



CITY OF DOVER

DOVER PARKING COMMISSION - MINUTES

Meeting Type: Regular Meeting
Meeting Location: Dover City Hall – 1st Floor Conference Room
288 Central Avenue, Dover, NH 03820
Meeting Date: **Wednesday, December 18, 2024**
8:30 a.m.

Called to Order at 8:30 a.m. by Vice Chairman George Maglaras

1) ROLL CALL

Members Present: Vice Chairman George Maglaras, Thomas Massingham, Joseph DiGregorio, Anthony McManus, Periklis Karoutas, Jack Buckley, and City Council Liaison Robert Warach.

Member Absent: Chairman Charles Reynolds (excused).

Others Present: William Simons (Parking Manager), Christopher Parker (Deputy City Manager), John Storer (Community Services Director), James Burdin (Business Development Coordinator), Brian Landry (Public Works Supervisor), and Michael Cicchese (Deputy Parking Manager).

Commissioner Massingham made a motion to allow Commissioner Buckley to participate in the meeting via telephone. Seconded by Commissioner DiGregorio. **APPROVED 5-0**

2) CITIZENS' FORUM

No one present to address the Commission.

3) MEETING MINUTES

Review and Approval of September meeting minutes.

Commissioner McManus made a motion to approve the minutes from the Sept. 17, 2024 special meeting of the Parking Commission. Motion seconded by Commissioner DiGregorio.

ROLL CALL VOTE: McManus – YES; DiGregorio – YES; Karoutas – YES; Massingham – YES; Buckley – YES; Maglaras – YES APPROVED 6-0

4) STAFF UPDATES

a. Downtown Development Update

Deputy City Manager Christopher Parker provided an update on Downtown development projects. He reported the city anticipates construction work to start in the spring for properties on Third and Chestnut streets. He added there will be road work on Henry Law Avenue and River Street in 2025.

b. Parking Activity & Budget

Parking Manager William Simons presented current financial figures to the Commission. He reported transactions at the parking meters for November were up by 11 percent, pointing out this followed a 25-cent/hr increase to the meter rates. He also reported usage



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of the electric vehicle charging stations in the Orchard Street Garage was down. He attributed that to more supercharger stations online in the area. Although the rates at those charging stations are higher, they charge up vehicles in less time.

5) NEW BUSINESS

5A: FY 2026 Fee Schedule

Resolution: Recommend to the City Council.

Outdoor Dining Fee is currently \$1,500/space.

Recommend increase to \$1,750/space due to meter rate increase effective Nov. 1, 2024.

Add validation code set up and billing fee \$25.

Commissioner McManus made a motion to table proposed Outdoor Dining Fee increase, which was seconded by Commissioner Buckley.

ROLL CALL VOTE: McManus – YES; DiGregorio – NO; Karoutas – YES; Massingham – YES; Buckley – YES; Maglaras – YES; APPROVED 5-1

Commissioner DiGregorio made a motion to vote on the proposed Validation Code Set Up Billing Fee. Motion seconded by Commissioner Massingham.

ROLL CALL VOTE: McManus – NO; DiGregorio – NO; Karoutas – NO; Massingham – NO; Buckley – NO; Maglaras – NO; PROPOSED FEE FAILED 6-0

5B: Winter Parking

Community Services Director John Storer is requesting the following adjustments to the one-sided seasonal parking restrictions.

Resolution: Recommend to Chief of Police and City Council.

Amend 141-48. Schedule I: No Parking at Any Time for the Dec. 1 to April 1 restrictions.

Adelle and Sylvan Drives: Move the starting point that is currently “from the traffic circle” to “from the **westerly outside edge (as posted) and including both sides of the** traffic circle.”

This will clarify that the restriction includes both sides of the traffic circle between the two roads.



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Fifth Street: Move the restriction between Grove Street and Tammany Park from the southerly side to the northerly side. This is due to street becoming a one-way road.

Cocheco Street: Add: Southeasterly side from the intersection with Portland Avenue, northeasterly 200' to across from the City of Dover pumping station, 20 Cocheco Street.

Nelson Street: Add: Southerly side from the intersection with Atkinson Street westerly to the intersection with Belknap Street.

Nantucket: Add: Easterly side from the intersection with Henry Law Ave to the end and including the turnaround area.

Commissioner McManus made a motion to recommend the City Council approve the proposed seasonal parking restrictions by Community Services. Motion seconded by Commissioner Buckley.

ROLL CALL VOTE: McManus – YES; DiGregorio – YES; Karoutas – YES; Massingham – YES; Buckley – YES; Maglaras – YES; APPROVED 6-0

5C: Discussion of Third/Grove Parking Areas

Business Development Coordinator James Burdin/Bill Simons – Parking Manager

Business Development Coordinator James Burdin informed the Commission about changes in commercial property usage in the area of Third and Grove streets and potential impact on turnover parking in the area. Staff directed to gather data on current parking usage in the area to develop a baseline for any future changes to existing parking regulations.

6) Commission member's matters of interest. No matters of interest discussed.

7) Adjourn

Commissioner Karoutas moved to adjourn the meeting, seconded by Commissioner Massingham.

ROLL CALL VOTE: McManus – NO; DiGregorio – YES; Karoutas – YES; Massingham – YES; Buckley – YES; Maglaras – NO APPROVED 4-2

Meeting adjourned at 9:10 a.m.