



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, February 12, 2025**
Meeting Time: **7:00 pm**

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL ATTENDANCE**
5. **PROCLAMATIONS/AWARDS**
6. **APPROVAL OF AGENDA**
7. **PUBLIC HEARINGS**

A. CHAPTER 141, SECTION 48

SPONSORED BY MAYOR CARRIER BY REQUEST

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. CITY MANAGER'S REPORT – FY2026 PROPOSED BUDGET PRESENTATION

10. APPROVAL OF MINUTES

A. January 15, 2025 – Regular Meeting

B. January 29, 2025 – Regular Meeting

11. MAYOR'S REPORT

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 141, SECTION 48

SPONSORED BY MAYOR CARRIER BY REQUEST

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

COMMITTEE REPORTS

- | | |
|---|--|
| 1. Arts Commission (Nemeth) | 15. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 16. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 17. Heritage Commission (Retrosi) |
| 4. <u>Appointments Committee (Williams)</u> | 18. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 19. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 20. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 21. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 22. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 23. Dover Main Street (Carrier) |
| 10. McConnell Center Advisory Committee (Retrosi) | 24. Strafford Regional Planning Commission (Williams) |



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- | | |
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| 11. Legislative Liaison (Shanahan) | 25. Government Affairs (Carrier) |
| 12. Committee for Racial Equity and Inclusion (Nemeth) | 26. Cemetery Board (Warach) |
| 13. Graffiti Management Advisory Committee (Nemeth) | 27. Joint Building Committee – Athletic Complex (Cullen) |
| 14. Ordinance Committee (Shanahan) | |

B. RESOLUTIONS

1. **PURCHASE OF BUCKET TRUCK FOR COMMUNITY SERVICES FROM TIME MANUFACTURING HOLDING VIA SOURCEWELL**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **PURCHASE OF PUBLIC SAFETY COMMUNICATION EQUIPMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **FISCAL YEAR 2026 BUDGET APPROPRIATIONS, FEES, AND CAPITAL IMPROVEMENTS PROGRAM**
(RESOLUTION TO BE REFERRED TO PUBLIC HEARING AS FOLLOWS: SCHOOL DEPARTMENT BUDGET HEARING ON WEDNESDAY, FEBRUARY 26, 2025, CITY BUDGET HEARING ON WEDNESDAY, MARCH 12, 2025)
(THIS RESOLUTION REQUIRES A TWO-THIRDS MAJORITY VOTE TO ADOPT PURSUANT TO DOVER CHARTER C6-3.1 WITH A VOTE TO BE HELD ON APRIL 2, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

1. **CHAPTER 9, SECTION 17**
(TO BE REFERRED TO A PUBLIC HEARING ON MARCH 12, 2025)
SPONSORED BY COUNCILOR WILLIAMS
14. COUNCIL CORRESPONDENCE
15. COUNCIL MATTERS OF INTEREST
16. ADJOURN



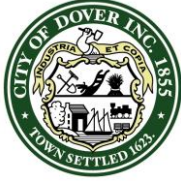
PROCLAMATION

- WHEREAS:** On December 19th, 2024, Lilly Nossiff achieved a remarkable milestone by scoring her 1,000th career point while playing for Dover High School in a game against Nashua High School; and
- WHEREAS:** The game was paused to recognize her extraordinary accomplishment, and her name will be forever enshrined on the plaque honoring players who have reached this prestigious benchmark, displayed in the Ollie Adams gym at Dover High School; and
- WHEREAS:** Standing at 6 feet 2 inches, Lilly has dominated the court with both height and skill, earning her place on the varsity team as a freshman; and
- WHEREAS:** She proudly wore the number 54 jersey, a number of great significances to her coach, Ernie Clark, as it was worn by his daughter, who also surpassed the 1,000-point milestone at Dover High School; and
- WHEREAS:** Lilly met and exceeded expectations, achieving this distinguished feat through dedication, hard work, and perseverance; and
- WHEREAS:** She has been supported by the guidance and mentorship of Coaches Clark, Casey, and Flynn, and has formed lifelong friendships with teammates, many of whom have been by her side since her time on the Dover Middle School varsity basketball team; and
- WHEREAS:** Beyond her success on the basketball court, Lilly has also excelled academically, demonstrating the same commitment and excellence in her studies; and
- WHEREAS:** In the fall of 2025, Lilly will continue her academic and athletic journey at St. Anselm College, where she will play Division II basketball and pursue a degree in education;

NOW, THEREFORE, I, Robert Carrier, Mayor of the City of Dover in the State of New Hampshire, and the entire City Council hereby recognize and celebrate Lilly Nossiff for her outstanding achievement of scoring 1,000 career points, her dedication to her team, school, and community, and her bright future ahead. May her accomplishments serve as an inspiration to current and future generations of student-athletes.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of the City of Dover to be affixed this 12th Day of February, 2025.

