



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: Workshop Session
Meeting Location: City Hall, Council Chambers
Meeting Date: **Wednesday, January 8, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL ATTENDANCE

5. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on the subject matter of the Workshop. Statements shall be limited to five minutes.

6. DISCUSSIONS

A. PROPOSED SOLID WASTE AND RECYCLING CONTRACT EXTENSION WITH WASTE MANAGEMENT

7. ADJOURNMENT

Ad Hoc Committee on the Future of Dover's Solid Waste Program Utility Billing System Models – Oct 2024

OVERVIEW

On 31 Jan 2024, the consultant hired by the city presented his Feasibility Study report to the City Council providing his recommendation on how the city should proceed into the future to manage its solid waste program. The Solid Waste Advisory Committee established an Ad Hoc committee to further study the report and provide recommendations.

The Ad Hoc committee met about weekly from mid-May through October to research and provide the best solution for the future of Dover's Solid Waste Program given rising costs, limited disposal facilities, potential closure of Turnkey Landfill in 2034 and the industry trend toward automation.

Throughout this process, the committee's goals were simplicity, thorough research, learning from other communities, limiting risk during transition, affordability compared to other private collection options, education and marketing plans and ultimately providing the best possible solution for the future of Dover's Solid Waste given a changing industry and the limited options available to the city.

In June 2024, Waste Management offered a contract extension that included an option to transition to automated curbside collection starting in FY28 (01 Jul 2027). The proposal offered two years of manual collection followed by five years of automated collection. The Solid Waste Advisory Committee recommended that the city accept Waste Management's extension proposal to transition to automated collection in FY28; two years of manual collection (FY26 & FY27) followed by five years of automated collection (FY28 & FY32). The city has until 31 Dec 2024 to accept the extension proposal offered.

The Ad Hoc Committee's recommendations, endorsed by the Solid Waste Advisory Committee, were presented at a Council Workshop on 04 Sept 2024 detailing the results of the consultant's feasibility study, Waste Management's extension proposal and other issues. More detail and modelling of a Utility Billing System was requested and is provided here.

The committee relied heavily on the experience of other communities and industry experts using or implementing and operating automated collection to limit risk on the large, one-time purchase of toter, establish a simple to understand process, toter sizing and other options, and educating the public. The education component and continuation of communication with other communities will initiate early 2025 should the council approve the seven-year contract extension with automated collection.

The Ad Hoc Committee developed two models for utility billing using the FY25 budget, today's money, for comparison to private hauler costs and bag and tag pricing. Unlike the FY25 budget, only budget line items specifically associated with the curbside collection and disposal of trash and recycling are included in the utility to make it affordable and compete with private haulers. All

budget line items that benefit all citizens (ex. household hazardous waste fees and labor, illegal dumping fees and labor, all recycling center expenses and revenues (current understaffed condition), et al). Attempts to add expenses to the utility will rapidly make it less attractive to citizens.

The system is a flat rate system by its nature and does not provide citizens with the flexibility to control their costs based on household size and level of recycling and composting utilized. The weekly rates developed/modeled amount to about 1 ½ to 2 x 30-gallon bags per week for each household opting in.

The number of customers remains unclear but will be well defined once Waste Management works with the Planning Department and billing to identify property owners and addresses for toter delivery. The models use a maximum of 7,800 households and a minimum of 6,400 to provide pricing ranges. Care should be taken to identify the number of units at an address as potential toter recipients even though the address may have only one property owner.

These are models for comparison, our best estimate and not necessarily what will be charged in FY28. A Finance Department detailed review will be needed prior to any budget setting or pricing implementation.

RECOMMENDATIONS

Two utility billing models were considered, one for Curbside Services only and one for Curbside and Recycling Center Services. A brief summary is provided below followed by more detailed information in Appendix A for the Curbside Services Utility and Appendix B for the Curbside and Recycling Center Services Utility.

The decision hinges on whether or not the council approves the third attendant (Heavy Equipment Operator) for the recycling center and the city-wide Code Enforcement Officer positions. Absent those positions and the monitoring and enforcement that come with them, the recycling center should remain in the General Fund since it would remain open to all citizens whether they financially support the center through utility billing or not.

For this reason and the committee's low confidence that the positions will be approved, **the Curbside Services Utility is recommended.** Should the Council approve both positions as we believe they should, we would happily pursue the Curbside and Recycling Center Services Utility.

CURBSIDE SERVICES UTILITY.

In general terms, the Curbside Services Utility Fund would pay for curbside collection and disposal of both trash and recycling including labor and other administrative costs associated only with those activities. All other solid waste activities including recycling center operations would be funded by the General Fund.

TOTER SIZES:

- One 64 gallon for curbside trash, one 64-gallon for curbside recycling.
- 65 years and older and disabled can petition for one 35-gallon toter for curbside trash, one 64-gallon for curbside recycling.
- Private hauler users can opt in for one 64-gallon curbside recycling toter for a charge.

ELIGIBILITY:

- Single Family, Two Unit & Three Unit Households.
- 29 Grandfathered (previously approved) Private Roads
- Downtown Small Business Sector (as defined today)
- Four plus units condos & apartments, other private roads, other facilities are not eligible.
(Multiple sets of toters lined up at ends of streets are impractical to service)

TOTER COST ESTIMATES: (FY25 (present) and FY28 (future) estimates are shown)

- 64/64 Trash/Recycling: **FY25 \$5.50 to \$6.75/week; FY28 \$6.75 to \$7.40/week**
- 35/65 Trash/Recycling (exemption): **FY25 \$5.50 to \$6.75; FY28 \$6.75 to \$7.40/week**
- 0/65 Trash/Recycling (CS recycling only): **FY25 \$5.35 to \$6.60; FY28 \$6.60 to \$7.25/week**
- Billed Quarterly to the property owner with Water & Sewer.
- No bag buyback program. Citizens have 2+ years to deplete inventory.
- No turn on/turn off accounts for vacationers.
- Bulky items are scheduled directly with WM for \$30/item partially subsidized by the general fund to reduce costs.

CURBSIDE SERVICE UTILITY FUND

TOTER SIZE	ELIGIBILITY	BUDGET - UTILITY FUND Curbside Service Only	BUDGET - GENERAL FUND Services available to all citizens	TOTER COSTS Curbside Service Only
64 gallon Trash -OR- 35 gallon Trash <i>(65+ yrs and older & disabled citizens can petition for. Convenience so no discount)</i>	Single Family, Two Unit & Three Unit Households	FY25 - \$2.01M (act.) <u>Utility Fund Budget</u> FY25 - \$2.25M (est.)* FY28 - \$2.46M (est.) <i>*automated system comparison in today's dollars</i>	FY25 - \$1.10M (act.)* <i>* \$300K for new truck deducted</i> <u>General Fund Budget</u> FY25 - \$1.05M (est.)** FY28 - \$1.10M (est.) <i>** automated system comparison in today's dollars</i>	Trash & Recycling Curbside Service Weekly: FY25 - \$5.50 to \$6.75 (est.) if today FY25 - \$8.50 least expensive private hauler FY28 - \$6.75 to \$7.40 (est.) <i>*Min cost for 7800 households, Max cost for 6400 households</i>
64 gallon Recycling <i>(Private Hauler users can opt in for curbside recycling at a charge)</i>	29 Grandfathered Private Roads	Only budget line items specific to curbside collection and disposal of trash and recycling is contained in the Utility.	Budget line items not specific to curbside trash and recycling collection and disposal are contained in the General Fund.	Curbside Recycling Service Only for Private Hauler Users Weekly: FY25 - \$5.35 to \$6.60 (est.) if today FY25 - \$8.50 least expensive private hauler FY28 - \$6.60 to \$7.25 (est.)
Petitions for 35 gallon trash toters must be received two months before toter ordering for approval, assignment to addresses and ordering.	Downtown Small Business Sector	- Billed quarterly with Water and Sewer. - Surplus dollars remain in the Utility Fund. - Does not include any additional billing administration expenses.	Recycling Center revenues are allocated to supplementing the Recycling Center expenses. (ex. demo debris, metals, Madbury fee)	Other Terms: - Flat Rate System - Recycling Center is open to all and funded by the General Fund as it is today. - No bag buy back program. 2yrs to deplete inventory - No turn on/turn off accounts for vacationers - Bulky items scheduled direct with WM for \$30/item subsidized by the general fund to reduce costs
	- Four plus units, condos, apartments, other private roads, other facilities are not eligible. - Multiple sets of toters lined up at ends of streets are impractical to service. Eliminate ordinance allowing trash/recycling placed at nearest city street for private roads, condos and apartment complexes	Included: - 0.5 Solid Waste worker. - 5% Fund buffer line item is included (~\$107K)	Included: - 0.5 Solid Waste worker - Recycling Center costs & revenues - Muni & Misc dumpsters - HHW fee & labor - Illegal Dump disposal & labor - Fall Leaf Collection - \$165K to subsidize \$30/item bulky waste fee	

