



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 1st Floor Conference Room, 288 Central Ave., Dover
Meeting Date: **Thursday, November 21st, 2024**
Meeting Time: **5:30 PM**

Members Present: ☒ Anne Boudreau (Chair) ☐ Kristen Murphy (Vice Chair) ☒ Shawn Herrick (Secretary)
☒ Nabia Fortier ☒ Nancy O'Connor ☐ Ann Reid ☒ Mary Beth Rudolph ☒ Nancy Volpe ☐ Christina Lawrence
☒ Chris Staub ☒ Melissa Wood ☒ Kieran Seavey ☒ Erin Bassegio (Planning Staff) ☒ Makayla Edgcomb (Planning Staff)

1. Roll Call Attendance (Meeting started at 6:17pm)
 - A. A. Boudreau opened the meeting and did a roll call.
2. Citizens and Member Forum (5 minute limit)
 - Nothing to discuss
3. Approval of Minutes for May 23rd, 2024 (3 minutes)

N. O'Connor motioned to approve the minutes. K. Seavey seconded. Vote: Passed
4. Treasurer's Report (3 minutes) – Makayla Edgcomb
 - o Conservation Fund: \$1,409,159.31
 - o Receivable: \$713,316.49
 - o Total: \$2,122,475.80
5. Public Land Conservation Projects (20 minutes)
 - A. Stockbower Project – 170 Garrison Road
 - a. A. Boudreau announced that the Stockbower Conservation Easement was finalized and they closed today.
 - B. Lombard Project – 198 Blackwater Road
 - a. This project is ready to close but, for tax purposes, the Lombards requested an extension to 2025 so this will close soon after the first of the year.
6. Report by Task Groups
 - A. Outreach and Education (15 minutes)
 - a. Nothing to report, but as always if there are any announcements or photos for social media please get them to N. O'Connor
 - B. Easement Monitoring (10 minutes)
 - a. The committee had a brief conversation about the need to organize dates/times for annual monitoring. There will be an email to everyone to coordinate these efforts.
 - b. M. Edgcomb mentioned that she and Chris have gone out and monitored a few properties.



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7. New Business:

A. Dover Natural Resources Inventory Update (10 minutes)

- a. E. Bassegio reported that there's been a great deal of work done on the NRI and there should be a final draft available by our next meeting.

B. Conservation and Open Space Master Plan Chapter Update (5 minutes)

- a. E. Bassegio reported that a draft will go to the Planning Board next month for approval and this committee should expect action items to work on.

C. Presentation: An Interactive Dive into Land Conservation – Anna Boudreau (10 minutes)

- Prior to having a quorum, Boudreau started her Conservation Easements 101 presentation informally as it was educational and did not require any action or vote by the committee. Boudreau reviewed the conservation easement process and what the City's role and specifically the OLC members' role is in that process.

8. Old Business

- None to discuss

9. Enter non-Public Session – Report on the status of individual land protection efforts / transactions per RSA 91-A:3, II(d) (20 minutes)

- C. Staub made a motion to enter non-public session per RSA 91-A3, II(D) to report on the status of individual land protection efforts and transactions at 6:27 PM. N. O'Connor seconded. All members approved on a roll call vote.

The Committee reentered public session and agreed to seal the minutes.

- C. Staub motioned to seal the non-public meeting minutes per RSA 91-A(3) because its divulgence would render the proposed action ineffective. N. O'Connor seconded.
Voted: Unanimous

10. Confirm Next Meeting: January 23rd, 2025

11. Adjourned at 6:49pm