Robert Carrier, Mayor
City of Dover, New Hampshire

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#: 12.A.1.	
	Ordinance Number: O – 2025.01.15 - 1	
	Ordinance Title: Vehicles and Traffic	
Chapter: 141		
Section: Section. 48. Schedule I: No Parking at Any Time		

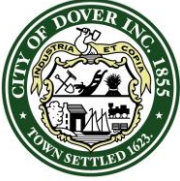
The City of Dover Ordains:

1. **PURPOSE**
The purpose of this ordinance is to promote public interest and safety by enacting certain amendments to the one-sided seasonal parking restrictions within Chapter 141.
2. **AMENDMENT**
Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-48 “Schedule I: No Parking at Any Time” as follows:
 - a. **THE FOLLOWING ARE AMENDED:**

§ 141-48. Schedule I: No Parking at Any Time.

In accordance with the provisions of § 141-17, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park it or permit it to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing borne by the owner of the vehicle:

Street or Location	Side or Area	Location/Date(s) If Applicable
Abbey Lane	Southerly	From the intersection with Rutland Street easterly to the end of said Abbey Lane
Abbott Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Mount Vernon Street
Academy Street	Both	Northerly for a distance of 100 feet starting at the intersection of Church Street
Adelle Drive	Southerly	Southerly side from the <u>westerly outside edge (as posted) and including both sides of the</u> traffic circle, easterly to the end of the road including the turnaround area; between December 1 and April 1.



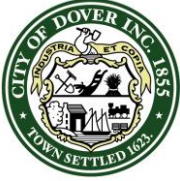
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Alumni Drive	Both	From the intersection with Bellamy Road easterly to the intersection of Durham Road
Angle Street	Northerly	From Academy Street to Central Avenue
Arch Street	Both	From the intersection with Silver Street northerly to the intersection of West Concord Street
Ash Street	Southerly	From intersection with Central Avenue westerly to the parking lot entrance in the rear of No. 678 Central Avenue
Atkinson Street	Easterly	From the intersection with Washington Street southerly to the intersection with Silver Street
Ayers Lane	Both	Entire length
Baker Street	Southerly	From the intersection of East Concord Street easterly for a distance of 300 feet
Baker Street	Northerly	From the intersection with East Concord Street, easterly to the intersection with Broadway, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Washington Street to the intersection with St. Thomas Street
Belknap Street	Westerly	From the intersection with Silver Street northerly to the intersection with Washington Street, between December 1 and April 1



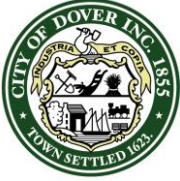
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Bellamy Road	Easterly	From Alumni Drive southerly for a distance of 440 feet
Bellamy Road	Easterly	From the intersection with Cataract Avenue southerly to Alumni Drive
Bellamy Road	Westerly	From the Bellamy River Bridge southerly to 200 feet beyond Lisa Beth Drive
Boyle Street	Northerly	From Court street Easterly for a distance of 200 feet
Brick Road	Northerly	From the intersection of Central Avenue easterly for a distance of 100 feet
Broadway	Easterly	From the PSNH Pole No. 114/25 (a point across from Florence Street) northerly to the intersection with Oak Street
Canney Lane	Northerly	Entire length
Central Avenue	Both	From the intersection with Back River Road easterly to the intersection with Stark Avenue
Central Avenue	Easterly	From the intersection with Ham Street northerly for a distance of 35 feet
Central Avenue	Easterly	From the intersection with Pierce Street northerly to the driveway of 547 Central Avenue (formerly Seacoast Savings Bank)
Central Avenue	Easterly	From the intersection with Indian Brook Drive southerly to the PSNH pole number 1/71



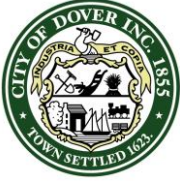
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Central Avenue	Easterly	From the intersection with South Pine Street Southerly to the PSNH pole number 1/147
Central Avenue	Easterly	From the PS Pole No. 1/1305 to the island of PS Pole No. 1/130A
Central Avenue	Easterly	From the south property line of 633 Central Avenue to the driveway of 655 Central Avenue
Central Avenue	Easterly	From the southerly driveway of 189 Central Avenue northerly to the intersection with George Street
Central Avenue	Easterly	From Washington Street north for a distance of 320 feet.
Central Avenue	Westerly	From Church Street to Silver Street, except during Sunday Religious Services at the First Parish Church
Central Avenue	Westerly	From the driveway to 146 Central Avenue southerly to a point 30 feet south of intersection with Trakey Street
Central Avenue	Westerly	From the intersection with Indian Brook Drive southerly to the intersection with Reservoir Street
Chapel Street	Both	From the intersection with Portland Avenue westerly to St. John Street
Chapel Street	Northerly	From the intersection with Main Street easterly to St. John Street
Charles Street	Northerly	From Central Avenue easterly for a distance of 150 feet



