eligible costs identified in the USDOJ / CDS grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Article III Purchasing Procedure. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	USDOJ/COPS 2024 Technology & Equipment Program	438,000.00	438,000.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2024.10.09 - 175**

Resolution Re: Authorization to Accept and Expend the US Department of Justice (CDS) Congressionally Directed Spending Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

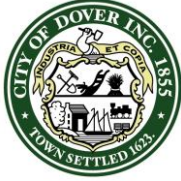
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

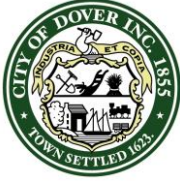
Resolution Number: **R – 2024.10.09 - 175**

Resolution Re: Authorization to Accept and Expend the US Department of Justice (CDS) Congressionally Directed Spending Grant

RESOLUTION BACKGROUND MATERIAL:

In March of 2023, the City of Dover applied for funding through Congressionally Directed Spending. The proposal was to use the funds to replace the aging dispatch console that houses public safety radio technology in the dispatch center which was purchased in 2012 and is no longer supported for software updates. This equipment is vital for the dispatching of Dover Police, Dover Fire and Rescue as well as the Rollinsford Fire Department. The replacement of the dispatch console will modernize the current dispatch center while also making it both efficient and reliable, converting the entire Dover public safety communications system to a fully IP based platform. A state-of-the-art dispatch console will ensure reliable and efficient emergency radio communications for the next 10-15 years. It will also eliminate any downtime associated with technology issues related to the aging and unsupported software.

On September 30, 2024, the City was notified that the funding was approved in the amount of \$438,000.00. There is no match requirement.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R - 2024.10.09 - 176**

Resolution Re: Authorization to Accept and Expend the Bureau of Justice
2024 Assistance Ballistic Vest Grant

WHEREAS: The City has received notice from the (BJA) Bureau of Justice Assistance through the (DOJ) Department of Justice of an award of \$6,479.87 of grant funds for the purchase of bulletproof vests. The grant requires a 50% match which will be accounted for in the police operating budget; and

WHEREAS: The grant application requests funding for qualifying National Institute of Justice (NIJ) approve ballistic vests; and.

WHEREAS: In adhering to the requirements established by the NHDES and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with NH RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to apply for, accept, and expend grant funds allocated to the City of Dover for protective vests, and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

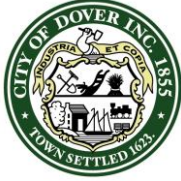
AND, FURTHER BE IT RESOLVED THAT:

In expending funds for eligible costs identified in the DOJ grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Purchasing Procedure. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	DOJ Bulletproof Vests	6,479.87	6,479.87

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R - 2024.10.09 - 176**

Resolution Re: Authorization to Accept and Expend the Bureau of Justice
2024 Assistance Ballistic Vest Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

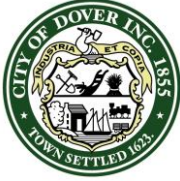
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R - 2024.10.09 - 176**

Resolution Re: Authorization to Accept and Expend the Bureau of Justice
2024 Assistance Ballistic Vest Grant

RESOLUTION BACKGROUND MATERIAL:

The Patrick Leahy Bulletproof Vest Partnership (BVP) created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The Dover Police Department has received funding through this program since its inception and has been providing this critical equipment to its officers ever since. Additionally, the Dover Police Department requires its officers to wear bulletproof vests while on duty and engaged in field duties such as patrol and tactical situations. The vests are also mandatory during firearms training at the range.

The program requires fifty percent cost match for the qualifying vest purchase and purchases made for bulletproof vests via the Bulletproof Vest Partnership grant may only be used to help defray the costs of NIJ approved vest makes and models.

CITY MANAGER'S REPORT

REPORTING ON: SEPTEMBER 2024

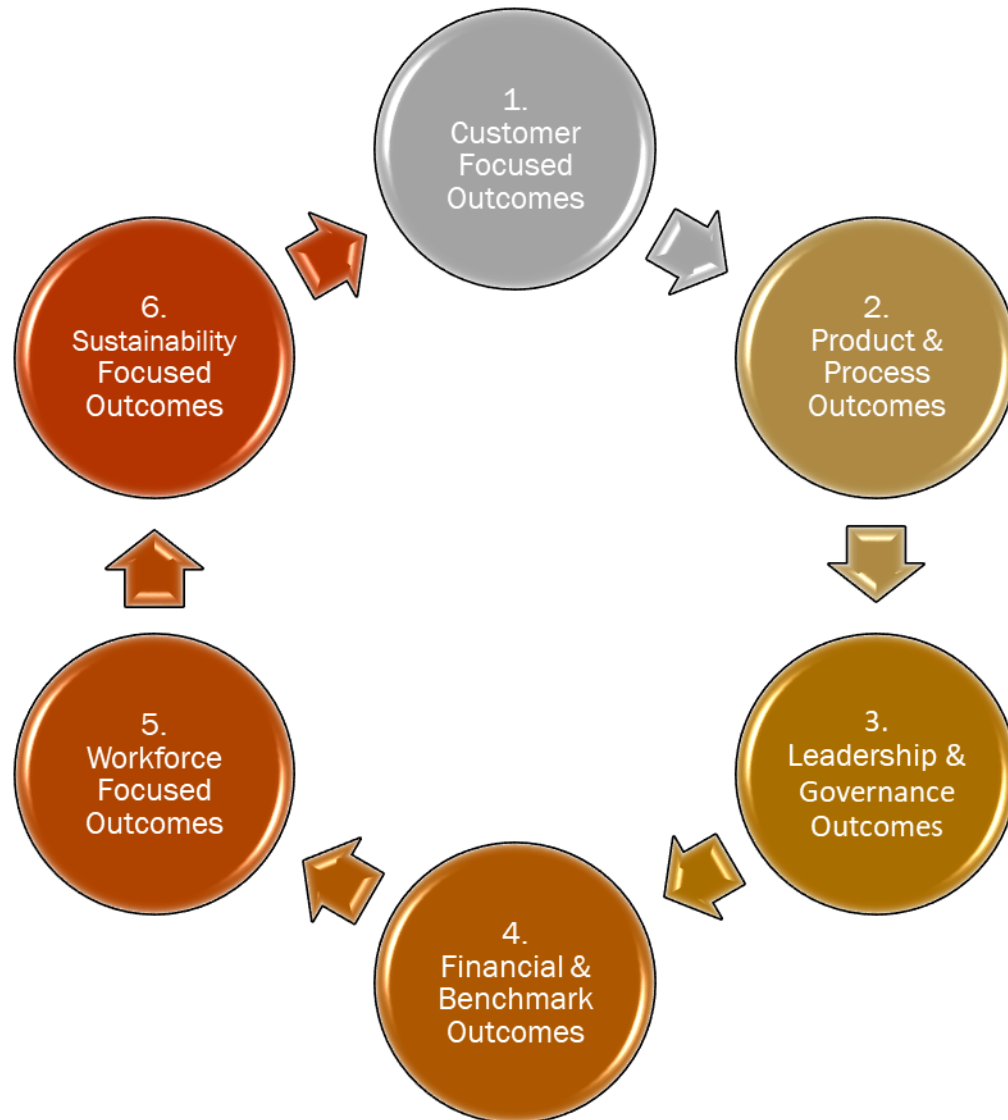


Henry Law Adventure Park
K. Mavrogeorge

October 23, 2024

By: City Manager J. Michael Joyal, Jr.

The City Manager's Report is a collaboration of City department updates provided each month to update the City Council and general public on the intricate workings of the City of Dover. The updates are broken out by department reflecting the six categories of intended outcomes relating back to the City of Dover's strategic management framework which you will find below.



The department updates are then highlighted at the end of the report to show how these updates fit into supporting the seven 2024 – 2025 City Council Goals below:

Goal #1
Our City has Diverse Housing

- Support a Dover that has housing which is attainable and available.

Goal #2
Our City is Civically Engaged

- Ensure that the public is part of the community's governance and has multiple channels to provide feedback.

Goal #3
Our City is Resilient

- Ensure the City's social, built and natural infrastructure is designed to evolve and support community needs.

Goal #4
Our City is Safe and Inviting

- Ensure that the City's infrastructure and environment is welcoming.

Goal #5
Our City is Inclusive and Welcoming

- Support a Dover that is welcoming to all no matter socio economic background.

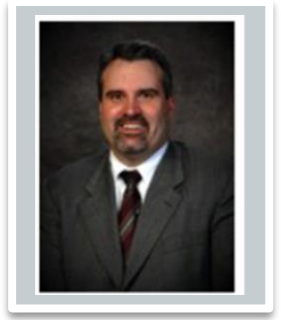
Goal #6
Our City has Sustainable Financial Policies

- Ensure the City's financial health is sustainable and open for all to view and understand.

Goal #7
Our City's Opportunities are Accessible for All

- Support a Dover that has inviting public spaces for all people living in, working in or visiting the City.

City of Dover's Municipal Leadership Team



City Manager
J. Michael Joyal, Jr.



David Balian
Public Welfare
Director



Donna Benton
Planning & CDBG
Director



William Breault
Police Chief



Annie Dove
Information
Technology Director



Michael Gillis
Media Services
Director



Kevin Hebert
Recreation Director



Denise LaFrance
Public Library
Director



Daniel Lynch
Finance Director



Christopher Parker
Deputy City Manager

Picture to follow.



Perry Plummer
Fire & Rescue Chief
Emergency Management
Director

John Storer
Community Services
Director



**Jerrica Vanslyvong-
Bizier**
City Clerk Tax
Collector



Heather Worrall
Human Resources
Director



Joshua Wyatt
City Attorney

Community Services Department

Administration



From: Sandy Bickford <lbick32156@aol.com>
Sent: Tuesday, September 24, 2024 1:24 PM
To: Nadeau, Mike <mike.nadeau@dover.nh.gov>
Subject: Manhole Cover Replacement Project

I want to thank you for replacing the very noisy and annoying manhole cover. It was quite a project for sure and your crew did a great job. It's wonderful not to hear that sound after hearing it all Spring and Summer. Please thank them for us. Nice and quiet now. Very much appreciated.
Sandra Bickford

Dover Saves!

Save Money, Energy, & the Environment



A big thank you to everyone who helped to make the first ever City of Dover sustainability event a success!

Special thanks to:

- Dover Planning Office for their encouragement and assistance, especially Donna, Jean, and Jackson on his last day as a Dover employee.
- The great turnout of Energy Commission volunteers - Arcadia, Bret, Lucas, Steve, and Susan.
- Special recognition to Energy Commission Council Liaison, April Richer, who went above and beyond, not only working the crowd to invite attendees in, but rolling up her sleeves and carrying tables.

We most especially want to thank the organizations that provided the content that made the event worthwhile:

- Clean Energy NH
- Community Power Coalition of NH
- Don't Trash Dover & Dover Doers
- Dover Community Services
- Dover Energy Commission
- Dover Library
- Dover Plastic Reduction Group
- Dover Solid Waste Advisory Committee
- NH Dept. Environmental Services
- NH Saves via TRC
- Seacoast Climate Action Now
- Southeast Land Trust
- The Gundalow Company
- U.S. Senator Jeanne Shaheen's Office

We are pleased that this event helped to inspire Senator Jeanne Shaheen's staff to update her "Federal Energy Resource Guide," so that we were able to share it Saturday. This is the document that everyone has been asking for and a copy is attached. (see the following pages for the resource guide)

Many thanks,

Bill

William Baber

Chair, Energy Commission

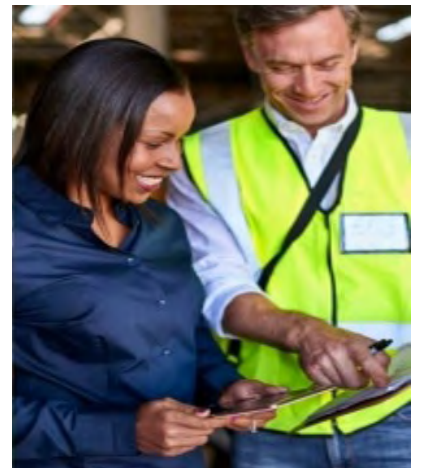




Federal Energy Resource Guide

JEANNE SHAHEEN

U.S. SENATOR *for* NEW HAMPSHIRE





Dear Friend,

With passage of the Bipartisan Infrastructure Law and Inflation Reduction Act, Congress made historic investments in a cleaner, more reliable and more affordable energy future.

We're already seeing results.

- More than **3.4 million American families** have taken advantage of tax credits provided by the Inflation Reduction Act to make home energy improvements that can lower monthly bills and make homes more comfortable.
- Over the past several years, clean energy employment has grown by more than 400,000 jobs. Small businesses are responsible for most clean energy jobs, with **47% of clean energy workers at companies with fewer than 50 employees** and 85% at companies with fewer than 500 employees.
- More than **7,500 rural small businesses and farms have benefitted** from federal funding for renewable energy projects or energy efficiency upgrades that will lower energy bills by an average of \$25,000 annually for recipients.
- New Hampshire joined a five-state coalition awarded **\$450 million to boost adoption of cold climate heat pumps** in New England.

These landmark laws put the U.S. on track to reduce emissions by 40 percent by 2030 — essential progress in our efforts to prevent the worst effects of climate change.

I'm proud to have helped negotiate the Bipartisan Infrastructure Law, which is delivering transformative funding for weatherization and clean energy projects across New Hampshire, bolstering the electric grid and investing in our clean energy workforce. I was also proud to help pass the once-in-a-generation climate law, the Inflation Reduction Act, and I'm eager to help more Granite Staters benefit from these laws.

In this updated resource guide, I am pleased to share information on some of the particularly beneficial incentives available for Granite Staters. This resource guide is intended to provide a brief overview of available clean energy incentives with links to more information about eligibility and what types of energy improvements qualify.

These are just a few of my efforts to promote investments in clean energy, lower energy costs for consumers and reduce global emissions. The benefits to New Hampshire will be long-lasting — from more jobs to lower energy bills and assistance to make energy efficient updates to homes and businesses. The far-reaching impacts of these laws and other actions from Congress will create economic opportunities for Granite Staters to participate and lead our clean energy future. I'm proud to welcome such transformative investments to New Hampshire and hope you find this resource guide helpful.

Sincerely,

A handwritten signature in blue ink that reads "Dianne Shaker". The signature is fluid and cursive, with the first name "Dianne" and last name "Shaker" clearly distinguishable.

Clean Energy Incentives for Individuals

The Residential Clean Energy Credit (Section 25D): The Inflation Reduction Act allows consumers to claim a credit for up to 30% of the costs of residential energy efficient property, such as the installation of solar.

How much you can save:

- The credit is for up to 30% of project costs and can be claimed in the year that the project is finished.

Qualifying Projects: Clean energy projects eligible for the credit include solar electric projects, solar water heating projects, fuel cell projects, small wind energy projects, geothermal heat pump projects, biomass fuel projects and battery storage.

Visit www.irs.gov/credits-deductions/residential-clean-energy-credit for further details on how you can qualify.

The Energy Efficient Home Improvement Credit (Section 25C): The Inflation Reduction Act allows consumers to claim a credit for up to 30% of the cost of qualified energy efficiency improvements and expands the credit to cover home energy audits.

How much you can save:

- The credit has a total annual cap up to \$1,200 per year, except heat pumps (cap up to \$2,000).

Qualifying Improvements: The credit applies to heat pumps, energy-efficient windows, energy-efficient exterior doors, insulation and upgrading breaker boxes to accommodate additional electric load. Certain improvements must meet applicable Energy Star requirements. The upgrade costs for appliances include both

equipment, installation and labor costs.

Visit www.irs.gov/credits-deductions/energy-efficient-home-improvement-credit for further details on how you can qualify.

High Efficiency Electric Home Rebates

The Inflation Reduction Act provides \$4.5 billion for states to establish direct rebate programs for low- and moderate-income consumers who install new, efficient electric appliances. New Hampshire is eligible for \$34.7 million in federal funding, and the New Hampshire Department of Energy is in the process of designing and establishing the program.

How much you can save:

- Low-income households may be eligible for 100% of electrification project costs up to \$14,000.
- Moderate-income households may be eligible for 50% of costs up to \$14,000.
- The program can extend rebates to multifamily buildings in which at least 50% of residents are low- or moderate-income.

Qualifying Appliances: The program may cover heat pumps for space heating and cooling, heat pump water heaters, electric stoves and cooktops, heat pump clothes dryers and measures such as upgrading circuit panels, insulation, air sealing, ventilation and wiring. Project costs cover both purchase and installation costs.

Visit www.energy.nh.gov/funding-opportunities/funding-opportunities-homeowners/home-electrification-and-appliance-rebates for more information on the status of this program in New Hampshire.

High Efficiency Electric Home Rebates:

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- The program can extend rebates to multifamily buildings in which at least 50% of residents are low- or moderate-income.

Qualifying Appliances: The program may cover heat pumps for space heating and cooling, heat pump water heaters, electric stoves and cooktops, heat pump clothes dryers and measures such as upgrading circuit panels, insulation, air sealing, ventilation and wiring. Project costs cover both purchase and installation costs.

Visit **www.energy.nh.gov/funding-opportunities/funding-opportunities-homeowners/home-electrification-and-appliance-rebates** for more information on the status of this program in New Hampshire.

Home Efficiency Rebates Program: The Inflation Reduction Act provides funding for states to establish home energy efficiency rebate programs for homeowners who undertake whole home energy efficiency upgrades. New Hampshire is eligible for \$34.7 million for this program, and the New Hampshire Department of Energy is in the process of designing and establishing the program.

How much you can save:

- Low- and moderate-income homeowners may be eligible for up to \$4,000 of the project cost for energy savings of at least 20% or up to \$8,000 for energy savings of at least 35%.
- Other building owners may be eligible for up to \$2,000 per multifamily unit with energy savings of at least 20% (up to \$200,000 per building) or up to \$4,000 per multifamily unit with energy savings of at least 35% (up to \$400,000 per building).
- The program extends rebates to multifamily buildings in which at least 50% of residents are low- or moderate-income.

Qualifying Appliances: The projects eligible for the rebate are based on actual energy performance savings. The rebate includes costs associated with work performed and the equipment needed to install upgrades, such as insulation or HVAC installations.

Visit **www.energy.nh.gov/funding-opportunities/funding-opportunities-homeowners/home-efficiency-rebates-program** for more information on the status of this program in New Hampshire.

Low Income Home Energy Assistance Program (LIHEAP):

LIHEAP provides financial assistance to low-income households to afford their energy bills. Fuel assistance benefits are a grant and do not have to be paid back. Fuel assistance benefits range from \$100 to \$2,177, depending on household income and energy costs.

Energy efficiency improvements save families money on monthly energy bills, make homes more comfortable and reduce indoor air pollution.

Weatherization Assistance Program: The Bipartisan Infrastructure Law provided an additional \$18.3 million for weatherization assistance in New Hampshire. Weatherization enables low-income families to reduce their energy consumption by making their homes more energy efficient.

Visit www.capnh.org to find a community action program near you and to apply for fuel assistance and weatherization assistance.

The Clean Vehicle Credit (Section 30D and 25E): Consumer tax credits available at the time of purchase for individuals to buy qualifying new clean vehicles (Sec. 30D) or used clean vehicles (Sec. 25E).

How much you can save:

- New Cars: Up to \$7,500. (Note this credit is available for those with incomes below \$300,000 for joint filers, \$225,000 for head-of-household filers and \$150,000 for single filers)
- Used Cars: Up to \$4,000 (Note this credit is available for those with incomes below \$150,000 for joint filers, \$112,500 for head-of-household filers and \$75,000 for single filers)

Qualifying Vehicles:

- New Vehicles: The new vehicle credit is limited to sedans with a manufacturer's suggested retail price (MSRP) of up to \$55,000 and trucks and SUVs with an MSRP of \$80,000 or less.
- Used Vehicles: The credit can be used for clean non-commercial vehicles sold for \$25,000 or less and older than two years, including electric vehicles and plug-in hybrids.

Visit www.fueleconomy.gov/feg/taxcenter.shtml for information on requirements and a list of vehicles

that may be eligible. Clean Vehicle Tax Credits must be initiated and approved at the time of sale.

Alternative Fuel Vehicle Refueling Tax Credit (Section 30C): The Inflation Reduction Act provides a tax credit for alternative fuel vehicle refueling and charging infrastructure in low-income and rural areas.

How much you can save:

- If you install qualified vehicle refueling and recharging infrastructure at your home, including electric vehicle charging equipment, you may be eligible for a credit of up to \$1,000.

Qualifying Vehicles:

Visit www.irs.gov/credits-deductions/alternative-fuel-vehicle-refueling-property-credit for more information on the tax credit.

Energy efficiency improvements save families money on monthly energy bills, make homes more comfortable and reduce indoor air pollution.

Visit www.cleanenergy.gov to learn more about how you can save!

For information on ratepayer rebates available in New Hampshire, visit www.NHSaves.com.

For help navigating federal programs, please contact Senator Shaheen's Manchester office at 603-647-7500.



Clean Energy Tax Incentives for Individuals

The Inflation Reduction Act of 2022 ("IRA") makes several clean energy tax credits available to individuals.
[IRS.gov/CleanEnergy](https://www.irs.gov/CleanEnergy)

Tax Provision

Description

Credit for New Clean Vehicles
(\$ 30D)

For buyers of new clean vehicles that meet certain requirements, as well as buyer income and manufacturer suggested retail price limits. Learn more and see eligible vehicles at [Fuel Economy.gov](https://www.fueleconomy.gov)
Credit Amount: Up to \$7,500 for qualifying vehicles, which can be applied to the purchase price of the vehicle starting January 1, 2024.¹

Credit for Previously Owned Clean Vehicles
(\$25E)

For buyers of certain previously-owned clean vehicles sold in the first transfer after 12/31/22 for \$25,000 or less. Subject to buyer income limits. Vehicles must be at least 2 model years old, be purchased from a registered dealer, and buyers must not have been allowed a 25E credit in the 3-year period prior to the sale of the qualifying vehicle. Learn more and see eligible vehicles at [Fuel Economy.gov](https://www.fueleconomy.gov)
Credit Amount: The lesser of \$4,000 or 30% of sale price, which can be applied to the purchase price of the vehicle starting January 1, 2024.¹

Alternative Fuel Vehicle Refueling Property Credit
(\$ 30C)
Includes Electric Vehicle Charging Equipment

For alternative fuel vehicle refueling and charging property, including home electric vehicle charging stations, located in low-income and non-urban areas. Qualified fuels include electricity, ethanol, natural gas, hydrogen, and biodiesel.
Credit Amount: 30% of the cost of hardware and installation up to \$1,000 for individuals; for businesses, 6% of basis and can increase to 30% if PWA is met.²

Energy Efficient Home Improvement Credit
(\$ 25C)
See page 2 for more details.

Provides a tax credit for energy-efficiency improvements of residential homes
Credit Amount: 30% of cost, with limits for each type of improvement and total per year. To qualify, home improvements must meet energy efficiency standards. They must be new systems and materials. Eligible expenses include efficient heating and cooling equipment, windows, doors, heat pumps, insulation and air sealing materials. See page 2 for more information and annual limits.

Residential Clean Energy Installation Credit
(\$25D)

Provides a tax credit for the purchase of residential clean energy equipment, including battery storage with capacity of at least 3 kWh. These expenses may qualify if they meet certain energy efficiency requirements:

- Solar, wind, and geothermal power generation
- Solar water heaters
- Fuel cells
- Battery storage

Credit Amount: 30% of cost of equipment through 2032; 26% in 2033; 22% in 2034.

Notes:

The information in this document may be subject to change as guidance is issued or finalized. For all IRA clean energy tax credits, please see [IRS.gov/CleanEnergy](https://www.irs.gov/CleanEnergy) for further details and eligibility requirements.

¹ Starting January 1, 2024, the amount of a new clean vehicle or previously owned clean vehicle tax credit can be transferred to a dealer for an equivalent reduction in the eligible vehicle's sales price, deemed down payment, or cash.

² Credit is multiplied by 5 (from 6% to 30%) for projects that meet prevailing wages and apprenticeship requirements or other requirements.

Equipment Type		Tax Credit Available For 2023-2032 Tax Years
Other Energy Efficiency Upgrades	Home Clean Electricity Power Generation and Storage Products	
	Solar Panels	30% of cost
	Fuel Cells	
	Wind Turbine	
	Battery Storage	
	Heating, Cooling, and Water Heating	
	Heat pumps (note: heat pumps also provide air conditioning)	30% of cost, up to \$2,000 per year
	Heat pump water heaters	
	Biomass stoves	30% of cost
	Geothermal heat pumps	
	Solar (water heating)	30% of cost, up to \$600
	Efficient air conditioners*	
	Efficient heating equipment*	30% of cost, up to \$600
	Efficient water heating equipment*	
	Other Energy Efficiency Upgrades	
	(Electric panel or circuit upgrades for new electric equipment*)	30% of cost, up to \$600
	Building Envelope (including insulation materials and air sealing)*	30% of cost
	Windows, including skylights*	30% of cost, up to \$600
	Exterior doors*	30% of cost, up to \$500 for doors (up to \$250 each)
	Home Energy Audits*	30% of cost, up to \$150
	Electric Vehicle Charging Equipment	
	Home Electric Vehicle Charger	30% of cost, up to \$1,000

Notes:

* Subject to the Energy Efficient Home Improvement credit's total annual credit limit of \$1,200. There is a separate annual \$2,000 limit for heat pumps. Credit capped at \$600 for "energy property," e.g. efficient heating and cooling equipment; \$600 for windows; \$250 per door, \$500 total for doors; \$2,000 for heat pumps; \$1,200 for qualified energy efficiency improvements to the building envelope, including insulation and air sealing. \$150 credit for home energy audits.

Clean Energy Incentives for Businesses

Energy Efficient Commercial Buildings Deduction (Section 179D):

The Inflation Reduction Act provides a tax deduction for energy efficiency improvements to commercial buildings, such as improvements to the building envelope, interior lighting or heating, cooling, ventilation and hot water systems. Projects that meet prevailing wage and apprenticeship requirements are eligible for a bonus credit.

How much you can save:

- \$0.50 per square foot for a building with 25% energy savings
- Plus \$0.02 per square foot for each percentage point of energy savings above 25%
- Up to a maximum of \$1.00 per square foot for a building with 50% energy savings

Visit www.irs.gov/credits-deductions/energy-efficient-commercial-buildings-deduction for more information on building eligibility and the deduction.

Commercial Clean Vehicle Credit (Section 45W):

Under the Inflation Reduction Act, businesses and tax-exempt organizations that buy a qualified commercial clean vehicle may be eligible for a clean vehicle tax credit.

How much you can save:

- Credits are based on the gross vehicle weight rating, engine type and cost comparison with conventional vehicles. The maximum credit is \$7,500 for vehicles weighing less than 14,000 pounds (e.g. cars, vans) and up to \$40,000 for those

weighing 14,000 pounds or more (e.g. buses and semi-trucks).

- There is no limit of the number credits your business can claim.

Visit www.irs.gov/credits-deductions/commercial-clean-vehicle-credit for more information on the tax credit and the index of qualified manufacturers.

Alternative Fuel Vehicle Refueling Tax Credit (Section 30C):

The Inflation Reduction Act provides a tax credit for alternative fuel vehicle refueling and charging infrastructure in low-income and rural areas. Alternative fuels include electricity, ethanol, natural gas, hydrogen, biodiesel and others.

How much you can save:

- Businesses can claim 6% of the cost, up to \$100,000. A bonus is available for projects meeting prevailing wage and apprenticeship requirements.

Visit www.irs.gov/credits-deductions/alternative-fuel-vehicle-refueling-property-credit for more information on the tax credit.

Investment Tax Credit (ITC):

The Inflation Reduction Act provides a tax credit for investment in renewable energy projects like solar, fuel cells, geothermal, small wind, energy storage, biogas, microgrid controllers, as well as combined heat and power properties. Beginning in 2025, this credit will transition to a Clean Electricity Investment Tax Credit that is technology neutral.

How much you can save:

- Up to 30% of the cost of clean energy generation and qualified energy storage if prevailing wage and apprenticeship requirements are met. Bonus credits are available based on domestic content and in certain locations.

Production Tax Credit (PTC): The PTC is a per kilowatt-hour tax credit for electricity generated by wind, biomass, geothermal, solar and other qualifying renewable technologies for the first 10 years of a system's operation. Generally, project owners cannot claim both the ITC and PTC for the same property. Beginning in 2025, this credit transitions to the Clean Electricity Production Tax Credit.

How much you can save:

- PTC of up to 2.75 cents per kilowatt of clean energy generation. Bonus credits are available based on domestic content and in certain locations.

Visit **www.epa.gov/green-power-markets/summary-inflation-reduction-act-provisions-related-renewable-energy** for more information.

New Energy Efficient Homes Credit (Section 45L): Homebuilders are eligible for a tax credit for construction of new energy efficient homes that meet certain criteria. A bonus is available for multifamily home construction that meets prevailing wage requirements.

How much you can save:

- \$2,500 for new homes meeting Energy Star standards
- \$5,000 for certified zero-energy ready homes
- \$500 per unit for Energy Star multi-family home construction
- \$1,000 per unit for zero-energy ready multi-family home construction

Visit **www.irs.gov/credits-deductions/credit-for-builders-of-energy-efficient-homes** to learn more.

Rural Energy for America Program (REAP):

The Inflation Reduction Act invested \$2 billion in the Rural Energy for America Program, which provides loans and grant

funding to agricultural producers and rural small businesses for renewable energy systems or to make energy efficiency improvements.

How much you can save:

- Up to 50% of the project cost, with a maximum of \$500,000 for energy efficiency projects and \$1 million for renewable energy systems

Visit **www.rd.usda.gov/inflation-reduction-act/rural-energy-america-program-reap** for more information.

For financing and business advising, contact the New Hampshire Small Business Administration Office (www.sba.gov/district/new-hampshire) or Small Business Development Center (www.nhsbdc.org).



Clean Energy Tax Incentives for Businesses

The Inflation Reduction Act of 2022 ("IRA") makes several clean energy tax credits available to businesses.
[IRS.gov/CleanEnergy](https://www.irs.gov/CleanEnergy)

		Tax Provision	Description
Energy Generation & Carbon Capture		Production Tax Credit for Electricity from Renewables (§ 45, pre-2025)	For electricity sold to an unrelated person and produced from the following renewable sources: wind, biomass, geothermal, solar, landfill and trash, hydropower, and marine and hydrokinetic energy. Credit Amount (for 2023): 0.55 or 0.03 cents (depending on source) per kilowatt hour (kW) for facilities placed in service (PIS) after 12/31/21; 2.8 or 1.4 cents (depending on source) per kW for facilities PIS before 1/1/22; 0.55 cents per kW for marine and hydrokinetic for facilities PIS after 12/31/22. ^{1,2,3,7}
		Clean Electricity Production Tax Credit (§ 45Y, 2025 onwards)	Technology-neutral tax credit for production of clean electricity. Replaces § 45 for facilities that are placed in service after December 31, 2024. Credit Amount: 0.3 cents/kWh; 1.5 cent/kWh if PWA requirements are met. ^{1,2,3,6,7}
		Investment Tax Credit for Energy Property (§ 48, pre-2025)	For investment in renewable energy projects including fuel cell, solar, geothermal, small wind, energy storage, biogas, microgrid controllers, and combined heat and power properties. Credit Amount: Generally, 6% of qualified investment (basis); 30% if PWA requirements are met. ^{1,4,5,6,8}
		Clean Electricity Investment Tax Credit (§ 48E, 2025 onwards)	Technology-neutral tax credit for investment in facilities that generate clean electricity and qualified energy storage technologies. Replaces § 48 for facilities that begin construction and are placed in service after 2024 Credit Amount: 6% of qualified investment (basis); 30% if PWA requirements met ^{1,4,5,6}
		Low-Income Communities Bonus Credit (§ 48(e), 48E(h)) Application required	Additional investment tax credit for small-scale solar and wind (§ 48(e)) or clean electricity (§48E(h)) facilities (<5MW net output) on Indian land, federally subsidized housing, in low-income communities, and benefit low-income households. Allocated through an application process. Credit Amount: 10 or 20 percentage point increase on base investment tax credit
		Credit for Carbon Oxide Sequestration (§ 45Q)	Credit for carbon oxide sequestration coupled with permitted end uses in the United States. Credit Amount: \$12-36 per metric ton of qualified carbon oxide captured and sequestered, used as a tertiary injectant, or utilized, depending on the specified end-use; \$60-\$180 per metric ton if PWA requirements met. ^{1,7}
		Zero-Emission Nuclear Power Production Credit (§ 45U)	For electricity from nuclear power facilities. Facilities in operation prior to August 16, 2022. Credit Amount (for 2023): 0.3 cents/kWh (reduced rate for larger facilities); 1.5 cent/kWh if PW requirements met ^{1,7}
Clean Vehicles		Credit for Qualified Commercial Clean Vehicles (§ 45W)	For purchasers of commercial clean vehicles. Qualifying vehicles may include passenger vehicles, buses, ambulances, and certain other vehicles, as well as certain mobile machinery. Credit Amount: Up to \$40,000 (max \$7,500 for vehicles <14,000 lbs.)
Manufacturing		Advanced Energy Project Credit (§ 48C) Application required	For investments in advanced energy projects. A total of \$10 billion will be allocated, not less than \$4 billion of which will be allocated to projects in certain energy communities. Credit Amount: 6% of taxpayer's qualified investment; 30% if PWA requirements are met. ¹
		Advanced Manufacturing Production Credit (§ 45X)	Production tax credit for domestic clean energy manufacturing of components including solar and wind energy, inverters, battery components, and critical minerals. Credit Amount: Varies by type of eligible component
Commercial Energy		New Energy Efficient Homes Credit (§ 45L)	Provides a tax credit for construction of new energy efficient homes Credit Amount: \$2,500 for new homes meeting Energy Star standards; \$5,000 for certified zeroenergy ready homes. For multifamily, base amounts are \$500 per unit for Energy Star and \$1000 per unit for zero-energy
		Energy Efficient Commercial Buildings Deduction (§ 179D)	Provides a tax deduction for the cost of energy efficiency improvements to commercial buildings, installed as part of the building envelope; interior lighting systems; or the heating, cooling, ventilation, and hot water systems. Maximum Deduction Amount: \$0.50-\$1 per square foot, depending on increase in efficiency, with deduction over three or four-year periods capped at \$1 per square foot. Inflation adjusted. A new alternative deduction for energy efficient building retrofit property is also available.

Clean Hydrogen Production Tax Credit (\$ 45V)	For producing qualified clean hydrogen at a qualified clean hydrogen production facility during the 10-year period beginning on the date the facility was originally placed in service. Credit Amount: \$0.60/kg multiplied by the applicable percentage (20% to 100%, depending on lifecycle greenhouse gas emissions rate), amount increases if PWA is met. ^{1,7}
Clean Fuel Production Credit (\$ 45Z, 2025 onwards)	Technology neutral tax credit for domestic production of clean transportation fuels , including sustainable aviation fuels, beginning in 2025* Credit Amount: \$0.20/gallon (\$0.35/gal for aviation fuel) multiplied by CO2 “emissions factor”; \$1.00/gallon (\$1.75/gal for aviation fuel) multiplied by CO2 “emissions factor” if PWA is met. ^{1,7}
Biofuels Incentives (\$ 40A)	Extends tax credits for biodiesel and renewable diesel. Credit Amount: \$1.00/gallon for biodiesel and renewable diesel; \$1.00 per gallon of biodiesel or renewable diesel used in a qualified mixture. Additional \$0.10/gallon credit available for small Agri-biodiesel producers. In addition, there is a \$1.00/gallon excise tax credit for biodiesel and renewable diesel mixtures.
Biofuels Incentives (\$ 40(b)(6))	Retroactively extends second generation biofuel producer credit. This credit previously expired on 12/31/21. The IRA extends this credit for production through 12/31/24. Credit Amount: \$1.01 per gallon of second-generation biofuel, with a reduction for second generation biofuel that is alcohol.
Alternative Fuel and Alternative Fuel Mixture Excise Tax Credits (\$§ 6426(d) and (e) and 6427(e))	Retroactively extends alternative fuel and alternative fuel mixture credits. The credits previously expired on 12/31/21. The IRA extends these credits through 12/31/24. Credit Amounts: \$0.50 per gallon of alternative fuel sold or used (§ 6426(d)); \$0.50 per gallon of alternative fuel used in producing any alternative fuel mixture for sale or use in a trade or business (§ 6426(e)).
Sustainable Aviation Fuel Credit (\$ 40B)	Provides a tax credit for the sale or use of sustainable aviation fuel (SAF) that achieves a lifecycle greenhouse gas emissions reduction of at least 50% as compared with petroleum-based jet fuel. Credit Amount: \$1.25/gallon of SAF. Bonus Credit Amount: Up to \$0.50/gallon depending on lifecycle greenhouse gas emissions of SAF relative to petroleum-based jet fuel.

Notes:

The information in this document may be subject to change as guidance is issued or finalized. For all IRA clean energy tax credits, please see [IRS.gov/CleanEnergy](https://www.irs.gov/CleanEnergy) for further details and eligibility requirements.

¹ Credit is multiplied by 5 for projects that meet prevailing wages and apprenticeship requirements or other requirements under § 45(b)(6)(B). Apprenticeship requirements do not apply for §§ 45L and 45U. Under the one megawatt exception for the credits available under sections 45, 45Y, 48, and 48E, a facility that has a maximum net output of less than one megawatt of electrical energy (as measured in alternating current) may be eligible for the increased credit amount without satisfying the prevailing wage and apprenticeship requirements. The one-megawatt exception may also apply to qualified projects under section 48 with a maximum net output of less than one megawatt of thermal energy; and to energy storage technology under section 48E with a capacity of less than one-megawatt.

² Credit is increased by 10% if the project meets certain domestic content requirements.

³ Credit is increased by 10% if the project is located in an energy community.

⁴ Credit is increased by up to 10 percentage points for projects meeting certain domestic content requirements for steel or iron, and manufactured products.

⁵ Credit is increased by up to 10 percentage points if located in an energy community.

⁶ Section 168(e) provides favorable depreciation treatment for facilities or property qualifying for this tax credit. These facilities or property will be treated as a 5-year property for purposes of cost recovery, leaving them with lower taxable income in the earlier years of a clean energy investment.

⁷ Credit is adjusted annually for inflation.

⁸ See section 48 for more detail and applicable exceptions to the credit rate.



Clean Energy Incentives for States, Municipalities and Nonprofits

In addition to the programs available for businesses above, nonprofit organizations and municipalities may also be eligible for various programs under the Inflation Reduction Act and Bipartisan Infrastructure Law.

Elective Pay: Tax-exempt organizations and certain other entities, such as state and local governments, can take advantage of certain clean energy tax credits even if they don't have taxable income to which the credits can be applied. For more information, visit www.irs.gov/credits-deductions/elective-pay-and-transferability.

Greenhouse Gas Reduction Fund: The Inflation Reduction Act created a \$27 billion investment to mobilize financing and private capital for thousands of climate and clean energy projects. Of this funding, \$7 billion is funding the Solar for All program that is providing more than \$43.5 million for New Hampshire to support a comprehensive approach to bringing solar energy to those least able to afford it. In addition, \$14 billion has been awarded through a National Clean Investment Fund to mobilize private capital and deliver accessible, affordable financing for clean energy projects nationwide. The remaining \$6 billion has been awarded through a Clean Communities Investment Accelerator program to support funding and technical assistance for community lenders working in low-income and disadvantaged communities. See www.epa.gov/greenhouse-gas-reduction-fund for more details.

Climate Pollution Reduction Grant:

This program provides nearly \$5 billion in grants to states and local governments to develop and implement plans for reducing greenhouse gas emissions. The New Hampshire Department of Environmental Services received a \$3 million planning grant and was selected as a part of a coalition of New England state agencies for a \$450 million grant to accelerate the adoption of energy efficient heat pumps. For more information, visit www.epa.gov/inflation-reduction-act/climate-pollution-reduction-grants.

Elective Pay: Tax-exempt organizations and certain other entities, such as state and local governments can take advantage of certain clean energy tax credits even if they don't have taxable income to which the credits can be applied. For more information, visit www.irs.gov/credits-deductions/elective-pay-and-transferability.

Technical Assistance for Building Codes:

The Inflation Reduction Act provides \$1 billion and the Bipartisan Infrastructure Law provided \$225 million for states and local governments with the authority to adopt building energy codes to lead the way in decarbonizing new and existing residential and commercial buildings. Grants can be used to adopt, implement and enforce the latest energy codes. See www.energy.gov/scep/technical-assistance-adoption-building-energy-codes for additional information.

Clean School Bus Program: Under the Bipartisan Infrastructure Law, this program provides \$5 billion to replace existing school buses with zero-emission and clean school buses. As of August 2024, New Hampshire had been awarded more than \$33 million to fund rebates for school districts purchasing 117 new school buses and charging infrastructure. See www.epa.gov/cleanschoolbus for more details.

Charging and Refueling Infrastructure

Grant: The Bipartisan Infrastructure Law provides \$2.5 billion over 5 years for grants to state and local governments to strategically deploy electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure projects in urban and rural communities in publicly accessible locations. For more information, visit **www.transportation.gov/rural/grant-toolkit/charging-and-fueling-infrastructure-grant-program**.

National Electric Vehicle Refueling

Program: The Bipartisan Infrastructure Law established this formula program, which provides New Hampshire Department of Transportation with \$17 million to develop and implement a plan to expand EV charging infrastructure. See **www.fhwa.dot.gov/bipartisan-infrastructure-law/nevi_formula_program.cfm** for more information.



Clean Energy Tax Incentives: Elective Pay Eligible Tax Credits

The Inflation Reduction Act of 2022 ("IRA") makes several clean energy tax credits available to businesses; tax-exempt organizations; state, local, and tribal governments; other entities; and individuals. The IRA also enables entities to take advantage of certain clean energy tax credits through its elective pay provision (also colloquially known as direct pay). Elective pay allows several types of entities, such as tax-exempts and governments, to treat the amount of certain credits as a payment against tax on their tax returns and as a result receive direct payments for certain clean energy tax credits.

Tax Provision		Description
Energy Generation & Carbon Capture	Production Tax Credit for Electricity from Renewables (§ 45, pre-2025)	For production of electricity from eligible renewable sources , including wind, biomass, geothermal, solar, small irrigation, landfill and trash, hydropower, marine and hydrokinetic energy. Credit Amount (for 2022): 0.55 cents/kilowatt (kW); (1/2 rate for electricity produced from open loop biomass, landfill gas, and trash); 2.75 cents/kW if Prevailing Wage and Apprenticeship (PWA) rules are met ^{1,2,3,7}
	Clean Electricity Production Tax Credit (§ 45Y, 2025 onwards)	Technology-neutral tax credit for production of clean electricity. Replaces § 45 for facilities that begin construction and are placed in service after 2024. Credit Amount: Starts in 2025, consistent with credit amounts under section 45 ^{1,2,3,6,7}
	Investment Tax Credit for Energy Property (§ 48, pre-2025)	For investment in renewable energy projects including fuel cell, solar, geothermal, small wind, energy storage, biogas, microgrid controllers, and combined heat and power properties Credit Amount: 6% of qualified investment (basis); 30% if PWA requirements met ^{1,4,5,6,8}
	Clean Electricity Investment Tax Credit (§ 48E, 2025 onwards)	Technology-neutral tax credit for investment in facilities that generate clean electricity and qualified energy storage technologies. Replaces § 48 for facilities that begin construction and are placed in service after 2024 Credit Amount: 6% of qualified investment (basis); 30% if PWA requirements met ^{1,4,5,6}
	Low-Income Communities Bonus Credit (§ 48(e), 48E(h)) Application required	Additional investment tax credit for small-scale solar and wind (§ 48(e)) or clean electricity (§48E(h)) facilities (<5MW net output) on Indian land, federally subsidized housing, in low-income communities, and benefit low-income households. Allocated through an application process. Credit Amount: 10 or 20 percentage point increase on base investment tax credit ⁷
	Credit for Carbon Oxide Sequestration (§ 45Q)	Credit for carbon dioxide sequestration coupled with permitted end uses in the United States. Credit Amount: \$12-36 per metric ton of qualified carbon oxide captured and sequestered, used as a tertiary injectant, or used, depending on the specified end use; \$60-\$180 per metric ton if PWA requirements met. ^{1,7}
	Zero-Emission Nuclear Power Production Credit (§ 45U)	For electricity from nuclear power facilities. Facilities in operation prior to August 16, 2022. Credit Amount (for 2023): 0.3 cents/kWh (reduced rate for larger facilities); 1.5 cent/kWh if PW req's met ^{1,7}
Manufacturing	Advanced Energy Project Credit (§ 48C) Application required	For investments in advanced energy projects. A total of \$10 billion will be allocated, not less than \$4 billion of which will be allocated to projects in certain energy communities. Credit Amount: 6% of taxpayer's qualified investment; 30% if PWA requirements are met ¹
	Advanced Manufacturing Production Credit (§ 45X)	Production tax credit for domestic clean energy manufacturing of components including solar and wind energy, inverters, battery components, and critical materials. Credit Amount: Varies by component
Vehicles	Credit for Qualified Commercial Clean Vehicles (§ 45W)	For purchasers of commercial clean vehicles. Qualifying vehicles include passenger vehicles, buses, ambulances, and certain other vehicles for use on public streets, roads, and highways. Credit Amount: Up to \$40,000 (max \$7,500 for vehicles <14,000 lbs) ⁹
	Alternative Fuel Vehicle Refueling Property Credit (§ 30C)	For alternative fuel vehicle refueling and charging property , located in low-income and non-urban areas. Qualified fuels include electricity, ethanol, natural gas, hydrogen, and biodiesel. Credit Amount: 6% of basis for businesses and can increase to 30% if PWA is met.
Fuels	Clean Hydrogen Production Tax Credit (§ 45V)	For producing clean hydrogen at a qualified, U.S.-based clean hydrogen production facility. Credit Amount: \$0.60/kg multiplied by the applicable percentage (20% to 100%, depending on lifecycle greenhouse gas emissions), amount increases if PWA is met ^{1,7}
	Clean Fuel Production Credit (§ 45Z, 2025 onwards)	Technology neutral tax credit for domestic production of clean transportation fuels , including sustainable aviation fuels, beginning in 2025* Credit Amount: \$0.20/gallon (\$0.35/gal for aviation fuel) multiplied by CO2 "emissions factor"; \$1.00/gallon (\$1.75/gal for aviation fuel) multiplied by CO2 "emissions factor" if PWA is met ^{1,7}

Notes:

The information in this document may be subject to change as guidance is issued or finalized. For all IRA clean energy tax credits, please see irs.gov/cleanenergy for further details and eligibility requirements.

¹ Credit is increased by 5 times for projects that pay prevailing wages and use registered apprentices. Apprenticeship requirements do not apply for §§ 45L and 45U. Prevailing wage and apprenticeship requirements do not apply to certain projects, including certain projects of less than 1 megawatt or those that began construction prior to January 29, 2023.

² Credit is increased by 10% if the project meets certain domestic content requirements for steel or iron, and manufactured products.

³ Credit is increased by 10% if located in an energy community.

⁴ Credit is increased by up to 10 percentage points for projects meeting certain domestic content requirements for steel, iron, and manufactured products.

⁵ Credit is increased by up to 10 percentage points if located in an energy community.

⁶ Section 168(e) provides favorable depreciation treatment for facilities or property qualifying for this tax credit. These facilities or property will be treated as a 5-year property for purposes of cost recovery, leaving them with lower taxable income in the earlier years of a clean energy investment.

⁷ Credit rate is adjusted annually for inflation.

⁸ See section 48 for more detail and applicable exceptions to the credit rate.

⁹ The entities eligible for elective pay of the commercial clean vehicle credit is a subset of the entities eligible for elective pay of other credits. In addition, starting January 1, 2024, the amount of a new clean vehicle or previously owned clean vehicle tax credit (but not a commercial clean vehicle credit) can be transferred to a dealer for an equivalent reduction in the eligible vehicle's sales price.



John Storer, Director of Community Services; Brian Landry, Public Works Supervisor; Mark Colonna, Superintendent of Facilities Grounds and Cemetery; Max Jacobson, Truck Driver; Cameron Whitehouse, Truck Driver; Andrew Robinson, Laborer II; John Renner, Laborer II; Kevin Sullivan, Heavy Equipment Operator I; Matt Mitchel, Truck Driver; attended the NH Salt Symposium, presented by SIMA and NH Department of Environmental Services and held in Portsmouth, NH.

