



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, October 7, 2024**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER/ATTENDANCE

Deputy Mayor Shanahan called the meeting to order at 8:32 a.m.

2. ATTENDANCE

Present: Deputy Mayor Dennis Shanahan, Councilor Fergus Cullen, City Attorney Joshua Wyatt, Legal Assistant Patricia Moniello and Parking Manager William Simons.

Excused: Councilor Lindsey Williams

3. PUBLIC FORUM

No citizens or members of the public present for public forum.

4. APPROVAL OF PRIOR MEETING MINUTES –

- August 5, 2024

Councilor Cullen moved to approve; seconded by Deputy Mayor Shanahan.
All in favor. Unanimous.

5. REVIEW OF PROPOSED OR PENDING ORDINANCES

Parking Manager William Simons clarified some of the changes to Ch. 141 Vehicles and Traffic, specifically the addition of two streets (Grove & Maple) be updated to the winter parking dates; parking unregistered vehicles on a city-controlled streets, and that free parking does not apply to spaces designated for electric vehicle charging where full payment is required.

City Attorney Josh Wyatt discussed that the second Monday in October will be known, per state law recently passed, as Columbus Day, which coincides with the City of Dover's celebration of Indigenous People's Day.

Councilor Cullen noted typographical errors on pages 8 and 9 of the Ch. 141 ordinance. City Attorney indicated those would be addressed in a new version to be submitted to City Council.

Councilor Cullen moved for a motion to approve Ch. 141 (with typographical edits corrected). Seconded by Deputy Mayor Shanahan. All in Favor. APPROVED.

Mr. Simons explained the increases in the Fine Schedule for chronic offenders and that it has been five (5) years since fees were changed.



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, October 7, 2024**
Meeting Time: **8:30 a.m.**

Councilor Cullen moved to endorse the changes to the Fine Schedule. Seconded by Deputy Mayor Shanahan. All in Favor. APPROVED.

Attorney Wyatt discussed the changes in Chapter 9, Sections 5 & 6 that will repeal the Dover Arena Commission and merge this committee into the Recreation Advisory Board. During the discussion Councilor Cullen requested clarification about the number of committee members in the proposed new Recreation Advisory Board. City Attorney reviewed past recent ordinances and discovered that for some reason General Code had not updated the City Code to incorporate another change to this same board earlier in 2024, meaning the actual number of new members would need to increase to “13” from “11”, which will be addressed in a new ordinance version to City Council.

Councilor Cullen noted that he is in favor of reducing the number of members from “13” in keeping with the stated goal to streamline boards and commissions. Following discussion of quorums and whether to table this ordinance to a later date, Councilor Cullen would like it to move forward and suggested that any changes to be made can be made with a motion at the October 10th meeting.

Councilor Cullen moved to endorse the Ch. 9 ordinance revision as presented. It was seconded by Deputy Mayor Shanahan. All in Favor. APPROVED.

Attorney Wyatt reminded the Committee that Chapter 170 (recodification) was approved by the Committee at the August meeting and that the Planning Board had opportunity to review and planning staff indicated a few typographical errors on the zoning tables, which have since been addressed. Consensus of members that the August 2024 conditional endorsement by Ordinance Committee stands and no further discussion needed.

6. GENERAL DISCUSSION

No general discussions brought forward.

7. BUILD AGENDA FOR NEXT MEETING

Deputy Mayor Shanahan observed the next Ordinance Committee meeting would be tentatively scheduled for November 4, 2024 at 8:30 a.m., if needed.

8. ADJOURN

Councilor Cullen moved to adjourn - seconded by Deputy Mayor Shanahan. Unanimously approved.

Meeting adjourned at 8.59 a.m.