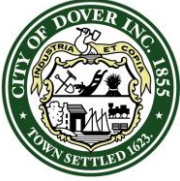
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Charles Street	Southerly	From Central Avenue easterly for a distance of 240 feet
Charles Street	Southerly	From Mill Street westerly for a distance of 70 feet
Chestnut Street	Both	From the intersection with Washington Street southerly to the intersection with St. Thomas Street
Chestnut Street	Easterly	From the intersection with Washington Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Washington Street northerly to the intersection with Orchard Street
Chestnut Street	Westerly	From the intersection with First Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Fourth Street northerly for 50 feet
Church Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street, except for school buses and parents picking up or discharging students or during church services at the First Parish Congregational Church. When both student pick-up/discharge and church services occur at the same time, school buses alone shall take precedence
Clifford Street	Northerly	From the intersection with Towle Avenue easterly for a distance of 30 feet



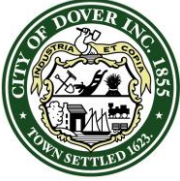
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<u>Cochecho Street</u>	<u>Southeasterly</u>	<u>Southeasterly side from the intersection with Portland Avenue, northeasterly 200' to across from the City of Dover pumping station, 20 Cochecho Street, between December 1 and April 1</u>
Court Street	Northerly	From Central Avenue to Boyle Street
Court Street	Northerly	From the intersection with Union Street easterly for a distance of 110 feet
Court Street	Southerly	From the intersection with Central Avenue to the intersection with Union Street
Court Street	Southerly	From South Pine Street westerly for a distance of 100 feet
Cushing Street	Easterly	The entire length, between December 1 and April 1
Dover Street	Northerly	From the easterly corner of the property at 18-20 Dover Street, westerly for a distance of 135 feet, from 7:00 a.m. to 5:00 p.m. Monday through Friday
Durham Road	Both	From the intersection of Back River Road to the intersection of Mast Road
Durrell Street	Northerly and westerly	The entire length from St. John's Street to Winter Street
East Watson Street	Both	From the intersection with Central Avenue easterly to the intersection with South Watson Lane
Elm Street	Westerly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1



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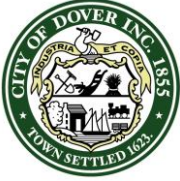
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Emerald Lane	Interior of circle	Even-numbered side, on the interior of the circle between 92 Emerald Lane and 216 Emerald Lane
Essex Street	Southwesterly	From the intersection with Portland Avenue northwesterly to the dead end, between December 1 and April 1
Everett Street	Westerly	From the intersection with Baker Street, southerly to the intersection with Ham Street, between December 1 and April 1
Ezra's Way	Easterly	Entire length
Fern Court	Westerly	From the intersection with Folsom Street, northerly, and then westerly to the dead end
Fifth Street	Northerly	From the intersection with Central Avenue westerly to Chestnut Street,
Fifth Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street <u>Tammany Park</u> , between December 1 and April 1
Fifth Street	Southerly	From the intersection with Grove Street, westerly to the intersection with Tammany Park, between December 1 and April 1
First Street	Northerly	From the westerly driveway of 1 First Street easterly to the intersection with Central Avenue
Folsom Street	Southerly	The entire length, between December 1 and April 1



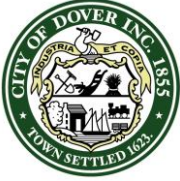
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Forest Street	Northwesterly	The entire length, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly for a distance of 100 feet
Fourth Street	Southerly	From the intersection with Chestnut Street easterly to Public Service Pole No. 53/1A
Fourth Street	Southerly	From the Cochecho River bridge easterly to the intersection of Frances Drive, a distance of 250 feet
Gage Street	Northerly	Entire length
Gage Street	Southerly	From the intersection with New Rochester Road easterly for a distance of forty (40) feet
Garrison Road	Southerly	From the intersection with Shadow Drive easterly to the intersection with Meridian Drive
George Street	Northwesterly	From the intersection with Sonnett Street to the intersection with Henry Law Avenue, except where individual parking spaces are marked by the City



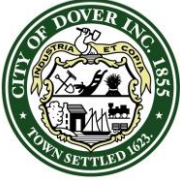
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George Street	Southeasterly	From the northeast corner of the property line of 233 Central Avenue northeasterly to the intersection with Sonnett Street
Greenfield Drive	Northerly	From the intersection with Garrison Road easterly to the northwest corner of Greenfield Drive traffic circle
Grove Street	Easterly side	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Hough Street; between December 1 and April 1
Grove Street	Westerly side	Westerly side (even numbered) from the intersection with Hough Street, northerly to the intersection with Ash Street; between December 1 and April 1
Ham Street	Northerly	From Central Avenue to Park Street
Hampshire Circle	Northerly	From the southerly intersection with Whittier Street continuing around on that side of Hampshire Circle to the northerly intersection with Whittier Street
Hamilton Street	Northerly	From the intersection with Elm Street, westerly to the intersection with Belknap Street, between December 1 and April 1
Hancock Street	Southwesterly	The entire length, between December 1 and April 1
Hanson Street	Both	Entire length