CURBSIDE AND RECYCLING CENTER SERVICES UTILITY.

The Curbside Services will be modified slightly to include the Recycling Center and priced accordingly.

A nominal permit fee would be charged to users who do not use curbside services (ex. Condo and apartment dwellers, Madbury residents) to use the recycling center. Displayable permits assigned to vehicle license numbers could be used for spot compliance checks. This model is dependent on both the third attendant (Heavy Equipment Operator) and the city-wide Code Enforcement Officer positions being approved by the City Council.

The committee concludes that unless on site education, monitoring and compliance can be provided and enforced at the recycling center and the curb, the city should pursue the Curbside Services Utility. Without sufficient staffing, including the recycling center in the Utility Fund without ability to enforce or spot check compliance will put the financial burden of the recycling center on the curbside users even though all citizens have access to the center.

Should the Council approve both the third attendant (Heavy Equipment Operator) and the city-wide Code Enforcement Officer, the Curbside and Recycling Center Utility becomes viable otherwise the Recycling Center remains self-regulated by the citizenry due to understaffing as it is today, and Saturday and Autumn overtime costs will remain higher. The Solid Waste Advisory Committee recommended that the City Council add these two positions for FY26.

The Ad Hoc committee has low confidence that these two positions will be approved therefore making Curbside Services Utility the more viable option and only those line items specific to curbside collection and disposal should be charged to customers using the service.

CURBSIDE AND RECYCLING CENTER SERVICE UTILITY FUND

TOTER SIZE	ELIGIBILITY	BUDGET - UTILITY FUND Curbside & Center Service Only	BUDGET - GENERAL FUND Services available to all citizens	TOTER COSTS Curbside Service Only
64 gallon Trash -or- 35 gallon Trash <i>(65+ yrs and older & disabled citizens can petition for. Convenience so no discount)</i>	Single Family, Two Unit & Three Unit Households Curbside & Recycling Center service. Four plus units, condos, apartments, other private roads, other facilities Recycling Center service only (permit purchase).	FY25 - \$2.01M (act.) Utility Fund Budget FY25 - \$2.77M (est.)* FY28 - \$3.05M (est.)** <i>* automated system comparison in today's dollars</i> <i>**After center revenues applied.</i>	FY25 - \$1.10M (act.)* <i>* \$300 K for new truck deducted</i> General Fund Budget FY25 - \$0.52M (est.)* FY28 - \$0.57M (est.) <i>**automated system comparison in today's dollars</i>	Trash & Recycling Curbside Service Weekly: FY25 - \$6.85 to \$8.35 (est.) if today FY25 - \$8.50 least expensive private hauler FY28 - \$7.85 to \$9.25 (est.) <i>*Min cost for 7800 households, Max cost for 6400 households</i>
64 gallon Recycling <i>(Private Hauler users can opt in for curbside recycling at a charge)</i>	29 Grandfathered Private Roads Curbside & Recycling Center service.	Only budget line items specific to curbside collection and disposal of trash and recycling and the recycling center are contained in the Utility.	Budget line items not specific to curbside trash and recycling collection and disposal are contained in the General Fund.	Curbside Recycling Service Only for Private Hauler Users Weekly: FY25 - \$6.75 to \$8.25 (est.) if today FY25 - \$8.50 least expensive private hauler FY28 - \$7.75 to \$9.15 (est.)
Petitions for 35 gallon trash toters must be received two months before toter ordering for approval, assignment to addresses and ordering.	Downtown Small Business Sector Curbside & Recycling Center service.	- Curbside& Recycling Center package billed quarterly with Water and Sewer. - Recycling Center Permit only package billed annually. - Surplus and revenue dollars remain in the Utility Fund.	Recycling Center revenues are allocated to supplementing the Recycling Center expenses. (ex. demo debris, metals, Madbury fee)	
Recycling Center Permit - Included with Curbside package (two vehicles) - Annual Permit at \$50/yr (FY25) (two vehicles) for four plus units, condos, apartments, other private roads, other facilities	- Four plus units, condos, apartments, other private roads, other facilities are not eligible for curbside. - Multiple sets of toters lined up at ends of streets are impractical to service. Eliminate ordinance allowing trash/recycling placed at nearest city street for private roads, condos and apartment complexes	Included: - 3.0 Solid Waste workers. - 4% Fund buffer line item is included (~\$112K) - Does not include any additional billing administration expenses.	Included: - 0.0 Solid Waste workers - Muni & Misc dumpsters - HHW fee & labor - Illegal Dump disposal & labor - Fall Leaf Collection - \$165K to subsidize \$30/item bulky waste fee	Other Terms: - Flat Rate System - Recycling Center is open to permitted vehicles only. - No bag buy back program. 2 yrs to deplete inventory - No turn on/turn off accounts for vacationers - Bulky items scheduled direct with WM for \$30/item subsidized by the general fund to reduce costs

APPENDICES

Each Plan shows the Customer Offerings, who's eligible and the basis and assumptions for the plan based on the research done. Budget Projections are shown as well to provide a summary of expenses and revenues. Finally, Detailed Expenses outline the individual budget line items included in each of the Plans. The FY25 Budget line-item details and the 29 previously approved grandfathered private roads are included for reference.

APPENDIX A - CURBSIDE SERVICE UTILITY

Table A-1 CURBSIDE UTILITY - FY25 Cost Comparison

Table A-2 CURBSIDE UTILITY BUDGET PROJECTIONS

Table A-3 CURBSIDE UTILITY DETAILED BUDGET

APPENDIX B - CURBSIDE AND RECYCLING CENTER SERVICE UTILITY

Table B-1 CURBSIDE AND RECYCLING CENTER UTILITY - FY25 Cost Comparison

Table B-2 CURBSIDE AND RECYCLING CENTER UTILITY BUDGET PROJECTIONS

Table B-3 CURBSIDE AND RECYCLING CENTER UTILITY DETAILED BUDGET

APPENDIX C – FY25 BUDGET LINE ITEM DETAIL

APPENDIX D – 29 PRIVATE ROADS PREVIOUSLY APPROVED FOR CURBSIDE SERVICE

APPENDIX A - CURBSIDE SERVICE UTILITY

Table A-1 CURBSIDE UTILITY - FY25 Cost Comparison

Table A-2 CURBSIDE UTILITY BUDGET PROJECTIONS

Table A-3 CURBSIDE UTILITY AND GENERAL FUND DETAILED BUDGETS

Table A-1: CURBSIDE UTILITY - FY25 Cost Comparison

WITHOUT Enforcement (No Hwy Equip Oper nor Code Enforcement Officer),
all Recycling Center charges remain in the General Fund since there is not enough personnel to monitor compliance.

