

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 13, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Cullen led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Nemeth

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan motioned to approve the agenda, seconded by Councilor Warach.
Vote: 8-0.

7. PUBLIC HEARINGS

**A. AUTHORIZATION TO ACCEPT AND EXPEND A LAND AND WATER CONSERVATION FUND SUB-RECIPIENT GRANT FOR GUPPY PARK III
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

**B. REPROGRAM UNEXPENDED BOND PROCEEDS FROM CHESTNUT STREET BRIDGE REPLACEMENT TO SIXTH STREET (BLACKWATER) BRIDGE REPLACEMENT PROJECT
(VOTE TO OCCUR DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

**C. REPROGRAM UNEXPENDED BOND PROCEEDS FROM DOWNTOWN TRAFFIC EFFICIENCY IMPROVEMENTS PROJECT TO COCHECO WATERFRONT DEVELOPMENT SITE IMPROVEMENTS PROJECT
(VOTE TO OCCUR DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Eric Leaver, 42 Main St, urged the Council to oppose the resolution as he believes the funds could be better used to restore the downtown area.

Aaron Williams, 51 Sixth St Apt A, urged the Council to oppose the resolution as he believes the funds could be better used to restore the downtown area.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 13, 2024**
Meeting Time: **7:00 pm**

Betsy Samper, 31 First St, agreed with the prior speakers as well identifying other minor infrastructure improvements that could be done.

**D. ADOPTION OF FY2026-FY2031 CAPITAL IMPROVEMENTS PLAN
(VOTE TO OCCUR DECEMBER 11, 2024)**

SPONSORED BY MAYOR CARRIER BY REQUEST

Eric Leaver, 42 Main St, commented on page 166 of the CIP in regards to transportation center improvements. He has concerns that there is no seating at the center.

Kean McDermott, 128 Back River Rd, spoke about the item on page 165 of the CIP, traffic signal upgrades, and is looking for clarification on where the funds for that item goes.

Aaron Williams, 51 Sixth St Apt A, commented on the importance of biking infrastructure for the City in the CIP.

E. APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM – NON-DEBT FINANCED PROJECTS

(VOTE TO OCCUR DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Betsy Samper, 31 First St, spoke in regards to the general parking garage repairs in the CIP, advocating for a portion to be used to improve metered parking and to set limits.

Aaron Williams, 51 Sixth St Apt A, spoke about an allocation in the CIP for the parks of the City, and wanted to highlight the pavilion in Henry Law needing repair.

F. APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM AND AUTHORIZATION FOR BONDING

(VOTE TO OCCUR DECEMBER 11, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Eric Leaver, 42 Main St, supports the 2026 CIP improvements funded by bonding and made some comments on a few projects.

G. REPROGRAM FIRE & RESCUE AMBULANCE FY2025 CIP APPROPRIATION TO FIRE & RESCUE LIGHT RESCUE VEHICLE AND AUTHORIZE PURCHASE OF LIGHT RESCUE VEHICLE

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 13, 2024**
Meeting Time: **7:00 pm**

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of the report he submitted in writing.
Deputy Mayor Shanahan motioned to approve the report, seconded by Councilor Retrosi.
Vote: 8-0.

10. APPROVAL OF MINUTES

- A. October 16, 2024 – Workshop**
- B. October 23, 2024 – Regular Meeting**
- C. October 29, 2024 – Special Meeting**

Deputy Mayor Shanahan moved to approve the three sets of minutes, seconded by Councilor Hackett.
Vote: 8-0.

11. MAYOR'S REPORT

The Mayor and Deputy Mayor gave an overview of events and meetings they attended over the last few weeks.
Deputy Mayor Shanahan moved to approve the report, seconded by Councilor Hackett.
Vote: 8-0.

12. UNFINISHED BUSINESS

- A. ORDINANCES IN THE 2nd READING**
- B. ORDINANCES IN THE 3RD READING**
- C. RESOLUTIONS**

- 1. AUTHORIZATION TO ACCEPT AND EXPEND A LAND AND WATER CONSERVATION FUND SUB-RECIPIENT GRANT FOR GUPPY PARK III (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

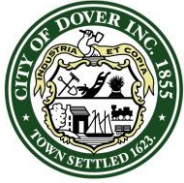
Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

- 2. REPROGRAM FIRE & RESCUE AMBULANCE FY2025 CIP APPROPRIATION TO FIRE & RESCUE LIGHT RESCUE VEHICLE AND AUTHORIZE PURCHASE OF LIGHT RESCUE VEHICLE (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Warach.

City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 13, 2024**
Meeting Time: **7:00 pm**

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **B21048-RFP22-001 ADDITIONAL SCOPE OF WORK CONSULTING DESIGN SERVICES FOR THE HENRY LAW AVENUE & RIVER STREET RECONSTRUCTION PROJECT**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B25028 ELECTRICAL CONTRACTOR SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B25030 PURCHASE OF 2024 FORD F-150 LIGHTNING**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B25022 REPLACEMENT EVALUATION OF COUNTY FARM ROAD CULVERT**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the Consent Calendar, seconded by Councilor Hackett.

No Councilors wished to pull any items for further discussion.

Roll Call Vote: 8-0.

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 15. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 16. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 17. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 18. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 19. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 20. Coheco Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation & Pool Advisory (Retrosi) | 21. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 22. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 23. Dover Main Street (Carrier) |
| 10. McConnell Center Advisory Committee (Retrosi) | 24. Strafford Regional Planning Commission (Williams) |
| 11. Legislative Liaison (Shanahan) | 25. Government Affairs (Carrier) |
| 12. Committee for Racial Equity and Inclusion (Nemeth) | 26. Cemetery Board (Warach) |
| 13. Graffiti Management Advisory Committee (Nemeth) | 27. Joint Building Committee – Athletic Complex (Cullen) |
| 14. Ordinance Committee (Shanahan) | |

Deputy Mayor Shanahan gave an overview of the Legislative Liaison report to the Council.

Councilor Hackett gave an overview of the Solid Waste Advisory Committee report to the Council.

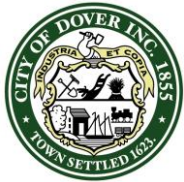
B. RESOLUTIONS

1. **AUTHORIZATION TO CONTRACT WITH UNH FOR MONITORING SERVICES RELATED TO THE FHWA CULVERT AOP GRANT**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-1, with Councilor Cullen opposed.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, November 13, 2024**
Meeting Time: **7:00 pm**

C. ORDINANCES IN 1ST READING

1. CHAPTER 105, SECTION 21

(TO BE REFERRED TO A PUBLIC HEARING ON DECEMBER 11, 2024)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the ordinance to a public hearing, seconded by Councilor Warach.

Vote: 8-0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett complimented the newly painted traffic box at the corner of Locust St. and Silver St.

City Manager Joyal gave an overview of the watermain break over the weekend.

Councilor Richer attended the local energy solutions conference in Manchester.

Mayor Carrier thanked the Deputy Mayor for organizing the Christmas Parade.

Councilor Williams thanked the election workers for their work on Election Day.

16. ADJOURN

Councilor Warach moved to adjourn, seconded by Councilor Williams.

Vote: 8-0.