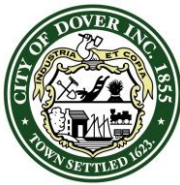


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, January 9, 2025**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The December meeting was called to order at 4:00 pm by Michael Egan. Also attending were Ann Schultz, Dorothy Wagner, Cliff Blake, Jill Martin, Patty Falconer, and Denise LaFrance. Linnea Nemeth, Beth Evans, and Jean Finnerty were excused absences.
2. **MINUTES**—Minutes of the December meeting were approved on a motion made by Dorothy Wagner and seconded by Cliff Blake. Unanimously approved.
3. **PUBLIC FORUM --- (EVERY OTHER MONTH) – no comments**
4. **REPORT OF THE LIBRARY DIRECTOR (DECEMBER) --** The Report of the Library Director was approved on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.
5. **CORRESPONDENCE—NONE**
6. **OLD BUSINESS**
 - A. Relocation Updates: The last day the library will be open is Sunday, January 12. During the three weeks the library is closed to the public, staff will work on preparing for the moving company to come on January 27. The library will reopen in its temporary home at the McConnell Center on Monday, February 3.
 - B. Boiler Replacement Updates: There have been a few issues with the new boiler. The system shut itself off because the pumps were not set to automatic. It also stopped due to an outside temperature sensor that was missing. Both problems have been resolved.
 - C. Fiscal Year '26 Budget: Library Director met with the City Manager and the Finance Director this past week to discuss the budget. City manager will Review the details and suggest possible changes.
7. **NEW BUSINESS**
 - A. Renovation Bid/Interview: Of the four pre-qualified companies, only two attended the mandatory pre-bid meeting and only one company submitted a bid on December 17. Bonnette, Page, and Stone was interviewed on December 19 by Library and City staff members. City Council will vote on January 15 to approve their bid.
 - B. Volunteers: Many volunteers from the public will help staff members move materials internally during the week of January 21-25 in preparation for the movers on January 27.
 - C. Programming/Marketing: Storytimes began this week at the McConnell Center.



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Cover 2 Cover Book Group began meeting at Residence at Silver Square, and All Abilities met at Great Bay Services. Staff has been working to inform the public through many methods regarding the move to the McConnell Center. During the renovation, approximately fifteen parking spaces will be taken up by the construction company.

- D. Storage Space: The library rented a storage space at Extra Space Storage in Somersworth, NH. Items that will not be needed for the duration of the renovation are being boxed and stored in this space.

8. ITEMS OF CONCERN: None.

9. Adjournment-- The meeting was adjourned at 4:35 pm on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.

NEXT MEETING DATE: THURSDAY, FEBRUARY 6, 2025