



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 10, 2024**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett (remote via telephone conference), Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, City Attorney Wyatt, City Clerk Vansylyvong-Bizier

Councilor Hackett attended the meeting via telephone conference because she is recovering from surgery and it is not reasonably practical for her to attend in person.

Councilor Warach left the meeting at 8:30 PM.

5. PROCLAMATIONS/AWARDS – PLASTIC POLLUTION REDUCTION MONTH

Mayor Carrier presented a proclamation recognizing July 2024 as Plastic Pollution Reduction Month.

Mayor Carrier presented a proclamation to Dover resident, Jeff Bernstein, recognizing his outstanding citizenship.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Warach. Roll Call Vote: 9-0.

7. PUBLIC HEARINGS

None.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Ryan Crosby, Executive Director of Dover Housing Authority, spoke about the importance of public trust in elected and appointed officials.

Caitlin & Rory Wilkie, 568 Sixth Street, spoke about their concerns with Councilor Cullen's involvement with a development on sixth street.

Michael Crosby, 30 Maple Ave, having a problem with a business in his neighborhood that is playing music very loudly early in the morning. He asked the Council to revisit the noise ordinance.

Ruth Brown, 570 Sixth Street, has concerns with the development proposed at 566 Sixth Street.



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Robert Drouin, 585 Sixth Street, has concerns with traffic on sixth street and feels that a development in that area could become dangerous.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing and gave an overview of events happening in the city.

Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Nemeth. Roll Call Vote: 9-0.

10. APPROVAL OF MINUTES

A. June 12, 2024 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Warach. Roll Call Vote: 9-0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of the events and meetings he attended over the last month.

Deputy Mayor Shanahan gave an overview of ribbon cuttings he attended over the last month.

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Retrosi. Roll Call Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. APPROVAL OF NEW ENGLAND SPORTS COMPLEX, INC., D/B/A FIRST PUSH SYNDICATE MCCONNELL CENTER LEASE
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. APPROVAL OF NET METERING AGREEMENT WITH FREEDOM LOGISTICS, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. AUTHORIZING DOG WARRANT FOR UNLICENSED DOGS
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. ACCEPTANCE OF A DONATION OF A WINDSCREEN FOR GARRISON PICKLE BALL COURT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION OF BOOKS FROM DEBBIE DADEY
SPONSORED BY MAYOR CARRIER BY REQUEST**



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6. **LIBRARY BOOKS & MEDIA PURCHASES INGRAM LIBRARY SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **LIBRARY BOOKS & MEDIA PURCHASES BAKER AND TAYLOR, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
8. **VARIOUS SENIOR CENTER TRIPS**
SPONSORED BY MAYOR CARRIER BY REQUEST
9. **PURCHASE OF POWERDMS, INC. POWER POLICY, POWER TRAINING, POWER ACTION, AND POWER VITALS MODULES**
SPONSORED BY MAYOR CARRIER BY REQUEST
10. **OPERATION AND MAINTENANCE OF THE CLOSED CITY OF DOVER LANDFILL SUPERFUND SITE LIFT STATION, FY2025**
SPONSORED BY MAYOR CARRIER BY REQUEST
11. **ENVIRONMENTAL PROJECTS CONSULTING SERVICES PESCHEL CONSULTING LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
12. **B21001 ROCK SALT & SOLAR SALT COOPERATIVE PURCHASE**
SPONSORED BY MAYOR CARRIER BY REQUEST
13. **B24073 HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Williams.

Roll Call Vote: 9-0.

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Nemeth) | 16. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 17. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 18. Joint Building Committee - DHS (Carrier) |
| 4. Appointments Committee (Williams) | 19. Heritage Commission (Retrosi) |
| 5. Planning Board (Cullen) | 20. Board of Health (Richer) |
| 6. School Board Liaison (Hackett) | 21. Downtown TIF Advisory Board (Warach) |
| 7. Arena Commission (Hackett) | 22. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 8. Recreation & Pool Advisory (Retrosi) | 23. COAST (Shanahan) |
| 9. Energy Commission (Richer) | 24. Waterfront TIF Advisory Board (Warach) |
| 10. Parking Commission (Warach) | 25. Dover Main Street (Carrier) |
| 11. McConnell Center Advisory Committee (Retrosi) | 26. Strafford Regional Planning Commission (Williams) |
| 12. Legislative Liaison (Shanahan) | 27. Government Affairs (Carrier) |
| 13. Committee for Racial Equity and Inclusion (Nemeth) | 28. Cemetery Board (Warach) |
| 14. Graffiti Management Advisory Committee (Nemeth) | 29. Joint Building Committee - Athletic Complex (Cullen) |
| 15. Ordinance Committee (Shanahan) | |

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Mayor Carrier gave an overview of the Dover Main Street report to the Council.



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Councilor Warach gave an overview of the Cemetery Board report to the Council.

