



CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Conference Room - 288 Central Avenue, Dover, NH
Meeting Date: Monday December 9, 2024
Meeting Time: 5:30 pm

MEMBERS PRESENT: Bill Hunt (Chair), Steve Fellows (Vice Chair), Kristen Murphy, Abigail Lyon, Russ Warnock (Alternate), Brianna Group

Absent (Excused): Robert Atwood (Secretary), Jake Geddes

Absent (Unexcused):

STAFF PRESENT: Makayla Edgecomb, Assistant City Planner and Erin Bassegio, City Planner

OTHERS PRESENT:

1. CALL TO ORDER AND ROLL CALL

The meeting was convened at 5:30 PM.

2. CITIZENS' FORUM

The Chair gave instructions for Citizens' forum (No one spoke)

3. APPROVAL OF THE PRIOR MEETING MINUTES- October 15, 2024

S. Fellows moved to approve the minutes of October 15 as submitted. K. Murphy seconded. Vote: All in favor with two abstentions.

4. OLD BUSINESS:

M. Edgecomb noted Dover did not receive the Forestry grant for a forestry position that J. Kaspari had been working on.

5. NEW BUSINESS:

- A. City of Dover Conditional Use Permit (CUP) for Martin & Carole Jaffe, (Owner: Michael & Shelby Brewer), Assessor's Map 32, Lot 36F, located at 77 Fourth Street. Proposal is for modifications to the existing single-family dwelling that includes the construction of a deck, garage, and breezeway and modifications to the driveway pavement resulting in 1,467 square feet of permanent impacts to the 50-foot wetland buffer and 756 square feet of temporary buffer impacts. There are no direct wetland impacts.**

Kevin McEneaney represented the owners and explained the proposal is to add an ADU which involves adding a deck and a garage with a breezeway attached to the existing home. This would result in 1,467 square feet of permanent impacts to the 50-foot wetland buffer and 756 square feet of temporary buffer impacts. There are no direct wetland impacts.

He answered questions from the committee members relating to when the wetlands were delineated.

S. Fellows moved to endorse the CUP as presented. Seconded by: R. Warnock. Vote: 5 in favor with 1 opposed.

B. Conservation and Open Space Chapter Update

M. Edgecomb noted the open space chapter update is going to Planning Board tomorrow night, and there will be a presentation on January 14th at the All Boards event.



CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Conference Room - 288 Central Avenue, Dover, NH
Meeting Date: Monday December 9, 2024
Meeting Time: 5:30 pm

C. Request for expenditures from the Conservation Fund for: Open Lands Committee – Conservation Easement Appraisal – not to exceed \$10,000

Anna Boudreau, Chair of the Open Lands Committee presented the item. The piece of land in question is one the City has been looking into for many years. The Open Lands Committee voted to approve this request to the Conservation Committee. The cost will be split with Southeast Land Trust. She described attributes of the property in question.

A. Lyon moved to endorse the expenditure from the Conservation Fund for a conservation easement appraisal not to exceed \$10,000. Seconded by: B. Group. Vote: All in favor.

The timeline was discussed.

D. Request for expenditures from the Conservation Fund for: Purchase of a Parcel for \$25,000.

M. Edgecomb explained the request and described the surrounding lands. One of the committee members gave additional information. The potential for public access was discussed. Additional discussion continued about various details about the parcel and the abutting parcels.

S. Fellows moved to endorse the expenditure from the Conservation Fund for the proposed purchase of a parcel for \$25,000. Seconded by: A. Lyon. Vote: All in favor

Discussion ensued about whether Dover has established a community forest and funding location for harvesting expenses.

6. REPORT FROM THE CHAIR

A. Review of Correspondence Received from NH Department of Environmental Services

M. Edgecomb noted the correspondence received is one letter from NHDES, an approved standard dredge and fill wetlands permit application for 393 Dover Point Rd, Tax map 7, Lot 20-2 for an impact total of 1,322 square feet of tidal resources to include 1,237 square feet of tidal waters and 85 square feet of previously developed 100 foot tidal resources to include a new access ramp, a piling supported pier, a gangway, and a float with an overall structure length seaward of the highest observable tide line of 20 ft along 150 linear feet of frontage on the Piscataqua River.

7. OTHER BUSINESS

A. Update from Forest Management Subcommittee

No meeting last month.

Staff is looking for a volunteer for the Land Use Chapter of the Master Plan update. Timeline is January-September.

8. ADJOURNMENT

S. Fellows moved to adjourn. R. Warnock seconded. Vote: U/A
The meeting was adjourned at 6:12 PM.