JOINT BUILDING COMMITTEE
DOVER HIGH SCHOOL AND REGIONAL CTC
MINUTES

DOVER SCHOOL DISTRICT

Meeting Type:	Regular Meeting
Meeting Location:	McConnell Center, Room 305
Meeting Date:	October 3, 2024
Meeting Time:	**4:30 p.m.**

1. **CALL TO ORDER AND ROLL CALL:** A meeting of the Dover High School and Regional Career Technical Center Joint Building Committee was called to order via roll call on Thursday, October 3, 2024, at 4:34 p.m. in Room 305 of the McConnell Center.

   Present were Bob Carrier, Dennis Shanahan, Sarah Greenshields, Mark Geuther, and Amanda Russell.

   Also present were Superintendent William Harbron, C&W Services Manager Morgan Lyon, Chief Financial Officer Michael Limanni, Financial Director Dan Lynch, and Community Services Director John Storer.

2. **CITIZEN'S FORUM:** No one addressed the JBC.

3. **APPROVAL OF MEETING MINUTES FROM APRIL 2, 2023:** Amanda Russell moved; Dennis Shanahan seconded to approve the minutes as presented. **An oral VOTE PASSED 5/0.**

4. **APPROVAL OF THE AGENDA:** Amanda Russell moved; Sarah Greenshields seconded to approve the agenda as posted. **An oral VOTE PASSED 6/0.**

5. **MANIFEST APPROVAL:**

   a. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC371 in the amount of $30,999.70 to Scoreboard Enterprises, Inc. for the softball scoreboard. **A roll call VOTE PASSED 5/0.**
   b. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC372 in the amount of $5,230.00 to RMS Electric for the electrical service to the softball scoreboard. **A roll call VOTE PASSED 5/0.**
   c. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC373 in the amount of $25,000.00 to A+ Athletic Products, Inc. for the site work and concrete pad installation for the Bellamy Field bleachers. **A roll call VOTE PASSED 5/0.**
   d. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC374 in the amount of $30,000.00 to A+ Athletic Products, Inc. for the Bellamy Field bleachers. **A roll call VOTE PASSED 5/0.**
   e. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC375 in the amount of $823.91 to Brox Industries, Inc. for the asphalt and gravel base for the walkway to the Bellamy Field bleachers. **A roll call VOTE PASSED 5/0.**
   f. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC376 in the amount of $5,400.00 to Tri-State Sealcoating and Paving, Inc. for paving the walkway to the Bellamy Field bleachers. **A roll call VOTE PASSED 5/0.**
   g. Amanda Russell moved; Sarah Greenshields seconded to approve DHSCTC377 in the amount of $1,587.00 to GC/AAA Fence Company for the gates for the Bellamy Field walkway. **A roll call VOTE PASSED 5/0.**

6. FINANCIAL REPORT AND JBC CLOSEOUT:

a. Chief Financial Officer Limanni reviewed the final financial status of the project:

i. The funds remaining from the originally approved appropriations are $9,941.35. Mr. Limanni recommended that the JBC move to approve the transfer of these funds to the School Department under the control of the School Board. The final appropriations and expenses are included in the “Capital Improvements Summary” included in the approved agenda.

Amanda Russell moved; Sarah Greenshields seconded to accept the final financial report and approve the transfer of the remaining $9,941.35 to School Department. **A roll call VOTE PASSED 5/0.**

ii. With the final disposition of the funds appropriated to the DHS/CTC project, the Joint Building Committee can approve the closure of the JBC upon adjourning the current meeting.

Amanda Russell moved; Sarah Greenshields seconded to approve the closure of the JBC upon adjourning the current meeting. **A roll call VOTE PASSED 5/0.**

iii. Mr. Limanni informed the JBC that the remaining fundraising funds are in a trust, under the control of the Trustees of the Trust Fund.

7. MATTERS OF INTEREST:

a. The Board provided thanks and appreciation for the efforts of the past and present members of the JBC, City staff, and School Department staff that contributed to the work of building the new school.

8. APPROVAL OF MINUTES TO THIS MEETING:

a. Dennis Shanahan reviewed the draft minutes for this meeting with the JBC.

Dennis Shanahan moved; Sarah Greenshields seconded to approve the draft minutes as presented to the JBC. **A roll call VOTE PASSED 5/0.**

9. ADJOURNMENT:

Dennis Shanahan moved; Sarah Greenshields seconded to adjourn the meeting at 5:05 pm**. An oral VOTE PASSED 5/0.**