Based on FY25 Budget	Cost per Week	Cost per Quarter	Cost per Year	Curbside Trash	Curbside Recycling	Recycling Center Use	Curbside Fall Leaf Collection	Curbside Bulky Waste
Trash and Recycling Package (Billed Quarterly)	\$6.75	\$87.75	\$351.00	64 gallon toter included	64 gallon toter included	General Fund Service is available to all.	General Fund Service is available to all.	Charge per Item Not included in Utility
Trash and Recycling Package APPROVED 35 Gal Trash Toter (Billed Quarterly) - Note 4	\$6.75	\$87.75	\$351.00	35 gallon toter included	64 gallon toter included			
Recycling Only Package (Billed Quarterly)	\$6.60	\$85.80	\$343.20	Not included	64 gallon toter included			
2024 Least Expensive Private Hauler	\$8.50	\$110.50	\$442.00	6 x 13 gal bags vs ~7 or 8 x 13 gal bags	Not included			

Eligibility

- 1) 3 units or less. Larger are considered businesses.
- 2) Downtown Business Sector included.
- 3) 29 Grandfathered Private Roads Included.
- 4) 65 years or older and disabled citizens can petition for a 35 gallon TRASH Toter.
- 5) The Recycling Center is funded by the General Fund since compliance cannot be effectively enforced.

Basis and Assumptions

- a) Toter sizes based on research of and discussions with other communities that have implemented or are implementing an automated curbside system.
- b) Toter sizes for delivery of 7800 toters is a high risk. The best available information/experience of other communities/industry experts was used to ensure right sizing the toters.
- c) No increased enforcement implemented. Council does not approve additional Recycling Center Attendant nor Code Enforcement Officer
- d) Be competitive with private haulers currently operating in the city.
- e) FY25 Budget was used for projections and comparison to today's money and private hauler prices.
- f) FY28 Budget was used with WM fixed prices for contracted items and 4% per year CPI on other expenses.
- g) THIS IS A MODEL FOR COMPARISON AND NOT NECESSARILY PRICE THAT WILL BE CHARGED IN FY28**
- h) All revenues from the Recycling Center are applied to its operation.
- i) A 5% buffer is contained in the Utility Billing System to ensure the fund remains solvent.
- j) No bag buy back. Two years to deplete your inventory.
- k) No turn on/turn off accounts for vacationers.
- l) Higher end cost estimates are used.**

Table A-2: CURBSIDE UTILITY BUDGET PROJECTIONS

WITHOUT Enforcement (No Hvy Equip Oper nor Code Enforcement Officer),
all Recycling Center charges remain in the General Fund since there is not enough personnel to monitor compliance.

UTILITY BILLING FUND	FY 25	FY26	FY 27	FY 28
Total Expense	\$2,250,818	\$2,351,198	\$2,463,034	\$2,459,155
Total Revenue	\$0	\$0	\$0	\$0
Net Expense	\$2,250,818	\$2,351,198	\$2,463,034	\$2,459,155
Household/Week Avg Cost - 7800	\$5.55	\$5.80	\$6.07	\$6.06
Household/Week Avg Cost - 7400	\$5.85	\$6.11	\$6.40	\$6.39
Household/Week Avg Cost - 7000	\$6.18	\$6.46	\$6.77	\$6.76
Household/Week Avg Cost - 6800	\$6.37	\$6.65	\$6.97	\$6.95
Household/Week Avg Cost - 6600	\$6.56	\$6.85	\$7.18	\$7.17
Household/Week Avg Cost - 6400	\$6.76	\$7.06	\$7.40	\$7.39

EXPENSES				
Collection - Curbside Refuse	\$587,260	\$616,038	\$646,839	\$674,313
Collection - Curbside Recycling	\$675,324	\$725,374	\$761,643	\$679,811
Disposal - Curbside Refuse	\$340,000	\$348,000	\$363,680	\$389,541
Processing - Curbside Recycling	\$351,000	\$354,250	\$370,188	\$386,854
Labor - Salary & Benefits	\$154,309	\$158,401	\$164,737	\$171,327
Conferences & Training	\$2,175	\$2,262	\$2,352	\$2,447
Auditing Fees	\$1,272	\$1,323	\$1,376	\$1,431
General & Administration	\$6,898	\$7,174	\$7,461	\$7,759
Operation & Maintenance	\$25,398	\$26,414	\$27,470	\$28,569
Fund Buffer 5%	\$107,182	\$111,962	\$117,287	\$117,103

GENERAL FUND	FY 25	FY26	FY 27	FY 28
Total Expense	\$1,049,003	\$1,010,189	\$1,053,173	\$1,094,752
Total Revenue	\$145,500	\$151,320	\$157,373	\$163,668
Net Expense	\$903,503	\$858,869	\$895,800	\$931,084

Services that benefit all citizens

Includes \$165K Bulky Item Subsidy to Reduce \$30/item charged to citizens

Food Composting Pilot Grant not included - expected to be grant funded

No funding included for billing administration; Assumes billing can be absorbed with existing labor

EXPENSES				
Municipal & Misc Dumpsters	\$99,414	\$99,132	\$104,089	\$105,072
Curbside Yard Waste Collection	\$60,777	\$63,816	\$67,007	\$63,833
Illegal Dumping Fees & Labor	\$40,000	\$41,600	\$43,264	\$44,995
HHW Dumping Fees & Labor	\$53,250	\$54,080	\$56,243	\$58,493
Code Enforcement Ofcr	\$100,500	\$104,520	\$108,701	\$113,049
Labor - Salary & Benefits	\$135,826	\$136,059	\$141,501	\$147,161
Collection & Process - Center	\$352,148	\$365,221	\$380,777	\$404,495
Labor - Overtime	\$57,439	\$59,737	\$62,126	\$64,611
General & Administration	\$13,555	\$14,097	\$14,661	\$15,248
Operation & Maintenance	\$71,594	\$4,846	\$5,040	\$5,242
Bulky Item Subsidy	\$165,000	\$171,600	\$178,464	\$185,603

REVENUES				
Construction Debris	\$100,000	\$104,000	\$108,160	\$112,486
Metals	\$30,000	\$31,200	\$32,448	\$33,746
Madbury Fee for Center Use	\$13,000	\$13,520	\$14,061	\$14,623
Vehicle Reclamation (Antifreeze)	\$2,500	\$2,600	\$2,704	\$2,812