Water Division

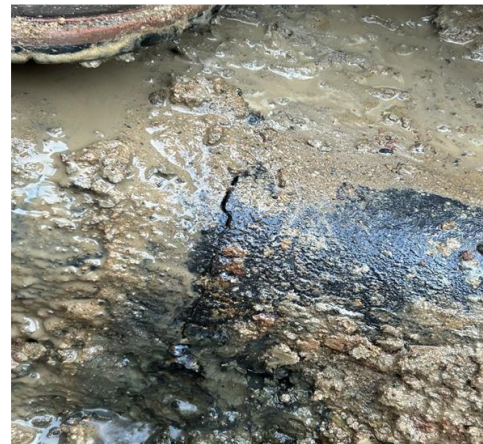


The City of Dover produced over 65 million gallons during the month of September, and averaged 2.1 million gallons per day. The wells that are in use are Cummings, Campbell, Calderwood, Bouchard and Willand Pond Well 1 with Ireland and DPH-1. The new PFAS water treatment plant has been a major help in production totals which has been allowing the other wells to remain off line longer so that they can recover more water into the aquifers. Both the Willand Pond 2 and Hughes wells are off line.

The Utilities crews had 14 service requests and 82 work orders for the month. The Utilities Division had a busy month with five water main breaks! There was another leak on Waters St, which was unrelated to the previous brake last month, Rutland St, Court St, New Rochester Rd and Oak Terrace. Directional flushing also started and is expected to take up to five weeks but the crews have been able to flush the water mains efficiently enough that it might only take three weeks.

A ring crack appeared on Water Street a few days after the previous leak which crews quickly responded to and replaced. The Rutland Street water main break was called in the early morning which left some customers without water until the late afternoon while the crew worked to cut out and replace the cast iron water main due to a lateral crack. On the 26th, while in the pouring rain another lateral crack had to be replaced on another cast iron water main on Court St. This also left residents without water in the area while crews worked diligently to make the repairs and return service. On New Rochester Rd, what appeared to be a small leak, turned into a two-day event due to the complexity of the repair and size of the water main. Crews worked through the first night to make a minor repair of the twelve-inch asbestos cement water main as the fire line that also feeds the domestic services at Winchester Arms apartments had leak that was eroding away at the pipe and needed to be cut out and replaced. The water division continues to do routine sampling across the city and also for the new PFAS plant. Crews also worked on some piping that was leaking and needed some cleaning at the French Cross Water Treatment Plant. The pipe work was a difficult endeavor as it is in a tight area and the piping itself is quite heavy. The crew did a great job with all the work over several days so that the plant did not have to be out of service for very long. The water main break on Oak Terrace required the help of a private contractor to complete in the morning following an overnight call. The night crew

Water Street ring crack.



handling the hydrant flushing worked to shut down the main to prevent further damage and after the repairs were made, the day crew worked to return service to the residents in the area which was limited to just Oak Terrace.



Rainy day Court Street water main repair.



Crews pulling out tee assembly, New Rochester Road

The meter crew installed 3 new meters for the month and has been assisting with the water line survey when the schedule allows. The meter crew also closed 40 work orders for the month and 2 service requests. Along with the meter installs, staff is also supplying valuable information on water service lines to help with the ongoing water service line inventory. The water service line inventory collecting has been closed by the state but City staff can send the information to the State for review. Collecting information will commence again in the coming months as there is still plenty of services to add to the inventory list. Eye on Water is slowly growing with 675 users.

Sewer Pump Stations and Collection



The sewer division closed 7 service requests and 6 work orders. It was a slow month for the sewer collection side luckily as the short-handed staff was busy with multiple water main breaks and flushing. There were no major sewer events noted for the month.

Streets & Stormwater



During the month of September, 42 service requests were logged and 57 service requests were closed. A large number of those requests were for animal collections, potholes, vegetation overgrowth as well as washouts due to heavy rain.

Brox industries wrapped up street paving for the season during September. Wallace Drive was overlaid and shoulder gravel was placed around the inside of the island. East Street received a shim overlay. Hillcrest Drive was milled and castings were replaced before the street was overlaid. The remaining streets will be completed in the fall which are Indian Brook from New Rochester Road to the Somersworth town line, Central Avenue. from the railroad tracks to Milk Street and Piscataqua Road from Back River Road to the town line. Piscataqua has been a focus over the last several months as staff have been preparing the road for an overlay by having the cut and patch contractor mill and re-pave the bad spots.

Catch basin cleaning continued. The contractor was working through a couple of emergency jobs which resulted in less days they could provide a truck. 217 basins were cleaned over the course of 8 days. 874 basins have been cleaned since the end of July.

Striping continued with 3 nights of work being done by a hand crew and 1 night of work with a long line crew. The hand crew focuses on turn arrows, crosswalks, stop bars as well as parking stalls while the long line truck paints the roads. The newly paved roads such as Washington Street, Jenness Street and St. John Street get laid out by our crew in advance. When the contractor arrives to paint the double yellow or the white fog line, they have a guide to follow as they travel down the road spraying the paint.



Staff attended the 2024 Salt Symposium which was held in Newington. Dover provided one of its brine truck setups for viewing as well as provided a plow truck with a spreader for a salt calibration demonstration.

The symposium was an all-day event with various vendors showcasing different winter equipment. Staff also attended classroom sessions.

Facilities, Grounds & Cemeteries



During the month of September, the Facilities, Grounds and Cemetery Division received 66 Service Requests, of which 62 were closed, and 133 Work Orders of which 108 were completed and closed.

There were thirty-one work orders pertaining to cemetery issues, thirty-seven work orders pertaining to facility issues, thirty-seven work orders pertaining to grounds issues, fourteen work orders related to sign issues, nine work orders related to traffic and street light issues and five work orders pertaining to tree issues.

Four full burials, and five ash interments were conducted in the Pine Hill Cemetery this month. Twelve full graves and one cremation space were sold this month. Several foot-markers were installed. Monument companies put in their final order of foundations for cemetery crews to dig and pour, for a total of thirteen for the Fall pour.

Facility, Grounds and Cemetery crews continue to work tirelessly mowing and trimming the entire Pine Hill Cemetery, with a second full-time crew mowing and trimming numerous parks and other city properties. Unfortunately, seasonal employees went back to school at the end of August to various high schools and colleges, considerably slowing down the pace of mowing the cemetery. The month of September was a

busy one, as crews worked to assist in refurbishing Adventure Park. The Jenny Thompson Pool was closed for the season and crews started the process of preparing it for winter. Crews made several visits to the Long Hill Dog Park to haul-in and spread loads of wood chips to freshen the surface for our furry friends.



Adventure Park

In preparation of the coming winter months, crews worked with the Streets and Parking Divisions to establish some additional Winter Parking Ban areas. Parts of Adelle Dr, Sylvan Dr, Grove St, and Maple St will be getting new signage in the next few weeks to ban parking during the winter period of December 1st to April 1st. This move is to allow plowing crews to clear streets more efficiently in areas that roads are narrower and vehicle owners tend to leave their cars on the street even when the city calls for an overnight parking ban.

On Wednesday September 11th, flags throughout the city were lowered to half-staff in honor of Patriot Day. Patriot Day was established to memorialize those who perished during the September 11th, 2001 attacks.

Engineering:



- *Ken Mavrogeorge, PE – City Engineer*
- *Bill Boulanger – Special Projects Advisor*
- *Amelia DeGrace – Assistant City Engineer (Utilities)*
- *Jillian Semprini, PE – Assistant City Engineer (Transportation)*
- *Eric Sanderson – Facilities Project Manager*
- *Jamie Stevens – Waterfront Construction Manager*
- *Jordan Chambers – Engineering Technician*
- *Tim Puls, PE – Environmental Project Manager*
- *Brenna Weston – Engineering Intern*

Please join the Engineering Department in welcoming Timothy Puls, PE to the City of Dover as the Environmental Project Manager. Tim comes to Dover after spending time in the private sector working for Underwood Engineers. Tim, Professional Engineer and graduate of the University of New Hampshire, spent many years studying and working at the UNH Stormwater Center conducting research into various types of best management practices for the treatment of stormwater.



Tim Puls, PE

In addition to their daily project management responsibilities, the City's Engineering staff also participate in the following Commissions, Committees, and Boards as either activate members or staff liaisons.

Dover Utilities Commission (Amelia DeGrace):

The Dover Utilities Commission (DUC) met on September 16th. There was no old business. The Commission discussed the upcoming Apple Harvest Day event on October 5th in which the Energy Commission is hosting an event in City Hall. The Commission reviewed the Utilities and Finance Reports. There were no abatement requests.

Transportation Advisory Committee (TAC) (Jillian Semprini):

TAC met on September 23rd and discussed pedestrian crossing requests at WDH and concerns from residents at Henry Law Avenue and Tennyson. The next meeting is scheduled for November 25, 2024.

Planning Board (Ken Mavrogeorge):

Planning Board met on September 24th. Topics on the agenda included reviews for an extension of Crosby Road, a new commercial building for a landscaping business on Crosby, a minor lot line adjustment, and a minor subdivision.

Municipal Alliance for Adaptive Management (MAAM) (Director John Storer & Tim Puls):

MAAM met on September 26th. Director of Community Services John Storer and Environmental Project Manager Timothy Puls attended the meeting in Rochester, NH. Adaptive Management Plan Revision 2024 was discussed and voted upon.

Seacoast Stormwater Coalition (SSC) (Tim Puls):

The SSC met on September 18, 2024 in a virtual setting. Topics of the meeting included the following:

- MCM#1
 - Pet Waste Pledges
 - Septic Smart Week
- PTAP 2024 Nutrient Reductions
- EPA Update

TIF Advisory/Cocheco Waterfront Development Committee (CWDAC)/Park Subcommittee (Jamie Stevens):

- CWDAC met on September 17th to tour the waterfront development via vehicle and review various waterfront project updates including public and private component, the pump station upgrades, and a potential lease of space to Great Bay Rowing.
- TIF Advisory Committee did not meet.
- The CWDAC Park Sub-committee did not meet.

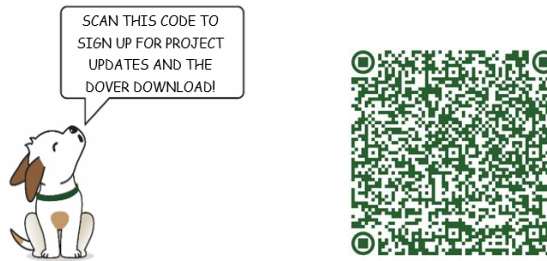
CUSTOMER SERVICE

In addition to supporting other City departments and working on capital projects, Engineering staff takes service calls from the public and responds to them as quickly as they can. The team meets regularly to review open service calls and discuss how to respond. The table below shows the total calls year to date and over the past month.

Time Period	Logged Service Calls	Resolved Service Calls
2024 Year to Date	134	141
September 2024	16	29

PUBLIC OUTREACH

The Engineering Team routinely provides updates to Media Services for the various projects that are shared in advance of public meetings, major milestones, or in the event of a service shutdown or temporary road closure. Anyone can sign up for project specific updates.



Engineering staff met in September to plan displays for the 40th Apple Harvest Day which was scheduled for Saturday October 5th. New Community Service Banners were created this year to highlight the various services that the Department provides across all of the divisions. Magnets were created to provide quick access to the Service Request Portal.

The United States Environmental Protection Agency's (EPA's) revised Lead and Copper Rule (LCRR) requires all community water systems to prepare a service line inventory by October 16, 2024. This revision is in response to the Flint, MI water crisis; inventories will be available to the public and will be used to identify service lines with potential lead contamination.

The inventory has been a true team effort, with the Office of Information Technology (OIT), Community Services Utilities, Water & Sewer Billing, Media Services, and Engineering all pitching in. NHDES awarded the City a \$75k grant to prepare the inventory.

The inventory work to date includes identifying approximately 10,000 service line locations, which the team will need to identify the service materials for. In order to determine the materials of service lines, staff must comb through record drawings, water tie cards, and other City documents. To help staff identify materials for services lines, an online survey has been developed and is currently live through the City's website for the public to submit information on their water service. Approximately 580 responses were received during the survey.

Customers of the Dover water system can expect to receive a notice in November if the material of their water service has not been determined as part of the current inventory effort. A second opportunity to submit information to Community Service will be available later in 2024 as the inventory enters its next phase.

PROJECTS

As noted above, the Engineering staff is actively supporting a large number of projects across the City. The following are some highlights on just some of the active projects.

Project Highlight: Crosby Road Drainage Evaluation



Full drainage channel at Crosby Road.

Each year the City of Dover allocates a portion of the operating budget to cover stormwater improvements. In order to determine the most efficient and effective ways to manage these funds, the City regularly hires consultants to conduct detailed engineering analyses. One such analysis recently kicked off for an evaluation of the Crosby Road Industrial Park.

Flooding of the properties along Crosby Road has been observed by, and reported to, the City of Dover. Based on these observations, it is assumed that the current system of roadside swales and culverts is in need of either increased maintenance or major rehabilitation.

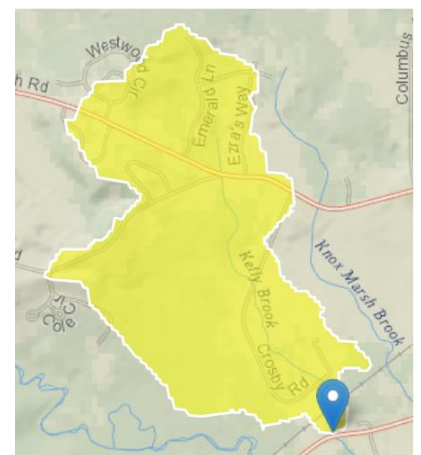


Downstream of the CSX culvert looking back towards Crosby Road.

The City's objective with the project is to determine what, if any, upgrades are required to the drainage system to ensure it functions properly for the foreseeable future.

However, insufficient accurate knowledge exists as to the existing characteristics (accurate mapping and physical details, hydraulic capacity, etc.) of the existing drainage system to know what the extent rehabilitation is required or the options for rehabilitation or upgrade.

A Request for Proposals (RFPs) was released for a drainage evaluation for the Crosby Road Industrial Park and recently awarded to Engineering consultant VHB. VHB will be conducting document research as well as a combination of ground and aerial survey in the fall of 2024. These investigations will help the engineers determine recommendations for the City to implement. It is anticipated that the recommended improvements will need to be added to a future CIP and may include some need for a public/private partnership between property owners.



Watershed for the CSX culvert near Crosby Road.

Portland Ave Retaining Wall: The City's contractor, GW Brooks, continues to make progress on the project. The sidewalks and new street lighting were installed allowing Portland Ave to once again open to two-way traffic. A new guardrail will be installed when it arrives to the site to complete the project. It is anticipated that work will last until the end of 2024

Waterfront Re-Development:

Construction on the developer's project is progressing steadily. Foundations for Buildings C, D, and three townhome clusters have been completed. Vertical construction is underway on the elevator shaft and parking garage stair well in Buildings C and D. Subcontractors have mobilized to begin pre-slab installations for electrical and plumbing within the foundations. Electrical and telecom infrastructure has been installed on the exterior of Buildings C, D, E-1, and E-3.



Foundation work on the private development continues with the construction of the elevator shafts.

Private utilities work is nearly complete within Parcels 1-4 and 1-6 to service Buildings C, D, E-1, and E-3 townhome clusters. Subgrade adjustments are in progress to prepare for base pavement in the common area.

The public improvements project continues to make significant strides. The Flex MSE shoreline treatment has completed the first phase of 400 feet and is continuing for another 200 feet. Electrical and telecom work in the roadway sections of Payne Street is complete, drainage elements have been installed, and water improvements include an 8" isolation valve and a lateral service for future building A. Roadway sub base materials are being installed, and the roadway is being prepared for base pavement installation in the first week of October.



Utility duct bank installation in Payne Street progresses along in preparation for street reconstruction and paving.



Installation of the flexible mechanically stabilized earth wall (MSE) along the Cochecho River.

Fifth and Grove Reconstruction: The City's contractor continued to install drainage and water main within the project area in September. The Fifth and Grove project includes new utilities, accessible sidewalks, signage, and the complete reconstruction of the roadway.

As the project transitions from below grade work to finish work, roadway base materials will be excavated so that a new road section can be installed. This work will be closely followed by paving of the roadway in advance of the winter season. Traffic disruptions within the project area are expected intermittently for the rest of 2024 as the project progresses. Drivers are encouraged to sign up for project updates to keep up with proposed closures, detours, and shifts in traffic patterns to minimize delays. Alternative routes are available around the project site.

Patrons to local businesses are encouraged to sign up for notices too as parking restrictions on Fifth and Grove will continue through 2024 and into early 2025 in select areas as construction progresses.

Adventure Park: The Adventure Park Playground at Henry Law Park has undergone significant renovations. The project was coordinated by Facilities Project Manager Eric Sanderson and Special Projects Advisor Bill Boulanger. The renovations included the removal of existing wooden log retaining walls and their replacement with granite blocks and curbing. The Facilities, Grounds, and Cemetery staff constructed a new deck for the water pumps, painted the gundalow, and helped restore the park to its original state. MacKinnon and Sons Excavation was hired to perform the site work, with assistance from Community Services Utilities and Streets & Drains crews to position the large stones required for the project. To complete the renovations, three hundred yards of playground mulch was installed across the entire play area.



Inspection Services Building Construction:

The Inspection Services construction project is progressing as planned. Excavation and foundation work were completed in August, followed by underground plumbing installation and backfilling. On September 25th, Mast Road was reopened to two-way traffic, and traffic signals were removed. Rough framing commenced in the final week of September, with an estimated completion date of late-October, weather permitting. Upon completion of the first-floor framing, Community Services staff will backfill the remaining exposed area along Mast Road. Concrete floors are scheduled to be poured on October 11th, marking the conclusion of the concrete work phase.



New Inspection Services building foundation is nearly complete.

Library Interior Renovation:

The Dover public library interior renovation project is progressing steadily. The designer SMP Architects has been working on finalizing the plans and bid documents throughout September, and they are expected to deliver these important documents by the end of this month. Once the documents are released, they will be made public by the end of October, and interested parties will have until late November to submit their bids. The anticipated start of construction is this winter.

In preparation for the renovation, city staff has been actively working to finalize plans for the temporary relocation of the library during construction. The goal is to ensure that library services remain accessible to the community while the renovation work is underway.

Jenny Thompson Pool Renovation:

The renovation of the Jenny Thompson Pool has been delayed until Fall 2025 due to the timing of expected bid submissions and seasonal weather conditions. The bid submissions are anticipated to take place between late November and early December. It was decided that it would be more advantageous to start construction next Fall (2025) after the summer swimming season concludes. The renovation project will include the replacement of gutters, drain lines, diving boards, pumps, decks, and deck drains.



Horne Street baseball field dugouts and facilities received new metal roofs and fresh paint.

Ballfield Dugout Repairs:

The ballfield dugout repair project is nearing completion. All structural repairs have been finished, and the roofing work is expected to be completed by mid-October. At Horne Street Park and Woodman Park, Covered Bridge Outdoor Construction has

successfully repaired the dugouts and concession stands, and has also installed new metal roofing. The Shaw's Lane softball field dugouts have undergone significant structural repairs, and the roofing is anticipated to be finished by mid-October. Sullivan Drive has required the most extensive repairs, including leveling one dugout and constructing a new retaining wall to prevent further settling. The roofing for Sullivan Drive is also expected to be completed by mid-October. Overall, the ballfield dugout repair project is progressing well, with the majority of the work already completed.

Willand Emergency Warming Shelter:

The Willand Road Emergency Warming Shelter is undergoing seasonal pre-occupancy building improvements, with an expected opening date in mid-November. Over the summer, the water heater failed and was replaced under warranty by Dennis Munson Plumbing and Heating. Portsmouth Quality Flooring has been contracted to remove the existing flooring and install new vinyl tile flooring. The flooring installation is expected to be completed by mid-October.

City Wide Access Controls and CCTV Installation:

Eric Sanderson, the Facilities Project Manager, has been actively working with the IT department to integrate a number of city buildings with Access Controls and Close Circuit Television systems. This comprehensive project aims to enhance security and improve overall building management efficiency.

To ensure that vendors have a clear understanding of the project requirements and can provide accurate and competitive bids, multiple walkthroughs have been conducted with these vendors. During these walkthroughs, detailed information about the specific needs and challenges of each building was discussed, including existing infrastructure, security protocols, and desired functionalities.

By conducting these thorough walkthroughs, Eric and the IT department have been able to gather valuable insights and ensure that the vendors have the necessary information to develop tailored solutions that meet the city's specific requirements. This collaborative approach will help to ensure the successful implementation of the Access Controls and Close Circuit Television systems and contribute to a safer and more secure environment for city employees and residents.

The bid opening for this important project will take place on October 8, 2024, at 2 PM.

Permits & Licenses

Contractor Paving Contractor and Utility Contractor Licenses are required to ensure contractors are properly qualified, suitably insured, and have provided the City with an emergency contact information. Licenses must be obtained prior to commencing work within the City of Dover. Licenses in Dover expire on December 31 each calendar year, regardless of when the license was obtained. The fee for the license is not prorated based on when the license is obtained.

September 2024	
Driveway Permits:	13
Utility Licenses:	01
Paving Licenses:	01
Excavation Permits:	11
Certificate of Occupancy Inspections	12
Construction Permits	01
Obstruction Permits:	01
Sewer Connection Permit:	03
Septic Design Reviews:	00

Site Review / Project Oversight Support

The City's Engineering staff typically takes between 1 to 4 hours for each review as part of the Technical Review Committee. The review focuses on engineering related design elements such as utilities (water and sewer), stormwater, parking lot layout and pedestrian pathways. To ensure that projects efficiently move through the TRC process, City Engineering staff is available for preapplication meetings with applicants. To schedule a meeting with staff, call 603-516-6450.

Three (3) projects came to TRC in September that required Engineering review:

- 103 Court Street – Residential Development
- 114 Silver Street – Residential Development
- Crosby Road – Roadway Extension and Subdivision

Preconstruction Meetings:

There were no preconstruction meetings held in September.

Construction Oversight:

Engineering Technician, Jordan Chambers, continues to conduct oversight of over 65 private construction projects approved by the Planning Board. Projects that are underway or have been completed include:

- *Tiny Home Development (Back River Rd.)*
- *Goosetail Dr (757 Central Ave.)*
- *725 Central Ave Development (Central Ave and Brick Rd.)*
- *Medical Office Building (Durham Rd.)*
- *Northeast Credit Union (Education Way)*
- *Emerson Ridge (Old Oak St.)*
- *Ember Dr (New Rochester Rd.)*
- *Mixed Use Residential – The Station (2 Grove St)*
- *Waterfront Private Development*

- Chase Bank on Central Ave
- 59 Tolend Road



Foundation of 55 Pointe Place is moving along.



New tenant community center on Karolina Dr for the White Cliffs of Dover.

Finance Department

Administration

On September 24th & 25th, the following employees attended and became certified in Adult Mental Health First Aid USA Training through sessions held at the Dover Police department. The course was presented by Lieutenant Alex Mitrushi and Social Worker Kaitlin Johns and was sponsored by National Council for Mental Wellbeing. Learning Objectives for this evidence-based curriculum teaches how to recognize and respond to someone in emotional distress. The following Finance department employees are now trained to provide initial help to someone experiencing a mental health or substance abuse challenge.

- Beth Eaton, Bookkeeper, Water/Sewer Billing
- Esina Navarro, Executive Secretary, Finance Department
- Ann Legere, CPPB, Deputy Finance Director, Finance Department

On September 24th, Donna Langley, City Assessor, attended the 2024-2025 7-hour National Uniform Standards of Professional Appraisal Practice (USPAP) Update Course in Concord NH. The course presented and explained the changes to USPAP and the rationale expressed by ASB (Appraisal Standards Board) for the most recent round of revisions to the standards. Attending this course is a requirement for NH Assessors certifications. USPAP provides the ethical and performance standards for appraisal professions in the United States.

On September 30th the Finance Director attended an online session on Tax Rate Setting held by NH Department of Revenue Administration.

City Clerk Tax Collection

The City Clerk/Tax Collection office coordinated the September 10th State Primary election in the City's six wards. Each ward has a set of election officials that operate and staff their voting location. The ward election officials are responsible for counting voting results and reporting those results to the City Clerk. The City Clerk reported the State Primary election results later that night.

Tax Assessment

The Tax Assessing office continued to complete field inspections for properties that sold in the past 6 months or had work-in progress associated with a building permit. The city assessor has been reviewing data collection information and working with the City's contracted commercial appraiser to finalize property values for tax year 2024. The office is updating data in the CAMA system for completed field inspections.

On or about October 16th the assessing office is expecting to report to NH Department of Revenue Administration (DRA) the assessed value information for Dover. Once DRA accepts the City's report of assessed values, the Assessing office will start to send out Notice of Value letters to property owners.

Water/Sewer Utility Billing

On September 4, 2024 the office completed the August 2024 monthly billing of 22.3 million gallons of usage for 850 accounts, representing a total amount billed of \$514,226.73.

Finance / Accounting / Purchasing

The Finance Director worked with Director of Planning and the Deputy City Manager to review the project submissions received for the FY2026-FY2031 Capital Improvements Plan (CIP). CIP compilation work during September consisted of a couple sessions of evaluating financial impacts of projects proposed by the City departments and how those impacts correlated with available financial resources. Upon completing these sessions on September 30th, the final compilation work for the FY2026-FY2031 started with the goal of presenting the CIP to the City Council and Planning Board at a joint session on October 16th.

During September, accounting personnel continued to work of FY2024 year-end close out accounting work. The FY2024 audit is scheduled to be conducted in early November.

Purchase Orders over \$5,000:

Department/Division	PO Date	Vendor	Amount
Community Services	9/17/2024	HOWARD P FAIRFIELD, LLC	\$5,159.00
Community Services	9/17/2024	CITY OF DOVER-GENERAL FUND	\$5,225.00
Community Services	9/26/2024	DLT SOLUTIONS, LLC	\$8,251.31
Community Services	9/13/2024	BILL DUBE, INC.	\$8,273.25
Community Services	9/11/2024	SOUTHWORTH-MILTON INC	\$8,347.97
Community Services	9/19/2024	CITIZENS BANK-CREDIT CARD PMT	\$9,529.00
Community Services	9/26/2024	VERMONT RECREATION SURFACING	\$10,085.00
Community Services	9/11/2024	BROX INDUSTRIES, INC.	\$15,941.47
Community Services	9/25/2024	ROBERTS WATER TECHNOLOGIES, INC.	\$18,539.00
Community Services	9/17/2024	MACKINNON & SONS EXCAVATING, LLC	\$20,000.00
Community Services	9/12/2024	JWC ENVIRONMENTAL, INC.	\$30,011.42
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$5,750.01
Finance Office	9/25/2024	WADE LANDSCAPING & CONSTRUCTION	\$9,965.00
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$16,195.53
Finance Office	9/23/2024	2 WAY COMMUNICATIONS SERVICE	\$32,328.00
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$49,054.17
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$58,720.63
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$79,530.42
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$80,684.69
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$117,731.25
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$126,775.01
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$130,646.06
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$169,131.86
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$180,900.00
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$193,314.29
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$231,847.34
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$241,499.99

Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$300,586.18
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$465,181.21
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$598,720.63
Finance Office	9/17/2024	STATE OF NH-DES-WATER DIVISION	\$612,268.01
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$747,731.25
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$813,153.03
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$1,001,774.99
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$2,156,540.25
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$3,163,659.37
Finance Office	9/17/2024	US BANK NATIONAL ASSOCIATION	\$6,539,659.41
Fire and Rescue	9/10/2024	STRYKER EMS	\$7,305.75
Fire and Rescue	9/4/2024	LAKES REGION SCHOOL ADMIN ASSO	\$15,099.00
Fire and Rescue	9/24/2024	ZOLL MEDICAL CORPORATION	\$27,977.93
Info Technology	9/18/2024	NEARMAP US, INC.	\$6,500.00
Info Technology	9/12/2024	MAINE TECHNICAL SOURCE, INC.	\$7,207.50
Info Technology	9/25/2024	SABA SOFTWARE CANADA, INC.	\$33,854.45
Recreation	9/30/2024	CARRIER CORPORATION	\$49,520.00

Bid Solicitation: August & September, 2024

Department	Bid #	Bid Date	Description
CS	Q25-001	8/8/2024	Highway Signs and Posts
CS	Q25-003	8/30/2024	High Performance Hot and Cold Patch
CS	B25-015	9/9/2024	Snow Plowing/Hauling Services for City Streets and Parking Lots
CS	B25-022	9/9/2024	Replacement Evaluation of County Farm Road Culvert
Fire	Q25-002	8/15/2024	Fire Department Uniforms
Fire	B25-011	9/4/2024	Self Contained Breathing Apparatus Replacement
IT	B25-019	8/29/2024	Wireless Network Infrastructure ARPA
Planning	B25-016	8/27/2024	Professional Consulting Svcs - Land Use Analysis Chapter of the Master Plan
Planning	Q25-004	9/4/2024	Titles Services for Conservation Easement
Recreation	B25-017	9/4/2024	Dover Indoor Pool Filter Replacement

Fire & Rescue

Calls for Service / Activity Statistics

September saw Fire & Rescue responding to 558 calls for service, an average of over 23 calls per 24-hour period in each day of the month. Through our National Fire Incident Management Reporting System, these calls are generally broken down into Fires, Medical Emergencies, Hazardous Conditions (gas leaks; power lines down; etc), False Calls (good intent) and Non-Emergent requests.

Simultaneous calls are emergency calls that occur in an overlapping timeframe. If crews are committed on one emergency call, and another call comes in before the first one has been mitigated, it can create a situation where resources become limited, and crews need to respond to an incident outside of their response district, thus lengthening response times. With the exception of multi-company incidents such as a structure fire, Dover Fire staffing generally allows for 2 calls to be handled simultaneously without reduction in our service delivery. 3 calls can generally be handled, depending on the number of crews that are committed to each call, and the location of the simultaneous calls.



Dover Fire crews working to access fire extension throughout the eaves at Crystal Springs in Somersworth.

In the month of September, there were 196 times when 2 calls were going on simultaneously, and 68 times when 3 or more calls were going on at the same time.

In the month of September, some interesting emergency calls to note were:

On September 20th, the Fire Department was dispatched to Crystal Springs in Somersworth to the scene of a structure fire. Crews arrived to find a trailer in the mobile home park on fire. During fire suppression efforts an adult male occupant was found deceased. The State Fire Marshal's Office was notified and responded to conduct an investigation.

A full response from the Fire Department was requested for a structure fire at 2 Emmett Rd on September 24th. First arriving crews discovered a small fire in the basement of the 2 story cape. The owner was working on a project and after returning to the project, flames had broken out. The home owner quickly deployed a nearby fire extinguisher to smother the flames before they spread to nearby furnishings. Fire crews fully extinguished any remaining hot spots and assured that the fire had not extended into any other areas. Fans were used to ventilate as significant amounts of smoke had filled the house. No one was injured during this incident.



Fire crews preemptively set the aerial ladder to the roof at 2 Emmett Rd. in the event the fire had extended into the structure.

Below is a summary of Emergency Medical transports, listed by the receiving facility that the patient was transported to in September:

Facility	State	# of individuals
Wentworth Douglass Hospital	NH	263
Free Standing ER – Dover (HCA)	NH	39
Frisbie Memorial Hospital	NH	02
Portsmouth Regional Hospital	NH	10
Mass General Hospital	MA	0
Brigham and Woman’s Hospital	MA	0
Boston Children's Hospital	MA	0
Maine Medical	ME	0
York Hospital	ME	0
Exeter Hospital	NH	0
Elliot Hospital	NH	0
Dartmouth Hitchcock Medical	NH	0
Tufts Medical Center	MA	0
214	314	
Non Transports/Sign offs/Refusal of Care	110	

Breakdown of Patient Contacts by Age Group and Acuity

Age Range	Average Age	Status I (Critical)	Status II (Emergent)	Status III (Lower Acuity)	Status IV (non-acute)	Obvious Death
0-9	2.3	1	2	5	2	
10-19	15.5		3	6	4	
20-29	24.8	1	3	18	4	
30-39	33.9	1	8	25	10	
40-49	44.7		5	9	3	1
50-59	54.9		6	30	3	
60-69	64.9	2	11	36	11	1
70-79	74.1	1	22	49	14	
80-89	84.3	1	12	55	12	
90-99	93.1		2	35	7	
100-120	100.7			2	1	
	63.2	7	74	270	71	2

The Fire Department has assisted Partner EMS Services with Mutual Aid responses to their service areas. The different service areas were:

<i>Municipality Assisted</i>	<i>EMS Service</i>	<i>Dover Assists</i>
Barrington	Barrington Fire	1
Berwick	Stewart's Ambulance	
Durham	McGregor EMS	1
Eliot	Stewart's Ambulance	
Farmington	Farmington Fire	
Greenland	Greenland Fire	
Kensington	Kensington Fire	
Lee	McGregor EMS	1
Madbury	McGregor EMS	
New Durham	New Durham Fire	
Newington	Newington Fire	
North Hampton	North Hampton Fire	
Northwood	Northwood Fire	
Rochester	Frisbie EMS	4
Rollinsford	York Ambulance	2
Seabrook	Seabrook Fire	
Somersworth	Stewart's Ambulance	3
South Berwick	York Ambulance	1
	Total	13

The department received a Lion BullsEye Digital Fire Extinguisher Training System. Lt. Joshua Ambrose was trained on the system and will begin to educate a group of firefighters in the use of the prop. This system will enable trainers to put more students through simulations, choose class A, B or C fires and adjust the difficulty. This means more time training and physically using the prop and less time trouble shooting problems or refilling water extinguishers for the instructor.



Every Thursday during the month, the CQI Development Working Group met to further the project. Discussion of the updates to the draft policy were addressed, and further changes were incorporated. The group believes that a finished product will be ready to present to the shifts, and begin implementation in the very near future.

September 11th, Division Chief Irwin met with Hampton Fire Department's Emergency Medical Services Officer Jeremy Timson to discuss Handtevy. This is a cloud-based application that equips frontline healthcare professionals with rapid access to lifesaving medication dosing, equipment, and drip information, all while facilitating real-time documentation. Features such as CPR timers, comprehensive protocols, and checklists empower high-quality care and contribute to enhanced patient outcomes. Hampton recently adopted this product and the department is working to add this to the CQI program to improve Dover's services.

The department has been participating in a Fire Academy Program offered by the Dover High School Community Technical Center. The students will train in firefighter I skills from September till January. Over the past month, the students have learned about firefighter protective gear, self-contained breathing apparatus, search procedures, ladders and the incident command system. Students are currently completing their ICS – 100 certification which is a prerequisite for firefighter I. The Fire Academy Program will give the students a strong knowledge base in firefighter I training and allow students to learn the use of equipment and tools used every day by firefighters. This will give them an advantage over others if they chose to take a firefighter I program where most students have had no prior experience. The students have done a great job and put in a terrific effort every day.



During the month of September, Deputy Chief Chabot attended the security assessments of the Horne St. School, Woodman Park School and the Garrison School conducted by NH Homeland Security and Emergency Management. This School Readiness Program examines physical building as well as the grounds to make observations and recommendations based on three physical security capabilities: Surveillance; Access Control; and Emergency Alerting. These three physical security capabilities can be effectively used to increase physical security at schools and serve as a starting point for security measures.

Chief Plummer and Deputy Chief Chabot met with NH Homeland Security and Emergency Management, Police Chief Breault and Police Lt. Speidel on September 24th to discuss a traffic control plan in the event of a radiological emergency at Seabrook nuclear power plant. The City of Dover is a host community that provides a reception center for specific communities within the emergency preparedness zone surrounding the power plant. This reception center will monitor for any potential radiological contamination and provide decontamination measures for anyone that is contaminated. A traffic control plan is vital to this operation and must be extremely accurate.

The Fire Department in conjunction with NH Homeland security, FEMA and Wentworth-Douglass Hospital successfully demonstrated their capabilities to implement their off-site radiological emergency response plans and procedures. State and local preparedness is vital to protect the health and safety of the public and provides all the necessary assurances that appropriate measures can be taken off-site in the event of a radiological emergency.



On September 23rd, in the spirit of cooperation, Deputy Chief Chabot & Division Chief Irwin assisted the Somersworth Fire Department with their Lieutenant Promotional Process.

September 12th, Division Chief Irwin, Deputy Chief Chabot and Firefighter/Paramedic Blair met with representatives from Boundtree Medical and Operative IQ to discuss their inventory management and ordering software. Fire & Rescue is looking to improve inventory and asset management.

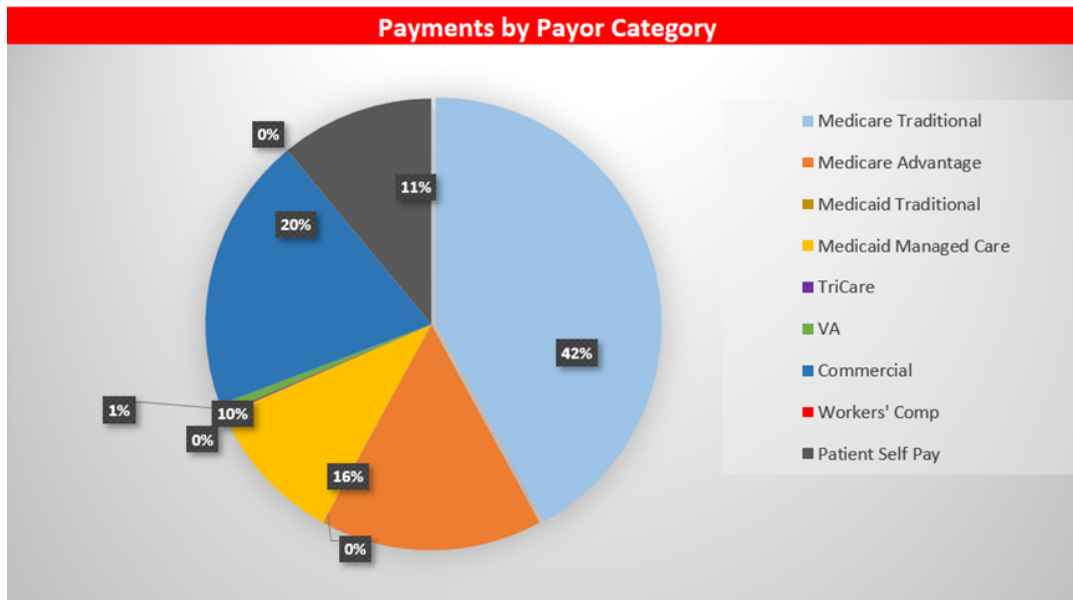
September 18th, the Fire Department met with Timothy Stangroom, NH Dept. of Health & Human Service Provider Enrollment Unit, for a site visit as part of the Department's revalidation with the State Medicaid program. This is conducted either by the NH DHHS or the federal Center for Medicare and Medicaid Services (CMS). The revalidation process is a system of checks and balances to ensure providers are in compliance with the Medicaid rules regarding service licensure and billing practices.

Based on a trip volume processed by QMC for the month, the Ambulance revenue generated, is as follows:

TOTAL REVENUE	
Total Revenue from all Transport Types	
\$176,385.11	

SOURCES OF GROUND REVENUE

Traditional (Fee-for Service) Medicare	Medicare Advantage	Traditional (Fee-for Service) Medicaid
\$74,146.27	\$28,089.03	\$0.00
Medicaid Managed Care	TriCare	Veterans Health
\$18,527.44	\$204.70	\$1,150.88
Commercial Insurance	Workers' Compensation	Patient Self-Pay
\$34,868.30	\$0.00	\$19,398.49



SERVICE MIX				
Call Type	Priority	Trip Volume	Percentage	
ALS	Emergency	176	56.77%	
	Non-Emergency	3	0.97%	
BLS	Emergency	130	41.94%	
	Non-Emergency	1	0.32%	

The week of September 9th, in preparation for the roll out of the Department's CQI program all 4 shifts received training on the CHART narrative format as well as an overview of the CQI program. This was conducted by Todd Donovan, of Freedom Hill Consulting, the Department's data management consultant.

This month, the Fire Department coordinated ride time for the following:

Institution	EMS Level	Number of students	Total shifts	Total Hours
FireMed	EMT			
Fire Med	AEMT			
McGregor Memorial EMS Institute	EMT			
McGregor Memorial EMS Institute	AEMT			
National Medical Education & Training Center	Paramedic			
New England EMS Institute	Paramedic	2	7	128
New Hampshire Technical Institute	Paramedic			
DHS CTC	EMT			
St Thomas Aquinas HS	Internship			
WDH	Observation			
Lakes Region Community College	Observation			
City Employees	Observation			
Non affiliated	Observation	3	3	20
		5	10	148



9 Members of the department completed Train the Trainer for the FAST Board. The FAST Board is a rescue device with many capabilities and makes movement of firefighters or patients safe and quick. In October, these 9 members will go onto the shifts and deliver 4 hours of training in the basic use of the FAST Board. Over the year more training on the device will be added as the board can be used to rescue fire victims or firefighters, move patients during EMS calls, be used for confined spaces, lift patients

vertically for rope rescues and even be set up to move up & down ladders using rope systems.

All 4 shifts participated in an after-action review of a structure fire on New York Street. After action reviews involve a description of events that occurred at a specific incident. The department discusses what we did well, where training is needed for improvement, lessons learned and generates discussion/questions. This process is a best practice allowing the department to break down each part of the incident, starting with the dispatch and going all the way to the mitigation of the incident. Each step is reviewed and discussed. Each after-action review allows the department to improve, build a better response, determine training needs and ensure the best results are being delivered.

This month Firefighter Jon Demers completed his check off on Ladder 3. FF Demers put many months of training into driving, pumping, aerial operations and learning use of the equipment. FF Demers did an excellent job and will be an exceptional operator.

Planning & Community Development

Inspection Services:

Inspections & Permits	September
Life Safety Inspections	48
Business Inspections	2
Sprinkler / Alarm Inspections	17
Building Inspections	130
Electrical Inspections	109
Plumbing / Mechanical Inspections	127
Blasting Inspections	0
Health/Housing Standards Inspections	49
School / Daycare Inspections	11
Oil Burner Inspections	0
Woodstove / Fireplace Inspections	3
Building Permits	53
Blasting Permits	0
Certificate of Occupancy Permits	9

The inspection services division assisted 118 individuals in the office during the month.

Administration

Private developments approved by the Planning Board are underway as shown in the subdivision and site plan report including the status on building permits. Staff has heard from some of the developments such as the mixed-use project at 47 Chestnut St and the McIntosh Commons project have been on hold due to budgetary reasons. McIntosh Commons came before the Planning Board for an amendment and hope to break ground this fall. The residential project list has an “attainable” column which indicates the number of units that are restricted in size or HUD Fair Market rates.

The Planning Board voted in September to set the impact fee to \$0 and to not charge impact fees to projects that came to PB for approval in 2024 since discussions about impact fees began. The goal is that those savings get passed on to the residents to help with housing costs.

Planning and Community Development staff are working with the Strafford Regional Planning Commission (SRPC) and the University of New Hampshire (UNH) to conduct a Regulatory Audit of policies and practices in addition to an analysis of the City’s demographics and housing market. The project is funded entirely by a Housing Opportunity Planning (HOP) Grant from the InvestNH program. Work during the month of September included review and compilation of the Regulatory Audit findings and the drafting of conceptual regulatory language, notably for a mechanism to incentivize deed-restricted attainable homes for purchase. The final Audit Report is expected to be made available in October, with regulatory drafting continuing through year end.

Planning and Community Development staff are working on proposed zoning amendments to simplify processes and better support a variety of attainable housing options.

Housing Navigator Pope continues to engage with local banks and credit unions to pilot an ADU financing vehicle to facilitate cost-effective construction of new accessory units. Specialized loan products are now available at Northeast Credit Union, Kennebunk Savings Bank, First Seacoast Bank, and Service Credit Union. Several other institutions have indicated that similar products will be made available later this year.

The City has received awards totaling \$560,000 from the InvestNH Municipal Per-Unit Grant program in recognition of planning practices and partnerships that resulted in the creation of attainable housing units at both the Cottages at Back River Road and the Old Strafford County Court House. It is expected that funds received from this program will be leveraged to support the City’s future efforts to address resident housing needs. Housing Navigator Pope continues to seek additional grant opportunities available through the InvestNH program and is exploring the feasibility of Housing Champion designation for the City of Dover.

On September 12th, Housing Navigator Pope and several regional and community stakeholders, including representatives from Dover Police, Dover Welfare, Dover Housing Authority, and CAPSC, attended a virtual presentation by Community Solutions in partnership with Home For

All. The presentation was on the subject of Built For Zero, a data and outcome driven pathway to ending homelessness that has been successfully implemented in several communities nationwide.

Outreach Coordinator Bassegio recorded an episode of the Dover Download podcast to recap September land use board meetings, including zoning board decisions, Conservation Commission endorsements, and Planning Board approvals.

The Department of Planning and Community Development continued to update its newsletter, Facebook page, and Twitter feed to communicate with the public. The Department of Planning and Community Development has 898 Facebook followers (City of Dover NH Planning) and 905 followers on Twitter @DoverNHPlanning).

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 3,400 likes and 3,753 followers).

Planning and Media Services staff continued to develop and enhance an electronic “newsletter” for planning related items (with 1044 subscribers). Content included meeting summaries, meeting previews, Master Plan updates, and various special topics such as information on openings on the Planning Board and ZBA, the rock garden installation on the Community Trail, and updates on the Conservation and Open Space Chapter of the Master Plan and Impact Fees. Two Polco survey questions were asked in August: “Would you be interested in serving on one of the City of Dover’s land use boards?” and “Did you know the Planning Department has a booth at Apple Harvest Day?”

Zoning Administrator Crouser and Housing Navigator Pope met with several prospective developers and real estate agents to discuss proposed residential and commercial project viability for several properties in the City’s Central Business and Commercial zoning district, as well as several single-family homeowners to discuss various home addition plans and the construction of Accessory Dwelling Units.

Outreach Coordinator Bassegio staffed the Community Trail Advisory Committee meeting on September 3rd. CTAC reviewed completed and ongoing projects such as the new rock garden installation on the trail.

Zoning Administrator Crouser staffed the Dover Arts Commission meeting on September 9th. The Commission reviewed and approved a \$5,000 contribution towards funding a large sculpture to be installed at the Joe B. Parks Riverwalk Public Garden entrance off of Central Ave. The Commission also coordinated its Apple Harvest Day outreach efforts.

Resilience Manager Kaspari staffed a Forest Management Subcommittee meeting where the Subcommittee continued conversations around the street tree project for the summer, discussed tree maintenance for Dover and planned a site visit to the Smith Well lot which could be location of a future timber harvest.

Resilience Manager Kaspari staffed an Energy Commission meeting where the Commission discussed a series of ongoing projects such as the potential PV solar array for the Wastewater

Treatment Facility, the solicitation for energy services companies to conduct a potential energy savings performance contracting projects, among other topics.

Outreach Coordinator Bassegio staffed the Steering Committee meeting for the update project of the Master Plan's Conservation and Open Space Chapter. Project consultant Resilience Planning created a draft outline of the chapter and draft action items and staff and Committee members reviewed and provided feedback.

Zoning Administrator Crouser staffed a Special Zoning Board of Adjustment meeting on September 10th in which two (2) rehearing requests were decided upon – one for 17-19 Summer Street and one for the 239 Knox Marsh Road proposed development.

Zoning Administrator Crouser staffed the Zoning Board of Adjustment's regular meeting on September 19th in which setback relief was granted to the owner of 48 Old Rochester Road and staff's three (3) appealed administrative decisions were all upheld.

Outreach Coordinator Bassegio worked with members of the Dover Arts Commission and Community Trail Advisory Committee to organize a volunteer rock painting activity on Sept. 21 related to the rock garden installation on the trail.



Outreach Coordinator Bassegio and F&G Superintendent Mark Colonna assisted members of Strong Towns Seacoast and Dover Doers to organize a Henry Law Park clean-up day on Sept. 21. The volunteers weeded and cleaned up garden beds and repainted benches and the platform in Henry Law Park.



Housing Navigator Pope met with representatives from the City's Office of Business Development to review recent resident and business feedback on the subject of homelessness.

Zoning Administrator Crouser continued enforcement efforts regarding the lack of chicken fencing at a property on Back Road in addition to fielding various complaints regarding illegally-posted political signage around the City. He also met personally with a resident of Cote Drive regarding a fencing complaint.

Resilience Manager Kaspari attended a Risk Management Committee for the Community Power Coalition of NH during which the Committee reviewed upcoming power hedging and discussed the options to potentially incorporate two different renewable energy projects into the Coalitions power supply mix.

Resilience Manager Kaspari met with the leader of the Dover Community Garden Group, Lesley Atwood, to discuss items pertaining to the structure of the garden moving forward.

Resilience Manager Kaspari continued to prepare bid documents for soliciting responses from energy services companies to assist the City with an Investment Grade Energy Audit potentially leading into an Energy Savings Performance Contract.

