



CITY OF DOVER

**OPEN LANDS COMMITTEE  
AGENDA AND MEETING NOTICE**

Meeting Type: Regular Meeting  
Meeting Location: City Hall 1<sup>st</sup> Floor Conference Room, 288 Central Ave., Dover  
Meeting Date: Thursday, November 21<sup>st</sup>, 2024  
Meeting Time: **5:30 pm**

**Members Present:** ☐ Anna Boudreau (Chair) ☐ Kristen Murphy (Vice Chair) ☐ Shawn Herrick (Secretary)  
☐ Nabia Fortier ☐ Nancy O'Connor ☐ Ann Reid ☐ Mary Beth Rudolph ☐ Nancy Volpe ☐ Chris Lawrence  
☐ Chris Straub ☐ Melissa Wood ☐ Kieran Seavey ☐ Makayla Edgecomb (Planning Staff)

1. Roll Call Attendance
2. Citizens and Member Forum (5 minute limit)
3. Approval of Minutes for September 19<sup>th</sup>, 2024 (3 minutes)
4. Treasurer's Report (3 minutes) – Makayla Edgecomb
5. Public Land Conservation Projects (20 minutes) - Anna
  - Stockbower Project – 170 Garrison Road
  - Lombard Project – 198 Blackwater Road
6. New Business
  - A. Dover Natural Resources Inventory Update (5 minutes)
  - B. Conservation and Open Space Master Plan Chapter Update (5 minutes)
  - C. Presentation: An Interactive Dive into Land Conservation - Anna Boudreau (30 Minutes)
7. Old Business
8. Enter non-public session – Report on the status of individual land protection efforts/transactions per RSA 91-A:3, II(d) (15 minutes)
9. Confirm Next Meeting
10. Adjourn



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## OPEN LANDS COMMITTEE MINUTES

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☐ Nabia Fortier ☒ Nancy O'Connor ☒ Ann Reid ☒ Mary Beth Rudolph ☐ Nancy Volpe ☒ Christina Lawrence  
☒ Chris Staub ☐ Melissa Wood ☒ Kieran Seavey ☒ Jackson Kaspari (Planning Staff)

### 1. Roll Call Attendance

A. A. Boudreau opened the meeting and did a roll call.

- a. Absent: Nabia Fortier, Nancy Volpe,  
Melissa Wood

### 2. Citizens and Member Forum (5-minute limit)

- None

### 3. Approval of Minutes for July 25<sup>th</sup>, 2024 (3 minutes)

M. Rudolph motioned to approve the minutes. S. Herrick seconded. Vote: Passes; Abstain: K Murphy, C. Lawrence

### 4. Treasurer's Report (3 minutes) – Jackson Kaspari

- o Conservation Fund: \$1,409,159.31
- o Receivable: \$713,301.29
- o Total: \$2,122,460.60

### 5. Public Land Conservation Projects (20 minutes)

- A. Stockbower Project – 170 Garrison Road – J. Kaspari – waiting on confirmation on the partial release and from their lender and a clean title, then we are ready to close. In general, we are waiting on the document(s) from them. Hoping to close this year.
- B. Lombard Project – 198 Blackwater Road – J. Kaspari – the Lombards are satisfied with the deed; had to go through a title office to make sure the paperwork was in order; we just need a final contract signed with the finance dept to release the funds; we are ready to close soon.

### 6. Report by Task Groups

#### A. Outreach and Education (15 minutes)

- a. K. Seavey – has taken a step back from researching possible geo-caching sites due to several factors but would like to get in touch with someone from the Community Trail Committee to chat. J. Kaspari to help facilitate that – the next Community Trail Committee meeting is on Oct. 7<sup>th</sup>.



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- b. K. Murphy – asked about a potential trails clean-up this fall. K. Murphy is interested and would help. N. O'Connor and other would also help. Could we focus on an area other than the Community Trail? – perhaps we could clean up the Arch St property?

N. O'Connor – mentioned that we aren't necessarily promoting the use of that property. K. Murphy & N. O'Connor will think about other areas for a potential clean-up.

- i. N O'Connor arrived at 5:44pm

- c. M. Rudolph – mentioned an idea about explaining the process (conservation / land rights) to realtors as an outreach project. A. Boudreau agreed, and recalls doing such a presentation to realtors years ago with realtor, Tom Howard in the Lakes Region. It was well received.

B. Easement Monitoring (10 minutes)

- J. Kaspari – handed out a list of properties that need monitoring. A. Boudreau reviewed some of our progress to date. J. Kaspari talked about the priority properties that need monitoring. The Paolini property was mentioned and added to the list. There was a discussion about properties within proximity to each other for the possibility of doing several at the same time. J. Kaspari discussed a new employee that he would like to introduce to this process and get her more involved. J. Kaspari did Enterprise Park today and will send out a sign-up list for monitoring.

7. New Business:

A. Dover Natural Resources Inventory Update (10 minutes)

- a. J. Kaspari – an ecological study was done on New Meadows property (off 155) by Sarah Large. It should produce interesting results. The overall Natural Resources Inventory is coming along and nearly complete. The final report will be shared.

B. Conservation and Open Space Master Plan Chapter Update (5 minutes)

- a. J. Kaspari – things are getting closer to completion; the steering committee reviewed an outline for the chapter as well as potential action items; a great discussion. The draft should be submitted to staff sometime around the end of October. Perhaps a final draft coming soon. K. Murphy is on the steering committee. Having served on 3 other master plan updates, A. Boudreau was glad to see another OLC member volunteer to serve on the steering committee.

8. Old Business – none

9. Enter non-Public Session – Report on the status of individual land protection efforts / transactions per RSA 91-A:3, II(d) (20 minutes)

- C. Staub made a motion to enter non-public session per RSA 91-A:3, II(D) to report on the status of individual land protection efforts and transactions at 5:58 PM. N. O'Connor seconded. All members approved on a roll call vote.



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## OPEN LANDS COMMITTEE MINUTES

|                   |                                                                          |
|-------------------|--------------------------------------------------------------------------|
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The Committee reentered public session and agreed to seal the minutes.

K. Murphy motioned to seal the non-public meeting minutes per RSA 91-A(3) because its divulgence would render the proposed action ineffective. S. Herrick seconded. Voted: U/A

10. New Business – J. Kaspari shared that he was offered another position and has accepted it; he shared some thoughts and feelings related to this move. We all appreciate all the work he has done and although sad to see him go, everyone wished him well in his next endeavor.
11. Confirm Next Meeting: November, 21<sup>st</sup>, 5:30pm.
12. Adjourn: 6:29pm