Table A-3: CURBSIDE UTILITY AND GENERAL FUND DETAILED BUDGET

UTILITY BILLING FUND EXPENSE DETAILS - CURBSIDE SERVICE				
	FY25	FY26	FY27	FY28
Collection - Curbside	\$1,262,584	\$1,341,412	\$1,408,482	\$1,354,124
Curbside Collection Refuse	\$558,402	\$614,282	\$644,996	\$672,396
GPS monitoring	\$1,688	\$1,756	\$1,843	\$1,917
Downtown collection	\$27,170	Included	Included	Included
TOTAL - Refuse Collection	\$587,260	\$616,038	\$646,839	\$674,313
Curbside Collection Recycling	\$675,324	\$725,374	\$761,643	\$679,811
TOTAL - Recycling Collection	\$675,324	\$725,374	\$761,643	\$679,811
TOTAL - Collection	\$1,262,584	\$1,341,412	\$1,408,482	\$1,354,124
Disposal - Curbside	\$691,000	\$702,250	\$733,868	\$766,894
Disposal Refuse - \$ / Ton	\$85.00	\$87.00	\$90.92	\$95.01
Disposal Refuse - Tons	4,000	4,000	4,000	4,000
TOTAL - Refuse Disposal	\$340,000	\$348,000	\$363,680	\$380,040
Disposal Recycling - \$ / Ton	\$135.00	\$136.25	\$142.38	\$148.79
Disposal Recycling - Tons	2,600	2,600	2,600	2,600
TOTAL - Recycling Processing	\$351,000	\$354,250	\$370,188	\$386,854
TOTAL - Disposal	\$691,000	\$702,250	\$733,868	\$766,894

Labor	\$154,309	\$158,401	\$164,737	\$171,327
Salary + Benefits (1.0 employees)	\$130,826	\$136,059	\$141,501	\$147,161
Director (0.1 employees)	\$8,108	\$8,432	\$8,770	\$9,120
Administrator (0.25 employees)	\$13,300	\$13,832	\$14,385	\$14,961
Admin Fees - Flexible Spending Accounts	\$75	\$78	\$81	\$84
Overtime	\$2,000	\$2,080	\$2,163	\$2,250
Hvy Equip Operator	\$73,700	\$76,648	\$79,714	\$82,902
TOTAL - Labor	\$154,309	\$158,401	\$164,737	\$171,327
Conferences & Training	\$2,175	\$2,262	\$2,352	\$2,447
HazMat Conferences & Training	\$925	\$962	\$1,000	\$1,040
Solid Waste Conference	\$750	\$780	\$811	\$844
Travel for Conferences	\$500	\$520	\$541	\$562
TOTAL - Conf & Training	\$2,175	\$2,262	\$2,352	\$2,447
Auditing Fees	\$1,272	\$1,323	\$1,376	\$1,431
Auditing Fees	\$1,272	\$1,323	\$1,376	\$1,431
TOTAL - Auditing	\$1,272	\$1,323	\$1,376	\$1,431
General & Administration	\$6,898	\$7,174	\$7,461	\$7,759
Copier/Scanner	\$500	\$520	\$541	\$562
Property Insurance	\$18	\$19	\$19	\$20
Liability Insurance	\$2,020	\$2,101	\$2,185	\$2,272
Services/Equip Voice, Fax, Data, Wireless	\$1,360	\$1,414	\$1,471	\$1,530
Correspondence, express, mailing	\$500	\$520	\$541	\$562
Computer, copier & office supplies	\$500	\$520	\$541	\$562
Solid Waste Advisory Notices	\$2,000	\$2,080	\$2,163	\$2,250
TOTAL - G & A	\$6,898	\$7,174	\$7,461	\$7,759
Operation & Maintenance	\$25,398	\$26,414	\$27,470	\$28,569

Boot allowance 2.5 @ \$300	\$750	\$780	\$811	\$844
Clothing & Uniforms	\$1,400	\$1,456	\$1,514	\$1,575
350 gal unleaded @ \$2.98	\$1,043	\$1,085	\$1,128	\$1,173
Vehicle Maintenance Parts	\$2,158	\$2,244	\$2,334	\$2,427
Replace misc receptacles	\$10,000	\$10,400	\$10,816	\$11,249
Contingency for Unforeseen Expenses	\$10,047	\$10,449	\$10,867	\$11,302
TOTAL - O & M	\$25,398	\$26,414	\$27,470	\$28,569

TOTAL - FUND BUFFER 5%	\$107,182	\$111,962	\$117,287	\$117,103
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GENERAL FUND EXPENSE DETAILS - CURBSIDE SERVICE				
	FY25	FY26	FY27	FY28
Miscellaneous dumpsters	\$2,237			
Municipal dumpsters	\$97,177	\$99,132	\$104,089	\$105,072
Total - Municipal & Misc Dumpsters	\$99,414	\$99,132	\$104,089	\$105,072
Yard Waste Curbside Collection	\$60,777	\$63,816	\$67,007	\$63,833
Total - Curbside Yard Waste	\$60,777	\$63,816	\$67,007	\$63,833
Illegal Dumping Disposal	\$30,000	\$31,200	\$32,448	\$33,746
Illegal Dumping Labor	\$10,000	\$10,400	\$10,816	\$11,249
Total - Illegal Dumping	\$40,000	\$41,600	\$43,264	\$44,995
Household Hazardous Waste Fee	\$50,000	\$52,000	\$54,080	\$56,243
Household Hazardous Waste Labor	\$2,000	\$2,080	\$2,163	\$2,250
HHW Day Advertisement & Supplies	\$1,250	\$1,300	\$1,352	\$1,406
Total - Misc HHW	\$53,250	\$54,080	\$56,243	\$58,493
Code Enforcement Officer (Sal+Ben)	\$99,000	\$102,960	\$107,078	\$111,362
CEO (G&A)	\$1,500	\$1,560	\$1,622	\$1,687
Total - Code Enforcement Ofcr	\$100,500	\$104,520	\$108,701	\$113,049
Labor	\$135,826	\$136,059	\$141,501	\$147,161
Salary + Benefits (1.0 employees)	\$130,826	\$136,059	\$141,501	\$147,161
Director (0.1 employees)	\$0	\$0	\$0	\$0
Administrator (0.25 employees)	\$0	\$0	\$0	\$0
Admin Fees - Flexible Spending Accounts	\$0	\$0	\$0	\$0

Overtime	\$5,000	\$5,200	\$5,408	\$5,624
Hvy Equip Operator	\$73,700	\$76,648	\$79,714	\$82,902
TOTAL - Labor	\$135,826	\$136,059	\$141,501	\$147,161
RECYCLING CENTER				
EXPENSES				
Collection & Process - Center	\$352,148	\$459,876	\$480,165	\$516,345
Recycling Center Containers	\$12,155	\$94,655	\$99,388	\$111,850
Hauling Containers	\$64,155			
Toters	\$15,678			
TOTAL - Center - WM	\$91,988	\$94,655	\$99,388	\$111,850
Special Waste	\$10,000	\$10,400	\$10,816	\$11,249
Food Waste	\$7,800	\$8,112	\$8,436	\$8,774
Anti freeze/oil filter recycling	\$2,500	\$2,600	\$2,704	\$2,812
Brush Grinding 80 @ \$800	\$64,000	\$66,560	\$69,222	\$71,991
Construction Debris 1000 tons @ \$115	\$115,000	\$119,600	\$124,384	\$129,359
Freon recycling 103,000 lbs @ \$0.495/lb	\$50,985	\$53,024	\$55,145	\$57,351
Propane	\$3,000	\$3,120	\$3,245	\$3,375
Yard Waste 125 loads @ \$55/load	\$6,875	\$7,150	\$7,436	\$7,733
TOTAL - Center - Other	\$260,160	\$270,566	\$281,389	\$292,645
TOTAL - Center Collection & Processing	\$352,148	\$365,221	\$380,777	\$404,495
Labor - Center	\$57,439	\$59,737	\$62,126	\$64,611
Center Coverage (6 Sundays)	\$5,000	\$5,200	\$5,408	\$5,624
Center Coverage (Saturdays)	\$30,000	\$31,200	\$32,448	\$33,746