Resilience Manager Kaspari started working on a grant application with the goal of funding a City arborist position and a summer youth crew to handle various tree projects over a three-year period.

Resilience Manager Kaspari continued to make progress on a series of three conservation easement projects, two of which are coming close to the closing stage.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them.

Housing Navigator Pope continues to serve on the Leadership Teams of both Home For All and Strafford County Ending Homelessness Committee to explore short- and long-term solutions to homelessness with area agencies and elected officials.

This summer, Director Benton began collecting CIP requests from various departments and began putting together draft CIPs. In August and September, she worked with the Finance Director, Deputy City Manager, and City Manager to draft the CIP. The CIP should be revealed to the City Council and Planning Board in mid-October.

Housing Navigator Pope and representatives from Home For All are working on a pilot educational initiative to destigmatize and humanize the issue of homelessness with members of the broader public. It is anticipated that pilot events will be held in Dover, Portsmouth, and Kittery prior to a broader regional rollout.

On September 18th, Housing Navigator Pope co-presented at a land use workshop hosted by York Community Service Association on the subjects of attainable housing incentives and restrictions, Transfer of Development Rights, and Tax Increment Financing.

Director Benton, Inspection Services staff and others reviewed and revised the design for the Inspection Services Building earlier this year. Staff then worked on value engineering the building to better meet the budget outlined. Meetings regarding design, placement, and site work continued in May. Site work began in July over on Mast Road and weekly coordinating meetings have been occurring.

Resilience Manager Kaspari and Outreach Coordinator Bassegio continued to work with Resilience Planning & Design on the Master Plan update project of the Conservation and Open Space Chapter reviewing draft materials of the chapter.

The Department welcomed Stephanie Walden as the new Inspection Services Office Assistant on September 2nd and Makayla Edgecomb as a new Assistant City Planner (focusing on Conservation) on September 30th.

Police Department



From: kyle.loux.gallagher@gmail.com <kyle.loux.gallagher@gmail.com>

Sent: Sunday, October 6, 2024 9:19 PM

To: Carrier, Robert

Subject: Thank You

Hi Mayor,

I wanted to take the moment to say thank you for the incredible hospitality your city showed this weekend at the Apple Harvest Festival! My fiancée and I were one of the vendors, and we had an incredible experience. I really want to highlight your police department, who were incredible friendly and helpful throughout the day.

Please pass this message off to your police chief, they should be proud of the effort their force did this weekend.

Thank you,

Kyle Gallagher

Prevention Services Unit

On September 24th, four Dover Youth to Youth students presented at SAMHSA's Talk, They Hear You September Community Engagement Meeting. The students presented information about emerging high-risk alcohol products. Over 75 prevention professionals attended the Zoom presentation.

Vicki Harris traveled with three Y2Y students to Washington DC to attend the SAMHSA Youth Summit on September 5-6. The 2 day summit provided an overview of SAMHSA services and campaigns. The organization is looking to learn from local youth about the needs they have and provide resources on how teens can help spread SAMHSA's messages and resources.



Youth to Youth students present at the SAMHSA Youth Summit in Washington, DC.

On September 30th, a group of five Dover Y2Y middle and high school students presented to the 6th grade of Portsmouth Middle School. The presentation covered how Dover Y2Y works and the drug prevention projects the group has worked on. Over 150 Portsmouth Middle School students from grade 6 were in the audience. The goal of the presentation was to generate interest for Portsmouth Middle School's Y2Y group.

On September 25th, prevention programmer Conor Wiley and Y2Y students Annabel and Megan participated in an episode of SAMHSA's Talk, They Hear You podcast. The podcast is targeted towards parents and covered emerging high-risk alcohol products. The students also discussed how parents could engage their children in drug prevention. The episode is in post-production and is expected to be released in October.

Earlier this year the police department collaborated with the NH Bureau of Drug and Alcohol Services to conduct video interviews to create promotional videos for the Youth Risk Behavior Survey.

On September 9th, Prevention Programmer Bridget Ryan attended the YRBS Survey Committee meeting at DHS. The Committee reviewed the YRBS data presentation that would be presented at the school board meeting that evening. Bridget also presented the new data campaign to the DHS dean of students. The team plans to move forward with the project as a pilot. Bridget also presented at the school board meeting to address how the Police Department is working to address identified data points.

Prevention Programmer Kelsey Levesque took a group of 4 youth 2 youth students to participate in DMHA's Out of Darkness walk on September 21st.

Dover Youth to Youth student members and staff continue to be a resource for youth empowerment activities in NH and throughout the US. The program's resources, training materials and experienced student trainers are helping many other communities.

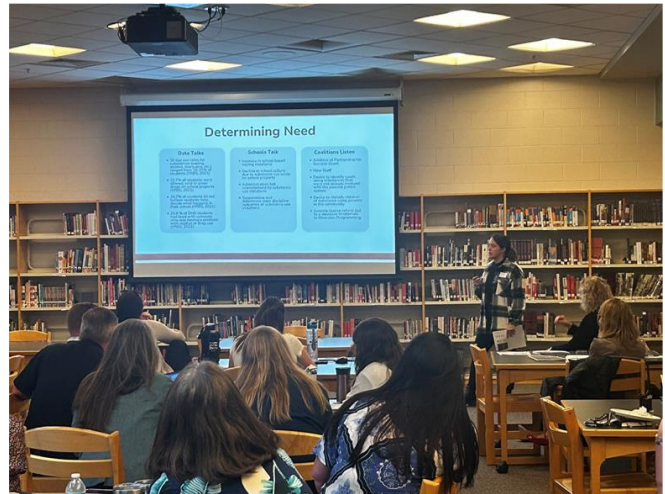
During this month, staff had discussions with staff and key participants from several agencies and provided informal direction on community drug prevention implementation, alcohol programming and youth empowerment. These included:

- o The new Coalition in Portsmouth, NH

During this month, Toolkits were provided to:

- o Darien, CT
- o 21 Wellness Coalition, Newcastle WY

On September 25th Bridget Ryan presented at Sanborn Regional High School at the SoRock Coalition Vaping Summit. The summit had 25-30 representatives from school districts in Rockingham and Strafford County. Bridget presented on how to develop an Alternative Suspension program. 4-5 school districts also expressed interest in being a potential replication site.



Bridget Ryan presenting at the SoRock Coalition Vaping Summit at Sanborn Regional High School.

Dover Teen Center

During the month, there was a total of 281 youth in attendance over 16 days of programming at the Dover Teen Center. The average was about 17.6 youth per day.

Some program highlights for the month of September 2024 included, but were not limited to:



Teen Center youth participants and staff during a game of Spoons at the Teen Center.

- TC After School Program - September 2024
 - o Friday Flix Movie Day
 - o Welcome Back BBQ
 - o Portland Sea Dogs Baseball Game Trip
 - o Featured Snack Special Days (Tacos, PB&J Sandwiches, Chili, etc.)
 - o Table Game Tournaments
 - o TC Bingo Mania
 - o TC Van Cleaning Community Service Day



Teen Center Youth participants and staff at the Portland Sea Dogs trip.

- ***TC Facebook Page & Sign-Up Genius Portal***

Continued efforts made to maintain our TC Facebook bulletin page and Sign-Up Genius scheduling portal with resources, program/schedule announcements, inspirational messaging and best practices. The Teen Center staff also share photos of TC youth participants to continue to promote all opportunities provided at the TC.

- ***TC Youth & Family Outreach***

A weekly email is sent to connected families and youth, to encourage sign-ups for the daily afternoon reservation slots through the Sign-Up Genius online portal. Announcements, webinars, trainings and opportunities are also shared on a weekly basis.



Teen Center intern Griffin playing pool with youth participant Colten at the Teen Center.

The TC received (9) new registrations in September 2024.

Community Service Program

The Community Service program tracked (10) participants in the month September. A total of 20 hours of community service work was completed.

Diversion Program

The Diversion Committee did not meet in September 2024. As a result of evaluating the case-load heading into October 2024, the following is committee's case breakdown:

- (2) cases in active Diversion Contracts
- (0) cases in active Alternative Suspension Program
- (0) successful completion and release from Diversion Contract (Sep 2024)
- (0) new Diversion case heard (Sep 2024)
- (0) new Alternative Suspension cases heard (Sep 2024)
- (0) successful completion for Alternative Suspension (Sep 2024)
- (2) new Alternative Suspension case hearing, anticipated (Oct 2024)
- (0) new Diversion case hearing, anticipated (October 2024)
- (0) cases sent back to Detectives for "failure to comply"

Upcoming meeting dates for the Dover Court Diversion Committee are;

- October 2024 (Diversion Committee/PD Cases/EPIC/Alt. Suspension Case)
 - (2) Update Meetings (October 3rd)
 - (2) Alt. Suspension Hearings (October 8th)

Community Response & Engagement Unit (CREU)

On September 9, 2024 Lt. Mitrushi, Sergeant Plummer, and Officer Luis Berdecia conducted CRASE training at the Dover Middle School. The officers trained all school staff on citizens' response to active shooter incidents. This was a follow-up training to a district wide training school staff received in August. This training was building specific, which allowed officers to walk staff through hallways and classrooms to answer questions related to their building.

On September 19, 2024, Lt. Mitrushi assisted with a safety assessment at Woodman Park School. The assessment was a review of the school's Emergency Operations Plan and was conducted by NH Homeland Security.

On September 25-26, 2024, Lt. Mitrushi and Officer Gore visited Little Tree Education and conducted a safety talk to youth in the daycare, pre-school, and kindergarten programs. children were able to explore a police cruiser, learn about the role of a police officer, and learn about ways to be safe.



Lieutenant Mitrushi explaining the role of a police officer and visiting with kids at Little Tree Education.



Lt. Mitrushi met with newly hired Dover Recreation Director Kevin Hebert to discuss ways in which the police department can work with the recreation department.

Lt. Mitrushi met with about 10 supervisors from the Community Services Department to discuss safe removal of discarded syringes. Community Services Director John Storer requested the training due to the increase in requests to remove discarded syringes from city parks and property. Lt. Mitrushi presented to the group of supervisors, demonstrated how to safely pick up and dispose of a syringe, provided the group with multiple sharps containers, and answered questions about drug exposures and blood borne pathogens.

On September 24-25, 2024, Lt. Mitrushi and Social Work Unit Supervisor Kaitlin Jones taught an 8-hour Mental Health First Aid course to 22 City of Dover employees. Mental Health First Aid is a skills-based training course that teaches participants about mental health and substance-use issues. The class provides students with the ability to recognize signs and symptoms of someone who may be experiencing a mental health challenge or someone in crisis and provides students with the tools to connect the person with the appropriate resources available. The goal of the class is to reduce stigma around mental health and dispel any misconceptions people may have. This is part of an on-going effort to train every city of Dover employee in Mental Health First Aid.



Parking Enforcement Officer Beth Hawthorne, Dover Police Department Youth & Family Social Worker Alexis Taatjes, and Assistant Communications Supervisor Christian Reed participating in an exercise during Mental Health First Aid training.

In September, Lt. Mitrushi attended his annual wellness visit and participated annual firearms training. He also created 4 social media posts.

Dover Middle School Liaison Officer

In the month of September, Officer Berdecia, returned to his role as the Dover Middle and Elementary School Resource Officer. Officer Berdecia handled a variety of calls for service, which included juvenile matters, elementary school visits, and welfare checks. Of the calls Officer Berdecia handled, six resulted in school sanctions, one was referred to the Juvenile Justice System (JJS), and four were referred to the Dover PD Youth and Family Social Worker.

On September 20, Officer Berdecia handled an assault that occurred at a Dover High School football game. On that evening, Officer Berdecia interviewed the injured party and witnesses at the scene, and then consulted with school administration to determine appropriate school sanctions for the aggressor. Officer Berdecia later interviewed the aggressor, and upon completing his investigation, forwarded the case to the Juvenile Detective for referral to the Juvenile Justice System.

Additionally, Officer Berdecia began coordinating and instructing DARE classes for himself and three other DARE instructors, ensuring all officers possessed the materials necessary to begin their classes. Officer Berdecia presented classes highlighting the DARE Program and Keepin' It Real curriculum, as well as tobacco and alcohol facts and health effects to 5th grade students.



School Resource Officer Luis Berdecia visiting students at Frances G. Hopkins School at Horne Street.

Dover High School Liaison Officer

During the month of September, Officer Jalbert returned to her role as the DHS SRO for the 2024-2025 school year. Officer Jalbert responded to numerous calls for service to include individuals in crisis, assaults, trespassing, motor vehicle stops, medical aids, disturbances, and more.

Officer Jalbert, alongside Lieutenant Travaglini and Sergeant Collis, provided practical and building specific CRASE training at DHS. In three groups, each instructor brought DHS faculty around the building to discuss common issues and strategies in active attack events.

Officer Jalbert, alongside DHS administrators investigated two assaults involving students that took place on school property. In both incidents, the involved students received school sanctions and the cases were forwarded to the Special Investigations Unit for review.

Officer Jalbert, at the request of DHS, investigated a case of trespassing. An older woman was seen inside the building on at least two separate occasions before the start of the school year. Upon reviewing video footage, and speaking with staff, it was determined that the woman had no legitimate purpose to be in the building. The woman, who lived in Epping, NH was served with a trespass letter, banning her from the property of DHS.

Officer Jalbert worked with DHS administrators, DHS counseling, and patrol officers, to investigate allegations of parental abuse of a minor. The case has been forwarded to the Special Investigations Unit.

Officer Jalbert continued to be an active member of ACERT, working closely with the Youth and Families Social Worker in the SWU.

Whittier Falls Liaison Officer

During the month of September 2024, Officer Gore responded to 82 calls for service. Officer Gore logged 23 community contacts, completed 14 background checks, conducted a number of foot patrols, issued DHA trespassing notifications, made 3 arrests, conducted 10 motor vehicle stops, and issued 1 citation. Primarily, the remaining calls for service consisted of assistance calls, motor vehicle accidents, and welfare checks. In addition to his role as the DHA Liaison Officer, Officer Gore worked 28 hours in the month of September to assist patrol in covering forced overtime and open shifts due to patrol staffing shortages.

On September 2, 2024, Officer Gore met with a DHA resident who was making concerning comments to a family member. It was reported that the resident was overwhelmed with a personal matter on top of her medical concerns. Officer Gore spoke to the concerned family members and together, came up with a plan to assist the resident. Officer Gore met with the resident, discussed options and provided several resources.

Officer Gore met with an older resident who was receiving repeated phone calls from a suspected scammer. Officer Gore was able to prevent this resident from becoming a victim by educating the resident on common scams. Officer Gore hosts 2 annual community trainings with DHA residents in order to educate them on common scams and tactics the scammers use.

Officer Gore and the other DARE officers began instructing the 10-week DARE course this month. Officer Gore has two teams (4 classes, 80 students) of 5th Dover Middle School students. Officer Gore enjoys meeting the students, discussing the program with them, and answering questions.

Social Work Unit

Social Work Unit Supervisor

Kaitlin Jones had 11 new cases in September 2024. In total, Kaitlin Jones has had a caseload of 86 cases in 2024.

Throughout the month of September, Kaitlin Jones attended and participated in a number of events and meetings. This included the NH Police Social Work Peer Group meeting, Harmony Health networking meeting, AbleNH collaboration meeting, Dover Mental Health Alliance meeting, Home For All “Built For Zero” meeting, The Ridge networking meetings, Strafford County Case Review meeting (recurring 3x weekly), Strafford County Community Care Team (CCT) meeting, Community Action Partnership of Strafford County (CAPSC) Policy Council meeting.

Kaitlin Jones, Police Social Worker (PSW) Kelli Jo Deardorff, PSW Alexis Taatjes, and Lt. Alex Mitrushi met with Dover Housing Authority Director Ryan Crosby, Deputy Director Dian Maruca, and Director of Occupancy Rebecca Garnett to formally introduce Alexis as well as discuss how the department’s social work unit and DHA can work collaboratively to better serve individuals/families facing eviction whom also have police contact, in an effort to prevent homelessness and mitigate ACEs.

Kaitlin Jones continued to collect data for the Sequential Intercept Model Mapping Workshop for Strafford County – Crisis Stabilization Unit Workgroup.

Police Social Worker

Kelli Jo Deardorff had 19 new cases in September 2024. In total, Kelli Jo has had a total caseload of 127 cases in 2024.

In the month of September, Kelli Jo worked with 12 new clients, 5 previous clients from August, and 2 clients from earlier in the year who required on-going case management. She worked extensively with other members of the Strafford County Outreach team to manage 6 very complex cases where the individuals needed mental health treatment, substance use treatment, intensive medical care, and housing.

Kelli Jo was able to get 1 individual who completed all steps of substance use programming into a shelter in Portsmouth where she was able to receive case management and continue on her journey of maintaining sobriety. Kelli Jo was able to get 5 individuals into substance use treatment, 1 into My Friends Place and made several referrals for individuals including Medication Assisted Treatment, health insurance, bus passes, mental health therapy and resources for food/clothing.

Kelli Jo assisted 1 family by helping them to get into a new apartment and ensure their five children will have safe and stable housing.

In the month of September, Kelli Jo Deardorff worked with other local agencies to provide resources to individuals in real time. She attended morning meetings three times a week to discuss individuals who are unsheltered as well as participating in the care coordination team meetings, local agencies morning huddle meetings and bi-weekly Dover City Welfare meetings.

Youth & Family Social Worker

Alexis Taatjes had 10 new cases in September 2024. In total, Alexis Taatjes, has had a total of 35 cases in 2024, with 5 cases carrying over from August 2024.

General case management is offered to youth and families when a child is involved in a call for service or the family needs additional supports, but does not meet criteria for ACERT or DCYF Liaison Case Management. Of the 10 new cases in September, 5 of them were General Case Management.

DCYF & Juvenile Detective Liaison case management is offered to youth and families referred by the Juvenile Detective, to collaborate with the assigned DCYF CPSW to provide supplemental case management services. Of the 10 new cases in September, 3 of them were DCYF & Juvenile Detective Liaison.

The Adverse Childhood Experience Response Team (ACERT), which consisted of Alexis Taatjes, SRO Jalbert or SRO Berdecia, and one ACERT Partner (either Community Action Partnership of Strafford County [CAPSC], HAVEN, or Waypoint) visited families following a traumatic event or “adverse” experience by a child under the age of 18. Of the 10 new cases in September, 2 of them were ACERT.

The team visited 2 families on September 12th and September 26th. ACERT was canceled on the 5th and 19th due to families cancelling and being unable to make contact with families. The precipitating CFS for the 2 ACERT cases in August 2024 included: 1 Voluntary Admission and 1 Family/Domestic Disturbance.

Traffic Bureau

Permit applications submitted and reviewed through the Records Unit and the Police Chief during the month – most of which involve follow-up and logistical planning, included:

Permit Applications Submitted/Reviewed

<i>Taxi Cab Licenses</i>	0	<i>Road Toll Permits</i>	1
<i>Notifications to City Hall</i>	0	<i>Dance / Entertainment</i>	0
<i>Raffle/Tagging Permits</i>	4	<i>Gun - Seller</i>	0
<i>Block Party Permits</i>	0	<i>Hawker / Peddler</i>	1
<i>Parade Permits</i>	1	<i>Road Race</i>	2
<i>License to Carry Firearm</i>	2	<i>Other</i>	

Lt. Speidel fulfilled the role as police representative for the Planning Technical Review Committee (TRC) at its scheduled meetings on September 5, 19 and 26. Projects under review include a proposed residential development on Court Street, another residential plan on Silver Street, and a commercial site plan and subdivision on Crosby Road. Staff review of each project helps flesh out technical aspects in the purview of police, fire, engineering, and economic development to resolve potential conflicts before submission to the Planning Board.

On the invitation of the Parish of the Assumption and the Dover Knights of Columbus Council, Dover Police and Fire officers attended the annual “Blue Mass” at Saint Joseph’s Church on Sunday, September 8 to honor the memory of fallen firefighters and police officers and to experience the community’s support for the City’s first responders and EMS workers. After the Mass, Father Aggie provided a ceremonial blessing of police cruisers and fire apparatus.



Pictured above from left to right, members of the Knights of Columbus Honor Guard, Lieutenant Speidel, Captain Terlemezian, Father Agapit Jean, Chief Breault, Lieutenant Colarusso, Firefighter-Engineer Schrempf, Chief Plummer, and other members of the DFD duty crew.

The police department coordinated the logistics of voter orientation and parking at all six of Dover’s ward polling facilities for the NH State primary election on Tuesday, September 10. With four of Dover’s ward polling stations now located at public schools, a teacher development day was incorporated into the school calendar. Lt. Speidel worked to ensure that adequate parking was located for voters with walking disabilities. Staff deployed voter wayfinding signs at several locations to help facilitate parking turnover and efficient traffic flow, though the quantity

of signs was scaled down compared to the November election at which the expected turnout will be much higher.

Between September 15 and 19, Lieutenant Speidel worked closely with the Community Services Department's utilities division to coordinate traffic impacts related to repairs for a water main break in the area of 53 New Rochester Road. Due to the extent of repairs, follow-up excavation and repaving, a full closure of New Rochester Road was at times required. At other times, a single direction closure was necessary.



Participants gather at the starting line of the annual Frances G. Hopkins Horne Street Elementary 5K.

Lieutenant Speidel coordinated the traffic control particulars for the Frances G. Hopkins Horne Street Elementary 5K on September 15. This included the deployment of directional signs, barricades and cones to facilitate road closures and traffic diversions, scheduling and assignment of police personnel, and coordinating with event organizers on other logistical matters.

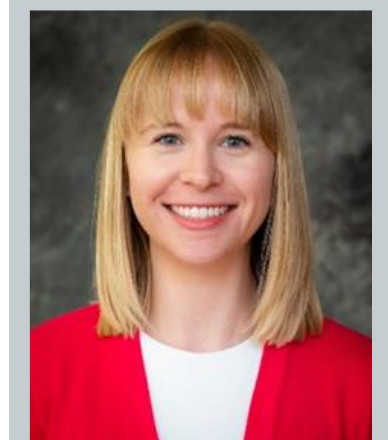
On September 23, Lieutenant Speidel joined staff from the Planning and Community Services Departments at the regular meeting of the Transportation Advisory Commission. Lt. Speidel prepared the meeting agenda and related materials and helped coordinate correspondence to citizens with interest in agenda items. Lt. Speidel also coordinated staff preparation and follow-up of the committee recommendations. Agenda topics included a new stop sign request and pedestrian safety concerns at various locations.

The Traffic Coordinator also helped coordinate or provided equipment to facilitate event parking, road closures, or provided other traffic control resources for the following activities during the month of September:

- Mystics, Magick and Makers Faire at Henry Law Park, September 7
- Dover Firefighters MDA Boot Drive fundraiser road toll, September 7
- SOS Recovery Rally at Henry Law Park, September 14
- Private wedding ceremony on Fourth Street, September 28

Standards Unit

On September 16, 2024, Attorney Meagan Gann began her career as the Dover Police Department's prosecutor. Meagan has prior criminal court experience, most recently working for the New Hampshire Public Defender's Office. Meagan, who is originally from Texas, obtained an undergraduate degree from the University of Texas at Dallas and her law degree from the University of Houston. She has been a member of the New Hampshire bar since 2021.



**Police Prosecutor
Meagan Gann**

On September 4-5, Sergeant Matt Harnish and Detective Jenna Donais attended Partnering w/o Violence Conference held in Manchester, NH. This multidisciplinary conference is held annually, offering workshops on child abuse and neglect, domestic and sexual violence, stalking, human trafficking, and elder abuse.

On September 12, Sergeant Adam Gaudreault attended OC Recertification held at PSTC in Concord, NH. This re-certification is required every second calendar year to maintain the instructor's certification.

On September 17, Officers Jonathan Palmer and Stephanie Pabis attended Intoxilyzer Re-certification. This re-certification is required annually in order to conduct breathalyzer exams.

On September 20, Lt. Mark Nadeau, Sergeant Matt Harnish, Detectives Bryon Lynch, Jenna Donais, and Dave Anderson attended a workshop entitled NH Attorney General's Protocol for Response to Adult Sexual Assault Cases. This workshop contained updated statewide protocol guidance.

On September 23-27, Officer Carmen Cusick attended Basic Regional Crisis Negotiation training held in Pembroke, NH. This training is designed for law enforcement personnel who will serve as crisis/hostage negotiators. Training included classroom instruction, case studies, and role-play exercises.

On September 24-25, Dispatcher Christian Reed, Social Worker Alexis Taatjes, and PEO Beth Hawthorne attended Mental Health First Aid Training. Mental Health First Aid is a skills-based training course that teaches participants about mental health and substance-use issues. The class provides students with the ability to recognize signs and symptoms of someone who may be experiencing a mental health challenge or someone in crisis and provided students with the tools to connect the person with the appropriate resources available. The goal of the class was to reduce stigma around mental health and dispel any misconceptions people have.

On September 20, Officer Luis Berdecia participated in a webinar entitled Uplevel Your Active Shooter Response Strategies. This training equips law enforcement officers with the necessary tactical skills, psychological preparedness and decision-making abilities to handle these high-pressure situations with precision and speed.

On September 26-27, Detective Jenna Donais attended CAST Basic Training held in Scarborough, Maine. This two-day training is designed to provide investigators with an understanding of modern telecommunications, with an emphasis on developing the basic skills necessary to identify, understand, and geospatially illustrate historical call details with cell site information.

Special Investigations

During the month of September 2024, 15 registered sex offenders were processed by the Dover Police Department's Special Investigations Unit. The processing of a sex offender can range from the annual, semi-annual, quarterly, or initial registration, and can also include a change of address or other information that must be updated.

SIU detectives presented 10 investigations to a Grand Jury for indictment. All of the presentations resulted in a "true bill", meaning the Grand Jury determined that probable cause existed that the accused committed a crime. Cases presented to the Grand Jury are classified as a felony offense or a misdemeanor with an enhanced penalty.

SIU detectives investigated 3 unattended deaths in September 2024.

SIU detectives attended 2 forensic interviews at the Strafford County Child Advocacy Center. These interviews are designed to document detailed information about alleged crimes that were experienced or witnessed by children.

SIU detectives continue to investigate a September incident where two Dover residents threatened a man with a firearm. Both suspects have been arrested and charged with felony crimes.

In September 2024, 2 cases were forwarded to the Strafford County Attorney's Office for review and Grand Jury indictment.

SIU detectives conducted targeted drug operations. These investigations are ongoing.

SIU detectives obtained 7 search warrants to further ongoing a criminal investigation.

SIU detectives referred 22 police reports to the Division of Children, Youth and Families. These informational referrals are for incidents that officers responded to in which children witnessed or were alleged victims of criminal acts or other concerning conduct.

The Special Investigations Unit investigates Internet-based crimes occurring in Dover as assigned by the Internet Crimes Against Children (ICAC) Task Force. In September 2024, SIU detectives had 2 active ICAC cases.

At the end of September, SIU detectives had 32 open investigations.

Parking Bureau

Parking Manager Bill Simons assisted the Dover School Department with improving signage in the Bellamy Park Lot. This was due to issues raised about sporting event attendees making their own spaces in the lot, thus making it difficult for vehicles to make the turns and blocking access to emergency vehicles.

Parking personnel set out several parking restriction barricades in a variety of locations, including Washington Street, Central Avenue, Henry Law Avenue, Third Street lot, Central Fire Station Lot, and First Street. This was to help facilitate paving, line painting, street sweeping, catch basin cleaning and tree trimming projects. Parking restriction barricades were also set out in support of the Horne Street School 5K Race, and the SOS Recovery Rally. Meanwhile, upkeep and maintenance work on the Orchard Street Garage continued with repainting of the parking space numbers and power washing.

The Parking Bureau has been contacting downtown restaurant managers about the growing number of incidents with delivery drivers (restaurant employees, Door Dash and Uber Eats) who have been leaving their keys in the vehicles, engine running and unlocked. The potential for the vehicle to be stolen is significant and is a potential drain on police resources.

In preparation for winter, Parking Manager Bill Simons toured the streets that have the one-sided, calendar based, Winter Parking Ban to ensure they were properly signed. Thirteen signs needed either branches around them cut back, signs replaced or moved. This will allow drivers to be aware of the restriction.

	Aug-24	Aug-23	Aug-22	Fiscal YTD 2025	FY 2024	FY 2023
Meter Activity - Total						
Meter Transactions	51,341	50,655	47,198	99,108	547,885	522,502
Income at Meters	\$105,888	\$100,666	\$88,419	\$203,158	\$1,127,158	\$1,028,074
Active Meter Days	27	27	27	53	301	301
Average Daily Meter Transactions	1,902	1,876	1,748	1,870	1,820	1,736
Meter Activity - Parking Garage						
Meter Transactions	2,386	2,231	2,363	4,487	29,338	32,802
Income from Meters	\$7,119	\$6,610	\$6,069	\$13,895	\$86,980	\$92,896
Active Meter Days	31	31	31	62	365	365
Average Daily Meter Transactions	77	72	76	72	87	109
Total Parking Permits Issued	845	777	778	1,690	9,743	9,420
Permit Income	\$16,848	\$17,603	\$22,412	\$79,288	\$381,967	\$362,741
Parking Ticket Activity						
Total Parking Tickets Issued	1,138	598	678	2,161	11,239	8,445
Winter Restriction Tickets Issued	0	0	0	0	315	525
Parking Ticket Income	\$23,384	\$12,874	\$16,500	\$43,062	\$235,326	\$207,626
Number of times Stations Used	78	56	57	165	800	693
Charging Station Income	\$843	\$398	\$406	\$1,984	\$7,950	\$5,042

K-9 Unit

On September 9, 2024, Officer David and K9 Vision were called to assist patrol with locating a possibly intoxicated juvenile. K9 Vision was deployed from the rear of the residence, where the juvenile had left from. The dog began tracking towards a nearby street. The juvenile began running through the woods towards the officer and the dog and the juvenile was then taken into custody and brought to the hospital.

Accident Reconstruction Team

The Accident Reconstruction Team was not called out during the month of September for any collisions in Dover.

Dispatch Communications

<i>Radio Transmissions</i>	18,152
<i>Phone Calls</i>	7,148
<i>911 Calls</i>	478
<i>Police Alarms Received</i>	111
<i>Fire/Medical Alarms Received</i>	51
<i>Lobby Traffic</i>	1,673

Patrol

During the month, the Dover Police Department responded to approximately 2,288 calls for service throughout the city. Additionally, officers made 604 traffic stops and initiated 164 non-enforcement related contacts. The total number of incidents handled by patrol officers for month was 3,056.

Supplemental Field Operations Activity:

- Conducted checks of the Community Trail.

- Conducted daily checks of the Transportation Center.
- Conducted daily checks of City parks.
- Conducted daily checks of the parking garage as a result of concerns of vagrancy and criminal mischief.
- Conduct daily checks of the McConnell Center / Library parking area.
- Responded to 21 emergency 911 calls.
- Responded to 111 alarms.
- Responded to 99 traffic accidents.
- Made 85 arrests.

Calls for Service by Priority Code:

The following is a general description of the police priority response system.

PRIORITY 1: IMMEDIATE RESPONSE: Crimes “in progress”; injury accidents; alarms.

PRIORITY 2: RAPID RESPONSE: Crimes or incidents that are not “in progress” but require quick response to preserve evidence, locate witnesses or provide for public safety; to include suspicious activity and domestic disturbances.

PRIORITY 3: TIMELY RESPONSE: Disturbances; noise violations; welfare checks; motor vehicle disturbances; minor collisions.

PRIORITY 4: AS OFFICERS BECOME AVAILABLE: Non criminal related activity; crimes reported well after they have been committed; message delivery; tow request; littering; fingerprints; assistance; abandoned vehicles.

Totals for September 2024:

Priority 1:	155
Priority 2:	118
Priority 3:	1,354
Priority 4:	977

Animal Control

Total Calls for Service: 67	Breakdown:
Handled by Officers/Dispatch: 49	Found/Loose Animals: 30
Handled by Animal Control Officer: 18	Welfare Checks: 13
	Animal Bites: 3
	Misc/Other: 21

The ACO followed up on eight reports originally taken patrol officers and replied to 40 voicemail messages. She also began contacting unlicensed dog owners and made contact with 231 residents in an attempt to gain compliance.

Public Library

Programming

The Dover Public Library hosted 75 programs this month which were attended by 1,619 community members. These programs included passive, virtual and in-person as the Library strives to reach out to the community in various ways. Highlights include:

Local historian Mark Leno joined the Dover Public Library on Wednesday, September 4 for his presentation “I Love This Place: Joseph Stickney and His Mount Washington Hotel,” which explores the life of the New Hampshire-native billionaire and how the construction of the Mount Washington Hotel increased tourism and conservation efforts in the White Mountains. The hybrid presentation was viewed by people all over the state including individuals who traveled from Bethlehem and Concord. Relatives of the Stickney family were even in attendance. The 39 attendees thoroughly enjoyed the presentation, which is now available as a recording on the library’s YouTube page.

Eight teams participated in Dover Public Library's first Amazing Puzzle Race on Wednesday, September 11. During the competition, the teams of between 2 to 4 people were given the exact same 500-piece puzzle and raced to see who could finish their puzzle first. There were a total of 27 individuals that participated. Team Wicked Puzzlers took home the gold with a winning time of 1 hour and 13 minutes. "Pine Tree" puzzles were generously donated by Brainstorm, an art and design studio in Dover. The Puzzle Race was followed by a Puzzle Swap on Saturday, September 14. Over 200 puzzles were donated ranging in sizes of 350 pieces to 2,000+. Over fifty people attended the puzzle swap. Despite the puzzle swap being over, the library continues to have calls asking to donate puzzles and asking when the next swap will be.



Winning Team

On Friday, September 13th The Dover Public Library Children's Room began the latest session of Family Place. This program is offered to families with children ages 0-5, and runs for five weeks. The program features specialists from the community who specialize in Occupational Therapy, Speech Therapy, Nutrition, Music/Movement, and Literacy. Families have an opportunity to speak to these specialists while their children play with developmentally appropriate materials. This program is run by Children's Librarian Crystal Lisbon, and other Children's Room staff, and generally has around 29 attendees per session. It is one of the Children's Room's most popular events each time it is offered.

Dover Public Library was joined by special guest Mike Familant on September 16 for "In the Shadow of Big Red Eye: A Bigfoot Experience." New Jersey native Familant is producer and lead investigator of the YouTube Channel "Sussex County Bigfoot" where he goes around the country tracking down the truth behind North America's most iconic cryptid. During the presentation, Familant shared stories and evidence he has collected from over 13 years "bigfooting." The engaging program had 39 people in attendance, 16 in-person and 23 online.



On Wednesday, September 18, Dover Public Library partnered with Garrison City Beerworks for a pop-up library card sign-up event and a round of "Beat the Librarians" trivia in honor of National Library Card Sign-Up Month. 36 people stopped by the Library's booth to register for library cards and spin the prize wheel, and over 65 attendees tested their knowledge against the Library staff's at trivia night.

On Thursday, September 19, Dover Public Library partnered with Karate International from Barrington, NH to offer a free community safety lesson for students in grades 1-6 that focused on standing up against bullying. The eight attendees learned verbal de-escalation and confidence building skills along with very basic postures and techniques found in martial arts training.



The Children's Museum of NH invited the Dover Public Library to participate in its yearly Toddlerfest event at the museum. This year, Children's Room staff member Tina Harris attended, offering a music-centric storytime program. This event took place on Tuesday, September 24th at CMNH. There were 46 children in attendance, participating in a fall themed program with songs, instruments, scarves, and sharing. This collaboration was a big hit among patrons and Children's Museum attendees alike.

Passport application processing fees and notary services provide a continuing source of revenue for the Dover Public Library. The Library processed 30 passport applications this month generating \$1,050 in revenue and notary services generated \$405 in revenue.

Dover Public Library staff took part in relevant continuing education on the following topics:

- Canva Graphics
- How to respond to prejudicial comments from customers
- Bywater: Unlocking the Future—AI Innovations in Libraries
- Engaging Beyond Our Walls
- Library of Things Mutual Aid Group

The library continues to grow and promote the Library of Things, physical items for library patrons to borrow. This “Borrow Don’t Buy” service gives patrons the opportunity to borrow handy items saving them money and reducing resources. Patrons borrowed 159 LOT items this month.

Creating equal access for all is a goal Dover Public Library strives for. It's the reason why they no longer charge late fees. But physical barriers can be trickier to overcome and more difficult for those who are disabled or cannot get themselves into the building. That's why, beginning in October, the library will start offering Homebound Deliveries.

The new service will deliver books and other library items directly to the homes of those who are unable to get to the library to pick up materials. Those who are interested in the service can fill out an application online at the library's website. Library staff can also mail or help with applications over the phone.

The delivery service will be limited to individuals who are "homebound," or being generally confined to the home either temporarily, due to illness or accident, or permanently, due to age, disability, or other mobility challenges.

If you live in Dover and would be interested in learning more about this service, please visit the library's website at library.dover.nh.gov or call (603) 516-6050.

Library Metrics:

- September library circulation totaled 20,313 items. (7,967 adult + 6,715 children's print items; plus 5,631 items downloaded including 4,912 audiobooks & eBooks, 569 Hoopla streaming music, movies, and books, and 150 Kanopy plays).
- 200 new library patrons registered; total active cardholders 13,294.
- The Dover Public Library's Book a Librarian service helped 14 community members.
- The Dover Public Library's Homebound Delivery service made 3 visits this month.
- The Dover Public Library's 3D printer produced 13 items requested by our patrons.
- The Library's museum passes were borrowed 155 times saving our community members approximately \$3,387.45 in admission fees.
- 44 new patrons registered for downloadable audiobooks/ eBooks via Overdrive (total = 7,829) and 18 registered for Hoopla (total = 2,899) and 14 registered for Kanopy (total 536).
- Internet and PC uses by the public totaled 803 on library workstations and an additional 6,209 via Wi-Fi.

- The library's website statistics showed 41,737 page views by 9,525 users in 19,462 sessions
- 161 meetings & tutoring sessions were hosted in the library's Lecture Hall, Trustees Room, & Learning Center.
- The Dover Public Library has 6,185 subscribers to its two monthly e-newsletters—Children's and Adults.
- Library staff posted 125 items to its various social media platforms. Total social media platform followers = 10,553.
- Library volunteers added 84 books to our 2 little free libraries this month.
- 10,881 people visited the library during this month an average of 389 per day (open 28 days).

Public Welfare

The requests for assistance were less this month with no discernable reason for the change.

Dover Welfare recorded 161 various types of customer contacts this month, down from 203 in August.

The number of individuals served was 102, down from 155 in August.

The amount of Assistance provided was \$27,935.56 down \$ 7,219.68 over last month.

\$22,719.76 was for rent assistance with another \$4,836.84 provided to house people in Motel/Hotel settings. A total cost of \$27,556.60 in housing related expenses.

Welfare staff answered 287 calls and placed 245 more outgoing to provide well rounded assistance.

Client appointment time remains longer than in the past. Averaging an hour to an hour and a half. Some of this is due to the electronic banking applications being more difficult to verify than standard banking methods.

Only a 4 people accessed showers this month and two laundry cards were issued.

A new UNH intern has started with the office.

Two mandatory trainings were taken by all staff, Cyber Security and Workplace Harassment.

The Director attended a Dealing with Prejudice about Homeless training.

Recreation Department

The Jenny Thompson Outdoor Pool Renovation Project is moving forward; the Engineering Department received the plans and bid documents on August 27th. Construction bids for the project are anticipated to be received by the end of September.

Gym & Programs

The Junior High & High School Divisions of fall Basketball are full and games started September 7th. School Gyms have been reserved for the Recreation Department's winter programming and registrations will open for Dover Residents Thursday, 10/10. Non-Dover Residents will be eligible to register providing there is still space available beginning Friday, 11/1. Private & Small Group Basketball Training time slots have been in very high demand. Open gym hours remain busy with indoor time for pickleball when it rains. Tuesday night Adult Open Gym continues to be extremely popular with over 20 participants most nights. Badminton continues Friday nights throughout the fall. Outdoor pickleball courts remain very busy – time limits have been implemented to help with court turnover during the most popular times. Senior Center designated times see upwards of 60 people on a regular basis. With school in session the start time for Senior Pickleball outside has been moved to 8:30am to allow school traffic to thin out before seniors arrive. Adult Basketball Leagues (18+, 35+, 50+) have begun registrations, the 18+ Basketball League is full and will begin Sunday, 10/13. Birthday Parties: 0

Indoor Pool & Jenny Thompson Pool

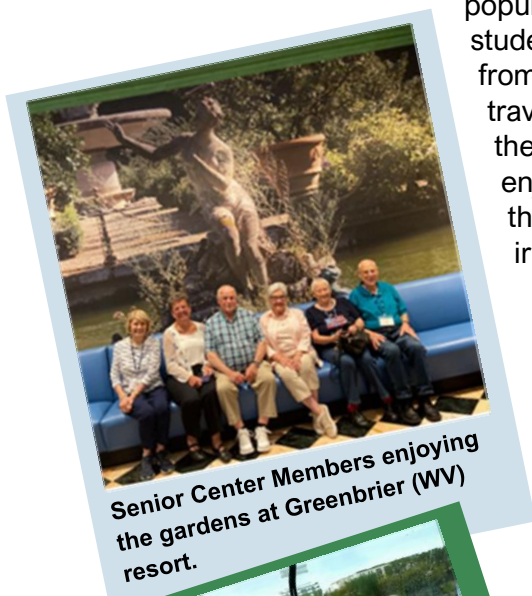
The transition back to one pool went well and patrons seem to be navigating the schedule. The highest volume of patrons comes from Therapy and Lap Swim times each week. Staff recruitment remains challenging despite offering lifeguard courses in September and upcoming in October. Both supervisory staff are covering lifeguard and teaching hours each week. Staff have seen an increase in Birthday Party requests this fall. There are multiple weeks ahead with a party each day of the weekend. Staff are creatively working to redesign birthday parties and offer themed party options. Also working on a way to host them separate hours from recreation swim times and allow them to use pool toys if we can do so consistently from a staffing standpoint. The pool will be bringing back Family Float Nights once a month beginning in October. These are popular events as the weather starts to get colder. These float nights will be Friday evenings from 6:30-8:00pm. Fall swim lessons have begun. Staff were able to open most of the waitlists for Tuesday and Saturday lessons. Infant/Toddler classes remain most popular. Running classes until the week before Thanksgiving and will break for the month of December. Will resume winter programs at the beginning of January and hold December registration. Rentals: Current North Birthday Parties: 2

Dover Ice Arena

Foster Rink opened mid-month so both ice sheets are up and running. Dover Youth Hockey Season began with practices and games, primarily Tuesday, Thursday, Saturday and Sunday. COED League is full for another season with 8 teams (112 players) and started on Sept 30th. Beginner Adult Skills on Friday mornings has returned as well as Chix with Stix on Sundays evenings and COED Stick Practice on Friday Evenings. The Over 30 League started on Sunday evenings with 6 teams. Over 45 started on Monday, Sept 30th with 4 teams. Great Bay Figure Skating Club is here every Monday & Saturday for skating practices. Rock Night returned on Sept 28th and will continue through fall. Birthday Parties: 0, Adult and Youth Stick Practice: 335 skaters

Dover Senior Center

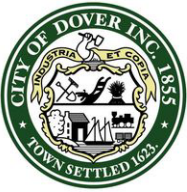
September is Senior Center month! This month continued to hold Chair Yoga, Yoga for Bone Strength, Tai Chi and pickleball, as well as daily games and activities. Also welcomed back very popular program hosted by the UNH Occupational Therapy grad students. This month, travelers followed a WWII Memorials trip from London to Normandy and Paris while another group traveled through American history visiting Washington DC and the iconic Greenbrier (WV) resort. More locally, members enjoyed a horticulturalist-led walking tour of Bedrock Gardens, the musical genius of Million Dollar Quartet and the irreverent-but-award-winning Book of Mormon.



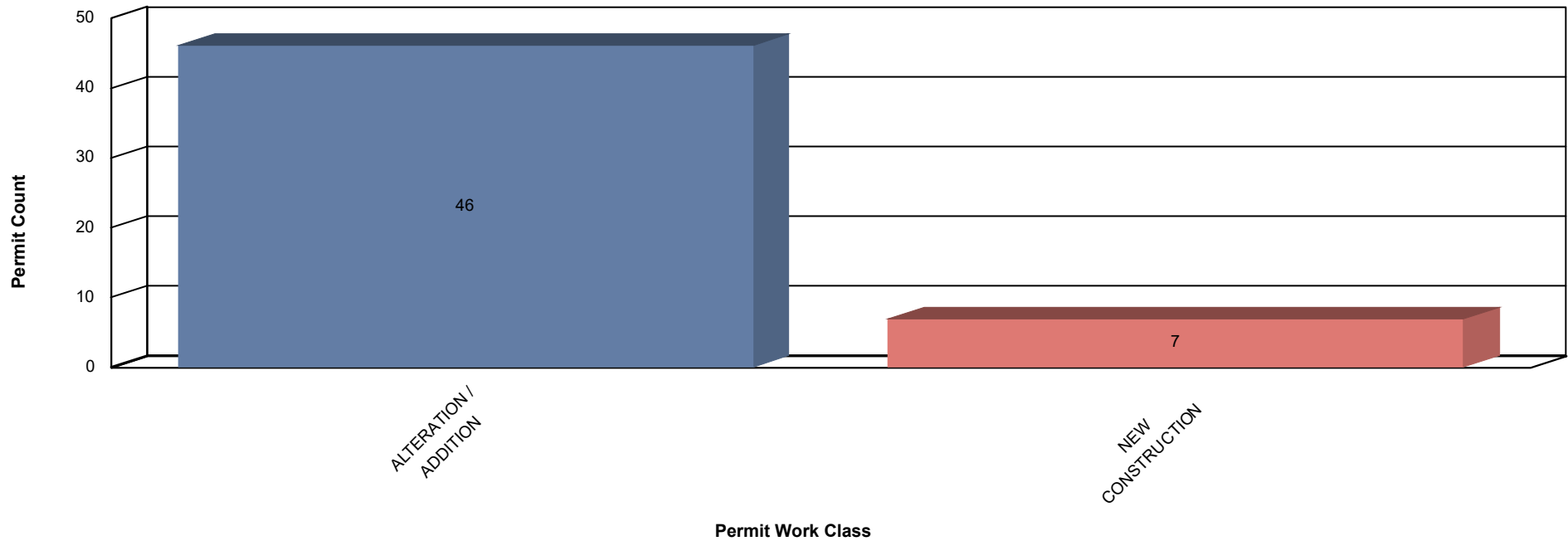
Senior members in DC on the Greenbrier trip



Yvonne & Frank at the "Three Soldiers" Viet Nam Memorial, which depicts the diversity of the soldiers who fought together.



PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024) FOR CITY OF DOVER, N.H.



Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	Status <i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	District <i>Applied Online Assigned To</i>	Parcel
ALTERATION / ADDITION							
BLDM-2024-0405	Building - Minor 08/30/2024 R-12	Alteration / Addition 09/03/2024 \$168.00	Issued 03/05/2025 0	304 Washington St, Dover, NH \$12,537.00	Residential	None Yes Thomas Abbott	G0007-D00000
Description: REMOVE & REPLACE 4 WINDOWS; LIKE FOR LIKE SIZE; NO STRUCTURAL CHANGES							
BLDM-2024-0404	Building - Minor 08/30/2024 R-20	Alteration / Addition 09/03/2024 \$410.00	Issued 03/05/2025 680	239 Dover Point Rd, Dover, NH \$35,000.00	Residential	None Yes Thomas Abbott	L0071-A00000
Description: Renovate kitchen & bath, Remove closet in den. Remove old fiberboard tile ceiling and sheetrock. Update plumbing and electrical.							
BLDM-2024-0311	Building - Minor 07/08/2024 HR	Alteration / Addition 09/04/2024 \$3,688.00	Issued 03/31/2025 960	19 Richmond St, Dover 03820 \$333,196.00	Residential	None Yes Thomas Abbott	10144-000000
Description: 2 story addition with removal of old addition, construction does not include any additional bedrooms							

PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Status Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	District Applied Online Assigned To	Parcel
BLDM-2024-0398	Building - Minor 08/24/2024 CBD-G	Alteration / Addition 09/04/2024 \$58.00	Issued 03/11/2025 1,350	182 Central Av, Dover 03820 09/12/2024 \$3,000.00	Non-Residential	None Yes Thomas Abbott	12025-000000
Description: Addition is a tent rental that is 30x45 feet, for a total of 1350 square feet. The cost of the rental is approximately \$3000.							
BLDM-2024-0402	Building - Minor 08/30/2024 G	Alteration / Addition 09/04/2024 \$47.00	Issued 03/06/2025 320	43 New Rochester Rd, Dover, NH \$2,500.00	Residential	None Yes Thomas Abbott	40016-000000
Description: removed old wooden porch/deck & create 2 x 4 forms for new 8 x 28 concrete slab							
BLDM-2024-0395	Building - Minor 08/23/2024 R-40	Alteration / Addition 09/05/2024 \$938.00	Issued 03/07/2025 900	51 Waterloo Cr, Dover, NH \$83,000.00	Residential	None Yes Thomas Abbott	M0076-021000
Description: Finish basement project. Adding an office, gym and music room, leaving 35% unfinished. This basement has a two egress points.							
BLDG-2024-0113	Building - Major 08/14/2024 G	Alteration / Addition 09/05/2024 \$281,214.00	Issued 03/07/2025 52,000	32 McIntosh Dr, Dover, NH \$9,250,000.00	Mixed Use	None Yes Jim Maxfield	13023-000000
Description: Construct a four story, 39 unit apartment building (Building 3) with lower level parking and unfinished attic							
BLDM-2024-0400	Building - Minor 08/29/2024 R-12	Alteration / Addition 09/05/2024 \$75.00	Issued 03/07/2025 1,800	7 Shady Ln, Dover, NH \$10,325.00	Residential	None Yes Thomas Abbott	I0078-M00000
Description: Strip and reroof house with asphalt shingles, 6 ft ice and water shield							
BLDM-2024-0412	Building - Minor 09/05/2024 R-12	Alteration / Addition 09/05/2024 \$75.00	Issued 03/07/2025 21	99 Glenwood Av, Dover 03820 \$22,583.00	Residential	None Yes Thomas Abbott	D0018-R00000
Description: Rip and reroof entire dwelling with 30+ year shingles							
BLDM-2024-0406	Building - Minor 08/30/2024 R-12	Alteration / Addition 09/05/2024 \$520.00	Issued 03/31/2025 1,229	7 Snow'S Ct, Dover, NH \$45,000.00	Residential	None Yes Thomas Abbott	32034-000000
Description: Remodel Kitchen, Remodel downstairs Bathroom, Remodel upstairs Bathroom, Remove interior partition wall, Add closet downstairs bedroom, Replace rotted front steps, replace old wood windows with Vinly replacements, Remover Carpet, refinish wood floors, skim coat and paint interior.							
BLDM-2024-0403	Building - Minor 08/30/2024 R-20	Alteration / Addition 09/05/2024 \$75.00	Issued 03/07/2025 1,450	38 Bellamy Rd, Dover, NH \$13,173.00	Residential	None Yes Thomas Abbott	H0004-T00000
Description: removing and replacing 1 layer of asphalt shingles							
BLDM-2024-0335	Building - Minor 07/18/2024 R-12	Alteration / Addition 09/05/2024 \$600.00	Issued 03/07/2025 250	1-12 High Ridge Dr, Dover, NH \$25,000.00	Residential	None Yes Thomas Abbott	28025-D00000
Description: upgrade to decks							
BLDG-2024-0107	Building - Major 07/16/2024 G	Alteration / Addition 09/05/2024 \$281,214.00	Issued 03/07/2025 52,000	25 McIntosh Drive, Dover, NH \$9,250,000.00	Mixed Use	None Yes Jim Maxfield	13023-000000
Description: Construct a four story, 39 unit apartment building with lower level parking and unfinished attic							

PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024)

Permit #	Type <i>Application Date</i> <i>Zone</i>	Workclass <i>Issue Date</i> <i>Fee Total</i>	Status <i>Expiration</i> <i>Sq Ft</i>	Main Address <i>Last Inspection</i> <i>Valuation</i>	<i>Finaled Date</i> <i>Project Zone</i>	District <i>Applied Online</i> <i>Assigned To</i>	Parcel
BLDM-2024-0410	Building - Minor 09/04/2024 R-12	Alteration / Addition 09/06/2024 \$300.00	Issued 03/08/2025 362	67 Danielle Ln, Dover, NH \$25,000.00	Residential	None Yes Thomas Abbott	I0047-017000
<i>Description: Convert existing attic space into 2 rooms(office and bonus space) and 1 bathroom.</i>							
BLDM-2024-0396	Building - Minor 08/23/2024 CBD-G	Alteration / Addition 09/06/2024 \$135.00	Issued 03/08/2025 500	274 Central Av, Unit 100, Dover, NH \$10,000.00	Non-Residential	None Yes Jim Maxfield	09113-A00000
<i>Description: cosmetic renovation of of a restaurant space</i>							
BLDM-2024-0411	Building - Minor 09/04/2024 R-12	Alteration / Addition 09/06/2024 \$300.00	Issued 03/08/2025 1,300	4 Dowaliby Ct, Dover 03820 \$25,000.00	Residential	None Yes Thomas Abbott	35072-D00000
<i>Description: interior and exterior renovation of a SFD, also repairs to garage floor</i>							
BLDM-2024-0332	Building - Minor 07/18/2024 R-12	Alteration / Addition 09/06/2024 \$300.00	Issued 04/02/2025 288	6 Hayes Ln, Dover, NH 10/04/2024 \$25,000.00	Residential	None Yes Thomas Abbott	17037-G00000
<i>Description: Demo porch, deck and doghouse entry. Replace with 24' x 12' deck and rebuild doghouse on current pored concrete foundation.</i>							
BLDM-2024-0415	Building - Minor 09/05/2024 CBD-G	Alteration / Addition 09/09/2024 \$69.00	Issued 03/11/2025 600	11 New York St, Dover, NH \$4,000.00	Residential	None Yes Thomas Abbott	04069-000000
<i>Description: Interior demolition due to fire and water damage.</i>							
BLDM-2024-0421	Building - Minor 09/06/2024 R-12	Alteration / Addition 09/09/2024 \$68.00	Issued 03/11/2025 0	9 Wilbrod Av, Dover 03820 \$4,200.00	Residential	None No Thomas Abbott	D0018-H00000
<i>Description: strip and re-shingle roof, repair small section of garage roof entrance</i>							
BLDM-2024-0422	Building - Minor 09/07/2024 R-12	Alteration / Addition 09/10/2024 \$267.00	Issued 03/12/2025 0	65 Glenwood Av, Dover, NH \$21,936.00	Residential	None Yes Thomas Abbott	D0022-B00000
<i>Description: Remove and install 4 windows (bay/bow)-like sizes. No structural changes..</i>							
BLDM-2024-0408	Building - Minor 09/03/2024 R-12	Alteration / Addition 09/11/2024 \$575.00	Issued 03/13/2025 2,130	176 Henry Law Av, Dover, NH \$50,000.00	Residential	None Yes Thomas Abbott	K0002-M00000
<i>Description: New vinyl siding will be installed on the house. All the windows and external doors of the house will also be replaced with new ones.</i>							
BLDM-2024-0417	Building - Minor 09/06/2024 R-20	Alteration / Addition 09/11/2024 \$36.00	Issued 03/13/2025 20	417 Middle Rd, 1, Dover 03820 \$800.00	Residential	None Yes Thomas Abbott	M0062-A00000
<i>Description: replace a 3 step stair to enter into home</i>							
BLDM-2024-0409	Building - Minor 09/04/2024 R-12	Alteration / Addition 09/16/2024 \$454.00	Issued 03/25/2025 107	3 Hayes Ln, Dover 03820 09/26/2024 \$38,548.00	Residential	None Yes Thomas Abbott	17037-B00000
<i>Description: Construct a 72sq ft addition. Demo the existing 35sq ft bathroom. Utilize the combined sq footage to create two new bathrooms. A half bath and a 3/4 bath.</i>							

PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024)

Permit #	Type <i>Application Date</i> <i>Zone</i>	Workclass <i>Issue Date</i> <i>Fee Total</i>	Status <i>Expiration</i> <i>Sq Ft</i>	Main Address <i>Last Inspection</i> <i>Valuation</i>	<i>Finaled Date</i> <i>Project Zone</i>	District <i>Applied Online</i> <i>Assigned To</i>	Parcel
BLDM-2024-0423	Building - Minor 09/08/2024 R-40	Alteration / Addition 09/16/2024 \$80.00	Issued 03/18/2025 40	28 Cornerstone Dr, Dover, NH \$5,000.00	Residential	None Yes Thomas Abbott	B0018-043000
	<i>Description: Replace concrete stairs with decking and steps</i>						
BLDM-2024-0416	Building - Minor 09/05/2024 R-12	Alteration / Addition 09/16/2024 \$355.00	Issued 03/18/2025 1,000	6 Hayes Ln, Dover, NH \$30,000.00	Residential	None Yes Thomas Abbott	17037-G00000
	<i>Description: 100sq ft Basement remodel with half bath.</i>						
BLDG-2024-0127	Building - Major 09/11/2024 G	Alteration / Addition 09/17/2024 \$1,125.00	Issued 03/19/2025 850	9 Monroe St, Dover, NH \$100,000.00	Residential	None Yes Thomas Abbott	15083-000000
	<i>Description: Renovation of existing home - new bathroom, remodel of existing bathroom, kitchen. Rewire and new electrical service.</i>						
BLDM-2024-0420	Building - Minor 09/06/2024 CBD-G	Alteration / Addition 09/17/2024 \$75.00	Issued 03/19/2025 5	3 Ham St, Dover, NH \$7,218.00	Residential	None Yes Thomas Abbott	27017-000000
	<i>Description: Replace 2 bay roof and two porches with rubber roof. up to 5 squares total.</i>						
BLDM-2024-0394	Building - Minor 08/22/2024 R-12	Alteration / Addition 09/17/2024 \$47.00	Issued 03/24/2025 200	16 Morin St, Dover 03820 09/23/2024 \$2,500.00	Residential	None Yes Thomas Abbott	38025-A00000
	<i>Description: Adding wood framing to existing brick walls in bathroom and kitchen so that walls can have insulation.</i>						
BLDG-2024-0116	Building - Major 08/18/2024 R-20	Alteration / Addition 09/18/2024 \$3,875.00	Issued 03/20/2025 760	18 Roberts Rd, Dover, NH \$350,000.00	Residential	None Yes Thomas Abbott	L0095-Q00000
	<i>Description: This is for the Primary bedroom and bathroom per plans. Remodel kitchen area. Deck built per plans. (Left side of the house only) We have already completed the garage addition with a previous building permit.</i>						
	<i>**Note we are not adding a additional bedroom as the garage enters into a previous bedroom that is now a mud room.</i>						
BLDM-2024-0437	Building - Minor 09/16/2024 R-12	Alteration / Addition 09/18/2024 \$696.00	Issued 03/20/2025 2,240	24 Governor Sawyer Ln, Dover, NH \$61,157.00	Residential	None Yes Thomas Abbott	17151-000000
	<i>Description: Remove/Replace (22) windows, like for like with no structural changes</i>						
BLDM-2024-0434	Building - Minor 09/13/2024 R-12	Alteration / Addition 09/18/2024 \$201.00	Issued 03/20/2025 0	336 Washington St, Dover, NH \$16,204.00	Residential	None Yes Thomas Abbott	G0010-001000
	<i>Description: install 4 replacement windows and 1 replacement patio door-no structural work</i>						
BLDM-2024-0390	Building - Minor 08/21/2024 C	Alteration / Addition 09/19/2024 \$630.00	Issued 03/21/2025 2,005	859 Central Av, Dover, NH \$55,000.00	Mixed Use	None Yes Thomas Abbott	38006-A00000
	<i>Description: Interior Remodel/Alteration for a UPS Store</i>						

PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024)

Permit #	Type Application Date Zone	Workclass Issue Date Fee Total	Status Expiration Sq Ft	Main Address Last Inspection Valuation	Finaled Date Project Zone	District Applied Online Assigned To	Parcel
BLDM-2024-0413	Building - Minor 09/05/2024 RM-SU	Alteration / Addition 09/19/2024 \$58.00	Issued 03/21/2025 180	25 Rosanna Dr, Dover 03820 \$3,000.00	Residential	None Yes Thomas Abbott	I0003-000000
	Description: Replace decking not any of the framework and installing new 36" hand rails on outside deck						
BLDM-2024-0432	Building - Minor 09/13/2024 CBD-G	Alteration / Addition 09/24/2024 \$75.00	Issued 03/26/2025 2,400	6 School St, Dover, NH \$33,000.00	Non-Residential	None Yes Thomas Abbott	03023-000000
	Description: Roof Replacement						
BLDM-2024-0428	Building - Minor 09/12/2024 C	Alteration / Addition 09/24/2024 \$4,546.00	Issued 03/26/2025 45,400	30 Grapevine Dr, Dover 03820 \$410,950.00	Non-Residential	None Yes Thomas Abbott	H0004-003000
	Description: Remove existing TPO Membrane install a new layer of 1/2" HD ISO over existing insulation, install a new .060 reinforced EPDM roof system mechanically attached per manufacturers specifications.						
BLDM-2024-0429	Building - Minor 09/12/2024 R-20	Alteration / Addition 09/24/2024 \$201.00	Issued 04/07/2025 220	13 Bristol Ln, Dover, NH \$16,000.00	Residential	None Yes Thomas Abbott	L0027-A00004
	Description: Deck remodel, installing new support beam with footings, installing new joist hangers, installing trex decking, installing composite railings, adding 5x4 landing to accommodate new stair location, removing lower deck entirely						
BLDM-2024-0435	Building - Minor 09/14/2024 CM	Alteration / Addition 09/24/2024 \$322.00	Issued 03/26/2025 1,200	43 Wallace Dr, Dover, NH \$27,000.00	Residential	None Yes Thomas Abbott	G0029-009000
	Description: Installation of single story 30 x 40 garage on rigid foam insulated monolithic haunched concrete slab						
BLDM-2024-0439	Building - Minor 09/17/2024 R-40	Alteration / Addition 09/25/2024 \$223.00	Issued 03/27/2025 0	32 Lisa Beth Cr, Dover, NH \$18,479.00	Residential	None Yes Thomas Abbott	H0044-R00000
	Description: Remove and install 3 windows-like sizes. No structural changes.						
BLDG-2024-0126	Building - Major 09/09/2024 R-12	Alteration / Addition 09/25/2024 \$1,785.00	Issued 03/27/2025 1,200	16 Prospect St Unit 1, Dover, NH \$160,000.00	Residential	None Yes Jim Maxfield	32021-000000
	Description: Connect main house to remodeled barn via mudroom. Add 12'x12' 4-season room to rear of home. Open walls on first level to kitchen, add gas fireplace, and change Full bath to 1/2 bath. Remodel former 2 bedroom apartment on 2nd floor to a master bedroom						
BLDM-2024-0401	Building - Minor 08/29/2024 C	Alteration / Addition 09/25/2024 \$1,444.00	Issued 03/27/2025 7,000	851 Central Av, Dover 03820 \$128,990.00	Mixed Use	None Yes Jim Maxfield	38006-A00000
	Description: Project Scope: refreshing 7,000 sq ft for the produce and floral area, refreshing the exterior and all sales interior paint, replacing a bubbler to an ADA complaint one, installing new produce tables, installing 2 small fridges						
BLDM-2024-0384	Building - Minor 08/18/2024 R-12	Alteration / Addition 09/25/2024 \$1,345.00	Issued 03/27/2025 268	112 Sixth St, Dover, NH \$120,000.00	Residential	None Yes Thomas Abbott	34013-B00000
	Description: Add bonus room (additional living space) above existing garage. Build second floor deck per plans						

PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	Status <i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	District <i>Applied Online Assigned To</i>	Parcel
BLDM-2024-0346	Building - Minor 07/25/2024 R-12	Alteration / Addition 09/25/2024 \$75.00	Issued 03/27/2025 1,400	1 Renaud Av, Dover, NH \$23,300.00	Residential	None Yes Thomas Abbott	17079-000000
<i>Description: Re-roof house. Solar panels to be removed and reinstalled. Valuation is shown with solar panel removal and re-installation</i>							
BLDM-2024-0433	Building - Minor 09/13/2024 R-40	Alteration / Addition 09/25/2024 \$223.00	Issued 03/27/2025 320	10 Brickyard Dr, Dover, NH \$18,000.00	Residential	None Yes Thomas Abbott	M0090-T00000
<i>Description: installing a 14' x 20' shed on gravel</i>							
BLDM-2024-0438	Building - Minor 09/17/2024 R-40	Alteration / Addition 09/27/2024 \$553.00	Issued 03/29/2025 192	23 Sunnybrooke Dr, Dover, NH \$48,176.00	Residential	None Yes Thomas Abbott	I0030-B00012
<i>Description: Strip and re-shingle existing roof. Remove existing decks and replace with an 8'x12' covered porch on the front side and 8'x12' deck off the rear side</i>							
BLDM-2022-0288	Building - Minor 11/10/2022	Alteration / Addition 09/30/2024 \$476.00	Issued 04/01/2025 557	16 Atkinson St 2Nd And 3Rd Floors, Dover 03820 \$41,000.00	Residential	None Yes Jim Maxfield	01011-000000
<i>Description: 2 x 8 3rd floor ceiling joists installed, staircase installed from 2nd floor to the 3rd floor, "8" Windows replaced, plumbing & electrical, new and updated, bathroom & kitchen updates, , new cabinets and fixtures, exterior walls insulation to code, "2" 5/8 fire rated sheetrock layers used between occupancies</i>							
BLDM-2024-0419	Building - Minor 09/06/2024 R-12	Alteration / Addition 09/30/2024 \$355.00	Issued 04/01/2025 256	7 Oak Hill Dr, Dover 03820 \$30,000.00	Residential	None Yes Thomas Abbott	36025-U00000
<i>Description: 16' x 16' single-room with stairs to basement and bulkhead</i>							

SUBTOTALS FOR ALTERATION / ADDITION:	185,960 Sq Ft	\$20,994,772.00	Residential:	38	PERMITS ISSUED:	46
			Non-Residential:	4		
			Mixed Use:	4		

NEW CONSTRUCTION

BLDG-2024-0070	Building - Major 05/10/2024 C	New Construction 09/05/2024 \$27,525.00	Issued 04/02/2025 3,326	3 Webb Pl, Dover, NH 10/04/2024 \$2,500,000.00	Non-Residential	None Yes Jim Maxfield	38015-A00000
<i>Description: Construct a one story structure with no basement and unfinished attic with drive-through ATM</i>							
BLDG-2024-0097	Building - Major 06/26/2024 IT	New Construction 09/06/2024 \$50,033.00	Issued 03/08/2025 7,063	72 Northfield Drive Apt. 101, 102, 103, 104, 201, 202, 203, 204, Dover, NH \$1,200,000.00	Residential	None Yes Jim Maxfield	K0019-000000
<i>Description: Construction of a two story wood framed residential building consisting of 8 individual dwelling units with slab on grade (Building #2)</i>							

PERMITS ISSUED BY WORK CLASS (09/01/2024 TO 09/30/2024)

Permit #	Type <i>Application Date Zone</i>	Workclass <i>Issue Date Fee Total</i>	Status <i>Expiration Sq Ft</i>	Main Address <i>Last Inspection Valuation</i>	<i>Finaled Date Project Zone</i>	District <i>Applied Online Assigned To</i>	Parcel
BLDG-2024-0099	Building - Major 06/26/2024 IT	New Construction 09/06/2024 \$46,185.00	Issued 03/08/2025 7,063	64 Northfield Dr. Apt. 101, 102, 103, 104, 201, 202, 203, 204, Dover, NH \$1,200,000.00	Residential	None Yes Jim Maxfield	K0019-000000
<i>Description: Construction of a two story wood framed residential building consisting of 8 individual dwelling units with slab on grade (Building #4)</i>							
BLDG-2024-0083	Building - Major 06/03/2024 IT	New Construction 09/06/2024 \$46,185.00	Issued 04/09/2025 7,063	75 Northfield Drive Apt. 101, 102, 103, 104, 201, 202, 203, 204, Dover, NH 03820 \$1,200,000.00	Residential	None Yes Jim Maxfield	K0019-000000
<i>Description: Construction of a two story wood framed residential building consisting of 8 individual dwelling units with slab on grade</i>							
BLDG-2024-0098	Building - Major 06/26/2024 IT	New Construction 09/06/2024 \$50,033.00	Issued 03/08/2025 7,063	68 Northfield Drive Apt. 101, 102, 103, 104, 201, 202, 203, 204, Dover, NH \$1,200,000.00	Residential	None Yes Jim Maxfield	K0019-000000
<i>Description: Construction of a two story wood framed residential building consisting of 8 individual dwelling units with slab on grade (Building #3)</i>							
BLDG-2024-0109	Building - Major 08/02/2024 CM	New Construction 09/16/2024 \$2,742.00	Issued 03/18/2025 2,000	11 Faraday Dr, Dover, NH \$247,297.83	Non-Residential	None Yes Jim Maxfield	G0001-L00000
<i>Description: One story Metal Storage Building</i>							
BLDG-2024-0111	Building - Major 08/07/2024 IT	New Construction 09/19/2024 \$64,045.00	Issued 03/21/2025 60,364	55 Pointe Pl, Dover, NH \$5,820,000.00	Mixed Use	None Yes Jim Maxfield	K0019-009000
<i>Description: Building core and shell and common area finishes to Construct 24 Unit residential condo building with basement parking</i>							
SUBTOTALS FOR NEW CONSTRUCTION:			93,942 Sq Ft	\$13,367,297.83	Residential:	4	PERMITS ISSUED: 7
					Non-Residential:	2	
					Mixed Use:	1	
			279,902 Sq Ft	\$34,362,069.83	Residential:	42	GRAND TOTAL OF PERMITS: 53
					Non-Residential:	6	
					Mixed Use:	5	

* Indicates active hold(s) on this permit

PLANNING BOARD APPROVED PROJECTS

10/16/2024

NAME	STREET NAME		Total Units	Units Built	Units Under	Attainable Units	DATE OF PB SIGNATURE	DATE OF PB APPROVAL	SCRD DATE	PLANNING FILE #	MAP	LOT	EXPIRATION DATE	SCHOOL	Students**
Mixed Use															
Wooden Ruler	42-44 Third St	M	58	0	58	No	6/27/2023	11/8/2022	Site	P22-60	6	32 & 40	6/27/2028	H	1.74
Equine Properties	239 Knox Marsh Road	M	64	0	64	12	9/26/2023	8/22/2023	Site	SITE2023-0010	H	37A	9/26/2038	W	1.92
Redgate 47 Chestnut	47 Chestnut Street	A	173	0	173	No	9/13/2022	5/10/2022	Site	P21-84	31	5	9/13/2022	H	5.19
Cochecho Waterfront	River Street	M	418	220	198	No	8/25/2022	6/14/2022	Site	P21-69	22	1-2 & 1-	8/25/2027	G	12.54
Downtown Dover Storage, LLC	14 Broadway	A	24	0	24	No	9/13/2022	12/14/2021	Site	P21-29	4	5	9/13/2022	H	0.72
One First Street LLC	One First Street	A	58	0	58	12	1/11/2022	8/24/2021	Site	P21-30	6	20	1/11/2027	H	1.74
Chinburg	1 Washington	A	36	36	0	No	6/11/2020	5/26/2020	Site	P17-46A	23	14	6/11/2025	H	1.1
Pointe Place Phase V	Northfield Drive	A	84	30	54	No	10/13/2020	7/28/2020	Site	P20-32	K	19	10/13/2025	G	2.5
Eakhourv	12 Preble Street	A	12	0	12	No	9/23/2023	2/18/2019	Site	P19-11	4	76	9/23/2028	H	0.4
Soujour	66 Third Street	A	10	0	10	No	7/2/2020	1/29/2020	Site	P19-61	31	7	7/2/2025	H	0.3
Little Bay Marina	421 Dover Point Road	A	25	24	1	No	7/31/2020	2/25/2020	Site	P19-05	8	9,10,11	7/31/2025	G	0.8
Total: Mixed Use			962	310	652	24									28.9
Multi-Family:															
H.J. Stabile & Son, Inc	Fisher St	H	21	0	21	No	7/23/2024	6/11/2024	Site	SITE-2023-0015	15	40-A	7/23/2029	W	2.5
Robert Baldwin	Ember Drive/34 New	H	15	12	3	TBD	5/6/2024	1/23/2024	Site	SITE-2023-0007	39	103	5/6/2029	H	1.8
Dover Coast, LLC	725 Central & 4 Brick	A	17	17	0	17	12/12/2022	7/26/2022	Site	P21-53	8	13 & 14	12/12/2027	H	2.0
Katz Development Corp	65 Pointe Place	M	24	24	0	No	10/25/2022	7/26/2022	Site	P18-37A	K	19-A	10/25/2027	G	2.9
Knox Marsh Development LLC	757 Central Ave	M	7	1	6	No	11/21/2022	7/26/2022	Site	P22-15	28	7	11/21/2027	H	0.8
Diamond Capital	71 - 73 Rutland Street	H	10	10	0	No	8/18/2022	5/24/2022	Site	P-21-64	14	17 & 17A	8/18/2027	W	1.2
DHA Whittier Street	48 Whittier Street	A	6	0	6	6	9/13/2022	6/28/2022	Site	P21-37	33	1-A	9/13/2027	W	0.7
Dove Development, LLC	Sophia & Banner	M	31	28	3	12	1/11/2022	8/24/2021	Site	P21-66	H	46 & 50	1/11/2027	W	3.7
McIntosh Dover, LLC	23 Cataract	A	128	78	126	78	8/13/2024	6/25/2024	Site	WAIV-2024-	13	23 & 34	8/13/2029	W	15.4
Railroad Apartments	2 Grove St	A	87	0	87	No	3/23/2021	12/15/2020	Site	P20-56	31	4	3/23/2026	H	10.4
Cottages at Back River	54 Back River Road	A	44	44	0	44	12/14/2021	3/9/2021	Site	P20-60	I	6	12/14/2026	G	5.3
Marker 44	87 Portland Ave	A	32	0	32	No	6/11/2019	11/13/2018	Site	P-18034	24	114	6/11/2024	H	3.8
Total: Multi-family			401	214	263	157									50.6
Subdivisions:															
Stonearch Development Corp	63 & 65 Tolend & 22	H	27	0	27	No		8/23/2023		SUBD-23-0005	F	65 & 65-		W	3.2
Chinburg Development, LLC	Gulf Rd & Oak St.	H	11	2	11	No	9/26/2023	6/27/2023	10/25/2023	SUBD-23-0001	N	13-1	9/26/2028	H	1.3
Knox Marsh Development LLC	36 New Rochester	H	8	8	0	No	11/21/2022	9/13/2022	Site	P22-27	39	104	11/21/2027	H	1.0
Paolini Sherman Street	Sherman Street	H	2	2	0	No	7/21/2022	6/14/2022	Site	P22-34	39	53	7/21/2027	H	0.2
Settlement on Sixth	447 Sixth Street	H	11	10	1	No	2/8/2022	11.9.2021	Site	P21-43	B	5	2/8/2027	H	1.3
Schwartz	26 Bellamy Road	H	5	3	2	No	7/28/2021	6/25/2021	Site	P21-25	H	14D	7/28/2026	G	0.6
Khavari	Leather's Lane	H	40	35	5	4	4/27/2021	12/15/2020	Site	P20-71	I	4-A	4/27/2026	G	4.8
Georgakilas/Middle Road	Hayden Drive	H	13	8	5	No	12/15/2020	10/27/2020	12/15/2020	P20-51	M	102-12	12/15/2025	G	1.6
Lawrence & Cheryl Mulcahy	71 Glenwood Road	H	7	0	7	No	4/27/2021	1/26/2021	4/27/2021	P20-18	D	20	4/27/2026	H	0.8
Porch Light Drive	Cataract Ave	H	18	16	2	No	5/10/2022	3/8/2022	5/11/2022	P19-80B	14	10-G	5/10/2027	W	2.2
RV Paolini Construction, LLC	Cottage Park Drive	M	5	2	3	No	6/18/2019	12/11/2018	Site	P18-45	M	6	6/18/2024	G	0.6
Singh	County Farm Cross Road	H	4	4	0	No	3/14/2018	10/24/2017	3/15/2018	P17-58	B	6G	3/14/2023	H	0.5
Ayer	Eagan Drive	H	17	11	6	No	11/17/2017	4/11/2017	1/10/2018	P16-25	N	18	11/17/2022	G	2.0
Arch St	Fresian Drive	H	11	0	11	No	7/30/2013	10/23/2012	8/1/2013	P12-28	11	16	7/30/2018	W	1.3
Hidden Valley Drive	Hidden Valley Dr	H	10	8	2	No	7/30/2009	3/24/2009	8/4/2009	P09-03	I	94C	7/30/2013	G	1.2
Paddocks/Tidewater Farms	Saddle Trail Dr	H	9	4	5	No	2/21/2008	10/23/2007	2/21/2008	P07-43	N	8	2/21/2012	H	1.1
Picnic Rock	Back River Rd	H	21	20	1	No	10/31/2007	7/10/2007	11/6/2007	P07-32	16	20	10/31/2011	G	2.5
StoneCroft	Carriage Hill Ln	H	11	10	1	No	8/9/2005	5/24/2005	8/9/2005	P05-18	A	16	8/9/2009	H	1.3
Havenwood Farm at Alden	Boxwood/Wildewood	H	32	30	2	No	6/6/2005	5/10/2005	6/7/2005	P04-42	B	21	6/6/2009	H	3.8
Weeden	Garrison Rd	H	4	3	1	No	9/28/2004	6/22/2004	10/4/2004	P04-25	I	1P	9/24/2008	G	0.5
Total: Subdivisions			266	176	92	4									31.9
Elderly:															
Arbor Woods Townhomes	Cielo Dr	H	56	0	56	No		9/13/2022		P06-25F	H	4		W	
Arbor Woods	Cielo Dr	H	72	68	4	No	2/20/2007	1/9/2007	2/20/2007	P06-25	H	4	2/20/2011	W	
Total: Elderly			128	68	60	0									
TOTAL APPROVED UNITS			1757	768	1067	185									

City of Dover

Revenues of Major Funds September 30, 2024

(General Fund Includes Property Taxes and Education Revenues)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Uncollected</u>
REVENUES								
1000 General Fund								
Taxes	\$ 114,970,739	142,444	2,145,981	2.0%	\$ 112,824,758	\$ -	\$ 112,824,758	98.0%
Licenses & Permits	7,682,679	1,028,664	2,492,980	32.0%	5,189,699	-	5,189,699	68.0%
Intergovernmental	5,868,181	11,350	202,246	3.0%	5,665,935	-	5,665,935	97.0%
Charges for Services	5,325,212	305,674	1,294,812	24.0%	4,030,400	-	4,030,400	76.0%
Miscellaneous Revenue	2,099,105	269,235	994,069	47.0%	1,105,036	-	1,105,036	53.0%
Education	20,817,246	2,437,937	2,570,345	12.0%	18,246,901	-	18,246,901	88.0%
Operating Transfers In	446,507	-	-	0.0%	446,507	-	446,507	100.0%
Other Financing Sources	129,900	-	-	0.0%	129,900	-	129,900	100.0%
Sub-total : 1000 General Fund	\$ 157,339,569	4,195,303	9,700,433	6.0%	\$ 147,639,136	\$ -	\$ 147,639,136	94.0%
3213 Parking Activity Fund								
Licenses & Permits	\$ 395,000	46,873	126,161	32.0%	\$ 268,839	\$ -	\$ 268,839	68.0%
Parking Income	1,047,941	78,630	261,226	25.0%	786,715	-	786,715	75.0%
Parking Fines	184,000	24,211	67,273	37.0%	116,727	-	116,727	63.0%
Other Financing Sources	0	-	-	0.0%	-	-	0	0.0%
Sub-total : 3213 Parking Activity Fund	\$ 1,626,941	149,714	454,660	28.0%	\$ 1,172,281	\$ -	\$ 1,172,281	72.0%
3320 Residential Solid Waste Fund								
Intergovernmental	\$ 9,584	-	-	0.0%	\$ 9,584	\$ -	\$ 9,584	100.0%
Charges for Services	2,004,995	90,810	399,183	20.0%	1,605,812	-	1,605,812	80.0%
Miscellaneous Revenue	0	194	936	0.0%	(936)	-	(936)	0.0%
Other Financing Sources	0	-	-	0.0%	0	-	0	0.0%
Sub-total : 3320 Residential Solid Waste	\$ 2,014,579	91,004	400,118	20.0%	\$ 1,614,461	\$ -	\$ 1,614,461	80.0%
3381 McConnell Center Fund								
Miscellaneous Revenue	\$ 794,011	65,926	197,640	25.0%	\$ 596,371	\$ -	\$ 596,371	75.0%
Operating Transfers In	60,853	3,857	11,570	19.0%	49,283	-	49,283	81.0%
Sub-total : 3381 McConnell Center	\$ 854,864	69,783	209,210	24.0%	\$ 645,654	\$ -	\$ 645,654	76.0%
3410 Recreation Special Revenue Fund								
Charges for Services	\$ 425,490	18,360	83,941	20.0%	\$ 341,550	\$ -	\$ 341,550	80.0%
Miscellaneous Revenue	5,500	710	2,815	51.0%	2,685	-	2,685	49.0%
Operating Transfers In	20,000	-	-	0.0%	20,000	-	20,000	100.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 450,990	19,070	86,756	19.0%	\$ 364,235	\$ -	\$ 364,235	81.0%
5300 Water Fund								
Intergovernmental	\$ 71,800	-	-	0.0%	\$ 71,800	\$ -	\$ 71,800	100.0%
Charges for Services	7,716,002	753,663	1,977,424	26.0%	5,738,578	-	5,738,578	74.0%
Miscellaneous Revenue	386,000	6,389	16,315	4.0%	369,685	-	369,685	96.0%
Other Financing Sources	87,500	-	-	0.0%	87,500	-	87,500	100.0%
Sub-total : 5300 Water Fund	\$ 8,261,302	760,052	1,993,739	24.0%	\$ 6,267,563	\$ -	\$ 6,267,563	76.0%
5320 Sewer Fund								
Intergovernmental	\$ 163,524	-	-	0.0%	\$ 163,524	\$ -	\$ 163,524	100.0%
Charges for Services	9,936,082	786,200	2,262,140	23.0%	7,673,942	-	7,673,942	77.0%
Miscellaneous Revenue	70,000	7,218	15,486	22.0%	54,514	-	54,514	78.0%
Other Financing Sources	391,150	-	-	0.0%	391,150	-	391,150	100.0%
Sub-total : 5320 Sewer Fund	\$ 10,560,756	793,418	2,277,626	22.0%	\$ 8,283,130	\$ -	\$ 8,283,130	78.0%
6100 Dovernet Fund								
Intergovernmental	\$ 351,620	-	-	0.0%	\$ 351,620	\$ -	\$ 351,620	100.0%
Charges for Services	1,708,778	125,251	375,767	22.0%	1,333,011	-	1,333,011	78.0%
Miscellaneous Revenue	50,000	-	-	0.0%	50,000	-	50,000	100.0%
Operating Transfers In	-	-	-	0.0%	0	-	0	0.0%
Other Financing Sources	-	-	-	0.0%	0	-	0	0.0%
Sub-total : 6100 Dovernet Fund	\$ 2,110,398	125,251	375,767	18.0%	\$ 1,734,631	\$ -	\$ 1,734,631	82.0%
Total : REVENUES	\$ 183,219,399	6,203,594	15,498,308	8.0%	\$ 167,721,091	\$ -	\$ 167,721,091	92.0%

City of Dover

Expenditures of Major Funds

September 30, 2024

(General Fund Includes County, School and Debt Service)

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
EXPENDITURES								
1000 General Fund								
City Council	\$ 634,396	\$ 4,823	\$ 14,701	2.0%	\$ 619,695	\$ 241,053	\$ 378,642	59.7%
Executive	2,494,022	159,884	534,051	21.0	1,959,971	1,427,683	532,289	21.3
Finance	2,833,972	195,242	643,068	23.0	2,190,904	1,518,980	671,924	23.7
Planning	2,464,029	131,904	449,919	18.0	2,014,110	1,292,915	721,195	29.3
Misc General Government	1,107,667	109,021	223,971	20.0	883,696	140,914	742,781	67.1
Police	11,191,487	819,389	2,566,523	23.0	8,624,964	6,531,150	2,093,814	18.7
Fire & Rescue	12,809,683	909,684	2,737,617	21.0	10,072,066	6,561,156	3,510,910	27.4
Community Service Public Works	11,412,271	506,487	1,268,150	11.0	10,144,121	3,442,948	6,701,173	58.7
Recreation	3,240,460	227,511	667,077	21.0	2,573,383	1,389,133	1,184,250	36.5
Public Library	1,933,196	135,773	429,817	22.0	1,503,379	1,177,715	325,664	16.8
Public Welfare	881,409	48,442	166,829	19.0	714,580	244,694	469,886	53.3
Debt Service	6,332,062	-	979,465	15.0	5,352,597	5,308,727	43,870	0.7
Other Financing Sources/Uses	4,645,609	180,214	540,641	12.0	4,104,968	-	4,104,968	88.4
School	84,642,799	5,642,314	11,767,101	14.0	72,875,698	67,059,678	5,816,020	6.9
Intergovernmental	10,716,507	-	-	0.0	10,716,507	10,716,507	-	0.0
Sub-total : 1000 General Fund	\$ 157,339,569	\$ 9,070,688	\$ 22,988,931	14.6%	\$ 134,350,638	\$ 107,053,252	\$ 27,297,387	17.3%
3213 Parking Activity Fund								
Police	\$ 1,626,941	\$ 75,511	\$ 232,184	14.0%	\$ 1,394,757	\$ 606,011	\$ 788,747	48.5%
Sub-total : 3213 Parking Activity Fund	\$ 1,626,941	\$ 75,511	\$ 232,184	14.3%	\$ 1,394,757	\$ 606,011	\$ 788,747	48.5%
3320 Residential Solid Waste Fund								
Community Service Public Works	\$ 2,106,737	\$ 205,639	\$ 352,838	17.0%	\$ 1,753,899	\$ 1,646,104	\$ 107,795	5.1%
Sub-total : 3320 Residential Solid Waste Fund	\$ 2,106,737	\$ 205,639	\$ 352,838	16.7%	\$ 1,753,899	\$ 1,646,104	\$ 107,795	5.1%
3381 McConnell Center Fund								
Recreation	\$ 854,864	\$ 25,349	\$ 83,877	10.0%	\$ 770,987	\$ 414,978	\$ 356,009	41.6%
Sub-total : 3381 McConnell Center Fund	\$ 854,864	\$ 25,349	\$ 83,877	9.8%	\$ 770,987	\$ 414,978	\$ 356,009	41.6%
3410 Recreation Special Revenue Fund								
Recreation	\$ 470,990	\$ 19,401	\$ 105,722	22.0%	\$ 365,268	\$ 19,489	\$ 345,779	73.4%
Sub-total : 3410 Recreation Special Revenue Fund	\$ 470,990	\$ 19,401	\$ 105,722	22.4%	\$ 365,268	\$ 19,489	\$ 345,779	73.4%
5300 Water Fund								
Community Service Public Works	\$ 8,498,951	\$ 492,941	\$ 1,564,824	18.0%	\$ 6,934,128	\$ 2,690,833	\$ 4,243,295	49.9%
Sub-total : 5300 Water Fund	\$ 8,498,951	\$ 492,941	\$ 1,564,824	18.4%	\$ 6,934,128	\$ 2,690,833	\$ 4,243,295	49.9%
5320 Sewer Fund								
Community Service Public Works	\$ 10,697,441	\$ 576,184	\$ 2,008,526	19.0%	\$ 8,688,915	\$ 3,784,760	\$ 4,904,155	45.8%
Sub-total : 5320 Sewer Fund	\$ 10,697,441	\$ 576,184	\$ 2,008,526	18.8%	\$ 8,688,915	\$ 3,784,760	\$ 4,904,155	45.8%
6100 Dovernet Fund								
Other Financing Sources/Uses	\$ 3,108,536	\$ 64,639	\$ 215,874	7.0%	\$ 2,892,663	\$ 642,923	\$ 2,249,739	72.4%
Sub-total : 6100 Dovernet Fund	\$ 3,108,536	\$ 64,639	\$ 215,874	6.9%	\$ 2,892,663	\$ 642,923	\$ 2,249,739	72.4%
Total : EXPENDITURES	\$ 184,704,030	\$ 10,530,351	\$ 27,552,775	14.9%	\$ 157,151,254	\$ 116,858,349	\$ 40,292,906	21.8%

City of Dover

Arena - General Fund Revenue & Expenditure Report (Including Arena Debt Service attributed to the General Fund) September 30, 2024

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>% Year To Date</u>	<u>Budget Balance</u>	<u>Encumbrance</u>	<u>Budget Available</u>	<u>% Available</u>
Revenues	1,140,835	45,513	183,712	16.1	957,123	0	957,123	83.9
Expenditures	1,321,297	94,710	272,625	20.6	1,048,672	666,067	382,605	29.0
Debt Service								
Principal	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-
	<u>(180,462)</u>	<u>(49,196)</u>	<u>(88,913)</u>	<u>(4.5)</u>	<u>(91,549)</u>	<u>(666,067)</u>	<u>574,518</u>	<u>54.9</u>

CITY COUNCIL GOALS

2024-2025



How the City of Dover Management Team & employees supported City Council goals in **September 2024**

GOAL 1: OUR CITY HAS DIVERSE HOUSING

The following objectives support a Dover which has housing that is attainable and available.

- Continue actions which promote and incentivize diverse and resilient housing options in Dover.
- Educate the public on growth rates and how the City is working to accommodate those rates, rather than discourage them.
- Review land use regulations to promote density in appropriate locations and context, and ensure fees do not hinder growth.
- Utilize Public Private Partnerships to enhance the City's ability to meet these goals and participate in developments.
- Understand housing needs and impediments to affordable housing by analyzing data and trends as well as anecdotes.
- Integrate options for income indexed, market rate and other diverse housing formats into the community as a whole.

Housing Navigator Pope continues to engage with local banks and credit unions to pilot an ADU financing vehicle to facilitate cost-effective construction of new accessory units. Specialized loan products are now available at Northeast Credit Union, Kennebunk Savings Bank, First Seacoast Bank, and Service Credit Union. Several other institutions have indicated that similar products will be made available later this year.

On September 12th, Housing Navigator Pope and several regional and community stakeholders, including representatives from Dover Police, Dover Welfare, Dover Housing Authority, and CAPSC, attended a virtual presentation by Community Solutions in partnership with Home For All. The presentation was on the subject of Built For Zero, a data and outcome driven pathway to ending homelessness that has been successfully implemented in several communities nationwide.

Housing Navigator Pope continues to serve on the Leadership Teams of both Home For All and Strafford County Ending Homelessness Committee to explore short- and long-term solutions to homelessness with area agencies and elected officials.

Housing Navigator Pope and representatives from Home For All are working on a pilot educational initiative to destigmatize and humanize the issue of homelessness with members of the broader public. It is anticipated that pilot events will be held in Dover, Portsmouth, and Kittery prior to a broader regional rollout.

On September 18th, Housing Navigator Pope co-presented at a land use workshop hosted by York Community Service Association on the subjects of attainable housing incentives and restrictions, Transfer of Development Rights, and Tax Increment Financing.

GOAL 2: OUR CITY IS CIVICALLY ENGAGED

The following objectives ensure that the public is part of the community's governance and has multiple channels to provide feedback.

- Communicate in a manner which will meet people where they are, in content, communication style and format.
 - Reboot the City of Dover website to be more collaborative, accessible and informative.
 - Increase public engagement through innovative and diverse citizen feedback options.
 - Create topic based symposiums for the public on areas affecting the community.
 - View all customer interactions as an opportunity to communicate with the public.
-

In September, Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included special events, weather updates, construction and infrastructure projects, and previews of upcoming meetings of public bodies.

Media Services began production on a new monthly video series featuring updates from the School District about Dover's public schools.

In September, Media Services sent out 63 email newsletters, including the weekly editions of Dover Download, special alerts, and departmental and project updates.

In September, Media Services distributed 46 news releases across multiple platforms for other city matters, including ongoing projects and special announcements.

Media Services provided live and taped televised coverage of 13 meetings and special events in September.

The Department of Planning and Community Development continued to update its newsletter, Facebook page, and Twitter feed to communicate with the public. The Department of Planning and Community Development has 898 Facebook followers (City of Dover NH Planning) and 905 followers on Twitter @DoverNHPlanning).

The Department of Planning and Community Development promoted the Dover Community Trail through the Facebook fan page for the trail (with 3,400 likes and 3,753 followers).

Planning and Media Services staff continued to develop and enhance an electronic "newsletter" for planning related items (with 1044 subscribers). Content included meeting summaries, meeting previews, Master Plan updates, and various special topics such as information on openings on the Planning Board and ZBA, the rock garden installation on the Community Trail, and updates on the Conservation and Open Space Chapter of the Master Plan and Impact Fees. Two Polco survey questions were asked in August: "Would you be interested in serving on one of the City of Dover's land use boards?" and "Did you know the Planning Department has a booth at Apple Harvest Day?"

Earlier this year the police department collaborated with the NH Bureau of Drug and Alcohol Services to conduct video interviews to create promotional videos for the Youth Risk Behavior Survey.

GOAL 3: OUR CITY IS RESILIENT

The following objectives ensure the City's social, built and natural infrastructure is designed to evolve and support community needs.

- Implement Citywide resilience plan into City and School programs and policies.
 - Develop infrastructure improvements which adapt to climate change needs.
 - Develop waterfront in an environmentally friendly manner.
 - Implement options for reducing food waste.
 - Develop community incentive program to address stormwater/flooding resilience.
 - Implement updates to procurement policies so the City is a leader in a circular economy.
-

The Legal Division assisted with letter of intent for solar array at wastewater plant. They also assisted with conservation easement acquisitions.

Construction on the developer's project is progressing steadily. Foundations for Buildings C, D, and three townhome clusters have been completed. Vertical construction is underway on the elevator shaft and parking garage stair well in Buildings C and D. Subcontractors have mobilized to begin pre-slab installations for electrical and plumbing within the foundations. Electrical and telecom infrastructure has been installed on the exterior of Buildings C, D, E-1, and E-3.

Private utilities work is nearly complete within Parcels 1-4 and 1-6 to service Buildings C, D, E-1, and E-3 townhome clusters. Subgrade adjustments are in progress to prepare for base pavement in the common area.

The public improvements project continues to make significant strides. The Flex MSE shoreline treatment has completed the first phase of 400 feet and is continuing for another 200 feet. Electrical and telecom work in the roadway sections of Payne Street is complete, drainage elements have been installed, and water improvements include an 8" isolation valve and a lateral service for future building A. Roadway sub base materials are being installed, and the roadway is being prepared for base pavement installation in the first week of October.

Resilience Manager Kaspari staffed a Forest Management Subcommittee meeting where the Subcommittee continued conversations around the street tree project for the summer, discussed tree maintenance for Dover and planned a site visit to the Smith Well lot which could be location of a future timber harvest.

Resilience Manager Kaspari staffed an Energy Commission meeting where the Commission discussed a series of ongoing projects such as the potential PV solar array for the Wastewater Treatment Facility, the solicitation for energy services companies to conduct a potential energy savings performance contracting projects, among other topics.

Outreach Coordinator Bassegio staffed the Steering Committee meeting for the update project of the Master Plan's Conservation and Open Space Chapter. Project consultant Resilience Planning created a draft outline of the chapter and draft action items and staff and Committee members reviewed and provided feedback.

GOAL 4: OUR CITY IS SAFE AND INVITING

The following objectives ensure that the City's infrastructure and environment is welcoming.

- Continue to review and improve roadway safety concerns, based upon analytical data not anecdotal data and communicate the resulting decisions.
 - Embrace opportunities to bring advocates for accessibility to the table to discuss infrastructure improvements.
 - Systematically collect and analyze data to better understand accident trends and proactively make improvements.
-

During the month of September, Deputy Chief Chabot attended the security assessments of the Horne St. School, Woodman Park School and the Garrison School conducted by NH Homeland Security and Emergency Management. This School Readiness Program examines physical building as well as the grounds to make observations and recommendations based on three physical security capabilities: Surveillance; Access Control; and Emergency Alerting. These three physical security capabilities can be effectively used to increase physical security at schools and serve as a starting point for security measures.

Chief Plummer and Deputy Chief Chabot met with NH Homeland Security and Emergency Management, Police Chief Breault and Police Lt. Speidel on September 24th to discuss a traffic control plan in the event of a radiological emergency at Seabrook nuclear power plant. The City of Dover is a host community that provides a reception center for specific communities within the emergency preparedness zone surrounding the power plant. This reception center will monitor for any potential radiological contamination and provide decontamination measures for anyone that is contaminated. A traffic control plan is vital to this operation and must be extremely accurate.

The Fire Department in conjunction with NH Homeland security, FEMA and Wentworth-Douglass Hospital successfully demonstrated their capabilities to implement their off-site radiological emergency response plans and procedures. State and local preparedness is vital to protect the health and safety of the public and provides all the necessary assurances that appropriate measures can be taken off-site in the event of a radiological emergency.