Councilor Cullen and Councilor Nemeth gave an overview of the Joint Building Committee – Athletic Complex report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission report to the Council.

Councilor Williams presented an Appointments Committee report to the Council with recommendations as follows:

New Appointments:

Steven Paulson – Energy Commission – Alternate Member (term: 7/10/2024 to 7/10/2027)

Brianna Group – Conservation Commission – Alternate Member (term: 7/10/2024 to 7/10/2027)

Resignations:

Juan Mojica Jr. – McConnell Center Advisory

Michael Lee – Arts Commission

Jonathan Noury-Ellis – Planning Board

Hadley Hudson – McConnell Center Advisory

Jenny Sheehan – McConnell Center Advisory

Re-appointments:

Jeffrey Lapak, alternate member – Arena

Roderick Blake, alternate member – Cemetery Board

Robert Atwood, regular member – Conservation Commission

Karen Weston, regular member - Dover Business and Industrial Development Authority

Dennis Munson, regular member - Dover Utilities Commission

Richard Ferraro, regular member - McConnell Center Advisory

Nabia Fortier, regular member – Open Lands Committee

Kristen Murphy, regular member – Open Lands Committee

Nancy O'Connor, regular member – Open Lands Committee

Donald Cichon, regular member – Trustees of Trust Fund

Branden Ladebush, regular member – Trustees of Trust Fund

Michael Murphy, regular member – Trustees of Trust Fund

Anthony Sillitta, regular member – Zoning Board of Adjustment

Change in Status:

Jacqueline Manning, alternate to regular member – Arts Commission

Melina Gambino, alternate to regular member – Planning Board

Recommended for Removal due to absenteeism:

Christopher Sleys, Alternate Member – Solid Waste Advisory Committee

Deputy Mayor Shanahan moved to approve the recommendations from the Appointments Committee, seconded by Councilor Retrosi.

Roll Call Vote: 9-0.

B. RESOLUTIONS



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**1. B25001 - EXCAVATION & SITE WORK FOR INSPECTION SERVICES BUILDING FOUNDATION AT 271 MAST ROAD
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

**2. B23078 - ADDITIONAL SCOPE OF WORK FOR DESIGN BUILD FOR INSPECTION SERVICES BUILDING
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Richer.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

**3. B23006 - ADDITIONAL SCOPE OF WORK FOR COCHECHO WATERFRONT PUBLIC IMPROVEMENTS CONSTRUCTION
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Retrosi.
City Manager Joyal asked the Council to substitute as a whole a resolution that was handed out to the Council.

Deputy Mayor Shanahan motioned to substitute as a whole, SUBSTITUTE R - 2024.07.10 - 119 for the original resolution posted in the agenda packet, seconded by Councilor Richer.
Roll Call Vote: 9-0.

Deputy Mayor Shanahan motioned for approval of the substituted resolution, seconded by Councilor Warach.
Roll Call Vote: 9-0.

**4. B24076 AWARD OF BID FOR 2024 ROLL OFF TRUCK
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to approve, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

**5. AUTHORIZATION TO ACCEPT AND EXPEND AMENDMENT TO THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT
(TO BE REFERRED TO A PUBLIC HEARING ON JULY 26, 2024)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan motioned to refer the resolution to a public hearing on July 24, 2024, seconded by Councilor Nemeth.
Roll Call Vote: 9-0.

6. AUTHORIZATION TO ACCEPT GRANT FUNDING NH DEPARTMENT OF HEALTH AND HUMAN SERVICES DEPARTMENT VIA JSI RESEARCH & TRAINING INSTITUTE,



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INC. TO EVALUATE DOVER POLICE DEPARTMENT'S ALTERNATIVE SUSPENSION PROGRAM

(TO BE REFERRED TO A PUBLIC HEARING ON JULY 26, 2024)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the resolution to public hearing on July 24, 2024, seconded by Councilor Richer.

Roll Call Vote: 9-0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 170 RECODIFICATION ORDINANCE

(TO BE REFERRED TO PLANNING BOARD FOR 60-DAY REVIEW AND STUDY)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan motioned to refer the ordinance to Planning Board for 60-day review and study, seconded by Councilor Nemeth.

Roll Call Vote: 9-0.

14. COUNCIL CORRESPONDENCE

A. Letter from Comcast dated July 1, 2024

Deputy Mayor Shanahan motioned to put letter from Comcast on file, seconded by Councilor Nemeth.

Roll Call Vote: 9-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Nemeth complimented waste removal services.

Councilor Cullen spoke of remembering his neighbor, Dorothy Carpano, who passed away recently at the age of 106.

Councilor Cullen addressed the comments from public forum.

Deputy Mayor Shanahan shared that there will be a resolution on the next meeting's agenda to endorse the NHMA Policy and Principles.

16. ADJOURN

Councilor Nemeth motioned to adjourn, seconded by Councilor Retrosi.

Roll Call Vote: 7-1, with Councilor Cullen opposed.