Fall Leaf Collection	\$10,000	\$10,400	\$10,816	\$11,249
FICA 6.2%	\$2,790	\$2,902	\$3,018	\$3,138
Medicare 1.45%	\$652	\$678	\$705	\$733
Retirement	\$6,089	\$6,333	\$6,586	\$6,849
Worker's Comp	\$2,908	\$3,024	\$3,145	\$3,271
TOTAL - Labor	\$57,439	\$59,737	\$62,126	\$64,611
General & Administration	\$13,555	\$14,097	\$14,661	\$15,248
Cost of Property Insurance	\$195	\$203	\$211	\$219
Cost of Vehicle Insurance	\$1,687	\$1,754	\$1,825	\$1,898
Liability Insurance	\$463	\$482	\$501	\$521
Services/Equip Voice, Fax, Data, Wireless	\$2,200	\$2,288	\$2,380	\$2,475
Correspondence, express, mailing	\$1,000	\$1,040	\$1,082	\$1,125
Scale Tickets	\$3,000	\$3,120	\$3,245	\$3,375
Computer, copier & office supplies	\$750	\$780	\$811	\$844
Public Events/Meetings	\$100	\$104	\$108	\$112
NRRA	\$2,000	\$2,080	\$2,163	\$2,250
NH Solid Waste Operator/weighmaster license	\$1,460	\$1,518	\$1,579	\$1,642
State Permit Requirements	\$500	\$520	\$541	\$562
Flyers	\$200	\$208	\$216	\$225
TOTAL - G & A	\$13,555	\$14,097	\$14,661	\$15,248
Operation & Maintenance	\$71,594	\$74,458	\$77,436	\$80,534
Misc Supplies to Maintain Center	\$2,500	\$2,600	\$2,704	\$2,812
Rain Gear	\$250	\$260	\$270	\$281
115 gal unleaded @ \$2.98	\$343	\$357	\$371	\$386
2095 gal diesel @ \$3.30	\$6,913	\$7,190	\$7,477	\$7,776
Building Maintenance	\$1,000	\$1,040	\$1,082	\$1,125
Mats for Recycling Center Building	\$275	\$286	\$297	\$309
Maintenance repairs to tools/equipment	\$500	\$520	\$541	\$562
Parts/supplies for division vehicles	\$20,183	\$20,990	\$21,830	\$22,703
Division share of Fleet Maint Budget	\$17,170	\$17,857	\$18,571	\$19,314

Roll off container replacement	\$15,000	\$15,600	\$16,224	\$16,873
Scale Maintenance	\$1,800	\$1,872	\$1,947	\$2,025
Annual Scale Inspection	\$700	\$728	\$757	\$787
Water & Sewer	\$300	\$312	\$324	\$337
Other Expenses	\$4,660	\$4,846	\$5,040	\$5,242
TOTAL - O & M	\$71,594	\$74,458	\$77,436	\$80,534
Bulky Waste Subsidy to Reduce Customer Cost	\$165,000	\$171,600	\$178,464	\$185,603
REVENUES				
Construction Debris	\$100,000	\$104,000	\$108,160	\$112,486
Metals	\$30,000	\$31,200	\$32,448	\$33,746
Madbury Fee for Center Use	\$13,000	\$13,520	\$14,061	\$14,623
Vehicle Reclamation (Antifreeze)	\$2,500	\$2,600	\$2,704	\$2,812
TOTAL - Revenues	\$145,500	\$151,320	\$157,373	\$163,668

APPENDIX B - CURBSIDE & RECYCLING CENTER SERVICE UTILITY

Table B-1 CURBSIDE & RECYCLING CENTER UTILITY - FY25 Cost Comparison

Table B-2 CURBSIDE & RECYCLING CENTER UTILITY BUDGET PROJECTIONS

Table B-3 CURBSIDE & RECYCLING CENTER UTILITY DETAILED BUDGET

Table B-1: CURBSIDE & RECYCLING CENTER UTILITY - FY25 Cost Comparison

WITH Enforcement (Council Approves Both the Hvy Equip Oper and the Code Enforcement Officer),
all Recycling Center charges are included in the Utility since there is enough personnel to monitor compliance.

Based on FY25 Budget	Cost per Week	Cost per Quarter	Cost per Year	Curbside Trash	Curbside Recycling	Recycling Center Use	Curbside Fall Leaf Collection	Curbside Bulky Waste
Trash and Recycling Package (Billed Quarterly)	\$7.65	\$99.45	\$397.80	64 gallon toter included	64 gallon toter included	Annual Permits for Two Vehicles Included	General Fund Service is available to all.	Charge per Item Not included in Utility
Trash and Recycling Package APPROVED 35 Gal Trash Toter (Billed Quarterly) - Note 4	\$7.65	\$99.45	\$397.80	35 gallon toter included	64 gallon toter included			
Recycling Only Package (Billed Quarterly)	\$7.55	\$98.15	\$392.60	Not included	64 gallon toter included			
Recycling Center Only Package (Billed Annually) - Note 5			\$50.00	Not included	Not included			
2024 Least Expensive Private Hauler	\$8.50	\$110.50	\$442.00	6 x 13 gal bags vs ~7 or 8 x 13 gal bags	Not included	Not included		

Eligibility

- 1) 3 units or less. Larger are considered businesses.
- 2) Downtown Business Sector included.
- 3) 29 Grandfathered Private Roads Included.
- 4) 65 years or older and disabled citizens can petition for a 35 gallon TRASH Toter.
- 5) Four plus units, condos, apartments, other private roads, other facilities can purchase Recycling Center permits to use the Center (Two Vehicles for \$50/yr (FY25)).
- 6) The Recycling Center is funded by the Utility Billing since compliance can be effectively enforced.

Basis and Assumptions

- a) Toter sizes based on research of and discussions with other communities that have implemented or are implementing an automated curbside system.
- b) Toter sizes for delivery of 7800 totes is a high risk. The best available information/experience of other communities/industry experts was used to ensure right sizing the totes
- c) Increased enforcement implemented. **Council approves both the additional Recycling Center Attendant and the Code Enforcement Officer.**
- d) Be competitive with private haulers currently operating in the city.
- e) FY25 Budget was used for projections and comparison to today's money and private hauler prices.
- f) FY28 Budget was used with WM fixed prices for contracted items and 4% per year CPI on other expenses.
- g) THIS IS A MODEL FOR COMPARISON AND NOT NECESSARILY PRICE THAT WILL BE CHARGED IN FY28**
- h) All revenues realized from the Recycling Center are applied to the Utility Fund.
- i) A 4% buffer is contained in the Utility Billing System to ensure the fund remains solvent.
- j) No bag buy back. Two years to deplete your inventory.
- k) No turn on/turn off of accounts for vacationers.

Table B-2: CURBSIDE UTILITY BUDGET PROJECTIONS

WITH Enforcement (Council Approves Both Hvy Equip Oper and Code Enforcement Officer positions),
all Recycling Center charges can be moved to Utility Billing since there is personnel to monitor compliance.