GOAL 5: OUR CITY IS INCLUSIVE AND WELCOMING

The following objectives support a Dover that is welcoming to all no matter socio economic background.

- Continually recruit volunteers from all areas of the community to ensure the volunteer boards represent the full community.
- Review the mission and purpose for each Board, Committee and Commission for relevancy.
- Update Board, Committee and Commission expectations, for volunteers to understand their role and the need to be inclusive.
- Integrate inclusivity into all aspects of strategic planning and report on progress.
- Develop/curate materials related to promoting inclusivity.
- Continue having the City Council model healthy civic debate in the community.

The Willand Road Emergency Warming Shelter is undergoing seasonal pre-occupancy building improvements, with an expected opening date in mid-November. Over the summer, the water heater failed and was replaced under warranty by Dennis Munson Plumbing and Heating. Portsmouth Quality Flooring has been contracted to remove the existing flooring and install new vinyl tile flooring. The flooring installation is expected to be completed by mid-October.

On September 12th, Housing Navigator Pope and several regional and community stakeholders, including representatives from Dover Police, Dover Welfare, Dover Housing Authority, and CAPSC, attended a virtual presentation by Community Solutions in partnership with Home For All. The presentation was on the subject of Built For Zero, a data and outcome driven pathway to ending homelessness that has been successfully implemented in several communities nationwide.

Outreach Coordinator Bassegio staffed the Community Trail Advisory Committee meeting on September 3rd. CTAC reviewed completed and ongoing projects such as the new rock garden installation on the trail.

Zoning Administrator Crouser staffed the Dover Arts Commission meeting on September 9th. The Commission reviewed and approved a \$5,000 contribution towards funding a large sculpture to be installed at the Joe B. Parks Riverwalk Public Garden entrance off of Central Ave. The Commission also coordinated its Apple Harvest Day outreach efforts.

Outreach Coordinator Bassegio worked with members of the Dover Arts Commission and Community Trail Advisory Committee to organize a volunteer rock painting activity on Sept. 21 related to the rock garden installation on the trail.

Planning staff continues to work with representatives from local and regional agencies, including One Sky Community Services, Our Place, & AbleNH, to better understand the challenges faced by residents with disabilities and those who care for them.

GOAL 6: OUR CITY HAS SUSTAINABLE FINANCIAL POLICIES

The following objectives ensure the City's financial health is sustainable and open for all to view and understand.

- Practice transparency in finances and decision making at all levels of governance.
- Enhance the budget process by encouraging school department participation in developing Capital Improvement Programming.
- Enhance adherence to financial discipline to maintain financial stability and affordability for tax payers.

Each year the City of Dover allocates a portion of the operating budget to cover stormwater improvements. In order to determine the most efficient and effective ways to manage these funds, the City regularly hires consultants to conduct detailed engineering analyses. One such analysis recently kicked off for an evaluation of the Crosby Road Industrial Park.

The United States Environmental Protection Agency's (EPA's) revised Lead and Copper Rule (LCRR) requires all community water systems to prepare a service line inventory by October 16, 2024. This revision is in response to the Flint, MI water crisis; inventories will be available to the public and will be used to identify service lines with potential lead contamination.

Planning and Community Development staff are working with the Strafford Regional Planning Commission (SRPC) and the University of New Hampshire (UNH) to conduct a Regulatory Audit of policies and practices in addition to an analysis of the City's demographics and housing market. The project is funded entirely by a Housing Opportunity Planning (HOP) Grant from the InvestNH program. Work during the month of September included review and compilation of the Regulatory Audit findings and the drafting of conceptual regulatory language, notably for a mechanism to incentivize deed-restricted attainable homes for purchase. The final Audit Report is expected to be made available in October, with regulatory drafting continuing through year end.

The City has received awards totaling \$560,000 from the InvestNH Municipal Per-Unit Grant program in recognition of planning practices and partnerships that resulted in the creation of attainable housing units at both the Cottages at Back River Road and the Old Strafford County Court House. It is expected that funds received from this program will be leveraged to support the City's future efforts to address resident housing needs. Housing Navigator Pope continues to seek additional grant opportunities available through the InvestNH program and is exploring the feasibility of Housing Champion designation for the City of Dover.

Resilience Manager Kaspari attended a Risk Management Committee for the Community Power Coalition of NH during which the Committee reviewed upcoming power hedging and discussed the options to potentially incorporate two different renewable energy projects into the Coalitions power supply mix.

Resilience Manager Kaspari started working on a grant application with the goal of funding a City arborist position and a summer youth crew to handle various tree projects over a three-year period.

Resilience Manager Kaspari continued to make progress on a series of three conservation easement projects, two of which are coming close to the closing stage.

GOAL 7: OUR CITY'S OPPORTUNITIES ARE ACCESSIBLE FOR ALL

The following objectives support a Dover that has inviting public spaces for all people living in, working in or visiting the City.

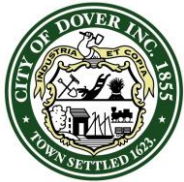
- Universal design is incorporated into all infrastructure improvements.
 - Development of the waterfront includes amenities and opportunities for all to enjoy.
 - Enhance access for all to Dover's rivers and trail networks, through additional recreation outlets.
 - Educate the public on the causes of housing insecurity with the goal of destigmatizing homelessness while developing pragmatic solutions to manage the issue.
 - Educate the public and volunteer boards on the effects of mental health and opioid issues in the community.
-

The Legal Division assisted with timely responses to public records requests to enhance public transparency. Assisted with license to locate a rock garden along Community Trail.

Creating equal access for all is a goal Dover Public Library strives for. It's the reason why they no longer charge late fees. But physical barriers can be trickier to overcome and more difficult for those who are disabled or cannot get themselves into the building. That's why, beginning in October, the library will start offering Homebound Deliveries.

The new service will deliver books and other library items directly to the homes of those who are unable to get to the library to pick up materials. Those who are interested in the service can fill out an application online at the library's website. Library staff can also mail or help with applications over the phone.

The delivery service will be limited to individuals who are "homebound," or being generally confined to the home either temporarily, due to illness or accident, or permanently, due to age, disability, or other mobility challenges.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 9, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Shanahan led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Cullen, Councilor Nemeth, Councilor Williams, Councilor Richer, Councilor Hackett, Councilor Retrosi, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

Mayor Carrier presented a proclamation to the DHS Welding Team in recognition and appreciation for the plant hanging baskets built for the bridge on Central Ave.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan motioned to substitute agenda items 12.A.1. and 12.A.2. as a whole to replace the original 12.A.1. and 12.A.2. as there were edits made by the Ordinance Committee, seconded by Councilor Retrosi.

Vote: 9-0.

Deputy Mayor Shanahan motioned to approve the agenda as amended, seconded by Councilor Nemeth.

Vote: 9-0.

7. PUBLIC HEARINGS

A. AMENDMENT OF FY2025 SCHEDULE OF FEES TO AMEND CERTAIN PARKING RATES AND FEES; AND TO ESTABLISH FEE FOR RSA 91-A LARGE ELECTRONIC INFORMATION REQUESTS

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

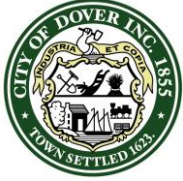
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. REPROGRAM UNEXPENDED BOND PROCEEDS FROM SPUR ROAD RECONSTRUCTION PROJECT TO COURT UNION MIDDLE STREET RECONSTRUCTION PROJECT

(VOTE TO OCCUR ON OCTOBER 23, 2024)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 9, 2024**
Meeting Time: **7:00 pm**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

D. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 14, 23, 30, 31, AND 48
SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

E. BOARDS, COMMISSIONS, AND COMMITTEES, CHAPTER 9, SECTIONS 5 AND 6
SPONSORED BY MAYOR CARRIER, DEPUTY MAYOR SHANAHAN, & COUNCILOR WILLIAMS

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

F. FINE SCHEDULE
SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

G. CHAPTER 170 RECODIFICATION ORDINANCE
SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Susan Kelsch, 2 ½ Stark Ave, spoke in favor of resolution 13.B.1.

John Dickinson, Hall Ave, spoke in favor of resolution 13.B.1.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report that he submitted in writing to the Council. Deputy Mayor Shanahan motioned to approve the report, seconded by Councilor Warach.
Vote: 9-0.

10. APPROVAL OF MINUTES

A. September 25, 2024 – Regular Meeting

Deputy Mayor Shanahan motioned to approve the minutes, seconded by Councilor Warach.
Vote: 9-0.

11. MAYOR'S REPORT

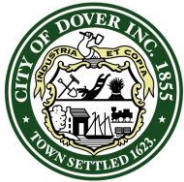
The Mayor gave an overview of the meetings and events he has attended over the last couple of weeks, and answered questions from the Council.

Deputy Mayor Shanahan motioned to approve the Mayor's Report, seconded by Councilor Nemeth.

Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 9, 2024**
Meeting Time: **7:00 pm**

1. VEHICLES AND TRAFFIC, CHAPTER 141, SECTIONS 14, 23, 30, 31, AND 48
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Nemeth.
City Manager Joyal gave an overview of the ordinance to the Council.
Parking Manager Simons answered questions from the Council.
Roll Call Vote: 9-0.

2. BOARDS, COMMISSIONS, AND COMMITTEES, CHAPTER 9, SECTIONS 5 AND 6
SPONSORED BY MAYOR CARRIER, DEPUTY MAYOR SHANAHAN, & COUNCILOR WILLIAMS

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the ordinance to the Council.
Roll Call Vote: 9-0.

3. FINE SCHEDULE
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the ordinance to the Council.
Roll Call Vote: 9-0.

B. ORDINANCES IN THE 3RD READING

1. CHAPTER 170 RECODIFICATION ORDINANCE
SPONSORED BY MAYOR CARRIER BY REQUEST

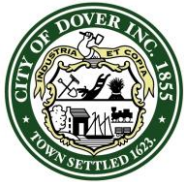
Deputy Mayor Shanahan motioned to approve, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the ordinance to the Council.
Roll Call Vote: 9-0.

C. RESOLUTIONS

1. AMENDMENT OF FY2025 SCHEDULE OF FEES TO AMEND CERTAIN PARKING RATES AND FEES; AND TO ESTABLISH FEE FOR RSA 91-A LARGE ELECTRONIC INFORMATION REQUESTS
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Parking Manager Simons answered questions from the Council.
Roll Call Vote: 6-3, with Councilor Williams, Councilor Hackett, and Deputy Mayor Shanahan opposed.

2. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 9, 2024**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Nemeth.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **APPROVAL OF CITY OF DOVER EMPLOYMENT AGREEMENT REGARDING FIRE CHIEF**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **AMENDING CITY OF DOVER'S DESIGNATED REPRESENTATIVES TO COMMUNITY POWER COALITION OF NEW HAMPSHIRE (CPCNH)**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B21048-RFP25-001 AWARD OF BID FOR ON CALL TRAFFIC SIGNAL MANAGEMENT SERVICES TO SEBAGO TECHNICS, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B25017 AWARD OF BID INDOOR POOL FILTER REPLACEMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the Consent Calendar, seconded by Councilor Nemeth.
No items were pulled for further discussion.
Roll Call Vote: 8-0.

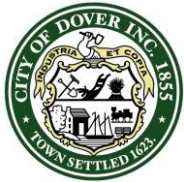
COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 16. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 17. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 18. Joint Building Committee – DHS (Carrier) |
| 4. Appointments Committee (Williams) | 19. Heritage Commission (Retrosi) |
| 5. Planning Board (Cullen) | 20. Board of Health (Richer) |
| 6. School Board Liaison (Hackett) | 21. Downtown TIF Advisory Board (Warach) |
| 7. Arena Commission (Hackett) | 22. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 8. Recreation & Pool Advisory (Retrosi) | 23. COAST (Shanahan) |
| 9. Energy Commission (Richer) | 24. Waterfront TIF Advisory Board (Warach) |
| 10. Parking Commission (Warach) | 25. Dover Main Street (Carrier) |
| 11. McConnell Center Advisory Committee (Retrosi) | 26. Strafford Regional Planning Commission (Williams) |
| 12. Legislative Liaison (Shanahan) | 27. Government Affairs (Carrier) |
| 13. Committee for Racial Equity and Inclusion (Nemeth) | 28. Cemetery Board (Warach) |
| 14. Graffiti Management Advisory Committee (Nemeth) | 29. Joint Building Committee – Athletic Complex (Cullen) |
| 15. Ordinance Committee (Shanahan) | |

Councilor Williams presented the Appointments Committee Report to the Council for approval as follows:

New Appointments:

Madelyn Bradley – Energy Commission – Alternate Member (term: 10/9/2024 to 10/9/2027)
Sara Santiago – Racial Equity and Inclusion – Alternate Member (term: 10/9/2024 to 10/9/2027)
Douglas Glennon – Planning Board – Regular Member (term: 10/9/2024 to 8/10/2025)
Kristen Hopkins – Dover Business and Industrial Development Authority (term: 10/9/2024 to



CITY OF DOVER

CITY COUNCIL - MINUTES

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10/9/2027)

Matt Carbono – McConnell Center Advisory Committee – Regular Member (term: 10/9/2024 to 10/9/2027)

Resignations:

Julia Kirchmer – Arts Commission

Erinn Kaspari – Planning Board

Kirsten Allen – Arts Commission, effective 11/1/24

Anne Nichols – DBIDA

Roderick Blake – Cemetery Board

Deputy Mayor Shanahan motioned to accept the new appointments and resignations as presented, seconded by Councilor Retrosi.

Vote: 8-0.

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Councilor Williams gave an overview of the Strafford County Regional Planning Commission report to the Council.

Councilor Cullen gave an overview over the Joint Building Committee – Athletic Complex report to the Council.

B. RESOLUTIONS

1. AMENDING NAME OF FIRST SETTLERS BURYING GROUND TO BE THE “THOMAS ROBERTS (1600-1674) CEMETERY”

SPONSORED BY COUNCILOR WARACH

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

2. AUTHORIZATION TO ACCEPT AND EXPEND THE US DEPARTMENT OF JUSTICE (CDS) CONGRESSIONALLY DIRECTED SPENDING GRANT

(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 23, 2024)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing, seconded by Councilor Nemeth.

Vote: 8-0.

3. AUTHORIZATION TO ACCEPT AND EXPEND THE BUREAU OF JUSTICE 2024 ASSISTANCE BALLISTIC VEST GRANT

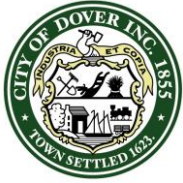
(TO BE REFERRED TO A PUBLIC HEARING ON OCTOBER 23, 2024)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing, seconded by Councilor Hackett.

Vote: 8-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, October 9, 2024**
Meeting Time: **7:00 pm**

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

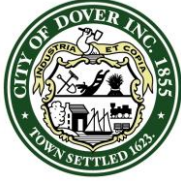
Councilor Nemeth reminded the Council of the raising of the flag donated to the City by local Penacook tribes. Councilor Nemeth also wanted to recognize September as Filipino Heritage Month, September 15 to October 15 is Hispanic Heritage Month.

Councilor Richer announced that on October 26th from 9-11 am on Florence Street, she and her neighbor, will be hosting a conversation/neighbor to neighbor chat to discuss housing and food insecurity in Dover. There will be pancakes, coffee, and cider. There is no need to RSVP but if those would like to there is an email to send your RSVP to; florencestreet@gmail.com

Mayor Carrier reminded the Council of the Woodman Museum's Voices of the Cemetery that is put on every year.

16. ADJOURN

Councilor Nemeth motioned to adjourn, seconded by Councilor Hackett.
Vote: 8-0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2024.09.25 - 169**
Resolution Re: Reprogram Unexpended Bond Proceeds from Spur Road Reconstruction Project to Court Union Middle Street Reconstruction Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and

WHEREAS: Due to lower than anticipated project costs there is an excess \$514,657.34 of unexpended bond proceeds from the Spur Road Reconstruction capital improvements program project; and

WHEREAS: The City has identified the immediate need for additional funding for the reconstruction of Court/Union/Middle roadways capital improvement program project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$514,657.34 (Five Hundred Fourteen Thousand Six Hundred Fifty-Seven dollars and Thirty-four cents) of unexpended appropriations is hereby reprogrammed from the Spur Road Reconstruction CIP project to the Court/Union/Middle Reconstruction CIP project:

Project Number	Project Description	Available Balance	Reprogram Adjustment	Adjusted Balance
4017.1.300.43121.4751.03152.17.000.000.700	Spur Road Street Reconstruction	325.09	(325.09)	0.00
4020.1.300.43121.4751.03152.20.000.000.700	Spur Road Street Reconstruction	457,857.80	(457,857.80)	0.00
5300.1.300.43320.4757.03562.17.000.000.700	Spur Road Street Reconstruction	56,474.45	(56,474.45)	0.00
4017.1.300.43121.4751.03156.17.000.000.700	Court Street Reconstruction	0.00	325.09	325.09
4020.1.300.43121.4751.03156.20.000.000.700	Court Street Reconstruction	0.00	457,857.80	457,857.80
5300.1.300.43320.4757.03551.17.000.000.700	Court Street Water Main Replacement	0.00	56,474.45	56,474.45
		514,657.34	0.00	514,657.34

NOTE: This resolution reprograms unexpended bonding authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

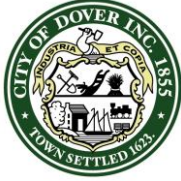
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

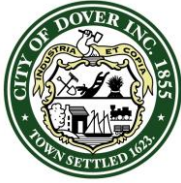
Resolution Number: **R – 2024.09.25 - 169**
Resolution Re: Reprogram Unexpended Bond Proceeds from Spur Road
Reconstruction Project to Court Union Middle Street
Reconstruction Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2024.09.25 - 169**
Resolution Re: Reprogram Unexpended Bond Proceeds from Spur Road
Reconstruction Project to Court Union Middle Street
Reconstruction Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation. The City Council previously authorized the appropriation for the Spur Road Reconstruction project. On December 12, 2018 the City Council adopted the FY2020 Capital Improvements Plan (CIP) Authorization for bonding, which included \$2,000,000.00 for the Spur Road Reconstruction project. City Council resolution 2018.10.10 – 138.

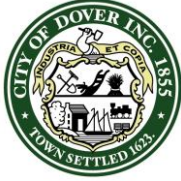
The City Council previously authorized the appropriation of \$1,700,000.00 for Piscataqua Road Reconstruction and \$2,200,000.00 for Piscataqua Road Water Main Replacement as part of the adoption of the FY2017 CIP authorization for bonding on December 9, 2015 via resolution 2015.11.04 – 148. On September 27, 2017 the City Council approved the reprogramming of the Piscataqua Road CIP appropriations and authorization for bonding to the Spur Road Reconstruction and Water Main Replacement project via resolution 2017.08.23 – 113.

This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized financing the Spur Road Reconstruction project. This resolution reprograms funding from Spur Road project to the Court/Union/Middle Reconstruction project. The Spur Road Reconstruction project is completed and unexpended bond proceeds exist that can be reprogrammed to a similar type CIP project.

The Court/Union/Middle Reconstruction project was identified in the FY2022 CIP to be debt financed in the amount of \$4,500,000.00 for Street Reconstruction portion and \$825,000.00 for Water Main replacement portion. City Council approved these appropriations on November 18, 2020 via resolution 2020.10.14 – 175.

In the FY2024 CIP Court/Union/Middle Reconstruction project was identified for additional funding to be debt financed in the amount of \$1,268,000.00 for Street Reconstruction portion and \$1,808,000.00 for Water Main Replacement portion. City Council approved these appropriations on October 26, 2022 via resolution 2022.09.28 - 204.

The Court/Union/Middle Reconstruction project is a priority to have construction begin in 2025 and is schedule to go out to bid in October 2024. The revised cost estimate for the project foresees the need for additional project funding. Therefore, the City is recommending reprogramming \$514,657.34 from the Spur Road project.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2024.10.09 - 175**

Resolution Re: Authorization to Accept and Expend the US Department of Justice (CDS) Congressionally Directed Spending Grant

WHEREAS: The City has received notice from the United States Department of Justice (USDOJ) Office of Community Oriented Policing Services (COPS) of a Congressionally Directed Spending (CDS) Award in the amount of \$438,000.00 to be utilized for the replacement of the Police Dispatch Public Safety Radio Console; and

WHEREAS: The grant application requested funding in the amount of \$438,000.00 and does not require a City match. The grant will fund the replacement of the public safety radio technology in the aging dispatch console at the police facility which was purchased in 2012 and is vital to dispatching Dover Police, Dover Fire & Rescue as well as Rollinsford Fire Department. It will also eliminate any downtime associated with technology issues related to the aging and unsupported software; and

WHEREAS: In adhering to the requirements established by the USDOJ and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend Grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with NH RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to apply for, accept, and expend the grant funds allocated to the Dover Police Department, for the replacement of the dispatch public safety radio console and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

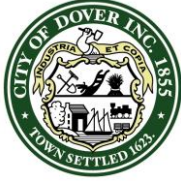
AND, FURTHER BE IT RESOLVED THAT:

In expending funds for eligible costs identified in the USDOJ / CDS grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Article III Purchasing Procedure. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	USDOJ/COPS 2024 Technology & Equipment Program	438,000.00	438,000.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

Resolution Number: **R – 2024.10.09 - 175**

Resolution Re: Authorization to Accept and Expend the US Department of Justice (CDS) Congressionally Directed Spending Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

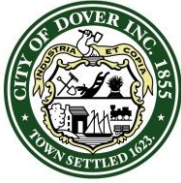
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.2.

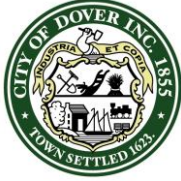
Resolution Number: **R – 2024.10.09 - 175**

Resolution Re: Authorization to Accept and Expend the US Department of Justice (CDS) Congressionally Directed Spending Grant

RESOLUTION BACKGROUND MATERIAL:

In March of 2023, the City of Dover applied for funding through Congressionally Directed Spending. The proposal was to use the funds to replace the aging dispatch console that houses public safety radio technology in the dispatch center which was purchased in 2012 and is no longer supported for software updates. This equipment is vital for the dispatching of Dover Police, Dover Fire and Rescue as well as the Rollinsford Fire Department. The replacement of the dispatch console will modernize the current dispatch center while also making it both efficient and reliable, converting the entire Dover public safety communications system to a fully IP based platform. A state-of-the-art dispatch console will ensure reliable and efficient emergency radio communications for the next 10-15 years. It will also eliminate any downtime associated with technology issues related to the aging and unsupported software.

On September 30, 2024, the City was notified that the funding was approved in the amount of \$438,000.00. There is no match requirement.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R - 2024.10.09 - 176**

Resolution Re: Authorization to Accept and Expend the Bureau of Justice
2024 Assistance Ballistic Vest Grant

WHEREAS: The City has received notice from the (BJA) Bureau of Justice Assistance through the (DOJ) Department of Justice of an award of \$6,479.87 of grant funds for the purchase of bulletproof vests. The grant requires a 50% match which will be accounted for in the police operating budget; and

WHEREAS: The grant application requests funding for qualifying National Institute of Justice (NIJ) approve ballistic vests; and.

WHEREAS: In adhering to the requirements established by the NHDES and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend grant funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with NH RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to apply for, accept, and expend grant funds allocated to the City of Dover for protective vests, and any funding received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

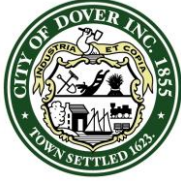
AND, FURTHER BE IT RESOLVED THAT:

In expending funds for eligible costs identified in the DOJ grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Purchasing Procedure. The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	DOJ Bulletproof Vests	6,479.87	6,479.87

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

Resolution Number: **R - 2024.10.09 - 176**

Resolution Re: Authorization to Accept and Expend the Bureau of Justice
2024 Assistance Ballistic Vest Grant

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

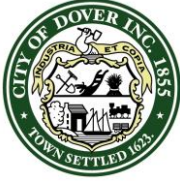
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.3.

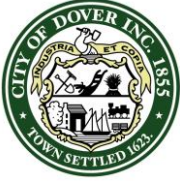
Resolution Number: **R - 2024.10.09 - 176**

Resolution Re: Authorization to Accept and Expend the Bureau of Justice
2024 Assistance Ballistic Vest Grant

RESOLUTION BACKGROUND MATERIAL:

The Patrick Leahy Bulletproof Vest Partnership (BVP) created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The Dover Police Department has received funding through this program since its inception and has been providing this critical equipment to its officers ever since. Additionally, the Dover Police Department requires its officers to wear bulletproof vests while on duty and engaged in field duties such as patrol and tactical situations. The vests are also mandatory during firearms training at the range.

The program requires fifty percent cost match for the qualifying vest purchase and purchases made for bulletproof vests via the Bulletproof Vest Partnership grant may only be used to help defray the costs of NIJ approved vest makes and models.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2024.10.23 - 177**

Resolution Re: Approval of Public Art Installation – DHS Student Mural on City-owned Traffic Control Box (Corner of Locust St. and Silver St.)

WHEREAS: The City of Dover fully supports and promotes the arts in our City; and

WHEREAS: The Dover Arts Commission was established to develop and promote programs, forums and exhibits, which highlight the talent and active art related venues currently existing within the City; and

WHEREAS: The Dover Arts Commission seeks to work in conjunction with the Dover High School National Art Honor Society (“NAHS”) to paint the City-owned traffic control box located at Locust St. and Silver St. The members of the NAHS hand-selected four (4) Dover-inspired designs, all created by the members themselves, the final of which, a theme in tribute of Dover’s Apple Harvest Day, was selected at the Dover Arts Commission’s October meeting.

WHEREAS: The Arts Commission approved the installation of this art on October 7, 2024; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Dover Apple Harvest Day-inspired artwork is approved and may be installed/painted on the City-owned traffic control box located at the intersection of Locust and Silver Street in perpetuity and until such time that the City Manager or designee deems the control box necessary for resurfacing or other maintenance work.

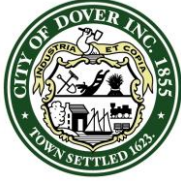
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.1.	
Resolution Number: R – 2024.10.23 - 177 Resolution Re: Approval of Public Art Installation – DHS Student Mural on City-owned Traffic Control Box (Corner of Locust St. and Silver St.)		

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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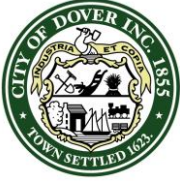
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Dover Arts Commission is launching an innovative public art project, in conjunction with Dover High School’s National Art Honor Society, to paint Dover-inspired themes on various City-owned traffic control boxes throughout Dover. All of the proposed art, which was hand-drawn by members of Dover High’s National Art Honor Society, was first voted on and selected by the National Art Honor Society themselves, with the final piece, a theme in tribute of Dover’s Apple Harvest Day, (*see attached*) being selected by the Dover Arts Commission at its October meeting. This proposed Resolution is for the painting of one single traffic control box, located at the intersection of Locust and Silver Street, with the hope that following this successful pilot launch, that other traffic control boxes could be approved to be painted in the future. The Dover Arts Commission previously voted to allocate \$300.00 to this project for the purchasing of supplies and materials.

The first image below is the subject traffic control box on the corner of Silver St. and Locust St. The second image below shows a rendition of the local artwork.



CITY OF DOVER

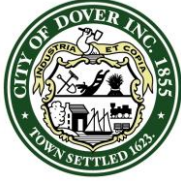
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2024.10.23 - 177**

Resolution Re: Approval of Public Art Installation – DHS Student Mural on City-owned Traffic Control Box (Corner of Locust St. and Silver St.)





CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2024.10.23 - 178**

Resolution Re: Authorization to Purchase a new Ford F-550 Truck and Upfit

WHEREAS: A sealed Request for Bid #2785-24 was solicited and received by the State of New Hampshire in September 2023 for pricing of various 2024 model year vehicles. Contracts were awarded to several vendors, including Grappone Ford, for several different types of vehicles for 2023-2024; and

WHEREAS: Grappone Ford quote offers the state bid discount for one (1) new 2024 F-550 4x4 Regular Chassis Cab in the amount of \$59,558.00; and

WHEREAS: The truck will also need to be upfitted, including a plow and spreader by H.P. Fairfield of Hopkinton, NH in the amount of \$40,675.00; and,

WHEREAS: Per 5-29A, Exemptions to Competitive Bidding; Waiver. Competitive bidding may be waived by purchased made through the State of New Hampshire, other governmental agencies, or cooperative buying groups; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Grappone Ford, of Bow NH for the purchase of one (1) New 2024 Ford F-550 Truck in the total amount of \$59,558.00. In addition, Purchasing Agent is authorized to issue a purchase order to H.P Fairfield of Hopkinton, NH in the amount of \$40,675.00. The City Manager, or designee, is hereby authorized to contract with the vendor(s), consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
1000.1.350.45149.4741.00000.00	Arena-Machinery & Equip	8,000.00	8,000.00
1009.1.350.45149.4741.00000.24	Arena-Machinery & Equip	35,000.00	28,835.53
1000.1.300.43121.4743.00000.00	Streets- Light Vehicles	63,398.00	\$63,398.00

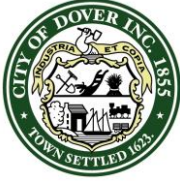
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2024.10.23 - 178**

Resolution Re: Authorization to Purchase a new Ford F-550 Truck and Upfit

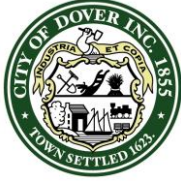
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2024.10.23 - 178**

Resolution Re: Authorization to Purchase a new Ford F-550 Truck and Upfit

RESOLUTION BACKGROUND MATERIAL:

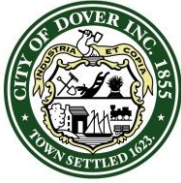
It was recently discovered that Truck #49, which is a 1-ton rated vehicle equipped with plow and sander (that is assigned to Recreation for plowing the Ice Arena lots and Indoor Pool) would not pass NH State Inspection without substantial repairs. Truck #49 is a 2006 vintage Ford F-450. Instead of making repairs to an 18-year old vehicle, Fleet Maintenance suggested replacement. Community Services has staffing shortages across all Divisions which puts a priority on utilizing as many non-CDL rated vehicles for winter snow removal as possible. The current Truck #49, and its proposed replacement, fall below the CDL-B licensing threshold of 26,000 lbs GVWR. The Community Services Director noted that he doesn't expect to have enough CDL-B licensed truck drivers to fill all normal winter plow routes, so there is an expectation that all available City owned 1-ton plow trucks will be put to use this winter by Non-CDL licensed staff.

While Truck #49 hadn't been proposed for replacement, Community Services Fleet staff had no idea the vehicle was going to fail its State Inspection. Until just recently, early October 2024, the Fleet Division had 0 out of 4 mechanic positions filled, so vehicle maintenance, repairs, and State Inspections fell to one person, which was the Fleet Supervisor. Highlighting the urgency of replacing Truck #49 is that it takes care of Recreation-related plowing, sanding & salting – which in turn takes a load off CS plow staff, and it gets another 1-ton truck back into regular plowing operations.

In addition to replacing the truck, new plow equipment and sander are recommended.

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	No
Prices will hold for:	Until Delivery	Estimated Delivery:	In stock
Recommended Award to:	Grappone Ford for truck and HP Fairfield for Upfit	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Waive competitive bidding.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2024.10.23 - 179**

Resolution Re: Water Main Replacement Supplies for Various City Projects

WHEREAS: Northeast Earth Mechanics, in conjunction with B23006 Cochecho Waterfront Development, had ordered and received various water main parts and supplies, in the amount of \$117,252.96 that was intended to be used for said project, and,

WHEREAS: It was subsequently discovered that some of the watermain in the area would not need replacement. The City is seeking to purchase the unused material from Northeast Earth Mechanics to be used elsewhere in the city for various upcoming watermain replacement projects;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Northeast Earth Mechanics for watermain parts and supplies, not to exceed \$117,252.96. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03583.22	Water Main Replacement	500,000.00	382,747.00

AUTHORIZATION

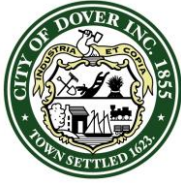
Approved as to Funding:

Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2024.10.23 - 179**

Resolution Re: Water Main Replacement Supplies for Various City Projects

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

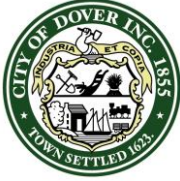
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Relative to B23006 Cocheco Waterfront Development, Northeast Earth Mechanics had ordered and received various water main parts and supplies to replace and install water mains in the waterfront area, including Payne/River Street. As it was determined that there was not a need to replace the water main on Payne/River Street, the City would like to utilize the remaining supplies on various upcoming projects, such as the water main replacement needs for Garrison Hill Tank down to Broadway Avenue.

Purchasing Information:



CITY OF DOVER

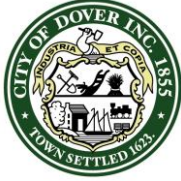
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2024.10.23 - 179**

Resolution Re: Water Main Replacement Supplies for Various City Projects

Type:	n/a	Advertised:	n/a
Invitations Emailed:	n/a	Number of Responses:	
Warranty:	n/a	Terms:	Net 30, FOB Dover
Work Bonded:	n/a	Contract:	
Prices will hold for:		Estimated Delivery:	
Recommended Award to:		Fund:	General
Other Approvals Required:		References Checked:	Satisfactory
Previously Worked for City:		Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2024.10.23 - 180**

Resolution Re: B25015 Snow Plowing/Hauling Services for City Streets and Parking Lots

WHEREAS: A sealed Request for Bid #B25015 was requested and received for Snow Plowing/Hauling Services for City Streets and Parking Lots on October 3, 2024 at 2:00 p.m. Contract terms will be for one winter season effective November 1, 2024 with the provision of two, one-year extensions contingent upon satisfactory vendor performance, funding availability and mutually agreed upon negotiated rates for said subsequent years of service; and

WHEREAS: Five responses were received from multiple vendors for various pieces of equipment at varying hourly rates; and

WHEREAS: There is typically a sufficient number of vendors listed for snow plowing of municipal parking lots and snow hauling services, however, there is an insufficient number of responses for snow plowing of City streets. Due to difficulty in locating vendors and equipment suited to the City's snow plowing requirements, additional qualified vendors may be added as discovered and approved by the Community Services Director for snow plowing and hauling services.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue Purchase Orders to the vendors identified given the rates provided in conjunction with Bid #B25015 for snow plowing/hauling services as needed. Additional qualified vendors may be added as discovered and approved by the Community Services Director. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.300.43125.4422.00000.00	Contract Snow Plowing	90,000.00	89,935.65

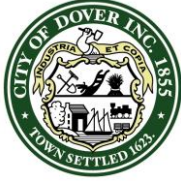
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2024.10.23 - 180**

Resolution Re: B25015 Snow Plowing/Hauling Services for City Streets and Parking Lots

DOCUMENT HISTORY:

First Reading Date:

Public Hearing Date:

Approved Date:

Effective Date:

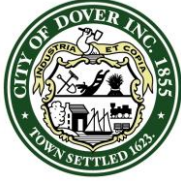
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Community Services Department has found that it is beneficial to engage outside contractors for some assistance with snow and ice removal responsibilities, as opposed to trying to tackle everything in-house. It is extremely helpful to have additional large loader assistance to tackle certain parking lots, as the City has a limited number of loaders, and some have to be assigned to street routes out of necessity. It is also helpful to have access to equipment (such as a road grader) that the City doesn't have in inventory. The intent is to also offer 1 or 2 primary plow routes to an outside contractor. Snow removal requires contributions from virtually every Community Services employee, so the goal is to engage a couple of outside contractors to provide regular assistance. This should help ensure adequate vehicle, equipment and personnel coverage to get through the winter season.

We want to retain outside access to contractors to broaden the pool of available snow removal personnel and equipment. To that end, a bid solicitation occurs for the snow plowing and hauling services, and based on proposals received, staff assigns designated lots or areas of responsibility. This solicitation allows the Community Services Department to better manage and track the costs of clearing public parking lots and outlying streets. The decision to use or not use certain vendors, or to supplement normal vendor assignments with additional contractual vendors, is determined by the Community Services staff on a storm-by-storm basis according to the severity of the storm. Due to the need for quick mobilization and availability, the City needs to have direct interaction with vendors and not go through general contracting services.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2024.10.23 - 180**

Resolution Re: B25015 Snow Plowing/Hauling Services for City Streets and Parking Lots

The City intends on offering a one winter season contract beginning November 1, 2024 through May 1, 2025 to the successful bidders, with the provision of two, one-year extensions, all options contingent upon satisfactory vendor performance, funding availability and mutually agreed-upon negotiated rates for said subsequent years of service.

Bid Information:

A sealed Request for Bid #B25015 was requested and received for Snow Plowing/Hauling Services for City Streets and Parking Lots on October 3rd, 2024 at 2:00 p.m.

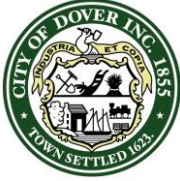
Award Information:

Purchase orders will be issued to the multiple vendors for the winter plowing season to be used as needed.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	152	Number of Responses:	5
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	N/A	Contract:	Yes
Prices will hold for:	May 1, 2025	Estimated Delivery:	As needed
Recommended Award to:	Various	Fund:	Snow Removal
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B25015 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2024.10.23 - 181**

Resolution Re: B25016 Professional Consulting Services – Land Use
Analysis Chapter of the Master Plan

WHEREAS: A Sealed Request for Proposal #B25016 was issued and received for Professional Consulting Services for Land Use Analysis of the Master Plan on September 25, 2024 at 2:00 pm; and

WHEREAS: The City of Dover, New Hampshire requested Proposals from qualified contractors to review and update the Land Use Analysis Chapter of the Master Plan to reflect evolving priorities and smart growth in terms of land use; and

WHEREAS: One response was received and reviewed for necessary qualifications, experience, skills, project understanding, approach and ability to comply with proposed scope of services from Resilience Planning & Design, LLC in the amount of \$34,950.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Resilience Planning & Design of Plymouth, NH at rates provided in conjunction with #B25016, not to exceed \$34,950.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
1000.1.180.41910.4339	Planning Consulting Services	50,000.00	50,000.00

AUTHORIZATION

Approved as to Funding:

Daniel R. Lynch
Finance Director

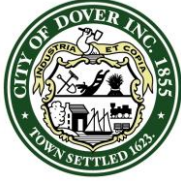
Sponsored by:

Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance:

Joshua Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

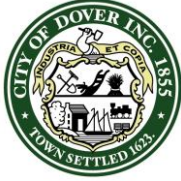
Resolution Number: **R – 2024.10.23 - 181**
Resolution Re: B25016 Professional Consulting Services – Land Use
Analysis Chapter of the Master Plan

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R – 2024.10.23 - 181**
Resolution Re: B25016 Professional Consulting Services – Land Use
Analysis Chapter of the Master Plan

RESOLUTION BACKGROUND MATERIAL:

The City of Dover intends for the Land Use Analysis Chapter update to be aligned with goals and topics addressed in the community-wide visioning process that was conducted as part of the Vision Chapter update of the Master Plan.

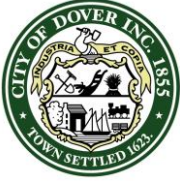
The selected consultant, working within a 9-month timeline, will be tasked with reviewing the existing Land Use Analysis Chapter of the Master Plan, identifying gaps and opportunities for improvement, and engaging stakeholders through various public input methods. They will analyze data such as land use patterns and zoning, using tools like GIS for visual representation. The consultant will ensure the updated chapter aligns with other sections of the Master Plan, prepare clear and concise content with recommendations, and design a visually appealing layout. After a public review process, they will finalize the chapter and submit all supporting documents and data.

A steering committee will also be organized to oversee the project, provide input to the consultants regarding the project, and assist in linking this work into the master planning process. The steering committee will serve to provide oversight to the project and process and will be established by the Planning Board with input from major stakeholders.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Emailed:	174	Number of Responses:	1
Warranty:	No	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	July 2025	Estimated Delivery:	July 2025
Recommended Award to:	Resilience Planning & Design, LLC	Fund:	General
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B25016 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2024.10.23 - 182**

Resolution Re: Final Acceptance of Dover High School and Regional Career Technical Center Construction Project

WHEREAS: Construction on Dover High School and Regional Career Technical Center project was completed as of October 2, 2024. The primary components of this project included construction of a new high school and regional career technical center building, renovations to the driveways and parking lots, and animal science center, as well as demolition and removal of the old high school and regional technical center building; and

WHEREAS: The final cost of the project was \$87,651,377.28; and

WHEREAS: The project resulted in \$9,941.35 of unexpended funds; and

WHEREAS: The Dover High School and Regional Career Technical Center Project Joint Building Committee approved the attached Final Financial Report for the construction of the new Dover High and Regional Career Technical Center; and

WHEREAS: The Dover High School and Regional Career Technical Center Project Joint Building Committee voted to transfer the Dover High School and Regional Career Technical Center building to the School Department and the School Board accepted the building; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The Final Financial Report of the Dover High School and Regional Career Technical Center Construction project is received and acknowledged as attached in the Background of this resolution; and
2. The dissolution of the Dover High School and Regional Career Technical Center Project Joint Building Committee is acknowledged.

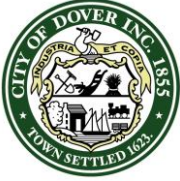
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

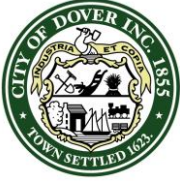
Resolution Number: **R – 2024.10.23 - 182**
Resolution Re: Final Acceptance of Dover High School and Regional
Career Technical Center Construction Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2024.10.23 - 182**

Resolution Re: Final Acceptance of Dover High School and Regional
Career Technical Center Construction Project

RESOLUTION BACKGROUND MATERIAL:

ATTACHED ITEMS TO THIS RESOLUTION:

1. Final Financial Report of the Dover High School and Regional Career Technical Center Project Joint Building Committee.
2. School Board Resolution for the Final Acceptance of the Dover High School and Regional Career Technical Center Project.

