 CITY OF DOVER	DOVER PARKING COMMISSION - MINUTES Meeting Type: Regular Meeting Meeting Location: City Council Conference Room 288 Central Avenue, Dover, NH 03820 Meeting Date: Tuesday, September 17, 2024 8:30 a.m.
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Called to Order at 8:30 a.m. by Chairman Charles Reynolds

1) ROLL CALL

Members Present: Chairman Charles Reynolds, Vice Chairman George Maglaras, Thomas Massingham, Joseph DiGregorio, and Jack Buckley.

Members Absent: Anthony McManus (excused), Periklis Karoutas (excused), City Council Liaison Robert Warach.

Others Present: William Simons (Parking Manager), and Christopher Parker (Deputy City Manager) and John Storer (Community Services Director), Michael Cicchese (Deputy Parking Manager).

2) CITIZENS' FORUM

Residents Susan Peterson and Rod Grimsley spoke in favor about the proposed Dec. 1 to April 1 one-side parking restriction to help facilitate snow removal on Grove and Maple Streets.

3) MEETING MINUTES

Review and Approval of August meeting minutes.

Commissioner Buckley made a motion to approve the minutes from the August 7, 2024 special meeting of the Parking Commission. Motion seconded by Vice Chairman Maglaras.

APPROVED 5-0

4) STAFF UPDATES

a. Downtown Development Update

Deputy City Manager Christopher Parker provided an update on Downtown development projects, including the former Asia restaurant location, the properties at the corner of Third and Grove streets, and the property on Chestnut Street.

b. Parking Activity & Budget

Parking Manager William Simons presented current financial figures to the Commission. He also provided information regarding maintenance of the Orchard St. Garage.

5) OLD BUSINESS

a. Holiday Parking Program.

Resume discussion of the tabled re-consideration of the vote to provide free parking in the metered spaces in the Orchard St. Garage and Transportation Center Lot on the Saturdays between Thanksgiving and Christmas.



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Resolution: Recommend to the Chief of Police under the authority of City Ordinance 141-6 for evaluation during the 2024 holiday season.

§ 141-30. Hours of operation and rates.

A. Paid parking shall be required daily between the hours of 9:00 a.m. and 8:00 p.m., except on Sundays, with the exception of:

Current ordinance.

A) The following holidays: January 1; the third Monday in January, known as Martin Luther King, Jr. Civil Rights Day; the third Monday in February, known as Washington's Birthday; the last Monday in May, known as Memorial Day, or on a date to coincide with the federal observance if it is held on a different day; July 4; the first Monday in September, known as Labor Day; the second Monday in October, known in Dover as Indigenous People's Day; November 11, known as Veterans Day; Thanksgiving Day; the Friday after Thanksgiving; and Christmas Day. When one of the listed holidays falls on a Sunday, the Monday after shall be observed as a holiday.

Add:

B) Metered spaces in the Orchard Street Parking Garage and the 4th Street parking lot, on Saturdays between Thanksgiving and Christmas, between the hours of 9 am to 5 pm, not including spaces designated for electric vehicle charging.

Vice Chairman Maglaras made a motion to approve the resolution; seconded by Commissioner DiGregorio.

APPROVED 5-0

6) New Business

6A: Electric Vehicle Charging Spaces.

Resolution: Recommend to City Council.

§ 141-30. Hours of operation and rates.

Current ordinance.

D: Free parking permitted for persons with a walking disability under RSA 265:74 shall be limited to a maximum of three hours.

Amend paragraph D by adding: *Free parking under this paragraph does not apply to parking spaces designated for electric vehicle charging where full payment is required.*



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Background: This clarifies that free parking noted above does not extend to the electric vehicle charging spaces.

Commissioner Buckley made a motion to make the recommendation to the City Council.
Seconded by Commissioner DiGregorio.

APPROVED 5-0

6B: Unregistered Vehicles

Resolution: Recommend to City Council.

Current ordinance.

§ 141-14 General parking provisions

Except when necessary to avoid conflict with other traffic or in compliance with law or the direction of a police officer or official traffic control device, no person shall:

Amend paragraph 141-14 by adding subsection 13

(13) Park or allow to be parked an unregistered vehicle, that has been confirmed as being unregistered, on any city controlled street, parking lot, parking area or public parking garage.

Fine will be waived if, within 7 days of the citation being issued, proof is provided to the Parking Bureau that the vehicle has been properly registered; not to exceed once per 24-month period.

Background: If a vehicle is not re-registered, the city does not get timely payments of road use fees and if the owner can avoid paying for 12 months, they never have to pay.

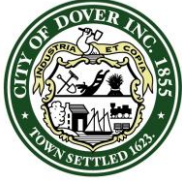
Commissioner DiGregorio made a motion to recommend the City Council approve the ordinance. Seconded by Commissioner Massingham. Following some discussion, Commissioner DiGregorio moved to amend his motion to remove the clause regarding waiving the \$20 fine within 7 days of the citation being issued when proof of vehicle registration being renewed is provided. Commissioner Buckley seconded the recommendation as amended.

APPROVED 5-0

6C: Winter Parking

Community Services Director John Storer will be requesting additional locations be added to the one-sided seasonal parking restriction.

Resolution: Recommend to City Council.



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Amend 141-48. Schedule I: No Parking at Any Time by adding the following locations for the Dec. 1 to April 1 restriction.

Adelle Drive, southerly side from the traffic circle, easterly to the end of the road, including the turnaround area.

Sylvan Drive, northerly side from the traffic circle easterly to the end of the road, including the turnaround area.

Grove Street, easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Hough Street.

Grove Street, westerly side (even numbered) from the intersection with Hough Street, northerly to the intersection with Ash Street.

Maple Street, easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Ash Street.

Background: Property owners of the locations recommended above were mailed the attached notice, to allow them several the opportunity to comment on this recommendation.

Commissioner Buckley made a motion to recommend the City Council approve the changes to the Winter Parking ordinance. Seconded by Vice Chairman Maglaras.

APPROVED 5-0

7) Commission member's matters of interest. No matters of interest discussed.

8) Adjourn

Commissioner Buckley moved to adjourn the meeting, seconded by Vice Chairman Maglaras.

APPROVED 5-0

9) Meeting adjourned at 9:25 a.m.