UTILITY BILLING	FY25	FY26	FY 27	FY 28
Total Expense	\$2,915,039	\$3,042,999	\$3,183,363	\$3,218,100
Total Revenue	\$145,500	\$151,320	\$157,373	\$163,668
Net Expense	\$2,769,539	\$2,891,679	\$3,025,990	\$3,054,432
Household/Week Avg Cost - 7800	\$6.83	\$7.13	\$7.46	\$7.53
Household/Week Avg Cost - 7400	\$7.20	\$7.51	\$7.86	\$7.94
Household/Week Avg Cost - 7000	\$7.61	\$7.94	\$8.31	\$8.39
Household/Week Avg Cost - 6800	\$7.83	\$8.18	\$8.56	\$8.64
Household/Week Avg Cost - 6600	\$8.07	\$8.43	\$8.82	\$8.90
Household/Week Avg Cost - 6400	\$8.32	\$8.69	\$9.09	\$9.18

EXPENSES				
Collection - Curbside Refuse	\$587,260	\$616,038	\$646,839	\$674,313
Collection - Curbside Recycling	\$675,324	\$725,374	\$761,643	\$679,811
Disposal - Curbside Refuse	\$340,000	\$348,000	\$363,680	\$389,541
Processing - Curbside Recycling	\$351,000	\$354,250	\$370,188	\$386,854
Labor (incl Hvy Equip Oper)	\$355,715	\$369,944	\$384,741	\$400,131
Conferences & Training	\$2,175	\$2,262	\$2,352	\$2,447
Auditing Fees	\$1,272	\$1,323	\$1,376	\$1,431
General & Administration	\$6,898	\$7,174	\$7,461	\$7,759
Operation & Maintenance	\$25,398	\$26,414	\$27,470	\$28,569
Collection & Process - Center	\$352,148	\$365,221	\$380,777	\$404,495
Labor - Overtime (reduced from \$51K)	\$30,000	\$31,200	\$32,488	\$33,788
General & Administration	\$12,847	\$13,361	\$13,895	\$14,451
Operation & Maintenance	\$62,885	\$65,400	\$68,016	\$70,737
Fund Buffer 4%	\$112,117	\$117,038	\$122,437	\$123,773

REVENUES				
Construction Debris	\$100,000	\$104,000	\$108,160	\$112,486
Metals	\$30,000	\$31,200	\$32,448	\$33,746
Madbury Fee for Center Use	\$13,000	\$13,520	\$14,061	\$14,623
Vehicle Reclamation (Antifreeze)	\$2,500	\$2,600	\$2,704	\$2,812

GENERAL FUND	FY 25	FY26	FY 27	FY 28
Total Expense	\$518,891	\$534,748	\$557,768	\$571,045
Total Revenue	\$0	\$0	\$0	\$0
Net Expense	\$518,891	\$534,748	\$557,768	\$571,045

Services that benefit all citizens

Includes \$165K Bulky Item Subsidy to Reduce \$30/item charged to citizens

Food Composting Pilot Grant not included - expected to be grant funded

100% Code Enforcement Officer shown - recommend splitting over 4 Departments

No funding included for billing administration; Assumes billing can be absorbed with existing labor

EXPENSES				
Municipal & Misc Dumpsters	\$99,414	\$99,132	\$104,089	\$105,072
Curbside Yard Waste Collection	\$60,777	\$63,816	\$67,007	\$63,833
Illegal Dumping Fees & Labor	\$40,000	\$41,600	\$43,264	\$44,995
HHW Dumping Fees & Labor	\$53,200	\$54,080	\$56,243	\$58,493
Code Enforcement Ofcr	\$100,500	\$104,520	\$108,701	\$113,049
Bulky Item Subsidy	\$165,000	\$171,600	\$178,464	\$185,603

Table B-3: CURBSIDE & RECYCLING CENTER UTILITY AND GENERAL FUND DETAILED BUDGET

UTILITY BILLING FUND EXPENSE DETAILS - CURBSIDE & RECYCLING CENTER SERVICE				
	FY25	FY26	FY27	FY28
CURBSIDE				
Collection - Curbside	\$1,262,584	\$1,341,412	\$1,408,482	\$1,354,124
Curbside Collection Refuse	\$558,402	\$614,282	\$644,996	\$672,396
GPS monitoring	\$1,688	\$1,756	\$1,843	\$1,917
Downtown collection	\$27,170	Included	Included	Included
TOTAL - Refuse Collection	\$587,260	\$616,038	\$646,839	\$674,313
Curbside Collection Recycling	\$675,324	\$725,374	\$761,643	\$679,811
TOTAL - Recycling Collection	\$675,324	\$725,374	\$761,643	\$679,811
TOTAL - Collection	\$1,262,584	\$1,341,412	\$1,408,482	\$1,354,124
Disposal - Curbside				
Disposal - Refuse	\$691,000	\$702,250	\$733,868	\$776,395
Disposal Refuse - \$ / Ton	\$85.00	\$87.00	\$90.92	\$95.01
Disposal Refuse - Tons	4,000	4,000	4,000	4,100
TOTAL - Refuse Disposal	\$340,000	\$348,000	\$363,680	\$389,541
Disposal Recycling - \$ / Ton	\$135.00	\$136.25	\$142.38	\$148.79
Disposal Recycling - Tons	2,600	2,600	2,600	2,600
TOTAL - Recycling Processing	\$351,000	\$354,250	\$370,188	\$386,854

TOTAL - Disposal	\$691,000	\$702,250	\$733,868	\$776,395
Labor	\$360,735	\$369,964	\$384,763	\$400,153
Salary + Benefits (2.0 employees)	\$260,552	\$270,974	\$281,813	\$293,086
Director (0.1 employees)	\$13,300	\$13,832	\$14,385	\$14,961
Administrator (0.25 employees)	\$8,108	\$8,432	\$8,770	\$9,120
Admin Fees - Flexible Spending Accounts	\$75	\$78	\$81	\$84
Hvy Equip Operator	\$73,700	\$76,648	\$79,714	\$82,902
Overtime	\$5,000	\$5,200	\$5,408	\$5,624
TOTAL - Labor	\$360,735	\$369,964	\$384,763	\$400,153
Conferences & Training	\$2,175	\$2,262	\$2,352	\$2,447
HazMat Conferences & Training	\$925	\$962	\$1,000	\$1,040
Solid Waste Conference	\$750	\$780	\$811	\$844
Travel	\$500	\$520	\$541	\$562
TOTAL - Conf & Training	\$2,175	\$2,262	\$2,352	\$2,447
Auditing Fees	\$1,272	\$1,323	\$1,376	\$1,431
Auditing Fees	\$1,272	\$1,323	\$1,376	\$1,431
TOTAL - Auditing	\$1,272	\$1,323	\$1,376	\$1,431
General & Administration	\$6,898	\$7,174	\$7,461	\$7,759
Copier/Scanner	\$500	\$520	\$541	\$562
Property Insurance	\$18	\$19	\$19	\$20
Liability Insurance	\$2,020	\$2,101	\$2,185	\$2,272
Services/Equip Voice, Fax, Data, Wireless	\$1,360	\$1,414	\$1,471	\$1,530
Correspondence, express, mailing	\$500	\$520	\$541	\$562
Computer, copier & office supplies	\$500	\$520	\$541	\$562
Solid Waste Advisory Notices	\$2,000	\$2,080	\$2,163	\$2,250

TOTAL - G & A	\$6,898	\$7,174	\$7,461	\$7,759
Operation & Maintenance	\$25,398	\$26,414	\$27,470	\$28,569
Boot allowance 2.5 @ \$300	\$750	\$780	\$811	\$844
Clothing & Uniforms	\$1,400	\$1,456	\$1,514	\$1,575
350 gal unleaded @ \$2.98	\$1,043	\$1,085	\$1,128	\$1,173
Vehicle Maintenance Parts	\$2,158	\$2,244	\$2,334	\$2,427
Replace misc receptacles	\$10,000	\$10,400	\$10,816	\$11,249
Contingency for Unforeseen Expenses	\$10,047	\$10,449	\$10,867	\$11,302
TOTAL - O & M	\$25,398	\$26,414	\$27,470	\$28,569