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
As of: October 3, 2024

Appropriation #1 (FY14), Issued January 26, 2014:	\$ 900,000.00
Appropriation #2 (FY15), Issued November 12, 2014:	\$ 23,300,000.00
Appropriation #3 (FY16), Issued July 22, 2015:	\$ 49,700,000.00
State of NH Funding (FY16):	\$ 13,500,000.00
Appropriation #4, DHS/RCTC Bond Premium appropriation (Project Manager) approved 5/11/2016:	\$ 222,756.00
Appropriation #5, GES JBC Reprogrammed Funds approved by City Council 10/13/2021:	\$ 38,562.63
Total Appropriation:	\$ 87,661,318.63

Expenditure Summary:	\$ 87,651,377.27
Encumbered/Committed by JBC:	\$ -
Adjustment Per GL:	\$ 0.01
Total Expended/Committed:	\$ 87,651,377.28

Funds Remaining:	\$ 9,941.35
-------------------------	--------------------

<u>Paid to Date</u>	<u>CIPM#</u>	<u>Expenditures to Date:</u>	<u>Amount:</u>
2/26/2015	001	HMFH Architects, Inc.: Professional Services through 12/31/2014	\$ 24,250.00
2/26/2015	001	HMFH Architects, Inc.: Professional Services through 1/31/2015	\$ 106,100.00
3/12/2015	002	HMFH Architects, Inc.: Travel Expense - for services rendered through 12/31/2014	\$ 347.94
3/12/2015	002	HMFH Architects, Inc.: Travel Expense - for services rendered through 1/31/2015	\$ 238.23
3/26/2015	003	HMFH Architects, Inc.: Professional Services through 2/28/2015	\$ 89,268.74
4/30/2015	004	HMFH Architects, Inc.: Professional Services through 3/31/2015	\$ 130,884.68
6/18/2015	005	HMFH Architects, Inc.: Professional Services through 4/30/2015	\$ 86,731.41
6/30/2015	006	HMFH Architects, Inc.: Professional Services through 5/31/2015	\$ 84,706.16
6/30/2015	006	HMFH Architects, Inc.: Professional Services through 6/30/215	\$ 40,383.96
6/30/2015	008	Journal entry to re-class JBC expenses from GF (managed under existing POs & Payroll within GF)	\$ 14,527.35
9/3/2015	007	HMFH Architects, Inc.: Professional Services through 7/31/2015	\$ 24,431.94
10/15/2015	010	HMFH Architects, Inc.: Professional Services through 8/31/2015	\$ 153,095.89
10/23/2015	012	PC Construction Co.: Precon Ph I - Initial 3 conceptual design option estimates & recon with HMFH Estimator	\$ 59,000.00
11/5/2015	011	HMFH Architects, Inc.: Professional Services through 9/30/2015	\$ 352,800.00
12/3/2015	013	HMFH Architects, Inc.: Professional Services through 10/31/2015	\$ 302,400.00
12/3/2015	014	HMFH Architects, Inc.: Printing & Travel Expense - for services rendered through 10/31/2015	\$ 933.06
12/3/2015	015	HMFH Architects, Inc.: Professional Services through 10/31/2015	\$ 25,515.33
12/31/2015	016	HMFH Architects, Inc.: Professional Services through 11/30/2015	\$ 398,498.63
2/11/2016	017	HMFH Architects, Inc.: Professional Services through 12/31/2015	\$ 332,373.63
3/3/2016	018	HMFH Architects, Inc.: Professional Services through 1/31/2016	\$ 337,250.00
3/31/2016	019	HMFH Architects, Inc.: Professional Services through 2/29/2016	\$ 334,689.37
4/21/2016	020	HMFH Architects, Inc.: Misc. Expenses - for services through 3/31/2016	\$ 6,875.00
5/5/2016	021	HMFH Architects, Inc.: Professional Services through 3/31/2016	\$ 362,005.05
5/10/2016	n/a	Journal entry to re-class JBC clerical work expenses from General fund for period 7/1/2015-4/29/2016	\$ 9,434.65
5/24/2016	n/a	Journal entry to re-class JBC legal expenses from General Fund for period 7/17/2015-7/20/2015	\$ 2,630.00
6/2/2016	023	Horizon Engineering Associates, LLP: Professional Services from 4/2/2016-4/29/2016	\$ 2,930.00
6/9/2016	022	HMFH Architects, Inc.: Professional Services through 4/30/2016	\$ 348,035.76
6/30/2016	024	PC Construction - Phase II Preconstruction services covering the Design Development estimate	\$ 37,000.00
6/30/2016	025	HMFH Architects, Inc.: Professional Services through 5/31/2016	\$ 332,773.40
6/30/2016	026	Horizon Engineering Associates, LLP: Professional Services from 4/30/2016-5/27/2016	\$ 2,450.00
8/11/2016	027	HMFH Architects, Inc: Professional Services through 6/30/2016	\$ 339,615.54
8/11/2016	028	PC Construction Co.: Professional Services through 6/30/2016 (App#1, Includes Held Retainage of \$8,790)	\$ 87,900.00
8/11/2016	029	Horizon Engineering Associates, LLP: Professional Services from 5/28/2016-7/1/2016	\$ 1,290.00
8/25/2016	030	HMFH Architects, Inc.: Professional Services through July 31, 2016	\$ 441,135.69
9/1/2016	031	Horizon Engineering Associates, LLP: Professional Services from 7/2/2016-7/29/2016	\$ 2,301.00
9/15/2016	032	PC Construction Co.: Professional Services through 7/31/2016 (App#2, Includes Held Retainage of \$7,381)	\$ 460,059.00
9/15/2016	033	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services	\$ 13,900.00
9/15/2016	034	Eversource Energy - Prepayment of services to install pole, ancor, xarms and cutouts for new primary riser.	\$ 8,608.00
9/29/2016	035	HMFH Architects, Inc.: Professional Services through 8/31/2016	\$ 334,359.76
9/29/2016	036	R.W. Gillespie & Associates, Inc. - Professional Services through 8/31/2016	\$ 3,275.51
9/29/2016	037	PC Construction Co.: Professional Services through 8/31/2016 (App#3, Includes Held Retainage of \$23,324)	\$ 570,212.00
9/29/2016	038	Horizon Engineering Associates, LLP: Professional Services from 7/30/2016-9/2/2016	\$ 4,160.00
10/13/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,291.96
10/20/2016	039	R.W. Gillespie & Associates, Inc. - Professional Services through 9/30/2016	\$ 6,724.25
10/20/2016	042	Horizon Engineering Associates, LLP: Professional Services through 9/30/2016	\$ 1,111.00
10/20/2016	043	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services: Services through 9/2/2016	\$ 3,000.00
10/20/2016	044	State of NH - DES: Wetlands Permit	\$ 200.00
10/20/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,291.96
10/27/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,291.96
11/3/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,617.37
11/3/2016	040	PC Construction Co.: Professional Services through 9/30/2016 (App#4, Includes Held Retainage of \$37,250)	\$ 866,127.00
11/3/2016	041	HMFH Architects, Inc.: Professional Services through 9/30/2016	\$ 199,023.73
11/10/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,617.37
11/10/2016	045	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services	\$ 1,800.00
11/17/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,628.13
11/23/2016	n/a	Seacoast Media Group - Advertisement for Civil Works position	\$ 329.46
11/23/2016	046	R.W. Gillespie & Associates, Inc. - Professional Services through 10/31/2016	\$ 8,859.00
11/23/2016	048	Horizon Engineering Associates, LLP: Professional Services through 10/28/2016	\$ 1,096.00
11/23/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,628.13
12/1/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,628.13
12/8/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$ 1,628.13
12/15/2016	047	PC Construction Co.: Professional Services through 10/31/2016 (App#5, Includes Held Retainage of \$41,474)	\$ 1,003,159.00

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
As of: October 3, 2024

12/15/2016	049	HMFH Architects, Inc.: Professional Services through 10/31/2016	\$	186,446.73
12/15/2016	050	HMFH Architects, Inc.: Professional Services through 10/31/2016 (Clerk of Works, PSS#9)	\$	731.05
12/15/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
12/22/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
12/29/2016	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
12/29/2016	051	R.W. Gillespie & Associates, Inc. - Professional Services through 11/30/2016	\$	11,129.50
12/29/2016	052	PC Construction Co.: Professional Services through 11/30/2016 (App#6, Includes Held Retainage of \$120,917)	\$	2,601,958.00
1/5/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
1/12/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
1/19/2017	053	Horizon Engineering Associates, LLP: Professional Services through 12/2/2016	\$	4,500.00
1/19/2017	054	HMFH Architects, Inc.: Professional Services through 11/30/2016	\$	133,726.13
1/19/2017	055	R.W. Gillespie & Associates, Inc. - Professional Services through 12/31/2016	\$	11,683.00
1/19/2017	056	PC Construction Co.: Professional Services through 12/31/2016 (App#7, Includes Held Retainage of \$30,899)	\$	1,422,046.00
1/19/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
1/26/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
2/2/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
2/9/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
2/9/2017	057	HMFH Architects, Inc.: Professional Services through 12/31/2016	\$	108,706.89
2/16/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
2/23/2017	058	R.W. Gillespie & Associates, Inc. - Professional Services through 1/31/2017	\$	12,523.14
2/23/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
3/2/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
3/9/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
3/9/2017	059	PC Construction Co.: Professional Services through 1/31/2017 (App#8, Includes Held Retainage of \$94,252)	\$	3,092,058.00
3/9/2017	060	HMFH Architects, Inc.: Professional Services through 1/31/2017	\$	99,665.05
3/30/2017	061	PC Construction Co.: Professional Services through 2/28/2017 (App#9, Includes Held Retainage of \$108,494)	\$	2,626,511.00
3/16/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
3/22/2017	J#5589	Gas Usage through Unutil at DHS/CTC project site from 2/2/2017-2/16/2017 as approved by JBC 3/21/2017 (Manifest #065)	\$	6,624.84
3/23/2017	062	R.W. Gillespie & Associates, Inc. - Professional Services through 2/19/2017	\$	10,500.04
3/23/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
3/30/2017	063	Horizon Engineering Associates, LLP: Professional Services from 12/3/2016 through 2/24/2017	\$	15,956.26
3/30/2017	064	HMFH Architects, Inc.: Professional Services through 2/28/2017	\$	95,036.64
3/30/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
4/4/2017	J#5951	Gas Usage through Unutil at DHS/CTC project site from 2/16/2017-3/17/2017 as approved by JBC 3/21/2017 (Manifest #067)	\$	19,781.62
4/6/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
4/13/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
4/13/2017	066	R.W. Gillespie & Associates, Inc. - Professional Services through 3/25/2017	\$	30,422.87
4/20/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
4/27/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
4/27/2017	068	PC Construction Co.: Professional Services through 3/31/2017 (App#10, Includes Held Retainage of \$102,303)	\$	2,613,490.00
4/27/2017	070	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services	\$	7,000.00
4/27/2017	071	Horizon Engineering Associates, LLP: Professional Services from 2/25/2017-3/31/2017	\$	620.00
5/4/2017	069	HMFH Architects, Inc.: Professional Services through 3/31/2017	\$	84,564.54
5/4/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
5/5/2017	J#526	Gas Usage through Unutil at DHS/CTC project site from 3/17/2017-4/14/2017 as approved by JBC 5/4/2017 (Manifest #072)	\$	16,839.77
5/11/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
5/18/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
5/25/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
5/26/2017	073	PC Construction Co.: Professional Services through 4/30/2017 (App#11, Includes Held Retainage of \$112,559)	\$	2,998,922.00
5/25/2017	074	R.W. Gillespie & Associates, Inc. - Professional Services through 4/30/2017	\$	25,234.05
6/1/2017	075	HMFH Architects, Inc.: Professional Services through 4/30/2017	\$	81,155.64
6/1/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
6/8/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
6/8/2017	076	Horizon Engineering Associates, LLP: Professional Services from 4/1/2017-4/28/2017	\$	500.00
6/15/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.13
6/22/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,638.39
6/22/2017	077	R.W. Gillespie & Associates, Inc. - Professional Services through 5/31/2017	\$	16,068.14
6/29/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,628.19
6/29/2017	078	PC Construction Co.: Professional Services through 5/31/2017 (App#12, Includes Held Retainage of \$186,134)	\$	4,184,844.00
6/30/2017	079	Horizon Engineering Associates, LLP: Professional Services from 4/29/2017-6/2/2017 (Paid 7.6.2017)	\$	8,021.00
6/30/2017	080	HMFH Architects, Inc.: Professional Services through 5/31/2017 (Paid 7.6.2017)	\$	113,070.30
6/30/2017	081	PC Construction Co.: Professional Services through 6/30/2017 (App#13, Includes Held Retainage of \$241,526) (Paid 7.21.2017)	\$	5,376,754.00
6/30/2017	082	HMFH Architects, Inc.: Professional Services through 6/30/2017 (Paid 8.3.2017)	\$	88,661.74
6/30/2017	083	R.W. Gillespie & Associates, Inc. - Professional Services through 6/30/2017 (Paid 8.3.2017)	\$	11,101.27
6/30/2017	084	Horizon Engineering Associates, LLP: Professional Services from 6/2/2017-6/30/2017 (Paid 8.17.2017)	\$	2,640.00
7/6/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,630.43
7/13/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
7/20/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
7/27/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
8/3/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
8/10/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
8/17/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,660.04
8/24/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,660.04
8/31/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
8/31/2017	085	PC Construction Co.: Professional Services through 7/31/2017 (App#14, Includes Held Retainage of \$125,105)	\$	3,240,573.00
8/31/2017	086	Horizon Engineering Associates, LLP: Professional Services from 7/1/2017-7/28/2017	\$	634.00
8/31/2017	087	HMFH Architects, Inc.: Professional Services through 7/31/2017	\$	81,382.56
8/31/2017	088	R.W. Gillespie & Associates, Inc. - Professional Services through 7/31/2017	\$	7,205.90
8/31/2017	089	Eversource Energy - Removal of 3 overhead transformers along w/delivery/installation of a 150 cva pad mounted transformer	\$	2,469.00
9/7/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
9/14/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78

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9/14/2017	091	R.W. Gillespie & Associates, Inc. - Professional Services through 8/31/2017	\$	5,357.37
9/21/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
9/28/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,660.22
9/28/2017	090	PC Construction Co.: Professional Services through 8/31/2017 (App#15, Includes Held Retainage of \$210,474)	\$	4,700,004.00
9/28/2017	092	Horizon Engineering Associates, LLP: Professional Services from 7/29/2017-9/1/2017	\$	5,400.25
9/28/2017	093	HMFH Architects, Inc.: Professional Services through 8/31/2017	\$	116,455.40
10/5/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
10/12/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
10/19/2017	097	Sebago Technics, Inc. - Traffic Study, Planning & Engineering Services	\$	4,300.00
10/19/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
10/26/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,660.22
10/26/2017	095	R.W. Gillespie & Associates, Inc. - Professional Services through 9/30/2017	\$	1,862.37
10/26/2017	096	HMFH Architects, Inc.: Professional Services through 9/30/2017	\$	100,052.02
10/30/2017	094	PC Construction Co.: Professional Services through 9/30/2017 (App#16, Includes Held Retainage of \$150,968)	\$	3,354,937.00
11/2/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
11/9/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
11/9/2017	098	R.W. Gillespie & Associates, Inc. - Professional Services through 10/29/2017	\$	775.75
11/15/2017	n/a	Unitil rebate for boilers	\$	(30,000.00)
11/16/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
11/22/2017	100	Horizon Engineering Associates, LLP: Professional Services from 9/2/2017-9/29/2017	\$	6,995.00
11/22/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,660.22
11/30/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,649.78
12/1/2017	099	PC Construction Co.: Professional Services through 10/31/2017 (App#17, Includes Held Retainage of \$194,352)	\$	4,342,207.00
12/7/2017	101	HMFH Architects, Inc.: Professional Services through 10/31/2017	\$	83,002.94
12/7/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,689.20
12/14/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,689.20
12/21/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,689.20
12/21/2017	102	Intertek-ATI: Field Water Penetration Testing	\$	2,250.00
12/21/2017	103	Horizon Engineering Associates, LLP: Professional Services from 9/30/2017-10/27/2017	\$	5,486.00
12/28/2017	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,699.63
12/29/2017	104	PC Construction Co.: Professional Services through 11/30/2017 (App#18, Includes Held Retainage of \$129,783)	\$	3,615,584.00
1/4/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,958.33
1/11/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
1/18/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
1/18/2018	105	HMFH Architects, Inc.: Professional Services through 11/30/2017	\$	89,788.89
1/18/2018	106	Horizon Engineering Associates, LLP: Professional Services from 10/28/2017-12/1/2017	\$	4,833.00
1/25/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,735.19
1/31/2018	107	PC Construction Co.: Professional Services through 12/31/2017 (App#19, Includes Held Retainage of \$167,451)	\$	3,805,463.00
2/1/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
2/1/2018	108	Horizon Engineering Associates, LLP: Professional Services from 12/2/2017-12/31/2017	\$	3,631.00
2/1/2018	109	HMFH Architects, Inc.: Professional Services through 12/31/2017	\$	85,607.70
2/8/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
2/15/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
2/15/2018	111	R.W. Gillespie & Associates, Inc. - Professional Services through 1/31/2018	\$	1,200.00
2/20/2018	J#4627	Gas Usage through Unitil at DHS/CTC project site from 12/20/2017-1/17/2018 as approved by JBC 2/20/2018 (Manifest #115)	\$	32,818.59
2/22/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,734.83
2/28/2018	110	PC Construction Co.: Professional Services through 1/31/2018 (App#20, Includes Held Retainage of \$112,975)	\$	2,465,842.00
3/1/2018	116	Horizon Engineering Associates, LLP: Professional Services from 1/1/18-2/2/18	\$	5,119.00
3/1/2018	117	HMFH Architects, Inc.: Professional Services through 1/31/2018	\$	99,382.08
3/1/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
3/8/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
3/15/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
3/22/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,734.83
2/20/2018	JE	Gas Usage through Unitil at DHS/CTC project site from 11/17/18-2/15/18 as approved by JBC 3/6/2018 (Manifest #118)	\$	40,643.88
3/29/2018	119	PC Construction Co.: Professional Services through 2/28/2018 (App#21, Includes Held Retainage of \$133,254)	\$	3,101,391.00
3/29/2018	120	HMFH Architects, Inc.: Professional Services through 2/28/2018	\$	107,243.00
3/29/2018	121	Horizon Engineering Associates, LLP: Professional Services from 2/3/18-3/2/18	\$	4,732.00
3/29/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
4/5/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
4/12/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
4/17/2018	JE	Gas Usage through Unitil at DHS/CTC project site from 2/15/18-3/19/18 as approved by JBC 4/17/18 (Manifest #124)	\$	41,222.63
4/19/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
4/19/2018	125	Horizon Engineering Associates, LLP: Professional Services from 3/3/18-3/30/18	\$	3,966.00
4/26/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,735.93
4/30/2018	122	PC Construction Co.: Professional Services through 3/31/2018 (App#22, Includes Held Retainage of \$153,674)	\$	2,863,845.00
5/3/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
5/10/2018	123	HMFH Architects, Inc.: Professional Services through 3/31/2018	\$	93,790.12
5/10/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
5/17/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
5/24/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,735.93
5/24/2018	127	Horizon Engineering Associates, LLP: Professional Services from 3/31/18-4/24/18	\$	3,334.00
5/15/2018	128	Gas Usage through Unitil at DHS/CTC project site from 3/19/18-4/17/18 as approved by JBC5/15/18 (Manifest #128)	\$	32,244.21
5/24/2018	129	Dell Marketing (server)	\$	10,000.00
5/24/2018	130	HMFH Architects, Inc.: Professional Services through 4/30/2018	\$	87,916.90
5/29/2018	126	PC Construction Co.: Professional Services through 4/30/2018 (App#23, Includes Held Retainage of \$109,699)	\$	2,423,916.00
5/31/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	325.40
6/7/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	325.40
6/12/2018	131	Gas Usage through Unitil at DHS/CTC project site from 4/17/2018-5/17/2018 as approved by JBC 6/12/2018	\$	10,481.28
6/14/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	832.78
6/21/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,375.44
6/21/2018	133	HMFH Architects, Inc.: Professional Services through 5/31/2018	\$	85,765.99

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6/28/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,348.05
6/29/2018	132	PC Construction Co.: Professional Services through 5/31/2018 (App#24, Includes Held Retainage of \$68,874)	\$	1,859,257.00
6/30/2018	134	Optiv Security Inc. - Network Electronics	\$	400,562.00
6/30/2018	135	Gas Usage through Unitil at DHS/CTC project site from 5/17/18-6/19/18 as approved by JBC 7/10/18	\$	4,052.79
6/30/2018	136	Horizon Engineering Associates, LLP: Professional Services from 4/28/18-6/1/2018) (Paid 7/19/2018)	\$	11,267.00
6/30/2018	136.2	PC Construction Co.: Professional Services through 6/30/2018 (App#25, Includes Held Retainage of \$76,420) (ACH 7/20/18)	\$	1,633,419.00
6/30/2018	137	HMFH Architects, Inc.: Professional Services through 6/30/2018 (Paid 7/19/2018)	\$	83,510.49
7/5/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,678.44
7/12/2018	n/a	PSNH/dba Eversource - DHS/CTC Rebate on lighting	\$	(100,000.00)
7/12/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,434.88
7/19/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.59
7/26/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	2,672.66
8/16/2018	138	Automotive Garage Tools, LLC - move of CTC auto lifts to new high school	\$	4,148.00
8/16/2018	139	Optiv Security Inc. - Network Electronics	\$	14,294.55
8/16/2018	140	Diamond Relocation - moving services for CTE during the week of 6/11-6/15/2018	\$	27,400.00
8/2/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,615.95
8/9/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.59
8/16/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,504.22
8/23/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,482.43
8/30/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,434.88
8/31/2018	141	PC Construction Co.: Professional Services through 7/31/2018 (App#26, Includes Held Retainage of \$65,271) (ACH 8/31/18)	\$	1,539,677.00
8/23/2018	142	R.W. Gillespie & Associates, Inc. - Professional Services 4/26/2018-7/6/2018	\$	1,788.75
8/23/2018	143	Horizon Engineering Associates, LLP: Professional Services from 6/2/2018-7/27/2018)	\$	9,451.00
8/23/2018	144	HMFH Architects, Inc.: Professional Services through 7/31/2018	\$	42,272.22
8/23/2018	145	Ockers Company - Cleartouch monitors and wall mounts	\$	77,715.00
8/30/2018	146	Diamond Relocation - moving services for CTE & DHS on 8/7 and 8/14	\$	12,090.00
8/30/2018	147	Ockers Company - miscellaneous items received related to leartouch monitors	\$	8,065.00
9/6/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,365.55
9/13/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,365.55
9/13/2019	148	Optiv Security Inc: Additional WAP kits	\$	795.70
9/13/2018	149	Howard Systems, LLC: DHS Fiber and Copper installation	\$	9,440.00
9/13/2018	150	Telephone & Network Technologies, Inc: Cables for WAPs	\$	1,896.30
9/20/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,402.81
9/27/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,372.87
9/27/2018	152	R.W. Gillespie & Associates, Inc. - Professional Services 7/20/2018-8/24/2018	\$	2,362.75
9/27/2018	153	PC Construction Co.: Professional Services through 8/31/2018 (App#27, Includes Held Retainage of \$63,465) (ACH 9/27/2018)	\$	1,525,364.00
9/27/2018	154	Portland Pottery Supply - move and set-up kiln at new HS	\$	214.00
9/27/2018	155	HMFH Architects, Inc.: Professional Services through 8/31/2018	\$	53,399.00
9/27/2018	156	Project Adventure - site evaluation for high elements located at new HS.	\$	550.00
9/27/2018	157	R.M.S. Electric - Installation of (2) 20AMP, 208V outlets for copiers in administrative copy room.	\$	3,139.61
10/4/2018	158	Optiv Security Inc: Custom consulting services for WAPs	\$	3,179.31
10/4/2018	159	Optiv Security Inc: Custom consulting services for WAPs	\$	20,944.59
10/4/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,712.26
10/11/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.57
10/11/2018	160	Horizon Engineering Associates, LLP: Professional Services from 7/28/2018-8/31/2018	\$	9,870.00
10/11/2018	161	Caruso Music, Inc.- Baldwin SF10 piano (used with trade-in Steinway C)	\$	10,812.00
10/11/2018	162	Robert H. Lord Co., Inc. (FFE)	\$	3,132.00
10/11/2018	163	School Furnishings (FFE): Nurse Equipment	\$	4,057.60
10/11/2018	164	School Furnishings (FFE)	\$	168,361.32
10/11/2018	165	School Furnishings (FFE)	\$	33,451.49
10/11/2018	166	New England Fitness Distributors	\$	134,168.00
10/18/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.57
10/25/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,627.05
10/25/2018	167	Diamond Relocation - moving services provided between 8/18-9/28/18	\$	61,168.00
10/25/2018	168	Optiv Security Inc. - Custom consulting Services for WAPs	\$	3,600.00
10/25/2018	169	Robert Half Technology - IT Temporary Assistance	\$	9,928.00
10/25/2018	170	Ockers Company - CTC Devices	\$	257,734.00
10/25/2018	171	Ockers Company - Servers for new HS/CTC	\$	47,489.16
10/25/2018	172	DiaMedical USA - Classroom Ambulance Simulator Package	\$	41,135.00
10/25/2018	173	School Furnishings - FFE purchases for CTC	\$	54,762.98
10/25/2018	174	School Furnishings - FFE purchases for HS	\$	1,304.82
10/25/2018	175	HMFH Architects, Inc.: Professional Services through 9/30/2018	\$	11,183.86
11/1/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.57
11/8/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.57
11/14/2018	176	PC Construction Co.: Professional Services through 9/30/2018 (App#28, Includes Held Retainage of \$9,220) (ACH 11/14/2018)	\$	204,370.00
11/15/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	1,573.57
11/15/2018	177	C&W Services - Custodial labor for detail cleaning at DHS	\$	2,788.41
11/15/2018	178	Amazon.com - (2) Trip Lite 32-port AC Charging Storage Station for Chromebooks, Laptops & Tablets	\$	1,936.38
11/15/2018	179	Institution Recycling Network, Inc - Resusable furntiure removal	\$	38,926.00
11/15/2018	180	Horizon Engineering Associates, LLP: Professional Services from 9/1/2018-9/28/2018	\$	8,853.00
11/15/2018	181	Diamond Relocation, Inc.	\$	19,504.00
11/15/2018	182	Robert Half Technology - IT Temporary Technical Assistance	\$	5,673.58
11/15/2018	183	Jamar Autobody Supply - Parts for auto collision lab	\$	5,404.57
11/15/2018	184	Creative Office Pavilion - FFE purchases for HS and CTC	\$	1,104,589.37
11/15/2018	185	Monitor Equipment Co., Inc.	\$	8,684.38
11/22/2018	n/a	M. Brooks - Clerk of Works, Wages/Benefits	\$	912.63
11/28/2018	186	Ricci Lumber Co, Inc - Lumber for CTC Electrical Program (prepayment, paid with CC)	\$	1,301.41
11/29/2018	188	Automotive Garage Tools, LLC - move of CTC auto lifts to new high school	\$	962.00
11/29/2018	189	RMS Electric, LLC - Assist with electrical wiring of installed spray booth	\$	11,150.03
11/29/2018	190	Ockers Company - AV Wiring, Installation of Cleartouch monitors, installation of Dell workstations, laptops and Chromebooks	\$	19,279.00
11/29/2018	191	Shipyard Waste Solutions, LLC - dumpster pickup for items at old DHS	\$	4,863.60

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11/29/2018	192	Optiv Security, Inc. - Aruba Access Points	\$	2,091.42
11/29/2018	193	Apple - IT Equipment for HS	\$	81,780.35
11/29/2018	194	Optiv Security, Inc. - Custom consulting and project management services	\$	887.50
12/6/2018	195	Robert Half Technology - IT Temporary Technical Assistance	\$	456.05
11/29/2018	196	DialMedical USA - Simulated medication box, BLS Jump Pack & Stop the Bleed emergency kit for CTC program	\$	949.00
12/6/2018	197	Collins Sports Medicine - Seat Tilt Taping Station & Other Miscellaneous Items	\$	2,849.00
12/12/2018	198	PC Construction Co.: Professional Services through 10/31/2018 (App#29, Includes Released Retainage of \$436,782) (ACH 12/12/2018)	\$	293,692.00
12/6/2018	199	HMFH Architects, Inc.: Professional Services through 10/31/2018	\$	38,039.10
12/6/2018	200	R.M.S. Electric - Auto Shop - connect crash bar circuits; remove existing proof outlet & disconnect mixing station in old building, etc.	\$	6,486.86
12/27/2018	201	Ockers Company - Certified installation & engineering services for HPE servers	\$	2,246.00
12/20/2018	202	Optiv Security, Inc. - Custom Consulting Services	\$	200.00
12/20/2018	203	Robert Half Technology - IT Temporary Technical Assistance	\$	3,452.16
12/27/2018	204	HMFH Architects, Inc.: Professional Services through 11/30/2018	\$	36,119.43
12/13/2018	205	Eversource - deposit for work associated with the interconnection to the Eversource EDS	\$	38,330.00
12/27/2018	206	Optiv Security Inc.	\$	2,912.50
12/27/2018	208	Shipyard Waste Solutions, LLC - dumpster pickup for items at old DHS	\$	4,760.00
12/27/2018	209	Pocket Nurse Enterprises (FFE)	\$	38,639.88
12/27/2018	187	Airgas USA, LLC - items needed for welding - extractor fume miniflex & nozzels (paid with CC)	\$	6,060.00
12/31/2018	207	PC Construction Co.: Professional Services through 11/30/2018 (App#30, Includes Released Retainage of \$123,767) (ACH 12/31/2018)	\$	451,738.00
1/17/2019	210	Glover Plumbing & Heating, LLC - Air line work at autobody classroom (paint booth)	\$	2,200.00
1/17/2019	211	R.M.S. Electric - correct wiring of kiln fan & program; Install outlets for floor equipment in loading dock area/facilities shop	\$	4,710.81
1/17/2019	212	Project Adventure - 50% payment due	\$	11,318.50
1/17/2019	213	Ockers Company - Certified installation & engineering services for HPE servers	\$	525.00
1/17/2019	214	Robert Half Technology - IT Temporary Assistance	\$	6,732.03
1/9/2019	215	Airgas USA, LLC - Downflex 200-M Weld Fume Downdraft Table (paid with CC)	\$	7,900.00
1/17/2019	216	W.B. Mason - FFE purchases for HS & CTC	\$	340,969.26
1/17/2019	217	Midwest Technology - FFE purchases for CTC	\$	45,074.81
1/24/2019	218	Telephone & Network Technologies, Inc. - Dover High School AP Cabling & AP Moving to include cafe area, gym area and Auditorium APs	\$	3,194.90
1/24/2019	219	CDW Government - IT Equipment for HS	\$	46,228.00
1/31/2019	220	Robert Half Technology - IT Temporary Assistance	\$	3,717.12
1/24/2019	221	Staples Advantage - IT Equipment for HS	\$	129,081.45
1/31/2019	222	Collins Sports Medicine - Remaining items related to Seat Tilt Taping Station & Wall Mount Mat Table	\$	6,178.00
1/24/2019	223	HMFH Architects, Inc.: Professional Services through 12/31/2018	\$	30,871.16
1/24/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	81.75
1/30/2019	224	PC Construction Co.: Professional Services through 12/31/2018 (App#31, Includes Released Retainage of \$63,395) (ACH 1/30/2019)	\$	396,302.00
1/31/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	163.50
2/7/2019	225	CDW Government - IT Equipment for HS	\$	6,623.00
2/7/2019	226	Optiv Security, Inc - WAPs	\$	10,640.81
2/7/2019	227	Maple Flooring Manufacturing Association - flooring inspection of DHS gymnasium	\$	2,500.00
2/7/2019	228	Midwest Technology - Storage chest casters, set of 4	\$	600.00
2/7/2019	229	CDW Government - IT Equipment for HS	\$	7,600.00
2/7/2019	230	Dover Marine - snowshoes and jet sled for PE at DHS (part of \$70K approved by JBC on 11/27/18)	\$	4,079.98
2/27/2019	231	PC Construction Co.: Professional Services through 1/31/2019 (App#32, Includes Released Retainage of \$205,282) (ACH 2/27/2019)	\$	281,361.00
2/28/2019	232	HMFH Architects, Inc.: Professional Services through 1/31/2019	\$	31,148.27
2/28/2019	233	Horizon Engineering Associates - Professional Services 9/29/2018-12/31/2018	\$	16,846.00
2/28/2019	234	W.B. Mason - FFE purchases for HS	\$	5,214.00
3/14/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,342.54
3/14/2019	236	Horizon Engineering Associates, LLP: Professional Services from 1/1/2019-2/1/2019	\$	13,370.00
3/14/2019	237	R.W. Gillespie & Associates, Inc. - Professional Services 2/6/2019-2/21/2019	\$	396.00
3/21/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,342.54
3/28/2019	238	HMFH Architects, Inc.: Professional Services through 2/28/2019	\$	30,867.58
3/28/2019	239	Eversource - Final payment for HS solar project	\$	94,670.00
3/28/2019	240	R.M.S. Electric - Install new welding outlet, run power to new welding table, connect welding table, etc.	\$	3,046.39
3/28/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,342.54
3/29/2019	235	PC Construction Co.: Professional Services through 2/28/2019 (App#33, Includes Released Retainage of \$400,263) (ACH 3/29/2019)	\$	210,073.00
4/4/2019	241	Horizon Engineering Associates, LLP: Professional Services from 2/2/2019-3/1/2019	\$	19,200.00
4/4/2019	243	Project Adventure - indoor course re-installation	\$	8,024.50
4/4/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,342.54
4/11/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,342.54
4/11/2019	242	Eversource Energy - work order to removed 3 phase rental transformer	\$	2,448.00
4/30/2019	244	PC Construction Co.: Professional Services through 3/31/2019 (App#34, Includes Released Retainage of \$567,379) (ACH 4/30/2019)	\$	1,135,752.00
4/18/2019	245	W.B. Mason - FFE purchases for CTC	\$	22,677.30
4/18/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	2,237.57
4/25/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,851.99
5/2/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,790.06
5/9/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,790.06
5/9/2019	246	Horizon Engineering Associates, LLP: Professional Services from 3/2/2019-3/29/2019	\$	4,800.00
5/9/2019	247	HMFH Architects, Inc.: Professional Services through 3/31/2019	\$	113,369.52
5/9/2019	248	School Furnishings - Unit top filling for library shelving	\$	700.05
5/9/2019	249	Maple Flooring Manufacturing Association - flooring inspection of DHS gymnasium (reimbursable expenses)	\$	283.15
5/16/2019	251	HMFH Architects, Inc.: Professional Services through 4/30/2019	\$	30,900.91
5/16/2019	252	R.W. Gillespie & Associates, Inc. - Professional Services 4/1/2019-4/30/2019	\$	416.50
5/16/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,790.06
5/23/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,851.99

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5/30/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	1,441.68
5/31/2019	250	PC Construction Co.: Professional Services through 4/30/2019 (App#35, Includes Released Retainage of \$198,019) (ACH 5/31/2019)	\$	331,343.00
6/6/2019	253	R.M.S. Electric - Services provided in Woodshop	\$	2,067.04
6/6/2019	255	VWR International - Science Equipment for HS	\$	2,089.46
6/6/2019	256	Flinn Scientific - Science Equipment for HS	\$	6,858.78
6/6/2019	257	Carolina Biological Supply Company - Science Equipment for HS	\$	11,375.61
6/6/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	895.03
6/13/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	895.03
6/13/2019	258	VWR International - Science Equipment for HS	\$	445.86
6/13/2019	259	R.W. Gillespie & Associates, Inc. - Professional Services through May 31, 2019	\$	2,797.20
6/13/2019	260	R.M.S. Electric - Services provided in Welding Shop and Building Trades	\$	1,929.92
6/14/2019	254	PC Construction Co.: Professional Services through 5/31/2019 (App#36, Includes Released Retainage of \$240,388) (ACH 6/14/2019)	\$	355,821.00
6/20/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	2,302.34
6/27/2019	261	Horizon Engineering Associates, LLP: Professional Services from 4/27/2019-5/31/2019	\$	200.00
6/27/2019	262	VWR International - Science Equipment for HS	\$	16,727.91
6/27/2019	263	HMFH Architects, Inc.: Professional Services through 5/31/2019	\$	30,987.54
6/27/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	2,250.21
7/3/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	906.30
7/11/2019	264	Global Industrial - FFE for HS (part of \$36K approved by JBC on 5/28/2019)	\$	763.53
7/11/2019	265	School Furnishings - FFE for CTE	\$	2,210.58
7/11/2019	266	R.M.S. Electric - Install GFI outlets under workbench for lathes & sander; raise (2) light fixtures above beams	\$	539.32
7/11/2019	267	WE Dennison Cabinets, Inc - FFE for HS	\$	1,030.00
7/11/2019	268	R.W. Gillespie & Associates, Inc. - Professional Services through June 30, 2019	\$	3,586.05
7/11/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	930.06
7/18/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	950.21
7/25/2019	269	HMFH Architects, Inc.: Professional Services through 6/30/2019	\$	31,092.60
7/25/2019	270	Clean Harbors Environmental - environmental service needs at DHS	\$	26,405.04
7/25/2019	271	Carolina Biological Supply Company - Science Equipment for HS	\$	1,272.00
7/25/2019	272	VWR International - Science Equipment for HS	\$	624.00
7/25/2019	273	Vernier Software & Technology - Science Equipment for HS	\$	10,342.00
7/25/2019	n/a	S. Parsons - Clerk of Works, Wages/Benefits	\$	981.18
7/31/2019	274	PC Construction Co.: Professional Services through 6/30/2019 (App#37, Includes Held Retainage of \$11,819) (ACH 7/31/2019)	\$	684,326.00
8/1/2019	n/a	S. Cartabona - Clerk of Works, Wages/Benefits	\$	950.21
8/1/2019	275	Eversource - disconnect & removal of light pole	\$	822.08
8/8/2019	277	VWR International - Science Equipment for HS	\$	663.06
8/8/2019	278	R.W. Gillespie - Materials testing through 7/28/2019	\$	1,404.59
8/8/2019	n/a	S. Cartabona - Clerk of Works, Wages/Benefits	\$	950.21
8/15/2019	n/a	S. Cartabona - Clerk of Works, Wages/Benefits	\$	950.21
8/22/2019	n/a	S. Cartabona - Clerk of Works, Wages/Benefits	\$	1,471.78
8/29/2019	n/a	S. Cartabona - Clerk of Works, Wages/Benefits	\$	1,146.89
9/5/2019	279	HMFH Architects, Inc.: Professional Services through 7/31/2019	\$	14,911.56
9/5/2019	280	Vernier Software & Technology- Science Equipment items for HS (part of \$55K approved by JBC on 4/16/2019)	\$	2,354.00
9/5/2019	281	Horizon Engineering Associates, LLP: Commissioning Agent - Services from 6/26/2019-8/2/2019	\$	875.00
9/5/2019	282	R.M.S. Electric, LLC - Pre-engineering install saf-start cords on power equipment in shop area and test	\$	1,240.23
9/5/2019	283	Sprague Floor Covering - flooring at DHS cosmetology space	\$	737.23
9/5/2019	n/a	S. Cartabona - Clerk of Works, Wages/Benefits	\$	1,425.32
9/6/2019	284	PC Construction Co.: Professional Services through 7/31/2019 (App#38, Includes Held Retainage of \$16,978) (ACH 9/6/2019)	\$	391,091.00
9/26/2019	285	WS Dennison Cabinets, Inc - Installation of counters	\$	500.00
9/26/2019	286	Ockers Company: Servers - Migration Services	\$	2,062.13
9/26/2019	287	R.W. Gillespie & Associates, Inc. - Materials Testing Services, August 2019	\$	3,227.95
9/26/2019	288	HMFH Architects, Inc.: Professional Services through 8/31/2019	\$	9,318.42
9/30/2019	289	PC Construction Co.: Professional Services through 8/31/2019 (App#39, Includes release of Retainage of \$294,290) (ACH 9/30/2019)	\$	(227,104.00)
10/10/2019	290	Horizon Engineering Associates, LLP: Commissioning Agent - Services from 8/3/2019-8/30/2019	\$	1,512.50
10/10/2019	291	Sargent Welch (VWR Corporation)	\$	2,335.16
10/17/2019	296	Home Depot - HS FFE Items (Science Equipment)	\$	1,191.63
10/24/2019	293	Staples Advantage - IT Equipment for HS	\$	24,211.50
10/24/2019	294	R.W. Gillespie & Associates, Inc. - Materials Testing Services, September 2019	\$	415.00
10/28/2019	292	Hi-Way Safety Systems - fire line painting behind DHS	\$	1,528.62
10/31/2019	295	HMFH Architects, Inc.: Professional Services through 9/30/2019	\$	9,929.63
11/7/2019	296	R.M.S. Electric, LLC - Cosmetology work stations	\$	1,958.76
11/7/2019	297	Sargent Welch (VWR Corporation) - FFE, Science Equipment	\$	257.60
11/7/2019	298	Amazon.com - FFE, Science Equipment	\$	311.76
11/7/2019	300	Vernier Software & Technology - Science Equipment for HS	\$	2,469.85
11/14/2019	301	HMFH Architects, Inc.: Professional Services through 10/31/2019	\$	542.06
11/14/2019	302	School Specialty - FFE for CTC	\$	727.00
11/14/2019	303	School Furnishings - FFE for CTC	\$	5,362.27
11/14/2019	304	School Furnishings - FFE for CTC	\$	3,276.00
11/14/2019	305	Diamedical USA Equipment - FFE for CTC	\$	2,785.00
11/14/2019	306	School Furnishings - FFE for DHS	\$	7,002.84
12/4/2019	299	PC Construction Co.: Professional Services through 9/30/2019 (App#40, Includes released retainage of \$2,028) (ACH 12/4/2019)	\$	1,268,203.00
12/12/2019	307	VWR International - Science Equipment items for HS	\$	64.97
12/12/2019	308	City of Dover - softball fields water meter (PC issued credit on CO#190414)	\$	4,034.45

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12/12/2019	309	Creative Office Pavillion - FFE for HS	\$	428.00
12/31/2019	310	PC Construction Co.: Professional Services through 10/31/2019 (App#41, Includes released retainage of \$129,088) (ACH 12/31/2019)	\$	310,649.00
1/30/2020	311	HMFH Architects, Inc.: Professional Services through 12/31/2019	\$	314.73
1/30/2020	312	R.M.S. Electric - Installation of new pedestal outlets (6) on top of work stations	\$	1,410.00
1/27/2020	313	Airgas USA, LLC - welding program supplies	\$	1,939.40
1/31/2020	314	PC Construction Co.: Professional Services through 12/31/2019 (App#42, Includes released retainage of \$80,592) (ACH 1/31/2020)	\$	112,357.00
2/20/2020	315	R.P. Schiffiliti Associated, Inc. - PO#202004973 Partial Payment for 3rd party alarm review.	\$	3,482.54
2/20/2020	316	Creative Office Pavillion - Furniture PO#201909946 & PO#201909945	\$	69,416.84
2/20/2020	317	HMFH Architects, Inc.: PO#202007137 Professional Services through 1/31/2020	\$	21,795.76
2/20/2020	n/a	USTA Rebate on build of tennis courts (SB approved 2/10/20)	\$	(50,000.00)
6/25/2020	318	RMS Electric, LLC - PO#202009689 Installation of cord reels, unistrut system, outlets, and fuses (Not referenced in prior obligations)	\$	1,795.77
6/25/2020	319	Creative Office Pavillion - PO#201909946 FFE remaining balance for furniture that had not been received	\$	3,920.00
8/20/2020	320	PC Construction Co.: PO#201611299 Professional Services through 4/24/2020 (App#43, Includes released retainage of \$14,870) (ACH 8/20/2020)	\$	115,378.00
8/26/2020	321	Cengage Learning - Direct Invoice - Paid from Trust Fund from a Demonstrated Success donation (not included in project expenditures - \$7,794)	\$	-
10/9/2020	322	PC Construction Co.: PO#201611299 Professional Services through 6/30/2020 (App#44, Includes released retainage of \$28,985) (ACH 10/9/2020)	\$	25,841.00
10/16/2020	323	PC Construction Co.: PO#201611299 Professional Services through 7/31/2020 (App#45, Includes released retainage of \$19,889) (ACH 10/16/2020)	\$	7,561.00
11/17/2020	324	RP Schiffiliti Assoc.: PO#202004973 3rd Party Alarm Review	\$	3,811.70
11/17/2020	325	PC Construction Co.: PO#201611299 Professional Services through 9/30/2020 (App#46, Includes released retainage of \$8,087) (ACH 12/18/2020)	\$	25,286.00
2/18/2021	326	RMS Electric, LLC: PO#202105356 Weatherproof covers, outlets, battery back up work, clock sys issues (Not referenced in prior obligations)	\$	3,440.94
3/25/2021	327	R.P. Schiffiliti Associated, Inc.: PO#202004973 Final Payment for 3rd party alarm review. (OVER PO by \$2,859.65)	\$	3,065.41
2/18/2021	328	Life Support Systems: PO#202103639 AED for DHS Including service and Maintenance (Not referenced in prior obligations)	\$	1,720.00
2/19/2021	329	PC Construction Co.: PO#201611299 Professional Services through 12/30/2020 (App#47, Includes released retainage of \$2,000) (ACH 2/19/21)	\$	41,724.00
4/1/2021	330	Seacoast Housworks: PO#202105358 Labor for 4 dugouts.	\$	5,970.00
4/26/2021	331	Middleton Supply: PO#202105354 Dugout construction supplies. (ACH 4/26/21)	\$	11,961.27
4/15/2021	332	Seacoast Housworks: PO#202105358 Labor for 4 dugouts.	\$	23,607.50
4/15/2021	333	GC/AAA Fence Company: PO#202106844 Chainlink fencing at Varsity & JV fields.	\$	5,116.00
4/21/2021	334	Middleton Supply: PO#202105354 Dugout construction supplies. (Paid by Credit Card)	\$	15,441.69
5/2/2021	335	Seacoast Houseworks: PO#202105358 Labor for 4 dugouts.	\$	2,995.00
6/25/2021	336	Middleton Supply: PO#202105354 Dugout construction supplies.	\$	4,770.96
5/27/2021	337	RMS Electric, LLC: PO#202105356 Remove dog run light fixtures.	\$	1,048.15
5/27/2021	338	Collins Sports Center: PO#202106843 Champion Double First Base	\$	238.00
5/27/2021	339	Collins Sports Ctr. - Replace wrong sized pitcher's rubber	\$	146.52
7/15/2021	340	Middleton Building Supply: PO#202108448 Animal Science work.	\$	460.65
7/15/2021	341	Uline Shipping Supply: PO#202106117 Black wire CTC shelving.	\$	343.94
7/15/2021	342	Grainger: PO#202106116 Turnout Gear Rack.	\$	2,416.26
8/5/2021	343	Kelley Bros: PO#202106845 Dugout Locks	\$	3,524.00
8/26/2021	344	AAA Fencing: PO#202107668 Fencing Project PO#202107668	\$	102,366.00
10/7/2021	345	Manifest 345 - ACG: PO#202201836 Air Compressor	\$	10,889.50
10/7/2021	346	Manifest 346 - Palmer & Sicard: PO#202201742 Hose Relocation	\$	5,847.00
11/26/2021	347	Manifest 347 - FW Webb: PO#202201740 Welding Sink (2% Discount \$73.63)	\$	3,718.12
10/21/2021	348	Manifest 348 - Middleton: PO#202201741 Welding Sink Supplies	\$	120.00
10/28/2021	349	Manifest 349 - Aradigm: PO#202202322 Fume Hood Testing	\$	950.00
10/28/2021	350	Manifest 350 - Munson: PO#202201739 Welding Sink Labor & Parts	\$	4,933.42
10/28/2021	351	Manifest 351 - UBG: PO#202201744 Welding Sink Labor & Parts	\$	5,646.04
10/28/2021	352	Manifest 352 - Middleton: PO#202201741 Welding Sink Supplies	\$	5.69
2/9/2021	353	Manifest 353 - NE Electrical: PO#202202900 Light Poles	\$	938.91
2/9/2021	354	Manifest 354 - NE Electrical: PO#202202900 Light Poles	\$	3,900.00
1/6/2022	355	Manifest 355 - Shea Concrete: PO#202202904 Light Poles Base	\$	1,124.37
1/6/2022	356	Manifest 356 - Tri-State Sealcoating & Paving: PO#202203928 Paving Entrance to Ball Fields	\$	2,805.00
1/6/2022	357	Manifest 357 - Brox Industries: PO#202203927 Stone Base	\$	6,532.56
1/13/2022	358	Manifest 358 - Collins Sports: PO#202201767 Fence Guard	\$	2,571.00
2/10/2022	359	Manifest 359 - Martineau Electric: PO#202204702 Light Wiring/Install	\$	625.95
3/3/2022	360	Manifest 360 - RMS Electric: PO#202205008 Compressor wiring	\$	3,833.22
8/19/2022	361	Manifest 361 - Creative Office Resources: PO#202205592 Furniture	\$	9,134.00
8/26/2022	362	Manifest 362 - AAA Fencing: PO#202205846 CTC Animal Rectangle Fence	\$	7,300.00
12/2/2022	363	Manifest 363 - Gerriets: PO#202302997 Stage Marley Floor	\$	5,811.64
1/27/2023	364	Manifest 364 - Capital Flooring: PO#202301560 Stair Tread Replacement	\$	11,658.00
9/8/2022	365	Manifest 365 - Wenger Corporation: PO#202307539 Musice Storage Cabinets	\$	5,994.74
10/19/2023	366	Manifest 366 - Sherwin Williams: PO#202201743 CTC Shed Paint	\$	2,329.94
10/19/2023	367	Manifest 367 - The Difference Landscapes: PO#202400617 DHS Irrigation	\$	7,500.00
10/19/2023	368	Manifest 368 - Nally Associates: PO#202402731 Record Boards	\$	2,751.00
12/7/2023	369	Manifest 369 - Worthington Direct: PO#202402850 Animal Science Bookcase & Upper Cabinet	\$	3,735.88
1/4/2024	370	Manifest 370 - Nally Associates: PO#202402731 Record Boards	\$	1,133.00
4/17/2024	371	Manifest 371 - Scoreboard Enterprises: PO#202403441 Scoreboard Purchase (CIP Portion Only)	\$	30,999.70
4/20/2024	372	Manifest 372 - Scoreboard RMS Electric: PO#202404370 Scoreboard Electrical Work	\$	5,230.00
5/7/2024	373	Manifest 373 - A+ Athletic Products: PO#202406517- Bellamy Bleachers Payment 1	\$	25,000.00
10/3/2024	374	Manifest 374 - A+ Athletic: PO#202406517 - Bellamy Bleachers Final Payment	\$	30,000.00
10/3/2024	375	Manifest 375 - Brox Industries: PO#202502638 - Asphalt & Gravel - Bellamy Walkway	\$	823.91
10/3/2024	376	Manifest 376 - Tri-State Sealcoating & Paving: PO#202501298 - Excavation & Installation - Bellamy Walkway	\$	5,400.00
10/3/2024	377	Manifest 377 - GC/AAA Fences: PO#202502640 - Fencing - Bellamy Walkway	\$	1,587.00
Total Expenditures:			\$	87,651,377.27

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
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Obligations to Date (open POs/TBD by JBC):

Open Items List Summary as of 10/3/2024

\$ -
\$ -

Unexpended/Unencumbered Funds Remaining: \$9,941.36

Retainage:

8/11/2016 028	PC Construction Co.: Application #1	\$ 8,790.00
9/15/2016 032	PC Construction Co.: Application #2	\$ 7,381.00
9/29/2016 037	PC Construction Co.: Application #3	\$ 23,324.00
11/3/2016 040	PC Construction Co.: Application #4	\$ 37,250.00
12/15/2016 047	PC Construction Co.: Application #5	\$ 41,474.00
12/29/2016 052	PC Construction Co.: Application #6	\$ 120,917.00
1/19/2017 056	PC Construction Co.: Application #7	\$ 30,899.00
3/9/2017 059	PC Construction Co.: Application #8	\$ 94,252.00
3/30/2017 061	PC Construction Co.: Application #9	\$ 108,494.00
4/27/2017 068	PC Construction Co.: Application #10	\$ 102,303.00
5/26/2017 073	PC Construction Co.: Application #11	\$ 112,559.00
6/29/2017 078	PC Construction Co.: Application #12	\$ 186,134.00
6/30/2017 081	PC Construction Co.: Application #13 (Paid 7.21.2017)	\$ 241,526.00
8/31/2017 085	PC Construction Co.: Application #14	\$ 125,105.00
9/29/2017 090	PC Construction Co.: Application #15	\$ 210,474.00
10/30/2017 094	PC Construction Co.: Application #16	\$ 150,968.00
12/1/2017 099	PC Construction Co.: Application #17	\$ 194,352.00
12/29/2017 104	PC Construction Co.: Application #18	\$ 129,783.00
1/31/2018 107	PC Construction Co.: Application #19	\$ 167,451.00
2/28/2018 110	PC Construction Co.: Application #20	\$ 112,975.00
3/29/2018 119	PC Construction Co.: Application #21	\$ 133,254.00
4/30/2018 122	PC Construction Co.: Application #22	\$ 153,674.00
5/29/2018 126	PC Construction Co.: Application #23	\$ 109,699.00
6/29/2018 132	PC Construction Co.: Application #24	\$ 68,874.00
6/30/2018 136	PC Construction Co.: Application #25 (ACH 7.20.2018)	\$ 76,420.00
8/31/2018 141	PC Construction Co.: Application #26	\$ 65,271.00
9/27/2018 153	PC Construction Co.: Application #27	\$ 63,465.00
11/14/2018 176	PC Construction Co.: Application #28	\$ 9,220.00
12/12/2018 198	PC Construction Co.: Application #29	\$ (436,782.00)
12/31/2018 207	PC Construction Co.: Application #30	\$ (123,767.00)
1/30/2019 224	PC Construction Co.: Application #31	\$ (63,395.00)
2/27/2019 231	PC Construction Co.: Application #32	\$ (205,282.00)
3/29/2019 235	PC Construction Co.: Application #33	\$ (400,263.00)
4/30/2019 244	PC Construction Co.: Application #34	\$ (567,379.00)
5/31/2019 250	PC Construction Co.: Application #35	\$ (298,019.00)
6/14/2019 254	PC Construction Co.: Application #36	\$ (240,388.00)
7/31/2019 274	PC Construction Co.: Application #37	\$ 11,819.00
9/6/2019 284	PC Construction Co.: Application #38	\$ 16,978.00
9/30/2019 289	PC Construction Co.: Application #39	\$ (294,290.00)
12/4/2019 299	PC Construction Co.: Application #40	\$ (2,028.00)
12/31/2019 310	PC Construction Co.: Application #41	\$ (129,088.00)
1/31/2020 314	PC Construction Co.: Application #42	\$ (80,592.00)
6/10/2020 320	PC Construction Co.: Application #43	\$ (14,870.00)
10/9/2020 322	PC Construction Co.: Application #44	\$ (28,985.00)
10/16/2020 323	PC Construction Co.: Application #45	\$ (19,889.00)
12/18/2020 325	PC Construction Co.: Application #46	\$ (8,087.00)
TBD 329	PC Construction Co.: Application #47	\$ (2,000.00)
Total Retainage Held:		\$ (19.00)

