



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #11
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, November 4, 2024
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, November 4, 2024, at 7:02 p.m.

B. ROLL CALL: Present were Robin Trefethen, Maggie Fogarty, Micaela Demeter, and Craig Flynn. Carolyn Mebert and Elizabeth Goldman were excused. Michelle Clancy arrived after the start of the meeting.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Thomas Rup, Abby Small, Jennifer Krans, Travis Bickford, Siobhan Mehalek, Peter Driscoll, Lindsay Dube, Patrick Boodey, Beth Dunton, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Craig Flynn led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Micaela Demeter moved; Craig Flynn seconded to approve the agenda. **An Oral Vote PASSED 4/0.**

E. CITIZEN'S FORUM:

Donna McAdam, 38 Elm Street – Spoke on behalf of a free after school tutoring program offered for grades 3-12 held at the Methodist Church. She included the program has been run by approximately 20 volunteers for the past three years.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Regular Meeting, October 7, 2024

Maggie Fogarty moved; Craig Flynn seconded approval of the minutes. **An Oral Vote PASSED 5/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

H. CONSENT AGENDA:

1. Correspondence: None

2. Resignations/Retirements:

a. Stephanie DeMatteo – Math Teacher – Dover High School - Retirement

b. Bryan Towle – Paraprofessional - Garrison Elementary School – Resignation

3. Leaves of Absence: None

4. Job Shares: None

5. Nominations:

a. DPA Nominations

b. DALC Nomination

6. Extended Travel (Student Trips):

a. Preliminary and Final Approval – Dover High School – New Hampshire Special Olympics Youth Summit – December 5-6, 2024 - Waterville Valley, New Hampshire

7. Donations: None



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The Board approved an additional resignation, retirement, and nominations that will be archived with the meeting minutes.

Maggie Fogarty moved; Micaela Demeter seconded approval of the amended Consent Agenda to include the additional items distributed to the Board. **An Oral Vote PASSED 5/0.**

I. STUDENT REPRESENTATIVE REPORT:

Theo Sawyer provided the following updates on the happenings at Dover High School:

- Quarter One recently closed
- Varsity Golf, Varsity Field Hockey, and the Marching Band all did well at recent state championships.

Mr. Sawyer requested the Board provide feedback on topics they would like discussed, to which Micaela Demeter requested he report on the status of bathroom behavior so far this year.

J. FINANCIAL REPORT:

Mr. Limanni reviewed his Financial Report with the Board.

K. POLICIES – CHANGES - PROPOSALS:

1. FAA – Annual Facility Plan – Revised Policy – First Reading

Craig Flynn moved; Micaela Demeter seconded to table the policy presented. **An Oral Vote PASSED 5/0.**

L. POLICY ADOPTION:

1. BG: Board Policy Development – Withdraw – Second Reading
2. BGA: Policy Development System – Withdraw – Second Reading
3. BGAA: Policy Development, Adoption and Review - New Policy – Second Reading
4. BGB: Policy Adoption – Withdraw – Second Reading
5. BGC: Policy Review and Evaluation/Accuracy Check – Withdraw – Second Reading
6. BGE: Policy Dissemination – Withdraw – Second Reading
7. CA: Administration Goals – Revised Policy – Second Reading
8. GCCBC: Family and Medical Leave Act (FMLA) Leave Policy – Revised Policy – Third Reading
9. JFABE: Education of Children in Foster Care – New Policy – Second Reading
10. JRA: Student Records and Access (FERPA) – Revised Policy – Second Reading
11. KEE: Website Accessibility and Grievance – New Policy – Second Reading

Micaela Demeter moved; Craig Flynn seconded to approve the policy recommendations presented. **An Oral Vote PASSED 5/0.**

M. RESOLUTIONS: None

N. OLD BUSINESS: None



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O. NEW BUSINESS:

1. State Assessment Data Reflection

Jennifer Krans and Siobhan Mehalek reviewed the New Hampshire State Assessment data that was recently released.

2. New Position Request

Dr. Harbron requested the Board approve a Speech Language Pathologist position. Dr. Boston provided further details on the request.

Maggie Fogarty moved; Craig Flynn seconded to approve the Speech Language Pathologist position. **A Roll Call Vote PASSED 5/0.**

Robin Trefethen - Aye
Carolyn Mebert - Excused
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

3. Review of the Dover School District Fiscal Year 2026 Budget Goals

Dr. Harbron requested the Board review the budget goals for the upcoming budget season and provide any feedback they may have.

4. Review of the Dover School District Draft 2025-2026 Academic Calendar

Dr. Harbron requested the Board review the draft calendar.

P. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Craig Flynn seconded to direct the Superintendent to pay Manifest 25-E in the amount of \$6,132,367.34 for FY25 for the period of October 5, 2024, through November 1, 2024. **A Roll Call Vote PASSED 5/0.**

Robin Trefethen - Aye
Carolyn Mebert - Excused
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:



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Craig Flynn announced that the Dover High School Athletic Complex Joint Building Committee has hired a construction company and are pulling the budget together. He included a series of meetings will take place once the budget and plan have been gathered.

Micaela Demeter announced the New Hampshire School Boards Association's Annual Assembly took place in October and provided an update on some of the resolutions.

Micaela Demeter announced the Curriculum Advisory Council met last week to discuss the health curriculum at the middle school, and also the protocol for how students advance a grade in math.

R. SCHOOL BOARD MATTERS OF INTEREST:

Maggie Fogarty inquired as to what program is implemented at the high school to help students register to vote and with the voting process, to which Peter Driscoll responded that Dover High School does not run a voter registration program.

Maggie Fogarty reminded people to get out and vote on November 5th.

Re-opening of Citizen's Forum: No citizens were present.

Micaela Demeter moved; Craig Flynn seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 5/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 8:45 p.m. **An Oral Vote PASSED 5/0.**