RECYCLING CENTER				
EXPENSES				
Collection & Process - Center	\$352,148	\$365,221	\$380,777	\$404,495
Recycling Center Containers	\$12,155	\$94,655	\$99,388	\$111,850
Hauling Containers	\$64,155			
Toters	\$15,678			
TOTAL - Center - WM	\$91,988	\$94,655	\$99,388	\$111,850
Special Waste	\$10,000	\$10,400	\$10,816	\$11,249
Food Waste	\$7,800	\$8,112	\$8,436	\$8,774
Anti freeze/oil filter recycling	\$2,500	\$2,600	\$2,704	\$2,812
Brush Grinding 80 @ \$800	\$64,000	\$66,560	\$69,222	\$71,991
Construction Debris 1000 tons @ \$115	\$115,000	\$119,600	\$124,384	\$129,359
Freon recycling 103,000 lbs @ \$0.495/lb	\$50,985	\$53,024	\$55,145	\$57,351
Propane	\$3,000	\$3,120	\$3,245	\$3,375
Yard Waste 125 loads @ \$55/load	\$6,875	\$7,150	\$7,436	\$7,733
TOTAL - Center - Other	\$260,160	\$270,566	\$281,389	\$292,645

TOTAL - Center Collection & Processing	\$352,148	\$365,221	\$380,777	\$404,495
Labor - Center	\$42,439	\$44,137	\$45,902	\$47,738
Center Coverage (6 Sundays)	\$5,000	\$5,200	\$5,408	\$5,624
Center Coverage (Saturdays)	\$15,000	\$15,600	\$16,224	\$16,873
Fall Leaf Collection	\$10,000	\$10,400	\$10,816	\$11,249
FICA 6.2%	\$2,790	\$2,902	\$3,018	\$3,138
Medicare 1.45%	\$652	\$678	\$705	\$733
Retirement	\$6,089	\$6,333	\$6,586	\$6,849
Worker's Comp	\$2,908	\$3,024	\$3,145	\$3,271
TOTAL - Labor	\$42,439	\$44,137	\$45,902	\$47,738
General & Administration	\$13,555	\$14,097	\$14,661	\$15,248
Cost of Property Insurance	\$195	\$203	\$211	\$219
Cost of Vehicle Insurance	\$1,687	\$1,754	\$1,825	\$1,898
Liability Insurance	\$463	\$482	\$501	\$521
Services/Equip Voice, Fax, Data, Wireless	\$2,200	\$2,288	\$2,380	\$2,475
Correspondence, express, mailing	\$1,000	\$1,040	\$1,082	\$1,125
Scale Tickets	\$3,000	\$3,120	\$3,245	\$3,375
Computer, copier & office supplies	\$750	\$780	\$811	\$844
Public Events/Meetings	\$100	\$104	\$108	\$112
NRRA	\$2,000	\$2,080	\$2,163	\$2,250
NH Solid Waste Operator/weighmaster license	\$1,460	\$1,518	\$1,579	\$1,642
State Permit Requirements	\$500	\$520	\$541	\$562
Flyers	\$200	\$208	\$216	\$225
TOTAL - G & A	\$13,555	\$14,097	\$14,661	\$15,248
Operation & Maintenance	\$71,594	\$74,458	\$77,436	\$80,534
Misc Supplies to Maintain Center	\$2,500	\$2,600	\$2,704	\$2,812
Rain Gear	\$250	\$260	\$270	\$281
115 gal unleaded @ \$2.98	\$343	\$357	\$371	\$386

2095 gal diesel @ \$3.30	\$6,913	\$7,190	\$7,477	\$7,776
Building Maintenance	\$1,000	\$1,040	\$1,082	\$1,125
Mats for Recycling Center Building	\$275	\$286	\$297	\$309
Maintenance repairs to tools/equipment	\$500	\$520	\$541	\$562
Parts/supplies for division vehicles	\$20,183	\$20,990	\$21,830	\$22,703
Division share of Fleet Maint Budget	\$17,170	\$17,857	\$18,571	\$19,314
Roll off container replacement	\$15,000	\$15,600	\$16,224	\$16,873
Annual Scale Inspection	\$700	\$728	\$757	\$787
Scale Maintenance	\$1,800	\$1,872	\$1,947	\$2,025
Water & Sewer	\$300	\$312	\$324	\$337
Other Expenses	\$4,660	\$4,846	\$5,040	\$5,242
TOTAL - O & M	\$71,594	\$74,458	\$77,436	\$80,534
REVENUES				
Construction Debris	\$100,000	\$104,000	\$108,160	\$112,486
Metals	\$30,000	\$31,200	\$32,448	\$33,746
Madbury Fee for Center Use	\$13,000	\$13,520	\$14,061	\$14,623
Vehicle Reclamation (Antifreeze)	\$2,500	\$2,600	\$2,704	\$2,812
TOTAL - Revenues	\$145,500	\$151,320	\$157,373	\$163,668
TOTAL - FUND BUFFER 4%	\$112,117	\$117,038	\$122,437	\$123,773

GENERAL FUND EXPENSE DETAILS - CURBSIDE & RECYCLING CENTER SERVICE				
	FY25	FY26	FY27	FY28
Miscellaneous dumpsters	\$2,237			
Municipal dumpsters	\$97,177	\$99,132	\$104,089	\$105,072
Total - Muni & Misc Dumpsters	\$99,414	\$99,132	\$104,089	\$105,072
Yard Waste Curbside Collection	\$60,777	\$63,816	\$67,007	\$63,833
Total - Curbside Yard Waste	\$60,777	\$63,816	\$67,007	\$63,833
Illegal Dumping Disposal	\$30,000	\$31,200	\$32,448	\$33,746
Illegal Dumping Labor	\$10,000	\$10,400	\$10,816	\$11,249
Total - Illegal Dumping	\$40,000	\$41,600	\$43,264	\$44,995
Household Hazardous Waste Fee	\$50,000	\$52,000	\$54,080	\$56,243
Household Hazardous Waste Labor	\$2,000	\$2,080	\$2,163	\$2,250
HHW Day Advertisement	\$1,200	\$1,248	\$1,298	\$1,350
Total - Misc HHW	\$53,200	\$54,080	\$56,243	\$58,493
Code Enforcement Officer (Sal+Ben)	\$99,000	\$102,960	\$107,078	\$111,362
CEO (G&A)	\$1,500	\$1,560	\$1,622	\$1,687
Total - Code Enforcement Ofcr	\$100,500	\$104,520	\$108,701	\$113,049
Bulky Waste Subsidy to Reduce Customer Cost	\$165,000	\$171,600	\$178,464	\$185,603

APPENDIX C – FY25 BUDGET LINE ITEM DETAIL

FY25 Combined

\$3,479,979

SOLID WASTE FUND - FY25

\$2,014,579

43230

Director (0.1 employees)	\$8,108	\$8,108	4110
Wage1	\$72,369		
Wage2	\$99,137		
Wage3	\$13,300	\$184,806	4115
Illegal Dumping Labor Overtime	\$10,000		
Household Hazardous Waste Labor Overtime	\$2,000	\$12,000	4130
Tenure	\$3,720		4170
Health	\$34,310		4211
Dental	\$1,357		4212
Life	\$386		4213
LT Disability	\$817		4214
ST Disability	\$1,641		4215
FICA	\$14,806		4220
Medicare	\$3,463		4225
Retirement	\$28,240		4230
Worker Comp	\$406	\$89,146	4260
HazMat Conferences & Training	\$925		
Solid Waste Conference	\$750	\$1,675	4240
Admin Fees - Flexible Spending Accounts	\$75	\$75	4290