PC Construction - Guaranteed Maximum Price (GMP)

Total Contract Sum (includes \$4,270,636 for Procurement and Early Work, 6/20/16-10/7/16) \$71,643,000.00

Change Order #1, Approved 12/13/2016

Proposal#190006R1 - Ledge Removal SMH-4 to SMH-2	\$6,200.00
Proposal#190012R1 - RFI-009 Organic Mat at Loading Dock	\$34,405.00
Proposal#190013R1 - Ledge Removal Force Main to SMH-2	\$1,705.00
Proposal#190014R1 - Ledge Removal SMH-2 to SMH-1	\$8,680.00
Proposal#190016R1 -Ledge Removal SMH-1 to Existing SMH	\$3,151.00
Total Change Order #1:	\$54,141.00

Change Order #2, Approved 1/24/2017

Proposal#190010 - RFI-007 Fabric Under Roadway	\$3,705.00
Proposal#190021 - ASI-001 Catwalk Revisions	-\$1,657.00
Proposal#190022 - ASI-007 Loading Dock Footing Rev.	\$2,197.00
Proposal#190023 - ASI-006R Courtyard & Loading Dock Drainage Rev	\$15,015.00
Proposal#190025 - Organic Soil Removal Area B	\$2,559.00
Proposal#190027 - RFI-125 Road Subgrade Revisions	\$17,926.00
Proposal#190029 - Edge Strip Deletion Credit	-\$6,953.00
Proposal#190034 - ASI-016 Control Joint Addition	\$0.00
Total Change Order #2:	\$32,792.00

Change Order #3, Approved 2/15/2017

Proposal#190020.1 Ledge Removal for Foundations and Utilities Part 1	\$185,297.00
Proposal#190026 RFI-099 Deleted RAP's at AE Line	-\$9,531.00

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
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Proposal#190028R1 - ASI-12 Animal Science Power	\$0.00
Proposal#190031 - ASI-014 Kitchen Equipment Revisions (under original FF & E Budget)	\$454,539.00
Proposal#190035 - ASI-020 Life Safety Switch	\$14,252.00
Proposal#190036 - PR-001 Slab Depression Deletion	-\$46,832.00
Proposal#190040 - ASI-023 Revised Grease Traps	-\$10,245.00
Proposal#190047 - RFI-141R1 Fiber Reinforced Concrete	-\$22,212.00
Total Change Order #3:	\$565,268.00
Change Order #4, Approved 3/21/2017	
Proposal#190030 ASI-013 Window Changes	\$0.00
Proposal#190033 ASI-017 Steel Additions & ASI-026	\$3,858.00
Proposal#190041 - ASI-024 Stair #2 Revisions	\$0.00
Proposal#190043R - ASI-027 Smoke Hatch Revisions	\$19,320.00
Proposal#190043R2 - ASI-027 Smoke Hatch Revisions	-\$2,533.00
Proposal#190044 - ASI-028 Brace at Column B2/BE.1	\$982.00
Proposal#190048 - AIS-029 Cardio/Weight Room Floor Revision	-\$1,520.00
Proposal#190053 - PR-003 Schullter Cove Base	-\$5,777.00
Proposal#190059 - ASI-032 and 037 Revised Brace Bays	\$1,597.00
Proposal#190062 - ASI-039 Bleacher Power	-\$4,605.00
Proposal#190073 ASI-041 Lockers in Building Construction	\$4,153.00
Total Change Order #4:	\$15,475.00
Change Order #5, Approved 4/18/2017	
Proposal#190037 ASI-022 Elevator Roof Structure	\$0.00
Proposal#190038 ASI-21.1 Curtainwall Revisions	\$4,947.00
Proposal#190050 ASI-031/RFI 189-Eliminated Catwalk Steel Mesh Guardrail at Auditorium	-\$6,314.00
Proposal#190078 - Paint Booth Procurement	\$139,396.00
Total Change Order #5:	\$138,029.00
Change Order #6, Approved 5/30/2017	
Proposal#190039R1 ASI-021.2 Revised Exterior Elevations	-\$2,569.00
Proposal#190046 - Delete Safety Cage at 230F Roof Ladder	-\$869.00
Proposal#190052R1 - ASI-21.5 Acid Neutralizer Tank	\$34,802.00
Proposal#190056R1 - RFI-190 Area E Ductwork Riser @ Stair #5	\$3,758.00
Proposal#190075 - RFI-257 Storage Room Duct Chase	\$914.00
Proposal#190081 RFI-262 Area C-Outdoor Storage Room Exterior Door Layout	\$2,056.00
Proposal#190086 - Sprinkler Coverage Above Town Square Clouds	\$8,732.00
Proposal#190094R1 - Corridor Locker Size Change	\$5,425.00
Proposal#190095 - PR-009 Gym Diffuser Covers	\$4,835.00
Total Change Order #6:	\$57,084.00
Change Order #7, Approved 7/11/2017	
Proposal#190032R2 ASI-015 Underslab Piping Revisions	\$18,484.00
Proposal#190049 ASI-030 Primary Power Revisions	\$0.00
Proposal#190054 ASI-034 Gym Bubbler	\$0.00
Proposal#190057 ASI-036R Kitchen Sink Waste Revisions	\$0.00
Proposal#190070 ASI-021.10 Revised Edge of Slab Drawings	\$0.00
Proposal#190092 ASI-058 Auto Tech Lift Revision	\$2,209.00
Proposal#190104R2 PR-010 Guidance Suite Revisions	\$1,964.00
Proposal#190107 RFI-407 Life Skills Exhaust Hood	-\$7,225.00
Proposal#190114 PR-012 Dust Collector Electrical Changes	\$972.00
Proposal#190116 ASI-075 Exhaust Duct Additions in Bathroom 203 A/B	\$2,738.00
Proposal#190117R1 PR-013 Cosmetology Lockers	\$2,282.00
Total Change Orders #7:	\$21,424.00
Change Order #8, Approved 8/22/2017	
Proposal#190061 ASI-038 Auto Coll CMU Office "Roof"	-\$822.00
Proposal#190063R1 ASI-021.7 FF&E Drawings	-\$45,177.00
Proposal#190069R2 ASI-021.9 Revised Electrical Drawings	\$46,368.00
Proposal#190077 ASI-044 Power to Autotech Air Cleaners	\$10,494.00
Proposal#190082 ASI-049 Mezzanine Guard Rail	-\$258.00
Proposal#190083R3 RFI-198 Catwalk Access Ladder Revisions	-\$138.00
Proposal#190084 ASI-047 CUH Revisions	\$2,711.00
Proposal#190087 ASI-052 Life Science Displacement Diffusers	\$1,262.00
Proposal#190088R1 ASI-045 Curtainwall 42	\$2,285.00
Proposal#190090 ASI-054 CW & Auditorium Elevation Updates	\$4,098.00
Proposal#190096 ASI-060 Cosmetology Electrical Revisions	\$0.00
Proposal#190101 RFI-359 Powered Door Operators	\$5,203.00
Proposal#190102 ASI-066 Borrowed Light in Facilities	-\$468.00
Proposal#190105 RFI-316 Trap Primer	\$1,060.00
Proposal#190111R1 ASI-073 Library Borrowed Light Changes	-\$3,493.00
Proposal#190135 RFI-469 Unit Heater 12	\$537.00
Proposal#190136 RFI-480 Duct Diffuser 231A	-\$46.00
Proposal#190138 RFI-479 SPED CR 222 Displacement Diffuser	\$2,585.00
Total Change Orders #8:	\$26,201.00
Change Order #9, Approved 10/3/2017	
Proposal#190020.2 Ledge Removal for Foundations and Utilities Part 2	\$189,382.00
Proposal#190058 ASI-21.6R Door Schedule Revisions	-\$152.00
Proposal#190060R1 ASI-21.4 Revised Floor Plans	\$22,776.00
Proposal#190065 ASI-021.3 Civil and Landscaping Revisions	\$18,387.00
Proposal#190089R2 RFI-261R1 Dishwasher Exhaust Duct Revisions	\$5,080.00
Proposal#190103R1 ASI-065 Electrical Coordination	\$7,485.00
Proposal#190115 ASI-074 Ductless Unit Electrical Changes	-\$5,238.00
Proposal#190124 ASI-081 Panel PL137A Deletion	-\$337.00
Proposal#190128 PR-010 Electrical Changes	\$498.00
Proposal#190137 RFI-470 LC 2-2 Wall Diffuser	\$609.00

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
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Proposal#190148 PR-015 Deltion of Millwork Cubbies	-\$4,256.00
Change Order #10, Approved 11/28/2017	Total Change Orders #9: \$234,234.00
Proposal#190066R3 ASI-043R Compactor Revisions	\$32,901.00
Proposal#190120 ASI-077 Revisions to Drawing E3.1	\$0.00
Proposal#190123R1 PR-014 Forum Stair Coatings	-\$1,137.00
Proposal#190125 RFI-427R1 Radiant Panel Modifications	\$1,910.00
Proposal#190130R2 Additional ductwork per RFI281	\$4,593.00
Proposal#190134R1 RFI-474R1 Salon 106 Supply Air	\$5,791.00
Proposal#190157 ASI-093 Paint Booth Electrical Revisions	-\$606.00
Proposal#190159 RFI-499R1 Kiln Revisions	\$2,444.00
Proposal#190171 RFI-543 Aluminum Door Hardware Questions	-\$1,605.00
Proposal#190176 RFI-536 Curtainwall Flashing Revisions	-\$2,410.00
Proposal#190179 RFI561 Duct Diffuser Small CR 234	\$522.00
Proposal#190182 PR-020 Sidewalk Widening	\$2,894.00
Change Order #11, Approved 1/9/2018	Total Change Orders #10: \$23,297.00
Proposal#190020.3 Ledge Removal for Utilities, Part 3	\$43,234.00
Proposal#190091R1 ASI-056 Door 040.3 Update	\$808.00
Proposal#190118 ASI-076 Added Rebar for New Auto-Tech Lift	\$0.00
Proposal#190129R2 ASI-085R2 Column Enclosure at AC/B15.8	\$1,163.00
Proposal#190140 ASI-088 Deleted Borrowed Lights Construction CR	-\$622.00
Proposal#190146 ASI-45.1 CW 42 Power	\$688.00
Proposal#190147 RFI-483 Deletion of Recessed Can Lighting	-\$337.00
Proposal#190149.3 PR-016 Corridor Benches Wood Veneer	-\$6,419.00
Proposal#190160R1 RFI-522 EX-S4-1.1 Operator	\$1,239.00
Proposal#190163 PR-19 Microphone in Town Square	\$2,046.00
Proposal#190164 RFI-521 Emergency Fixtures at Stair 1 Roof Access	\$5,334.00
Proposal#190170 ASI-097 Business Classroom Floor Boxes	\$1,732.00
Proposal#190173 ASI-094R LRC Fixtures	\$0.00
Proposal#190187 Football Field Feeder Location	\$8,016.00
Change Order #12, Approved 2/6/2018	Total Change Orders #11: \$56,882.00
Proposal#190045 Toilet Accessories Revisions	-\$4,120.00
Proposal#190072 ASI-040 Mock-up Wall Updates	-\$991.00
Proposal#190093R1 PR-027 Loop Road & Baseball Field Drainage Improvements	\$12,074.00
PC Construction - Guaranteed Maximum Price (GMP), Cont'd	
Proposal#190126 ASI-070 Wall Panel Changes	\$0.00
Proposal#190127R2 RFI-429 Auditorium Handrail Addition, ASI-102	\$21,994.00
Proposal#190132 Courtyard Speaker Strobes	\$3,421.00
Proposal#190143 Additional Exterior Sign Characters	\$0.00
Proposal#190153 ASI 21-14 Vertical Grab Bar Addition	\$2,226.00
Proposal#190155 RFI-384R1 Telecom Ductbank Revisions	\$16,730.00
Proposal#190165 ASI-095 Wall Panels	\$0.00
Proposal#190167 ASI-096 Stair 1 Security Gate Additions	\$775.00
Proposal#190168 RFI-545 Stair One Roof Level Lighting	\$3,003.00
Proposal#190204 RFI-577R1 Courtyard Canopy Light Fixture	\$2,487.00
Proposal#190208 PR-029 Refrigerator Elimination	(\$3,800.00)
Proposal#190211 PR-030 Filzfelt Panel Substitution	(\$10,636.00)
Change Order #13, Approved 2/20/2018	Total Change Orders #12: \$43,163.00
Proposal#190185 PR-022 Power to Motorized Shades	\$0.00
Proposal#190220 Animal Science Building Allowance Adjustment	\$557,103.00
Change Order #14, Approved 3/20/2018	Total Change Orders #13: \$557,103.00
Proposal#190113R2 ASI-083 Hardware and Security Coordination	\$3,234.00
Proposal#190158 ASI-091 230F Revisions	\$2,103.00
Proposal#190183 Framing Modifications for Bleacher Support	\$12,580.00
Proposal#190199.2 PR-025 Exterior Signage Modifications 8x12 vinyl	\$1,974.00
Proposal#190202R1 RFI-639 Additional Lighting in Sun Room 208A	\$2,163.00
Proposal#190207 RFI-648 Exterior Wall Motion Sensors	-\$433.00
Proposal#190210 RFI-622 Paint Auditorium Ceiling Suspension System Black	\$620.00
Proposal#190212 PR-031 Teacher Planning Layout Changes	\$8,396.00
Proposal#190214 ASI-106 Exit Signage Revisions	\$1,857.00
Proposal#190218 RFI-677 Room 134 North Wall	\$3,821.00
Proposal#190219 Floor Finishes to Replace Recessed Mats	\$4,291.00
Proposal#190221 PR-032 Dishwasher Addition Training 034A	\$2,121.00
Proposal#190222 ASI-108 Canop6y Lights Main Entrance Revised	\$722.00
Proposal#190223 ASI-107 Power Additions Guidance	\$623.00
Proposal#190226 RFI-681 Sprinkler Backflow Preventer	\$1,292.00
Change Order #15, Approved 5/1/2018	Total Change Orders #14: \$45,364.00
Proposal#190067 aSI-021.8 Updated Ceiling Plans	\$956.00
Proposal#190151 ASI-089 Updated Cosmetology Lab Electrical Layout	\$5,622.00
Proposal#190154 ASI-090 TVE Elevations	\$4,594.00
Proposal#190190 ASI-103 Weight Room Columns	\$3,246.00
Proposal#190213 Town Square Exposed Steel Prep and Prime	\$6,220.00
Proposal#190216 RFI-420R1 Condensate Insulation Update	-\$2,128.00
Proposal#190229R1 ASI-109 Floor Finish Changes	-\$1,459.00

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Proposal#190230 RFI-674 Hydronic Heating Zone 113B	\$1,842.00
Proposal#190236 ASI-111 Revised Gymnasium Line Layout	\$3,100.00
Proposal#190237 RFI-704 Volleyball Insert Modifications	\$2,016.00
Proposal#190240 PR-037 Intercom Revisions	\$6,288.00
Proposal#19042 Opaque Glass Addition at Trophy Case	\$2,682.00
Proposal#190247 Wood Athletic Floor Additional Letters and Staining	\$5,374.00
Total Change Orders #15:	\$38,353.00

Change Order #16, Approved 6/26/2018

Proposal#19009R1-RFI-291 Parking at North Side of Gymnasium	\$5,710.00
Proposal#190156 RFI-506 Washer/Dryer Power and Venting	\$6,110.00
Proposal#190231 PR-035 Revisions to Bio-Med Prep 233C	\$4,969.00
Proposal#190244 ASI-113 Knox Box	\$7,242.00
Proposal#190248 RFI-722 Under Cabinet Lighting Circuits	\$4,973.00
Proposal#190252 RFI-733 Dryer Vent Booster Fans	\$3,958.00
Proposal#190253 ASI-115 Stair 4 Light Fixture	\$410.00
Proposal#190261 RFI-735 Fume Hood Pressure Regulators	\$4,179.00
Proposal#190266 RFI-752 Outdoor Storage Door Closers	\$964.00
Proposal#191001 ASB ASI-003 Sprinkler Coverage under Mezzanine	\$1,592.00
Proposal#191003 ASB Tub Room Flooring Finish	-\$567.00
Total Change Orders #16:	\$39,540.00

Change Order #17, Approved 8/15/2018

Proposal#190225.1 PR-033R Sports Storage Rooms 037. 038 & 039	\$9,901.00
Proposal#190246 2x8 Ceiling tile Manufacturer	\$4,502.00
Proposal#190259R1 PR-40 Catwalk Railing	\$29,978.00
Proposal#190271R1 PR-43 AV Rack 033B	\$3,385.00
Proposal#190285 ASI-121 Forum Stair Railing Revisions	\$17,443.00
Total Change Orders #17:	\$65,209.00

Change Order #18, Approved 9/4/2018

Proposal#190181 ASI-101 Added Facilities Doors	\$6,699.00
Proposal#190188 ASI-095R & RFI-604 Auditorium Runtal Relocation	\$1,138.00
Proposal#190206R1 RFI-652 Wall Finish at Deleted WP-1 Panels	-\$3,493.00
Proposal#190215.1 Climbing Wall Allowance Adjustment	\$11,540.00
Proposal#190231.1 PR-35 Bio Med Casework Credit	-\$635.00
Proposal#190234 RFI-691 Relocated CTC Equipment	\$1,382.00
Proposal#190263 RFI-756 Rain Leader Enclosures in Stairwells	\$2,892.00
Proposal#190268 RFI-755 Cementitious FP Column Protection	\$2,259.00
Proposal#190277 RFI-772 Additional Speaker Strobes & Pull Stations	\$7,750.00
Proposal#190282 Additional Exterior Doors	\$13,154.00
Proposal#191008 ASB Exit Signage	\$1,454.00
Total Change Orders #18:	\$44,140.00

Change Order #19, Approved 11/13/2018

Proposal#190145R1 RFI-484 Water Supply to Wash Bay	\$1,153.00
Proposal#190269 RFI-745 Accessories in Fire Rated Walls	\$7,574.00
Proposal#190274 RFI-762 Kitchen Equipment Power, Item 68	\$2,024.00
Proposal#190276 ASI-120 GFCI Receptacles Training Room	\$523.00
Proposal#190278 RFI-775 Outlets for Existing Grab n Gos	\$2,293.00
Proposal#190283 RFI-780 Compressed Air to Auto Lifts	\$2,983.00
Proposal#190287 RFI-781 Wood Working Devices	\$12,813.00
Proposal#190290 PR-44 Marketing Casework	\$857.00
Proposal#190291R1 PR-045 Gym Scorer's Table	\$353.00
Proposal#190295R1 ASI-127 Striping at Loading Dock	\$918.00
Proposal#190296 ASI-128 Room 206 Door Swing Changes	\$1,612.00
Proposal#190304 PR-47 Benches in Athletics	\$6,024.00
Proposal#190310 ASI-139 Tire Changer Compressed Air	\$1,535.00
Proposal#190320 PR-51 Accent Paint 036 & 036C	\$1,019.00
Proposal#190325 Regrade at Generator	\$1,331.00
Proposal#191005 Fire Alarm Department Review	\$2,027.00
Total Change Orders #19:	\$45,039.00

Change Order #20, Approved 12/11/2018

Proposal#190178 RFI567-Exposed Columns and Wind Bracing	\$596.00
Proposal#190212.1 PR-031 R2 Teacher Planning Revisions	\$1,850.00
Proposal#190249 RFI-735 Fume Hood Openings	\$6,252.00
Proposal#190255 Alumni Drive Utility Ledge Removal	\$1,085.00
Proposal#190258 LRC Fixture Modifications	\$700.00
Proposal#190270R2 PR-042 Intercom Call Switch	\$31,863.00
Proposal#190293 PR-046 C0-2.3 Operation	\$2,266.00
Proposal#190326 ASBRFI-012 Drainage Revisions	\$3,541.00
Total Change Orders #20:	\$48,153.00

Change Order #21, Approved 1/22/2019

Proposal#190133 RFI-462 Bellamy/Alumni Catch basin	\$10,305.00
Proposal#190142 ASI-084 Fume Hood and Gas Changes	-\$54,868.00
Proposal#190297 ASI-129 Relocate TVE & TVC Outlets	\$2,323.00
Proposal#190317 RFI-798 Power to Airmax Filtration Units	\$1,501.00
Proposal#190330 RFI-804 Welding Exhaust Fan Switch	\$796.00
Proposal#190333 GFCI Breakers in Building Construction	\$1,489.00
Proposal#191018 ASI-ASB009 Remove Exit Signs in ASB	\$310.00
Total Change Orders #21	-\$38,144.00

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Change Order #22, Approved 2/19/2019

Proposal#190134.1 RFI-474 Salon 106 Supply Air Add'l Scope	\$13,568.00
Proposal#190196R1 PR-023 Add'l Auditorium Ramp Lighting	\$20,398.00
Proposal#190288R1 ASI-122 HV-4 Auto Collision Air Changes	\$29,033.00
Proposal#1900292 RFI-790 Bldg E Wall Ratings	\$12,689.00
Proposal#190314 Kitchen Plumbing Adds	\$2,541.00
Proposal#191004 Credit for deletion of fire ext monitors at An Sci	-\$422.00
Total Change Orders #22	\$77,807.00

Change Order #23, Approved 3/19/2019

Proposal#190191R1 RFI-616 Heat Trace Power	\$688.50
Proposal#190078.1 Paint Booth Add'l Scope	\$69,567.00
Proposal#190085 ASI050 Auto Collision Slab Depression	\$10,355.00
Proposal#190097 RFI-341 Cardio/Weight Room Ceiling	\$2,611.00
Proposal#190122R1 ASI-21.13 Plumbing Rev	\$61,892.00
Proposal#190131 RFI-338 Pipe Expansion Joints	\$150,999.00
Proposal#190166R1 RFI-552 Auto Area Unit Heater	\$24,838.00
Proposal#190232 ASI-21.4 Add'l Training Room Work	\$2,772.00
Proposal#190233 Split AC Value Eng Credit Recovery	\$20,667.00
Proposal#190241.1 ASI-112 CTC Entrance	\$5,730.00
Proposal#190264R1 RFI-747 Stair#2 Wind Brace Fireproofing	\$4,282.00
Proposal#190272 Caulk Reveal at TS Knee Wall Cap	\$373.00
Proposal#190316R1 ASI-008 Pave Path Between ASB & Shed	\$19,939.00
Total Change Orders #23	\$374,713.50

Change Order #24, Approved 4/2/2019

Proposal#190121R2 ASI-078 Water Heater Intake and Exhaust	\$6,755.00
Proposal#190144R1 RFI-456 Staff Dining 204 Duct Diffuser	\$1,384.00
Proposal#190186 RFU-601 Fume Hood Plumbing Sci. Prep 235A	\$6,704.00
Proposal#190192R1 RI-617 Courtyard Irrigation Feed	\$7,006.00
Proposal#190195.1 RFI-623 DCU Condensate Drain Revisions	\$2,180.00
Proposal#190224 RFI-672 Unit Heater 11 Piping	\$1,467.00
Proposal#190238R1 RFI-715 Additional Fire Dampers	\$3,569.00
Proposal#190250 Revised Stairwell Electrical Pathway	\$23,203.00
Proposal#190251 RFI-732 VAV Discrepancies	\$3,785.00
Proposal#190281 RFI-777 Dishwasher Power Supply	\$345.00
Proposal#190289 Caulk Accessories at Tile Wainscot	\$1,405.00
Proposal#190294 ASI-125 Emergency Lighting in Cooler	\$2,304.00
Proposal#190302 Single Exterior Door Width Changes	\$35,636.00
Proposal#190335 ASI-143 Paging Blue Lights in Cosmetology	\$3,651.00
Proposal#191013 AS Barn Wiring Modifications	\$23,222.00
Total Change Orders #24	\$122,616.00

Change Order #25, Approved 4/16/2019

Proposal#190306 PR-49 Auto Tech Wheel & Tire	1,941.00
Proposal#190341 ASI-145 Lighting in Courtyard	1,338.00
Proposal#190175R2 ASI-099R4 Dishwashers in Prep Rooms	4,607.00
Proposal#191014R1 Recessed Lighting	\$6,419.00
Total Change Orders #25	\$14,305.00

Change Order #26, Approved 5/14/2019

Proposal#190308 ASI-137 Feed for Wheel Balancer	\$575.00
Proposal#190313R1 PR-50 Rooms 231 & 232 MBs	\$1,083.00
Proposal#190343 ASI-146 Fence at Courtyard Retaining Wall	\$2,413.00
Proposal#190354 BMS System Database Rebuild	\$4,761.00
Proposal#191010 ASI-AS006 Spray Foam Ignition Barrier	\$18,190.00
Proposal#191012 Relocated Water Fountains	\$1,127.00
Proposal#191017 RFI-808 AS Lights-Out Test Clarification	\$1,583.00
Total Change Orders #26	\$29,732.00

Change Order #27, Approved 6/26/2019

Proposal#190052.1 ASI-21.5 Acid Neutralization Tank	\$640.00
Proposal#190071R1 Baseball Batting Cage Revisions	\$19,154.00
Proposal#190097.1 RFI-341 Cardio/Weight Room Ceiling Revisions	\$7,406.00
Proposal#190241.2 ASI-112 CTC Entrance	\$1,638.00
Proposal#190256 Football Scoreboard Permanent Power	\$10,812.00
Proposal#190264 RFI-747 Stair #2 Wind Brace Fireproofing - Metro Costs	\$9,002.00
Proposal#190273 RFI-763 CH1 Freeze Protectoin Heater	\$418.50
Proposal#190364 PR-71 Additional Graphics	\$3,146.00
Proposal#190367 Turf Field Credit	-\$755,717.00
Proposal#190368 Additional Tennis Courts	\$102,269.00
Proposal#190373 PR-76 Panic Bars at Fence Gates	\$2,330.00
Proposal#190379 Gallery #2 and Catch Basin Ledge Removal	\$79,099.00
Total Change Orders #27	-\$519,802.50

Change Order #28, Approved 7/23/2019

Proposal#190080R4 ASI-21.11R FEC Locations	\$37,307.00
Proposal#190098 ASI-061 Alt PE Wall Configuration Upate	\$2,055.00
Proposal#190151.1 Marker Board Reconciliation	\$3,706.00
Proposal#190180R1 RFI-572R1 Safety Shower and Mixing Valves	\$2,833.00
Proposal#190200 RFI-633 Soffit Outside 127B	\$786.00
Proposal#190217 Town Square Ceiling Paint Revisions	\$9,020.00
Proposal#190260 RFI-742 Additional Borrowed Lights	\$2,367.50
Proposal#190286 Electrical Changes - Design/Code Requirements	\$27,171.00

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
As of: October 3, 2024

Proposal#190301 RFI-701 Radiant Heat Balancing Valves	\$5,662.50
Proposal#190311 ASI-133 Dust Collection FA Connectoin	\$3,353.00
Proposal#190321 PR-052 Water Distillers	\$17,230.50
Proposal#190322 PR-053 Mat Hoist	\$6,865.00
Proposal#190340 PR-59 Wet Area Training Room	\$12,962.00
Proposal#190353 PR-62 CTC Sinks	\$20,921.00
Proposal#190364.1 PR-71 Additional Graphics (welding)	\$1,621.75
Proposal#190369 RFI-690R1 Additional Duct Smoke and Fire Dampers	\$16,805.00
Proposal#190371 RFI-827 Entry Plaza Illuminated Handrails	\$6,086.00
Proposal#190375 PR-79 Fire Alarm Additional Scope	\$26,675.00
Proposal#190378 PR-90 Drainage at Athletic Fields	\$420,751.00
Proposal#190381 Irrigation Sleeve at Front Entrance	\$1,538.00
Proposal#190383 Unsuitable Material Teacher's Parking Lot	\$20,299.00
Proposal#190384 Trough Excavation Backfill	\$4,303.00
Proposal#190385 Fabric Installation at Senior Parking Lot	\$6,119.00
Proposal#190387 PR-82 Auto Collision Electrical Panel Protection	\$1,170.00
Proposal#190393 PR-89 Tennis Court Revisions	\$20,532.00
Proposal#190395 Fabric Installation at Tennis Courts	\$15,407.00
Proposal#191020 RFI-807 Barn EBU Fixtures	\$3,275.00
Proposal#191021 RFI-825 Animal Science Balancing	\$868.00
Total Change Orders #28	\$697,689.25
Change Order #29, Approved 8/6/2019	
Proposal#190305 PR-48R Auto Collision Wash Bay	\$25,322.00
Proposal#190361 PR-67 Softball Field Revisions	\$19,595.00
Proposal#190396 Dugout Pad Revisions	\$4,073.00
Proposal#190397 Dugout Conduit at Softball Fields	\$8,174.00
Total Change Orders #29	\$57,164.00
Change Order #30, Approved 9/17/2019	
Proposal#190341.1 ASI 145R Courtyard Lighting	\$1,840.00
Proposal#190350 PR-77 Paint Booth Dampers	\$9,623.00
Proposal#190351 PR-73 Science Lab Table Power	\$10,914.00
Proposal#190362 Sprinkler revisions	\$4,683.00
Proposal#190374.1 PR-78 Kitchen Exhaust Fans	\$24,591.00
Proposal#190388 PR-83 Emergency Shower	\$9,999.00
Total Change Orders #30	\$61,650.00
Change Order #31, Approved 9/17/2019	
Proposal #190377 ASI 45.1 Training Room 034A-Access Control Hardware	\$4,484.00
Proposal#190399 RFI 853-Add'l Concrete Sidewalk to N. Southball Field	\$673.00
Proposal#190404 RFI 856 Parking Lot Pavement Clarification	\$1,999.89
Proposal#190409 PR-95 Irrigation Controller & Devices	-\$1,576.00
Proposal#190411 HEA Add'l Cost (credit)	-\$12,404.00
Total Change Orders #31	-\$6,823.11
Change Order #32, Approved 10/1/2019	
Proposal#190382.2 PR-92.1 HS Entry Plantings	-\$711.00
Proposal#190400 Teacher Parking Lot Repairs	\$57,457.00
Proposal#190412 PR-96 Decorative Sandblasting at Courtyard	-\$4,519.00
Proposal#190414 Irrigation Water Meter Credit	-\$4,088.15
Total Change Orders #32	\$48,138.85
Change Order #33, Approved 10/15/2019	
Proposal#190388.1 PR-83 Emergency Shower 14D & 237	-\$4,671.70
Proposal#190402.1 Infield Mix Topdressing Material Credit & Add'l Infield Mix	\$27,319.32
Proposal#190413 Add'l Steel Fire Proofing per IS	\$3,564.25
Total Change Orders #33	\$26,211.87
Change Order #34, Approved 10/29/2019	
Proposal#190060.1R1 ASI-21.4 Revised Floor Plans Firestopping T&M	\$27,633.00
Proposal#190198.1 Misc Drywall Revisions per RFIs & ASI-34	\$3,926.00
Proposal#190356R1 PR-68 Dugout Revisions (Credit)	-\$57,898.00
Proposal#190366 ASI-141 Auditorium Aisle Lights	\$2,405.14
Proposal#190394.1 Relocate Basketball Hoops	\$3,451.00
Proposal#190398 Liquid Asphalt Escalation	\$35,756.04
Proposal#190401.1 RFI844 Softball Control Conduit Credit	-\$1,419.00
Proposal#190415 PR-94 Civil/Landscape Credits	-\$2,989.50
Proposal#190418 Athletic Field Lines (Credit)	-\$1,424.00
Total Change Orders #34	\$9,440.68
Change Order #36, Approved 11/12/2019	
Proposal#190361.1 PR-67 Softball Field Revisions (Backstop Canopy)	\$3,038.00
Proposal#190416 ASI-013-Animal Science Building - Relocate Cord Reels	\$1,580.58
Proposal#190422 PR-91-Flush Granite Curbs	-\$156.90
Proposal#190423 Phase II - Substantial Completion Time Extension	\$0.00
Total Change Orders #36	\$4,461.68
Change Order #38, Approved 2/18/20	
Proposal#190425.1 Main Entrance Canopy & CTC Entrance Canopy - Credit to not Paint Lintels	-\$1,014.00
Proposal#190425.2 PR-035 Revisions to Bio-Med Prep 233C	-\$1,014.00
Total Change Orders #38	-\$2,028.00
Change Order #39, Approved 9/29/2020	

CAPITAL IMPROVEMENTS SUMMARY
Dover High School & Regional Career Technical Center Project
As of: October 3, 2024

Proposal#190375.1 PR-79 Fire Alarm Additional Scope of Work (Credit)	- \$4,409.00
Proposal#190430 RFI 879 - Storm Switch Pathway	\$1,073.00
Proposal#190431 RFI 877 - Kiln Hood Sprinkler Pendant Obstruction	\$2,352.00
Proposal#190432.1 Fire Alarm Changes Per Review of System with RPSA	\$41,243.94
Total Change Orders #39	\$40,259.94
Total Change Orders to Date:	\$3,148,283.16
New Contract Sum Including Approved Change Orders:	\$74,791,283.16

RESOLUTION

RE: FY2024-2025 Closeout of Dover High School & Regional Career Technical Center Project

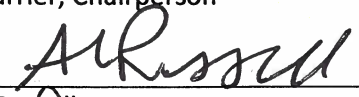
- WHEREAS: Construction on Dover High School & Regional Career Technical Center Project was completed as of October 2, 2024. The primary components of this project included the construction of a new high school and regional career technical center building, renovations to the driveways and parking lots, and animal science center, as well as the demolition and removal of the old high school and regional technical center building; and
- WHEREAS: The final cost of the project was \$87,651,377.28; and
- WHEREAS: The project resulted in \$9,941.35 of unexpended funds; and
- WHEREAS: The Dover High School & Regional Career Technical Center Project Joint Building Committee approved the attached Final Financial Report for the construction of the Dover High School and Regional Career Technical Center; and
- WHEREAS: The Dover High School & Regional Career Technical Center Project Joint Building Committee voted to transfer the Dover High School and Regional Career Technical Center buildings to the School District; and

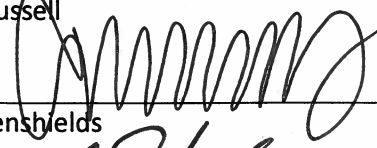
NOW, THEREFORE, BE IT RESOLVED THAT HEREIN IS A FORMAL REQUEST FROM DOVER HIGH SCHOOL & REGIONAL TECHNICAL CENTER PROJECT JOINT BUILDING COMMITTEE TO THE DOVER SCHOOL BOARD THAT:

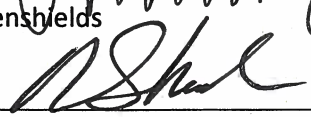
1. The Final Financial Report of the Dover High School & Regional Career Technical Center Project Joint Building Committee be received and acknowledged as attached in the Background of this resolution; and
2. The dissolution of the Dover High School & Regional Career Technical Center Project Joint Building Committee be acknowledged.

SUBMITTED BY:


Robert Carrier, Chairperson


Amanda Russell


Sarah Greenshields


Dennis Shanahan


Mark Geuther

Matthew Severson

October 3, 2024

RESOLUTION

RESOLUTION FOR THE FINAL ACCEPTANCE OF THE DOVER HIGH SCHOOL & REGIONAL CAREER TECHNICAL CENTER PROJECT

WHEREAS: Construction on Dover High School & Regional Career Technical Center Project was completed as of October 2, 2024. The primary components of this project included the construction of a new high school and regional career technical center building, renovations to the driveways and parking lots, and animal science center, as well as the demolition and removal of the old high school and regional technical center building; and

WHEREAS: The final cost of the project was \$87,651,377.28; and

WHEREAS: The project resulted in \$9,941.35 of unexpended funds; and

WHEREAS: Remaining funds of \$9,941.35 will be used to fund the District's current LED Lighting Upgrade building improvement project.

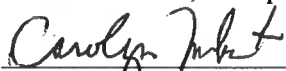
WHEREAS: The High School & Regional Career Technical Center Project Joint Building Committee voted to transfer the Dover High School and Regional Career Technical Center buildings to the School Department on October 3rd, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE DOVER SCHOOL BOARD THAT:

1. The Final Financial Report of the High School & Regional Career Technical Center Project Joint Building Committee is received and acknowledged as attached in the Background of this resolution; and
2. The Dover High School and Regional Career Technical Center buildings are accepted by the Dover School Board; and
3. The dissolution of the High School & Regional Career Technical Center Project Joint Building Committee is acknowledged.

SUBMITTED BY:

Robin Trefethen, Chairperson



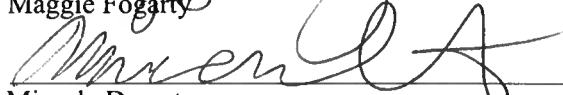
Carolyn Mebert, Vice Chairperson

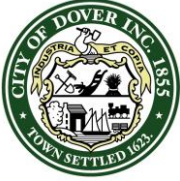

Michelle Clancy, Secretary


Craig Flynn

Elizabeth Goldman


Maggie Fogarty


Micaela Demeter



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2024.10.23 - 183**
Resolution Re: B25013 Sixth Street Bridge Replacement

WHEREAS: Sealed bid B25003 was requested and received for engineering design services for Sixth Street Bridge Replacement on October 9th, 2024 at 2:30 pm and;

WHEREAS: The City of Dover is requesting proposals for engineering consulting services for the replacement of the Sixth Street bridge over Blackwater Brook. The project scope is comprised of preparing contract documents and providing permitting services, and;

WHEREAS: The City received three (3) submittals and the proposal most advantageous was received by Vanasse Hangen Brustlin, Inc. (VHB), Bedford, NH in the amount of \$149,227.32 and;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Vanasse Hangen Brustlin, Inc, (VHB) Bedford, NH for rates and scope of work in conjunction with B25013, not to exceed \$149,227.32. The City Manager, or designee, is hereby authorized to contract with the vendors consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2240.1.300.43121.4752.03116.23	Bridges	861,430.69	861,430.69

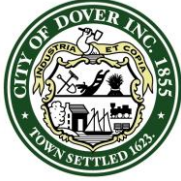
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2024.10.23 - 183**
Resolution Re: B25013 Sixth Street Bridge Replacement

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

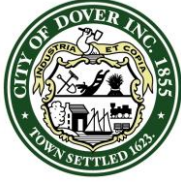
The City of Dover solicited proposals from engineering consulting firms for design services related to the replacement of the Sixth Street bridge over Blackwater Brook (NHDOT Bridge No. 057/173). The project scope is comprised of preparing contract documents and providing permitting services.

The existing bridge was constructed in 1937 and consists of a 14-foot concrete box culvert. According to the latest NHDOT Bridge Inspection Report, the condition rating is rated in ‘poor’ condition, and was placed on the NHDOT Municipal Red List in 2010 due to its deteriorating condition. The bridge has been identified in the City of Dover 2018 Hazard Mitigation Plan as it provides access in and out of the north end area of the City during emergency storm events. Sixth Street carries two lanes of traffic over a 20’ wide pavement section with guardrail on both sides. There are no public utilities within the anticipated project limits.

The expectation is that design and permitting services can occur over the coming winter 2024/2025, with possible construction and replacement of the bridge to occur in late-summer, early-fall 2025.

Bid Information:

A sealed Request for Proposal #B25013 was issued on October 9th, 2024 at 2:30 p.m. EST.

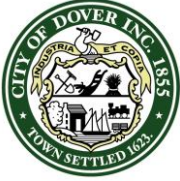
 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.2. Resolution Number: R – 2024.10.23 - 183 Resolution Re: B25013 Sixth Street Bridge Replacement
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Award Information:

A purchase order will be issued to the vendor to authorize future expenditures.

Type:	Purchase order	Advertised:	Yes
Invitations Mailed:	313	Number of Responses:	3
Warranty:	N/A	Terms:	Net 30, FOB Dover
Work Bonded:	N/A	Contract:	Yes
Prices will hold for:	Until completion	Estimated Delivery:	As needed
Recommended Award to:	Vanasse Hangen Brustlin, Inc	Fund:	DOT Assistance Programs
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B25013 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R - 2024.10.23 - 184**
Resolution Re: B25008B Award of Re-bid of Municipal Security System

WHEREAS: A sealed Request for Proposal #B25008 was issued and a mandatory prebid conducted on July 25, 2024 for Municipal Security Systems which was later canceled due to lack of competitive attendance. In an effort to open the request for bid to a more competitive audience, the specifications were revised and a Re-Bid was release and a new pre-bid meeting conducted on September 17, 2024 with replies being received October 8, 2024 at 2:00 p.m; and

WHEREAS: The City requested proposals from qualified contractors to consult, design and install security cameras and access controls throughout select municipal facilities. The City of Dover has standardized on camera systems and access panels but bidders were invited to quote these systems or their preferred security solution; and

WHEREAS: Six bid responses were received and reviewed for necessary qualifications, experience, understanding of project scope, approach for completing the work, certification to design, deliver, support and manage proposed solution. City staff shortlisted and conducted virtual meetings with the four firms October 15-16th. The firm selected and the offer deemed most advantageous came from Allied Universal Technology Services. It is the recommendation to award project to Allied Universal Technology Services in the amount of \$466,157.61; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The Purchasing Agent is hereby authorized to issue a purchase order to Allied Universal Technology Services in the amount of \$ \$466,157.61. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2110.1.190.41991.4725.01150.00	ARPA Building Improvments	275,127.00	275,157.00
6100.1.550.49200.4725.09100.23	Building Improvements	140,000.00	140,000.00
6100.1.550.49200.4725.09100.24	Building Improvements	108,250.00	108,250.00

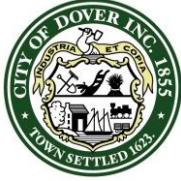
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

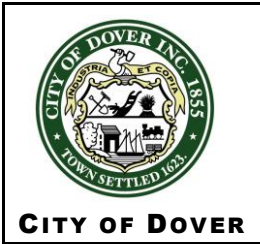
 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.B.3.	
Resolution Number: R - 2024.10.23 - 184 Resolution Re: B25008B Award of Re-bid of Municipal Security System		

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R - 2024.10.23 - 184**
Resolution Re: B25008B Award of Re-bid of Municipal Security System

RESOLUTION BACKGROUND MATERIAL:

The City of Dover is looking for a knowledgeable, experienced partner in implementing a municipal security system and emphasizes the importance of design and consulting services related to planned work. While strict quantities are requested to ensure equitable partner selection process, these quantities are subject to change after award of bid. Project includes installation, configuration, documentation, testing and training for nine (9) municipal facilities. All hardware to be quoted with five (5) years maintenance. Support services are requested for the first year only with projected support costs for years two through five noted. The City of Dover will continue to utilize competitive quotes, bidding and/or contract pricing for hardware and software license acquisition after initial nine (9) facilities in this project are completed.

The City of Dover initially released Request for Proposal B25008, Municipal Security System on July 17, 2024. This request included addition of currently adopted technologies for video and access control systems for eight (8) municipal buildings. This bid request had very limited response. To ensure a healthy bidding process, Addendum 4 for this initial bid was sent on August 22, 2024 informing bidders of the following.

“Due to additional consideration of current specifications and the desire to reach a broader market, the City has decided to cancel this request for bid and Re-bid a new solicitation for proposals.

It is the intent to send a revised request for proposals next week and we will be sure to send you a copy. We will be conducting a new Mandatory Pre-bid Meeting. For firms that attended the original pre-bid meeting, attendance at this upcoming mandatory pre-bid meeting is recommended, but not required.”

The City of Dover subsequently released Request for Proposal B25008B, Re-bid of Municipal Security System on September 4, 2024. The re-bid included the following significant changes.

1. The request allowed vendors to propose video and access control systems that were in the best interest of the City of Dover. If proposing differing technology, the bidder was required to include the cost of replacing existing systems in the Dover Police Station and City Hall.
2. Vendors could opt to submit a bid for all requested services or a subset thereof. Reference “bidders may propose any combination of the three services areas requested; cameras, access control with door handle hardware and/or wiring services.” in B25008B Addendum 1 dated Sept 12, 2024.
3. The updated request removed two facilities; Dover Public Library and Inspection Services Building.
4. The updated request added three facilities; South End Fire Station and two water / sewer facilities.

The City received a much stronger and greater variety of proposals in response to re-bid B25008B. A team met to review initial responses on October 11, 2024 and reduced proposals for consideration to four (4) finalists. Virtual meetings were held with the finalists between Tuesday October 15th and Thursday October 17th, 2024. City of Dover review team consisted of the City Director and Deputy Directors of Information Technology, Dover School District Directory of Technology, Public Safety IT Administrator, Facilities Project Manager and Deputy Finance Director. The Facilities, Grounds & Cemeteries Superintendent was also included in bid communications.

After careful review of bids, proposing on premise and cloud systems as well as offering existing or new technologies, the City has decided to award the bid to Allied Universal Technology Services. Allied Universal

provided a comprehensive proposal thereby allowing the City to coordinate with one vendor for this large project. Allied Universal solution maximizes the City and School's current investment in technology. Allied Universal is an authorized partner of the proposed solution. While the solution proposed may not be the most technically advanced today, it continues to offer integration of video and access control systems. The City of Dover assessed company size, current employee locations, customer footprint and experience with several security technologies. Allied Universal's is in a strong position to design, consult and partner with the City of Dover for this initial five-year term and optional five-year additional term.

All bidders for presented excellent options for municipal security systems to the City of Dover. We thank you for your time and expertise.

This project will leverage both ARPA and capital improvement funds, planned for and available within the DoverNet budget, with the goal of improving the City's physical security posture.

Bid Information:

A sealed Request for Proposal #B25008B re-Bid was issued and received for Municipal Security Systems on October 8, 2024 at 2:00 p.m.

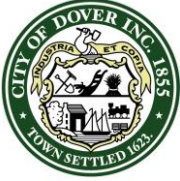
Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	467	Number of Responses:	6
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	asap
Recommended Award to:	Allied Universal Technology Services	Fund:	CIP & ARPA
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[B25008B Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.4.

Resolution Number: **R - 2024.10.23 - 185**
Resolution Re: B25011 Award of Bid for Self-Contained Breathing
Apparatus Replacement

WHEREAS: A sealed Request for Proposal #B25011 was issued and received for Self-Contained Breathing Apparatus (SCBA) Replacement and related components on September 26, 2024 at 2:00 p.m; and

WHEREAS: The scope of work specifies new, unused NFPA 1981 compliant SCBA and accessories. It should be noted that this specification is written around the specific needs of the City of Dover Fire & Rescue and it is the intent to obtain the best solution and the most appropriate units for the City of Dover Fire & Rescue. Proposals considered were from companies that have an established reputation in the field of SCBA manufacturing. Each proposal required firms to demonstrate their ability to render prompt service, repair and to furnish replacement parts for the life of the apparatus; and

WHEREAS: Three bid responses were received and reviewed for necessary qualifications, experience, understanding of scope, approach for completing the work, deliver, and support and the offer deemed most advantageous came from Firematic Supply Company Inc of Milford MA. It is the recommendation to award project to Firematic Supply Company Inc in the base bid amount of \$640,689.44 along with additional units totaling \$52,145.00 for a total cost of \$692.834.44; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Firematic Supply Company Inc in the amount of \$692,834.44. The City Manager, or designee, is hereby authorized to contract with the vendor consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2110.1.190.41991.4741.01150.00	ARPA Machinery & Equipment	535,800.00	535,800.00
4022.1.220.42220.4741.02255.22	SCBA Machinery & Equipment	451,200.00	451,200.00

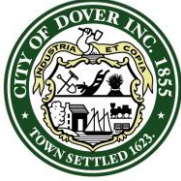
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

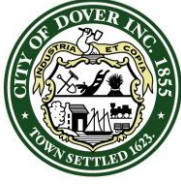
 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.B.4. Resolution Number: R - 2024.10.23 - 185 Resolution Re: B25011 Award of Bid for Self-Contained Breathing Apparatus Replacement	

DOCUMENT HISTORY:

First Reading Date: Approved Date:	Public Hearing Date: Effective Date:
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DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

 CITY OF DOVER	CITY OF DOVER - RESOLUTION Agenda Item#: 13.B.4. Resolution Number: R - 2024.10.23 - 185 Resolution Re: B25011 Award of Bid for Self-Contained Breathing Apparatus Replacement
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RESOLUTION BACKGROUND MATERIAL:

Qty.	Description
65+2	Self-Contained Breathing Apparatus (SCBA) back pack units
150	30min, 4500 psi quick connect air cylinders labeled and numbered for Dover Fire-Option 2*
10	60min, 4500 psi air cylinders labeled and numbered for Dover Fire
80	Latest Technology Face Pieces in various sizes with mask bags
8	Complete RIT packs, RIT-PAK 3 type or comparable with 60 min 4500 psi bottles
65+2	Thermal Imaging Cameras - Integrated units or comparable separate units
30	Spare rechargeable batteries with chargers (if units are equipped with this type of battery)
65	Voice amplification system
67	Added: UEBSS, Buddy Breathing packs

Bid Information:

A sealed Request for Proposal #B25011 was issued and received for Self-Contained Breathing Apparatus (SCBA) Replacement and related components on September 26, 2024 at 2:00 p.m.; and

Award Information:

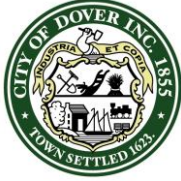
A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	159	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Until completed	Estimated Delivery:	asap
Recommended Award to:	Firematic Supply Company Inc	Fund:	ARPA & CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation

[**B25011 Bid Documents**](#)

Document Created by: Purchasing Document Posted on: October 18, 2024	R-2024.10.23 B25011 Award of Bid for Self Contained Breathing Apparatus Replacement Page 3 of 3
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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2024.10.23 - 186**

Resolution Re: Authorization to Accept and Expend a Land and Water
Conservation Fund Sub-Recipient Grant for Guppy Park III

- WHEREAS: The City has received notice from the Federal Land and Water Conservation Fund (LWCF) and the State of New Hampshire Department of Natural and Cultural Resources Division of Parks and Recreation of the opportunity of a \$500,000 grant for the purpose of supporting preservations, access to, and development of land to be dedicated to outdoor recreations use; and
- WHEREAS: This federal pass-through assistance grant requires a 50% city match which is reflected in the FY25 CIP and is contingent upon Governor and Council Approval; and
- WHEREAS: In adhering to the requirements established by the NHDES and per NH RSA 31:95-b and RSA 21-P:43, authorization by the City Council to apply for, accept, and expend unanticipated funds for eligible project costs is needed; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with NH RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to apply for and accept grant funds allocated to the City of Dover on behalf of the Federal Land and Water Conservation Fund received is hereby appropriated for said purposes. The City Council, in a majority vote, accepts the terms and requirements of the Grant, and authorizes the City Manager to sign all necessary paperwork for the grant as well as contract(s) with a vendor, consistent with the authority herein.

AND, FURTHER BE IT RESOLVED THAT:

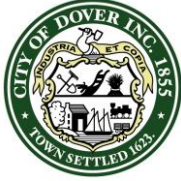
In expending funds for eligible costs identified in the grant, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with vendors consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	LWCF Grant Guppy Park III	500,000.00	500,000.00
1009.1.350.45125.4725.00000.23	JT Pool Improvements City Match	1,500,000.00	1,500,000.00

THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2024.10.23 - 186**

Resolution Re: Authorization to Accept and Expend a Land and Water
Conservation Fund Sub-Recipient Grant for Guppy Park III

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

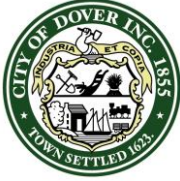
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.5.

Resolution Number: **R – 2024.10.23 - 186**

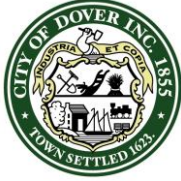
Resolution Re: Authorization to Accept and Expend a Land and Water
Conservation Fund Sub-Recipient Grant for Guppy Park III

RESOLUTION BACKGROUND MATERIAL:

The City of Dover has applied for and received notice of award of a \$500,000.00 grant through the Federal Land and Water Conservation Fund (“LWCF”) Program. This program is intended for the procurement, preservation, access to and development of land which will be kept in recreation use for perpetuity. Grant opportunities are available annually and are locally administered by the State of New Hampshire Parks and Recreation Division. More information about the LWCF program can be found at this link:

<https://www.nhstateparks.org/about-nh-parks/conservation-fund-grant>

The purpose of the grant referenced in this resolution is to be used towards critically needed improvements of the Jenny Thompson Competition Pool, which has served the community for 46 years. Despite being well-maintained during that time, a recent professional evaluation identified significant deterioration in various structural and mechanical components, indicating a need for renovation to extend its lifespan. Without these repairs, the outdoor pool has been given a five-year lifespan and would no longer be a functional facility. The repairs also include improvements to the outdoor picnic area and maintaining the open lawn area for further recreation use within Guppy Park.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2024.10.23 - 187**
Resolution Re: Reprogram Unexpended Bond Proceeds from Chestnut Street Bridge Replacement to Sixth Street (Blackwater) Bridge Replacement Project

- WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and
- WHEREAS: Due to lower than anticipated project costs there is an excess \$612,345.34 of unexpended bond proceeds from the Chestnut Street Bridge Replacement project; and
- WHEREAS: The City identified in the adopted FY2025 CIP the Bridge Replacement Sixth Street over Blackwater Brook to be financed with existing available unexpended bond proceeds; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$612,345.34 (Six Hundred Twelve Thousand Three Hundred Forty-Five dollars and Thirty-four cents) of unexpended appropriations is hereby reprogrammed from the Chestnut Street Bridge Replacement CIP project to the Bridge Replacement Sixth Street (Blackwater) CIP project:

Project Number	Project Description	Available Balance	Reprogram Adjustment	Adjusted Balance
4022.1.300.43130.4752.03155.22.000.000.700	Bridge Replacement - Chestnut Street	10,222.00	(10,222.00)	0.00
4024.1.300.43130.4752.03155.24.000.000.700	Bridge Replacement - Chestnut Street	602,123.34	(602,123.34)	0.00
4022.1.300.43130.4752.03171.22.000.000.700	Bridge Replacement - Sixth St (Blackwater)	0.00	10,222.00	10,222.00
4024.1.300.43130.4752.03171.24.000.000.700	Bridge Replacement - Sixth St (Blackwater)	0.00	602,123.34	602,123.34
		612,345.34	0.00	612,345.34

NOTE: This resolution reprograms unexpended bonding authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

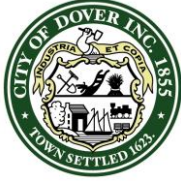
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

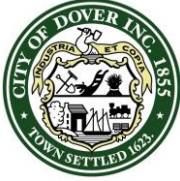
Resolution Number: **R – 2024.10.23 - 187**
Resolution Re: Reprogram Unexpended Bond Proceeds from Chestnut Street Bridge Replacement to Sixth Street (Blackwater) Bridge Replacement Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.6.

Resolution Number: **R – 2024.10.23 - 187**
Resolution Re: Reprogram Unexpended Bond Proceeds from Chestnut Street Bridge Replacement to Sixth Street (Blackwater) Bridge Replacement Project

RESOLUTION BACKGROUND MATERIAL:

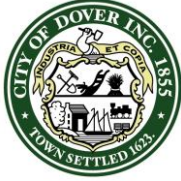
This resolution does not authorize any additional appropriation.

The City Council previously authorized the appropriation for the Bridge Replacement – Chestnut Street project. On November 18, 2020 the City Council adopted the FY2022 Capital Improvements Plan (CIP) Authorization for bonding, which included \$250,000.00 for the bridge replacement project. City Council resolution 2020.10.14 – 175. The City Council previously authorized an additional appropriation for the Bridge Replacement – Chestnut Street project. On October 26, 2022 the City Council adopted the FY2024 CIP Authorization for bonding, which included \$1,344,000 for the Chestnut Street bridge replacement project. City Council resolution 2022.09.28 – 204.

This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized financing the Chestnut Street bridge replacement project. This resolution reprograms funding from Chestnut Street bridge replacement project to the Bridge Replacement Sixth Street (Blackwater) project. The Chestnut Street bridge project is completed and unexpended bond proceeds exist that can be reprogrammed to a similar type CIP project.

The Bridge Replacement Sixth Street (Blackwater) project was identified in the FY2025 – FY2030 CIP to be financed through the use of existing funds. City Council approved the FY2025 – FY2030 CIP on December 13, 2023 via resolution 2023.11.29 – 183

The Bridge Replacement Sixth Street (Blackwater) project is a priority. The project design and permitting will be beginning this fall. The current cost estimate for the project is \$1,000,000, therefore, the City is recommending reprogramming the \$612,345.34. These reprogrammed bond proceeds and available State Bridge Aid funding will be used to fund the project.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2024.10.23 - 188**
Resolution Re: Reprogram Unexpended Bond Proceeds from Downtown Traffic Efficiency Improvements Project to Cochecho Waterfront Development Site Improvements Project

WHEREAS: On an annual basis the City Council adopts the Capital Improvements Program (CIP), which includes the Debt Financing authorization for certain CIP projects; and

WHEREAS: Due to lower than anticipated project costs there is an available amount of \$360,870.60 of unexpended bond proceeds from the Downtown Traffic Efficiency Improvements project; and

WHEREAS: The City has identified the immediate need for additional funding for the Cochecho Waterfront Development Site Improvements project; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT: The amount of \$360,870.60 (Three Hundred Sixty Thousand Eight Hundred Seventy dollars and Sixty cents) of unexpended appropriations is hereby reprogrammed from the Downtown Traffic Efficiency Improvements CIP project to the Cochecho Waterfront Development Site Improvements CIP project:

		Available	Reprogram	Adjusted
Project Number	Project Description	Balance	Adjustment	Balance
4021.1.180.43122.4751.03340.21.000.000.700	Downtown Traffic Efficiency Improvements	734,236.53	(360,870.60)	373,365.93
4021.1.180.41910.4715.02513.21.000.000.700	Cochecho Waterfront Development Site Improvements	0.00	360,870.60	360,870.60
		734,236.53	0.00	734,236.53

NOTE: This resolution reprograms unexpended bonding authorization and therefore requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after the public hearing.

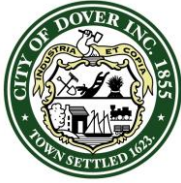
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

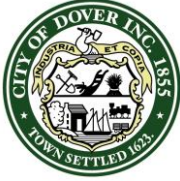
Resolution Number: **R – 2024.10.23 - 188**
Resolution Re: Reprogram Unexpended Bond Proceeds from Downtown
Traffic Efficiency Improvements Project to Cochecho
Waterfront Development Site Improvements Project

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.7.

Resolution Number: **R – 2024.10.23 - 188**
Resolution Re: Reprogram Unexpended Bond Proceeds from Downtown
Traffic Efficiency Improvements Project to Cochecho
Waterfront Development Site Improvements Project

RESOLUTION BACKGROUND MATERIAL:

This resolution does not authorize any additional appropriation.

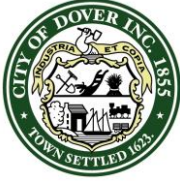
The City Council previously authorized the appropriation for the Downtown Traffic Efficiency Improvements. On December 11, 2019 the City Council adopted the FY2021 Capital Improvements Plan (CIP) Authorization for bonding, which included \$1,400,000 for the traffic efficiency improvements project. City Council resolution 2019.10.23 – 171.

This resolution does not authorize an increase in the indebtedness of the City. The City Council previously authorized debt financing the Downtown Traffic Efficiency Improvements project. This resolution reprograms funding from Downtown Traffic Efficiency Improvements project to the Cochecho Waterfront Development Site Improvements project.

City staff recommend reallocating the funding from the Downtown Traffic Efficiency Improvements project, as the implementation of the project is now six years out from adoption, based upon the FY26-31 CIP. The current funding was intended to finalize designs, but based upon conversations with the design engineer and potential contractors, revisions would be required to ensure current trends and engineering requirements are in place before bidding out the project. As a result, a portion of the current funding will remain with the project to cover design updates as the City gets closer to possibly bidding out the work.

For the Cochecho Waterfront Development Site Improvements project Eversource reviewed the waterfront plans and provided conceptual costs for the project. These estimates were close to a third of the current workorder costs. The difference in the pricing is due to the switch gear. This equipment costs have increased in cost significantly over the past two years due to supply chain, inflation, and overall demand. The cost is approximately \$250,000 per switch gear (there are two). In 2020, the City paid \$50,000 for similar equipment at the McConnell Center. There is a 90 week lead time to receive the equipment, and Eversource understanding the project significance pre-ordered the equipment a year ago.

Further cost increases related to the Eversource work are due to continuing to transition the overhead wires underground on the west bound side of the Makem bridge, as opposed to transitioning on the waterfront side. This necessitates work to tie in the One Washington complex and improves the overall visual impression of the development and assists with a long term project to bury lines on Washington Street to better mirror Central Avenue. This work began in 2020 with the aforementioned switch gear at the McConnell Center, which allowed for overhead wire to be removed on Washington Street from Chestnut to Central. Another portion, along Henry Law Park was completed in 2022, and the final portion of the work will be included in the final phase of the Henry Law Avenue reconstruction in 2025/2026.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.8.

Resolution Number: **R – 2024.10.23 - 189**

Resolution Re: Adoption of FY2026-FY2031 Capital Improvements Plan

WHEREAS: The Capital Improvements Program (CIP) serves as the City's long range planning document for the purchase or construction of capital assets; and

WHEREAS: The CIP anticipates the scheduling and financing over the course of the next six years of individual capital related projects with an estimated annual aggregate cost of \$25,000 or more and useful life of three years or greater; and that

WHEREAS: The CIP is updated annually following review by the Planning Board and adoption by the City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Proposed Capital Improvements Program for Fiscal Year 2026-2031 reflected in the attached document is hereby adopted.

NOTE: This resolution requires a duly advertised public hearing.

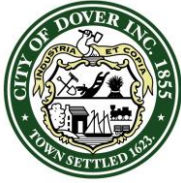
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.8.

Resolution Number: **R – 2024.10.23 - 189**

Resolution Re: Adoption of FY2026-FY2031 Capital Improvements Plan

DOCUMENT HISTORY:

First Reading Date:

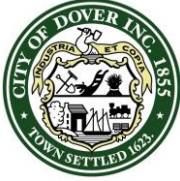
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.8.

Resolution Number: **R – 2024.10.23 - 189**

Resolution Re: Adoption of FY2026-FY2031 Capital Improvements Plan

RESOLUTION BACKGROUND MATERIAL:

This resolution establishes the attached FY2026 through FY2031 Capital Improvements Program.

This resolution only recognizes and adopts a financial and operational planning document for the City's infrastructure and capital assets over the course of the next six years and does NOT authorize or appropriate funding for projects or authorize bonding.

The FY2026 – FY2031 CIP projects and their anticipated schedule for funding are reflected in the attached document.

Capital Improvements Program - FY2026-2031

Proposed 16-Oct-24

All Projects

BOLD = New Project

UNDERLINED = Change in Schedule

* = Multi Category Project

ITALIC = \$ Change

PROJECT DESCRIPTION	2026	2027	2028	Fiscal Year 2029	2030	2031	Total	Finance Method
GENERAL GOVERNMENT								
<i>Transfer to Capital Reserve - Infrastructure & Equip</i>	1,785,000	1,955,000	2,025,000	2,175,000	2,275,000	2,375,000	12,590,000	OB
<i>Transfer to Capital Reserve - Cemetery</i>	125,000	130,000	135,000	140,000	145,000	150,000	825,000	OB
<i>General Facility Improvements</i>	50,000	75,000	75,000	90,000	100,000	120,000	510,000	RF
<i>General Vehicle Replacement</i>	35,000	40,000	45,000	50,000	55,000	60,000	285,000	OB
<i>Cemetery Equipment & Improvements</i>		250,000		250,000		250,000	750,000	RF
<i>City Hall Renovation</i>			375,000	375,000			750,000	OB
Lowell Avenue Building						500,000	500,000	GR
TOTAL GENERAL GOVT.	1,995,000	2,450,000	2,655,000	3,080,000	2,575,000	3,455,000	16,210,000	
POLICE								
<i>Police Cruiser Replacement Program</i>	144,000	144,000	144,000	144,000	144,000	144,000	864,000	RF
<i>Public Safety Communications/Security Improvements</i>	150,000	150,000	150,000	150,000	150,000	175,000	925,000	OB/RF
<i>Radio Console System</i>	437,220						437,220	GR
TOTAL POLICE	731,220	294,000	294,000	294,000	294,000	319,000	2,226,220	
FIRE & RESCUE								
EMS Stretchers	100,000			100,000			200,000	RF
<u>Facilities Renovations</u>	1,500,000	500,000	850,000		650,000		3,500,000	RF/DF
<u>Pumper/Ladder Replacement</u>	800,000		1,400,000		840,000		3,040,000	RF/DF
<i>Ambulance Replacement</i>		525,000		613,000		710,000	1,848,000	RF
<u>Command/Staff Vehicle Replacement</u>			125,000		135,000		260,000	RF
<u>Heavy Rescue Replacement</u>			1,500,000				1,500,000	DF
<u>Mobile and Portable Radio Replacement</u>			530,000				530,000	RF
<i>Personal Protective Gear</i>			450,000				450,000	RF
<u>Aerial Tower Replacement</u>				3,000,000			3,000,000	DF
TOTAL FIRE & RESCUE	2,400,000	1,025,000	4,855,000	3,713,000	1,625,000	710,000	14,328,000	
COMMUNITY SERVICES - PUBLIC WORKS								
<i>Bridge Improvements</i>	250,000	300,000	350,000	400,000	450,000	500,000	2,250,000	OB
<i>Drainage System Improvements</i>	400,000	450,000	500,000	550,000	600,000	650,000	3,150,000	OB
<i>General Streets Improvements</i>	2,288,000	2,379,520	2,474,701	2,573,689	2,676,636	2,783,702	15,176,248	OB
<i>General Sidewalk Improvements</i>	210,000	255,000	305,000	365,000	410,000	426,400	1,971,400	OB
<i>PW Heavy Equipment</i>	800,000	850,000	900,000	950,000	1,000,000	1,100,000	5,600,000	RF
<i>Traffic Signal Upgrades/Traffic Calming</i>	250,000	300,000	350,000	400,000	450,000	500,000	2,250,000	OB
<i>Bouchard PW Facility Improvements</i>	250,000	250,000	250,000	350,000	350,000	450,000	1,900,000	RF
Littleworth Road Business Park	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000	DF
Street Reconstruction - Broadway Neighborhood*	700,000	4,600,000	4,600,000	4,600,000	4,600,000	4,600,000	23,700,000	DF
Bridge Replacement - Sixth Street	700,000						700,000	EF
<i>Street Reconstruction - Lower Central Avenue</i>	4,500,000	300,000	800,000	1,550,000			7,150,000	GR/DF
<u>Culvert Reconstruction - Portland Avenue</u>	50,000	550,000	1,400,000				2,000,000	DF
<u>Outfall Replacement - Cochecho Storm Drain</u>		400,000					400,000	DF
Durham Road Congestion Mitigation			4,500,000	1,500,000			6,000,000	GR
<i>Street Reconstruction - Oak Street (Former Oak St. Bridge)</i>			8,000,000				8,000,000	GR
Citywide Drainage Model and Masterplan				375,000			375,000	OB
Street Reconstruction - Mount Vernon*					1,500,000		1,500,000	DF
TOTAL COMM SERV - PW	11,398,000	11,634,520	25,429,701	14,613,689	13,036,636	12,010,102	88,122,648	
CULTURE & RECREATION								
<i>Transfer to Capital Reserve - Arena</i>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	OB
<i>Transfer to Capital Reserve - Park/Playground Imprv.</i>	125,000	130,000	135,000	140,000	140,000	140,000	810,000	OB
Neighborhood Park Investments	80,000	85,000	90,000	95,000	100,000	100,000	550,000	RF
<i>Park Infrastructure Replace/Maintenance</i>	75,000	75,000	75,000	75,000	75,000	75,000	450,000	RF
<u>Arena HVAC</u>	35,000	40,000	440,000			300,000	815,000	RF
<i>Community Trail Phase IV-B & Phase V</i>	100,000			600,000	500,000	500,000	1,700,000	RF/GR
Nebi Park Pavilion	295,000						295,000	RF
<u>Outdoor Pool Improvements</u>	800,000	1,000,000					1,800,000	DF
<u>Indoor Pool/Locker Room Lobby Renovations</u>				80,000	615,000	500,000	1,195,000	DF
Shaw's Lane Parking						100,000	100,000	DF
TOTAL CULTURE & RECREATION	1,610,000	1,430,000	840,000	1,090,000	1,530,000	1,815,000	8,315,000	
PUBLIC LIBRARY								
<i>Library Books and Collections</i>	141,225	145,462	149,826	154,320	158,950	163,719	913,502	OB
TOTAL PUBLIC LIBRARY	141,225	145,462	149,826	154,320	158,950	163,719	913,502	
TOTAL CITY DEPARTMENTS	18,275,445	16,978,982	34,223,527	22,945,009	19,219,586	18,472,821	130,115,370	
EDUCATION								
<i>Transfer to Capital Reserve - Athletics</i>	20,000	20,000	20,000	20,000	20,000	20,000	120,000	OB
<i>Transfer to Capital Reserve - Curriculum</i>	150,000	150,000	150,000	150,000	150,000	150,000	900,000	OB
<i>Transfer to Capital Reserve - Info. Technology</i>	125,000	125,000	125,000	125,000	125,000		625,000	OB
<i>Curriculum Replacement and Upgrade</i>	30,000	100,000	100,000	100,000	100,000	100,000	530,000	RF
<i>Facilities/School Maintenance and Repairs District Improv.</i>	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Furniture Replacement</i>	170,000	170,000	170,000	170,000	170,000	170,000	1,020,000	OB
<i>Information Technology Replacement and Upgrade</i>	370,000	370,000	370,000	370,000	370,000	620,000	2,470,000	OB
Intercom System Replacement	383,000						383,000	RF
<u>DHS Solar Panel Purchase</u>	600,000	100,000	100,000	100,000	100,000		1,000,000	RF
<i>Transfer to Capital Reserve - Facilities</i>		250,000	250,000	250,000	250,000	250,000	1,250,000	OB
DHS Equip., Storage, Bleacher, Turf/Track Replacement		8,000,000					8,000,000	RF/DF
<i>Garrison Elementary School Renovations</i>		6,500,000					6,500,000	DF
TOTAL EDUCATION	1,948,000	15,885,000	1,385,000	1,385,000	1,385,000	1,410,000	23,398,000	

Capital Improvements Program - FY2026-2031

Proposed 16-Oct-24

All Projects

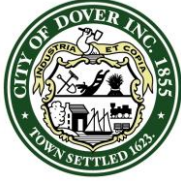
BOLD = New Project

UNDERLINED = Change in Schedule

* = Multi Category Project

ITALIC = \$ Change

PROJECT DESCRIPTION	2026	2027	2028	Fiscal Year 2029	2030	2031	Total	Finance Method
TOTAL GENERAL FUND	20,223,445	32,863,982	35,608,527	24,330,009	20,604,586	19,882,821	153,513,370	
SPECIAL REVENUE FUNDS								
Conservation Funding	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000	OB
<i>DoverNet Client System Replacement</i>	62,195	62,195	62,195	62,195	62,195	62,195	373,170	OB
General Parking Garage Repairs	50,000	50,000	50,000	50,000	3,000,000	50,000	3,250,000	RF
McConnell Center Building Improvements	266,500	300,000	200,000	200,000	200,000	200,000	1,366,500	OB
School Athletic Improvements	30,000	30,000	30,000	30,000	30,000	30,000	180,000	OB
School Cafeteria Maintenance/Repair/Upgrade	40,000	40,000	40,000	40,000	40,000	40,000	240,000	OB
School Light Vehicle Replacement	50,000	50,000	50,000	50,000	50,000	50,000	300,000	OB
<i>Building Access Control and CCTV Systems</i>	95,000						95,000	RF
Parking Meter Replacement	60,900	510,000					570,900	RF
Parking Vehicle	35,000						35,000	OB
<u>Parking Facility - Downtown</u>			8,100,000				8,100,000	DF
<u>Enterprise Park Expansion - Road</u>					1,216,655		1,216,655	GR
TOTAL SPECIAL REVENUE FUNDS	939,595	1,292,195	8,782,195	682,195	4,848,850	682,195	17,227,225	
TIF FUNDS								
Street Reconstruction Henry Law Avenue/River Street	3,300,000	3,300,000					6,600,000	DF
<u>Park Improvements - Maglaras</u>		2,100,000					2,100,000	DF
Cochecho Commercial Incubators					440,824		440,824	GR
<u>Downtown Pedestrian Improvements</u>						12,000,000	12,000,000	GR
TOTAL TIF FUNDS	3,300,000	5,400,000	0	0	440,824	12,000,000	21,140,824	
COMMUNITY SERVICES - WATER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Drinking Water State Revolving Fund	150,000	625,000	625,000	625,000	625,000	625,000	3,275,000	DF
Water Exploration	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
<i>Water Heavy Equipment Replacement</i>	75,000	78,000	81,120	84,365	87,739	91,929	498,153	RF
<i>Water Light Vehicle Replacement*</i>	50,000	52,000	54,080	56,243	58,493	60,833	331,649	OB
Water Main Replacement - City Wide	182,498	189,798	197,390	205,286	213,497	222,037	1,210,506	RF
<i>Water Meter Replacement</i>	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	OB
Water Treatment Plant & Well Equipment	91,250	94,900	98,696	102,643	106,749	111,019	605,257	RF
Wellhead Protection	100,000	100,000	100,000	100,000	100,000	100,000	600,000	RF
Water Main Replacement - Broadway Neighborhood*	500,000	1,000,000	1,000,000	1,000,000	1,700,000	1,000,000	6,200,000	DF
Water Main Replacement - Highland	600,000						600,000	DF
<u>Water Main Replacement - Central Avenue</u>	2,500,000		7,700,000				10,200,000	DF
<u>Water Main Replacement - Garrison Hill to Florence</u>	1,300,000						1,300,000	DF
New Supply Source Development		300,000	4,000,000	4,000,000			8,300,000	RF/DF
<u>Water Main - Littleworth, Columbus, French Cross</u>		2,000,000			3,000,000	3,000,000	8,000,000	DF
Water Main Replacement - Lower Central Avenue*		1,920,000					1,920,000	DF
Water Main Replacement - Sixth Street*		100,000					100,000	RF
Water Main Replacement - Oak Street*			510,000				510,000	DF
<u>Well Upgrades - Hughes Well</u>						5,000,000	5,000,000	DF
<u>Water Main Replacement - Littleworth Road</u>				3,000,000	7,300,000		10,300,000	DF
Water Main Replacement - Mount Vernon*					2,100,000		2,100,000	DF
TOTAL WATER FUND	6,323,748	7,234,698	15,141,286	9,948,537	16,066,478	10,985,818	65,700,565	
COMMUNITY SERVICES - SEWER FUND								
Transfer to Capital Reserve	500,000	500,000	500,000	500,000	500,000	500,000	3,000,000	OB
Inflow/Infiltration Study/Mitigation	300,000	300,000	300,000	300,000	300,000	300,000	1,800,000	RF
Pump Station Equipment Replace-Maintenance	91,250	94,900	98,696	102,643	106,749	243,331	737,569	OB
<i>Sewer Heavy Equipment Replacement</i>	75,000	78,000	81,120	84,365	87,739	91,249	497,473	RF
<i>Sewer Light Vehicle Replacement*</i>	50,000	52,000	54,080	56,243	58,493	60,833	331,649	OB
Sewer Main Replacements - City Wide*	182,494	189,794	197,386	205,281	213,492	222,032	1,210,479	RF
WWTP General Permit Compliance	400,000	400,000	400,000	400,000	400,000	400,000	2,400,000	OB
North End Gravity Sewer	50,000					7,000,000	7,050,000	RF/DF
Pump Station Upgrade - Wentworth Terrace	500,000	3,600,000	3,000,000				7,100,000	DF
Pump Station HVAC - City Wide	75,000		75,000		75,000		225,000	RF
<u>Sanitary Sewer Model</u>	300,000						300,000	RF
Sewer Main Replacement - Broadway Neighborhood*	500,000		1,200,000		1,400,000	700,000	3,800,000	DF
Sewer Main Replacement - Central Core*	1,500,000						1,500,000	DF
Sewer Main Replacement - Lower Central*	350,000						350,000	DF
WWTP Capacity/Treatment Updates	4,500,000	3,000,000					7,500,000	DF
South End Gravity Sewer			2,000,000	3,000,000			5,000,000	DF
Sewer Main Replacements - Oak Street*			500,000				500,000	DF
Sewer Main Replacements - Mount Vernon*					550,000		550,000	DF
TOTAL SEWER FUND	9,373,744	8,214,694	8,406,282	4,648,532	3,691,473	9,517,445	43,852,170	
TOTAL OTHER FUNDS	19,937,087	22,141,587	32,329,763	15,279,264	25,047,625	33,185,458	147,920,784	
TOTAL ALL PROJECTS	40,160,532	55,005,569	67,938,290	39,609,273	45,652,211	53,068,279	301,434,154	



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.9.

Resolution Number: **R – 2024.10.23 - 190**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
– Non-Debt Financed Projects

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 1 and to finance these improvements with transfers from Capital Reserve Funds and appropriation of existing funds.

WHEREAS: The City Council desires to make public improvements as listed in the Capital Improvements Program for Year 2 and Year 5 Fire & Rescue vehicle replacements that require orders to be placed during FY2026 to receive vehicles in FY2027 and FY2030 and to finance these improvements with transfers from Capital Reserve Funds and appropriation of existing funds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:
The following capital outlays are appropriated as part of the FY2026 Capital Improvements Program for the purposes so designated and the Finance Director is authorized to transfer the funds from the respective Reserve Funds in the amounts listed.

Item	Description	Appropriation	Funding	Fund
1	General Facility Improvements	50,000	General Fund Capital Reserve	Trust
2	Police Cruiser Replacement Program	144,000	General Fund Capital Reserve	Trust
3	EMS Stretchers	100,000	General Fund Capital Reserve	Trust
4	Fire & Rescue Pumper Replacement	800,000	General Fund Capital Reserve	Trust
5	Public Works Heavy Equipment	800,000	General Fund Capital Reserve	Trust
6	Bouchard Public Works Facility Improvements	250,000	General Fund Capital Reserve	Trust
7	Community Trail Phase IV-B & V	100,000	Transportation Improvement Reserve	Trust
8	Neighborhood Park Improvements	80,000	Park Improvements Capital Reserve	Trust
9	Park Infrastructure Replace/Maintenance	75,000	Park Improvements Capital Reserve	Trust
10	Public Safety Communication/Security Improve	50,000	Police Facilities Capital Reserve	Trust
11	Building Access Control and CCTV Systems	95,000	Police Facilities Capital Reserve	Trust
12	Fire & Rescue South End Station Addition	400,000	Fire & Rescue Facilities Capital Reserve	Trust
13	Nebi Park Pavilion	295,000	Recreation Facilities Capital Reserve	Trust
14	Arena HVAC	35,000	Arena Improvements Capital Reserve	Trust
15	General Parking Garage Repairs	50,000	Parking Improvements Capital Reserve	Trust
16	Parking Meter Replacement	60,900	Parking Improvements Capital Reserve	Trust
17	School Facilities Maintenance and Repairs	100,000	School Facilities Capital Reserve	Trust
18	Intercom System Replacement	383,000	School Facilities Capital Reserve	Trust
19	DHS Solar Panel Purchase	600,000	School Facilities Capital Reserve	Trust
20	Curriculum Replacement & Upgrade	30,000	School Curriculum Reserve	Trust
21	Water Exploration	100,000	Water Fund Capital Reserve	Trust
22	Water Heavy Equipment Replacement	75,000	Water Fund Capital Reserve	Trust
23	Water Main Replacement - City Wide	182,498	Water Fund Capital Reserve	Trust
24	Water Treatment Plant & Well Equipment	91,250	Water Fund Capital Reserve	Trust
25	Wellhead Protection	100,000	Water Fund Capital Reserve	Trust
26	Inflow/Infiltration Study/Mitigation	300,000	Sewer Fund Capital Reserve	Trust
27	Sewer Heavy Equipment Replacement	75,000	Sewer Fund Capital Reserve	Trust
28	Sewer Main Replacements - City Wide	182,494	Sewer Fund Capital Reserve	Trust
29	North End Gravity Sewer	50,000	Sewer Fund Capital Reserve	Trust
30	Pump Station HVAC - City Wide	75,000	Sewer Fund Capital Reserve	Trust
31	Sanitary Sewer Model	300,000	Sewer Fund Capital Reserve	Trust
	Total	6,029,142		

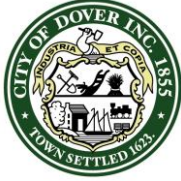
R-2024.10.23 CIP FY2026 Non Debt Financed Projects

Document Created by: Finance Department

Resolution Financed

Document Posted on: October 18, 2024

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.9.

Resolution Number: **R – 2024.10.23 - 190**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
– Non-Debt Financed Projects

AND FURTHER BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL, THAT:

The following capital outlays are appropriated as part of the FY2026 Capital Improvements Program for the purpose of Fire & Rescue vehicle replacements requiring orders to be placed in FY2026 to receive vehicles in FY2027 and FY2030 as presented in the CIP, and to finance these improvements with transfers from Capital Reserve Funds in the amounts listed in CIP Year 2 and Year 5.

Item	Description	Appropriation	Funding	Fund
1	Ambulance Replacement	525,000	General Fund Capital Reserve	Trust
2	Fire & Rescue Pumper Replacement	840,000	General Fund Capital Reserve	Trust
	Total	1,365,000		

Note: This resolution requires a public hearing and a 2/3 majority vote according to C6-6 of the charter.

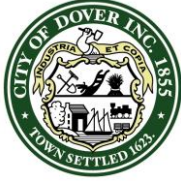
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Joshua Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.9.

Resolution Number: **R – 2024.10.23 - 190**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
– Non-Debt Financed Projects

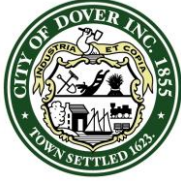
DOCUMENT HISTORY:

First Reading Date:
Approved Date:

Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.9.

Resolution Number: **R – 2024.10.23 - 190**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
– Non-Debt Financed Projects

RESOLUTION BACKGROUND MATERIAL:

This resolution appropriates capital reserve funds to finance a portion of the FY2026 Capital Improvements Program (CIP) as presented in the FY2026 to FY2031 Capital Improvements Program book. In addition, this resolution authorizes the transfer of Capital Reserve Fund moneys.

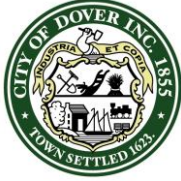
The following table reflects the amount to be appropriated for FY2026 CIP projects from the various funds and their projected balances as of 6/30/2025:

Description	Proposed Appropriation	Balance 6/30/2025	Notes
Capital Reserve Funds CIP			
General Fund Capital Reserve	\$2,144,000	\$739,842	(1)
Transportation Improvements Reserve	\$100,000	\$375,919	
Parks Improvements Reserve	\$155,000	\$185,628	
Police Facilities Capital Reserve	\$145,000	\$145,000	
Fire & Rescue Facilities Reserve	\$400,000	\$400,000	
Recreation Facilities Reserve	\$295,000	\$295,000	
Arena Improvements Reserve	\$35,000	\$166,899	
School Facilities Reserve	\$1,083,000	\$1,925,000	
School Curriculum Reserve	\$30,000	\$487,950	
Water Fund Capital Reserve	\$548,748	\$3,646,141	
Sewer Fund Capital Reserve	\$982,494	\$1,727,157	
Parking Improvements Reserve	\$110,900	\$2,230,291	
Total	\$6,029,142		

1. The General Fund Capital Reserve will have sufficient funds for the appropriations as a transfer from the General Fund of \$1,785,000 into the reserve is proposed in the FY2026-2031 CIP to be budgeted during FY2026 as part of the City's General Fund Operating Budget.

The General Fund Capital Reserve will have sufficient funds for the Ambulance replacement appropriation of \$525,000 that will be expended in FY2027 as a transfer from the General Fund of \$1,955,000 into the reserve is proposed in the FY2026-2031 CIP to be budgeted during FY2027 as part of the City's General Fund Operating Budget. The projected balance in the General Fund Capital Reserve as of June 30, 2026 will be \$463,241.

The General Fund Capital Reserve will have sufficient funds for the Fire & Rescue Pumper replacement appropriation of \$840,000 that will be expended in FY2030 as a transfer from the General Fund of \$2,275,000 into the reserve is proposed in the FY2026-2031 CIP to be budgeted during FY2030 as part of the City's General Fund Operating Budget. The projected balance in the General Fund Capital Reserve as of June 30, 2029 will be \$286,412.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.10.

Resolution Number: **R – 2024.10.23 - 191**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
and Authorization for Bonding

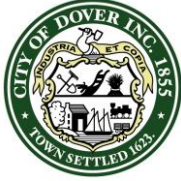
WHEREAS: The City Council desires to make public improvements and to finance these improvements with the sale of general obligation bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:
The following capital projects are appropriated, with estimated useful lives in excess of the length indicated, as part of the FY2026 Capital Improvements Program:

Item #	Description	Proposed	Life/Yrs	Department	Fund
		Appropriations			
1	Fire & Rescue - South End Station Addition	\$ 850,000	20	Fire & Rescue	General
2	Fire & Rescue - North End Station Renovations	250,000	20	Fire & Rescue	General
3	Fire & Rescue - Ladder Replacement	1,400,000	20	Fire & Rescue	General
4	Fire & Rescue - Heavy Rescue Replacement	1,500,000	20	Fire & Rescue	General
5	Fire & Rescue - Aerial Tower Replacement	3,000,000	20	Fire & Rescue	General
6	Littleworth Road Business Park	6,000,000	20	Comm Serv - PW	General
7	Street Reconstruction - Broadway Neighborhood	5,300,000	20	Comm Serv - PW	General
8	Culvert Replacement - Portland Avenue	2,000,000	20	Comm Serv - PW	General
9	Outdoor Pool Improvements	1,800,000	20	Recreation	General
10	Street Reconstruction - Henry Law Avenue	3,300,000	20	Downtown TIF	TIF
11	Street Reconstruction - Henry Law Avenue	3,300,000	20	Waterfront TIF	TIF
12	Drinking Water State Revolving Fund - Waterline Replacements	775,000	20	CS - Water	Water
13	Water Main Replacement - Broadway Neighborhood	1,500,000	20	CS - Water	Water
14	Water Main Replacement - Highland	600,000	20	CS - Water	Water
15	Water Main Replacement - Central Avenue	2,500,000	20	CS - Water	Water
16	Water Main Replacement - Garrison Hill to Florence	1,300,000	20	CS - Water	Water
17	Pump Station Upgrade - Wentworth Terrace	4,100,000	20	CS - Sewer	Sewer
18	Sewer Main Replacement - Broadway Neighborhood	500,000	20	CS - Sewer	Sewer
19	Sewer Main Replacement - Central Core	1,500,000	20	CS - Sewer	Sewer
20	Sewer Main Replacement - Lower Central	350,000	20	CS - Sewer	Sewer
21	WWTP Capacity/Treatment Updates	4,500,000	20	CS - Sewer	Sewer
	Total	<u>\$46,325,000</u>			

AND FURTHER BE IT RESOLVED THAT:

To meet the appropriations of this resolution there is authorized, under and pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the issuance and sale of general obligation bonds of the City of Dover in a principal amount equal to the total of the appropriations. The full faith and credit of the City is hereby pledged for the principal and interest on said bonds. The bonds are to be signed by the City Manager and countersigned by the City Treasurer, with the Finance Director and City Treasurer having the discretion of fixing the dates, maturities, denominations, place of payment, interest rate or rates and form, and to provide for the sale of the bonds.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.10.

Resolution Number: **R – 2024.10.23 - 191**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
and Authorization for Bonding

AND FURTHER BE IT RESOLVED THAT:

Pursuant to the City Charter and the New Hampshire Municipal Finance Act and any other enabling authority, the City of Dover is hereby authorized to participate in the NH Clean Water State Revolving Fund (CWSRF) Program for financing eligible Sewer Fund projects provided CWSRF funding is available; and the City of Dover is hereby authorized to participate in the NH Drinking Water State Revolving Fund (DWSRF) Program for financing the Water Fund projects provided DWSRF funding is available. The City Manager, Finance Director and Treasurer are authorized, on behalf of the City of Dover, to file for participation in the NH CWSRF and DWSRF Programs and obtain loans through the programs for eligible identified projects.

NOTE: This resolution requires a duly advertised public hearing and a 2/3 favorable vote of all members for passage with the vote deferred until at least three (3) days after public hearing.

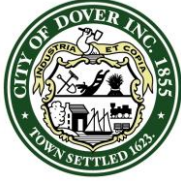
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.10.

Resolution Number: **R – 2024.10.23 - 191**

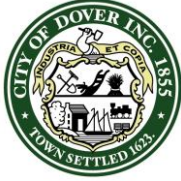
Resolution Re: Appropriation For FY2026 Capital Improvements Program
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

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Agenda Item#: 13.B.10.

Resolution Number: **R – 2024.10.23 - 191**

Resolution Re: Appropriation For FY2026 Capital Improvements Program
and Authorization for Bonding

RESOLUTION BACKGROUND MATERIAL:

This resolution makes appropriations for the projects of the FY2026 Capital Improvements Program financed by debt and authorizes the sale of bonds and/or participation in the CWSRF or DWSRF.

This resolution makes appropriations for projects that are scheduled to be completed over multiple years. The Finance Department requests from all departments with projects to submit cash flow requirements for projects. These cash flow projections are completed to determine the amount by project for the coming bond issuance. Those projects that are not financed or are only partially financed remain as authorized unissued debt and bonded (financed) when the cash need arises.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired: The Net Sewer reflects the amount retired by user fees (total debt retirement less State aid for principal).

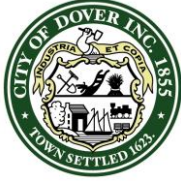
Description	City	School	Water	Sewer	Downtown TIF	Waterfront TIF	Total
FY2026 Authorization	22,100,000	0	6,675,000	10,950,000	3,300,000	3,300,000	46,325,000
FY2026 Retirement	3,526,734	3,560,651	1,631,485	1,787,745	650,000	227,542	11,384,157
Net Change	18,573,266	(3,560,651)	5,043,515	9,162,255		3,072,458	34,940,843

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2024 and this authorization, against the legal debt limits.

Description	City	School	Water	Downtown TIF	Waterfront TIF	Exempt	Total
Debt Outstanding	42,226,642	75,982,225	20,731,109	7,265,000	11,465,999	25,457,836	183,128,811
Authorized - Unissued	30,547,195	9,161,100	20,483,287	0	15,912,500	20,373,965	96,478,047
Total Issued & Unissued	72,773,837	85,143,325	41,214,396	7,265,000	27,378,499	45,831,801	279,606,858
This Authorization	22,100,000	0	6,675,000	3,300,000	3,300,000	10,950,000	46,325,000
Grand Total	94,873,837	85,143,325	47,889,396	10,565,000	30,678,499	56,781,801	325,931,858
Legal Debt Limit	200,186,929	467,102,834	667,289,763	NA	NA	NA	
Unused Capacity	105,313,092	381,959,509	619,400,367				
Percent Unused	52.6%	81.8%	92.8%				

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.
Exempt includes Sewer and Tolend Road Landfill debt.
Debt exempt from legal debt limits are Sewer, Tolend Road Landfill debt, Downtown TIF, Waterfront TIF



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Resolution Re: **Appropriation For FY2026 Capital Improvements Program
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Multi-Year Projects Proposed Bonding Schedule

The following table summarizes the bonding schedule for the proposed debt authorizations. This table shows that for multi-year projects the issuance of bonds will be done based on cash flow requirements per the projects' proposed segments as presented in the Capital Improvements Program.

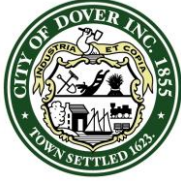
Item #	Description	Proposed						
		Appropriations	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
1	Fire & Rescue - South End Station Addition	\$ 850,000	850,000					
2	Fire & Rescue - North End Station Renovations	250,000	250,000					
3	Fire & Rescue - Ladder Replacement	1,400,000			1,400,000			
4	Fire & Rescue - Heavy Rescue Replacement	1,500,000			1,500,000			
5	Fire & Rescue - Aerial Tower Replacement	3,000,000				3,000,000		
6	Littleworth Road Business Park	6,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
7	Street Reconstruction - Broadway Neighborhood	5,300,000	700,000	4,600,000				
8	Culvert Replacement - Portland Avenue	2,000,000	50,000	550,000	1,400,000			
9	Outdoor Pool Improvements	1,800,000	800,000	1,000,000				
10	Street Reconstruction - Henry Law Avenue	3,300,000	3,300,000					
11	Street Reconstruction - Henry Law Avenue	3,300,000		3,300,000				
12	Drinking Water State Revolving Fund - Waterline Replacements	775,000	150,000	625,000				
13	Water Main Replacement - Broadway Neighborhood	1,500,000	500,000	1,000,000				
14	Water Main Replacement - Highland	600,000	600,000					
15	Water Main Replacement - Central Avenue	2,500,000	2,500,000					
16	Water Main Replacement - Garrison Hill to Florence	1,300,000	1,300,000					
17	Pump Station Upgrade - Wentworth Terrace	4,100,000	500,000	3,600,000				
18	Sewer Main Replacement - Broadway Neighborhood	500,000	500,000					
19	Sewer Main Replacement - Central Core	1,500,000	1,500,000					
20	Sewer Main Replacement - Lower Central	350,000	350,000					
21	WWTP Capacity/Treatment Updates	4,500,000	4,500,000					
	Total	\$ 46,325,000	\$19,350,000	\$15,675,000	\$ 5,300,000	\$ 4,000,000	\$1,000,000	\$1,000,000

Financial Policy Considerations

The proposed debt authorizations contained in this resolution will result in the following City Council adopted Financial Policies not being adhered to:

- A. Water Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.
- B. Sewer Fund debt service for any given fiscal year shall not exceed 40% of the total appropriations for the fund.

Water Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2026 and continue through FY2031 as a result of the funding appropriated in this resolution and the funding for New Water Storage Tank in the FY2023 CIP, Water System Facilities Upgrade in the FY2017 and FY2018 CIP, and Water Main Replacement projects approved in the past three years' CIPs. The Sewer Fund debt service as a percentage of budget is projected to exceed the 40% policy level in FY2027 and continue through FY2031. This is the result of the funding appropriated in this resolution and funding for the River (Payne) Street Pump Station Upgrade in FY2022 and FY2024 CIP and WWTP MLE Conversion Upgrade in FY2017 CIP.



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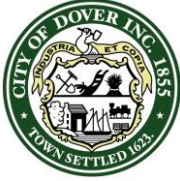
Resolution Re: **Appropriation For FY2026 Capital Improvements Program
and Authorization for Bonding**

Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate and the Utility Rates, net of existing debt service and aid, related to the projects proposed to be bonded in FY2026. The top table reflects the impact of the new CIP projects only; the second set reflects the combined impact of the new CIP projects and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

CIP Only					CIP Only				
Net Change in Property Tax Rates					Net Change in Utility Rates				
		2026	2027	2028			2026	2027	2028
City		0.23	0.22	0.19	Water		0.66	1.40	1.29
School		0.00	0.00	0.00	Sewer		0.98	1.69	1.45
Total Change		0.23	0.22	0.19	Total Change		1.64	3.09	2.74
Est Tax Rate		19.83	20.05	20.24	Est Utility Rate		19.72	22.81	25.55
% Change City		3.33%	3.09%	2.67%	% Change Water		8.92%	17.37%	14.66%
% Change School		0.00%	0.00%	0.00%	% Change Sewer		9.18%	14.49%	11.72%
% Change Total		1.17%	1.11%	0.96%	% Change Total		9.07%	15.67%	12.94%
Including Prior Year Authorizations					Including Prior Year Authorizations				
Net Change in Property Tax Rates					Net Change in Utility Rates				
		2026	2027	2028			2026	2027	2028
City		0.35	0.19	0.02	Water		2.05	1.32	0.92
School		0.15	0.14	(0.05)	Sewer		2.25	1.20	0.77
Total Change		0.50	0.33	(0.03)	Total Change		4.30	2.52	1.69
Est Tax Rate		20.10	20.43	20.40	Est Utility Rate		22.38	24.90	26.59
% Change City		5.07%	2.62%	0.28%	% Change Water		27.70%	13.97%	10.55%
% Change School		1.57%	1.44%	-0.51%	% Change Sewer		21.07%	9.28%	6.48%
% Change Total		2.55%	1.64%	-0.15%	% Change Total		23.78%	11.26%	8.20%
Rate per \$1,000 of Assessed Value					Rate per 100 Cubic Feet of Water Consumption				

The table below reflects the net change from year to year, and the total change after 3 years, for an average single-family home for taxes and user fees, based on the FY25 estimated assessed value at \$513,892 with 75 HCF of average water usage.



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Impact to Average Single Family Home				
				Change
				After
Description	Yr1	Yr2	Yr3	3 Years
CIP Only				
Property Tax	118	113	98	329
Water Fees	50	105	97	251
Sewer Fees	74	127	109	309
Total Avg SFH Impact	241	345	303	889
Including PY Authorizations				
Property Tax	257	170	(15)	411
Water Fees	154	99	69	322
Sewer Fees	169	90	58	317
Total Avg SFH Impact	579	359	111	1,049