GENERAL FUND - FY25

\$1,465,400

43240

Center Coverage (6 Sundays)	\$5,000		4130
Center Coverage (Saturdays)	\$30,000		4130
Fall Leaf Collection	\$10,000	\$45,000	4130
FICA 6.2%	\$2,790		4220
Medicare 1.45%	\$652		4225
Retirement	\$6,089		4230
Worker's Comp	\$2,908	\$12,439	4260
OVERTIME PAY CENTER TOTAL		\$57,439	4115

Water & Sewer	\$300	\$300	4411
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Recycling Center Containers	\$12,155		
Curbside Collection Recycling	\$675,324		
Food Waste	\$7,800		
Hauling Containers	\$64,155		
Toters	\$15,678		
Special Waste	\$10,000		
WASTE COLLECTION SERVICE TOTAL		\$785,112	4420

Anti freeze/oil filter recycling	\$2,500		
Brush Grinding 80 @ \$800	\$64,000		
Construction Debris 1000 tons @ \$115	\$115,000		
Freon recycling 103,000 lbs @ \$0.495/lb	\$50,985		

PERSONNEL SERVICES TOTAL		\$295,810	
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Auditing Services	\$1,272	\$1,272	4335
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Curbside Collection Refuse	\$558,402		
Downtown collection	\$27,170		
GPS monitoring	\$1,688		
Miscellaneous dumpsters	\$2,237		
Municipal dumpsters	\$97,177		
Yard Waste Curbside Collection	\$60,777		
WASTE COLLECTION SERVICES TOTAL	\$747,451		4420

Recycling Disposal 2600 @ \$135	\$351,000		
Household Hazardous Waste	\$50,000		
Illegal Dumping Disposal	\$30,000		
Waste Disposal 4000 @ \$85	\$340,000		
WASTE DISPOSAL SERVICES TOTAL	\$771,000		4421

Copier/Scanner	\$500	\$500	4443
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Property Insurance	\$18	\$18	4521
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Liability Insurance	\$2,020	\$2,020	4524
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Services/Equip Voice, Fax, Data, Wireless	\$1,360	\$1,360	4531
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Correspondence, express, mailing	\$500	\$500	4534
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Propane	\$3,000		
Yard Waste 125 loads @ \$55/load	\$6,875		
WASTE DISPOSAL SERVICE TOTAL	\$242,360		4420

Scale Maintenance & Calibration	\$1,800	\$1,800	4433
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Property Insurance	\$195	\$195	4521
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Vehicle Insurance	\$1,687	\$1,687	4522
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Liability Insurance	\$463	\$463	4524
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Services/Equip Voice, Fax, Data, Wireless	\$2,200	\$2,200	4531
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Correspondence, express, mailing	\$1,000	\$1,000	4534
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Flyers	\$200	\$200	4540
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Scale Tickets	\$3,000		
Computer, copier & office supplies	\$750		
OFFICE SUPPLIES TOTAL	\$3,750		4611

Misc Supplies to Maintain Center	\$2,500	\$2,500	4612
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Rain Gear	\$250	\$250	4615
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115 gal unleaded @ \$2.98	\$343		
2095 gal diesel @ \$3.30	\$6,913		

Solid Waste Advisory Notices	\$2,000		
HHW Day Advertisement	\$1,200		
ADVERTISING	\$3,200		4540

Travel for Conferences	\$500	\$500	4580
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Computer, copier & office supplies	\$500	\$500	4611
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Trash Bags & Bulky Item Stickers	\$165,000	\$165,000	4612
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Boot allowance 2.5 @ \$300	\$750		
Clothing & Uniforms	\$1,400		
CLOTHING & UNIFORM TOTAL	\$2,150		4615

350 gal unleaded @ \$2.98	\$1,043	\$1,043	4626
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HHW Day Food	\$50	\$50	4631
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Vehicle Maintenance Parts	\$2,158	\$2,158	4654
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Replace misc receptacles	\$10,000	\$10,000	4741
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Contingency for Unforeseen Expenses	\$10,047	\$10,047	4840
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FUEL TOTAL		\$7,256	4611
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Public Events/Meetings	\$100	\$100	4631
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Building Maintenance	\$1,000		
Mats for Recycling Center Building	\$275		
MAINT SUPPLIES TOTAL		\$1,275	4651

Maintenance repairs to tools/equipment	\$500	\$500	4653
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Parts/supplies for division vehicles	\$20,183	\$20,183	4654
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Division share of Fleet Maint Budget	\$17,170	\$17,170	4661
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Replace Roll Off Truck	\$300,000		
Roll off container replacement	\$15,000		
MACHINERY & EQUIPMENT TOTAL		\$315,000	4651

NRRA	\$2,000	\$2,000	4810
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Annual Scale Inspection	\$700		
NH Solid Waste Operator/weighmaster license	\$1,460		
State Permit Requirements	\$500		
FEES & CHARGES TOTAL		\$2,660	4819

APPENDIX D – 29 PRIVATE ROADS PREVIOUSLY APPROVED FOR CURBSIDE SERVICE

<i>Jensen's Trailer Park</i>			
Arrowbrook Drive	Recycling Only	Friday	23
Brookmoor Drive	Recycling Only	Friday	20
Chartergrant Drive	Recycling Only	Friday	11
Cloverdale Circle	Recycling Only	Friday	9
Deepwood Drive	Recycling Only	Friday	9
Deerfield Drive	Recycling Only	Friday	27
Farmington Drive	Recycling Only	Friday	21
Hickory Lane	Recycling Only	Friday	5
Pleasant Valley Road	Recycling Only	Friday	31
Timrod Road	Recycling Only	Friday	4
<i>Cricklewood on the Bellamy</i>			
Blue Heron Drive	Recycling Only	Thursday	14
Clearwater Drive	Recycling Only	Thursday	32
Deborah Lane	Recycling Only	Thursday	14
Eagle Bay Drive	Recycling Only	Thursday	8
<i>Bellamy River Condo Association</i>			
Clearwater Drive (portion of)	Recycling Only	Thursday	
Deborah Lane	Recycling Only	Thursday	
TOTAL	Recycling Only		228

<i>Meadowood Dover Property Owners Association</i>			
Augusta Way	Trash and Recycling	Thursday	8
St Andrew's Way	Trash and Recycling	Thursday	40
<i>Cobble Hill Homeowners Association</i>			
Cobble Hill Drive	Trash and Recycling	Tuesday	13
Pebble Hill Drive	Trash and Recycling	Tuesday	2
<i>Doverbrook</i>			
Constitution Way	Trash and Recycling	Thursday	72
Freedom Drive	Trash and Recycling	Thursday	7
Independence Drive	Trash and Recycling	Thursday	19
Revolution Drive	Trash and Recycling	Thursday	8
<i>Cornerstone Homeowners Association</i>			
Cornerstone Drive	Trash and Recycling	Wednesday	16
Jackson Brook Terrace	Trash and Recycling	Wednesday	12
Nicholas Circle	Trash and Recycling	Wednesday	10
<i>Southwood Village Association</i>			
Southwood Drive	Trash and Recycling	Friday	8
<i>Tideview Estates Condominium Association</i>			
Tideview Drive		Friday	25
<i>Sunnybrook Mobile Home Park</i>			
Sunnybrook Drive	Trash and Recycling	Friday	19
Morgan Way	Trash and Recycling	Friday	17
TOTAL	Trash and Recycling		276

GRAND TOTAL			504
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