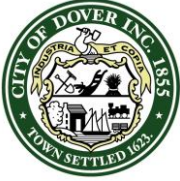
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Henry Law Avenue	Easterly	From the Maglaras Park entrance road to Browning Drive
Henry Law Avenue	Westerly	From the intersection of Browning Drive northerly for a distance of 75 feet
Henry Law Avenue	Westerly	From the intersection of George Street southerly to a point directly across from Towne Drive
Henry Law Avenue	Westerly	From the intersection with Williams Street southerly to the intersection with George Street
High Ridge Drive	Southerly	From the intersection with Floral Avenue easterly to the dead end, between December 1 and April 1
Horne Street	Westerly	From the intersection with Glencrest Avenue southerly to the driveway of 68 Horne Street
Industrial Park Drive	Easterly then southerly (inside of curve)	From the westernmost driveway from 89 Industrial Park Drive (Eversource Pole No. 305/12B) northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource Pole No. 305/15BS), from November 1 to April 1
Ivan's Lane	North	Entire length
Kirkland Street	Southerly	
Lexington Street	Easterly	The entire length, between December 1 and April 1



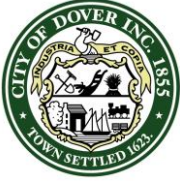
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Lincoln Street	Southerly	From the intersection with Chestnut Street, westerly to the intersection with Grove Street, between December 1 and April 1
Lisa Beth Drive		
Locust Street	Easterly	From the intersection with Silver Street southerly to the intersection with Central Avenue
Locust Street	Easterly	From the intersection with St. Thomas Street southerly to the intersection with Silver Street
Long Hill Road	Both	From the intersection with New Rochester Road (Route 108) westerly to the intersection with Old Rochester Road (Route 16B)
Main Street	Easterly	From the intersection with Washington Street northerly to the intersection with Chapel Street
Maple Street	Easterly	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Ash Street; between December 1 and April 1
Mechanic Street	Both	From intersection of School Street northerly to the intersection of Chapel Street
Mill Street	Both	From a point 370 feet from Central Avenue easterly for a distance of 700 feet



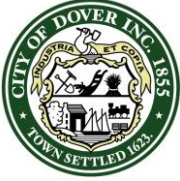
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Mineral Park Drive	Northerly	From the intersection with Washington Street to the intersection with Pleasant View Circle
Morin Street	Both	From the intersection with Central Avenue, westerly to PSNH Pole No. 1/18B
<u>Nantucket</u>	<u>Easterly</u>	<u>Easterly side from the intersection with Henry Law Avenue to the end and including the turnaround area, between December 1 and April 1</u>
Nelson Street	Southerly	From the intersection with Atkinson Street westerly to the intersection with Belknap Street
Nelson Street	Southerly	From the intersection with Locust Street westerly to the intersection with Atkinson Belknap Street, between December 1 and April 1
New York Street	Both	From the intersection with Broadway to the intersection with East Street
New York Street	Southerly	From the intersection with Central Avenue easterly to the Public Service Pole 111/12
Old English Village Road	Southerly	From the intersection with Central Avenue easterly to the Rollinsford Town Line
Old Garrison Road	Both	Along the entire 510 foot frontage of Tax Map J, Lot 10-6, owned by State of New Hampshire Fish and Game Department
Old Rollinsford Road	Both	From the intersection with Central Avenue to the Wentworth Douglass Hospital



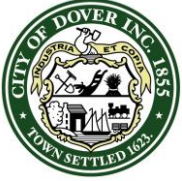
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Orchard Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Orchard Street Lot service road	Both	Entire length from its intersection with Orchard Street northerly, then westerly to its exit to Orchard Street Lot
Overlook Drive	Westerly	Entire length
Park Street Park Parking Lot		No parking during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31
Paul Street	Easterly	From the intersection with Henry Law Avenue, to the intersection with Wallingford Street
Pierce Street	Both	Entire length
Plaza Drive	Easterly	From the intersection with Glenwood Avenue northerly to the intersection with Northway Circle
Plaza Drive	Easterly	From the intersection with Northway Circle, northerly to the end of the Street, between December 1 and April 1
Pleasant View Circle	Westerly	From the intersection with Washington Street northerly to the intersection with Whittier Street
Portland Avenue	Easterly	From the north boundary of 161 Portland Avenue southerly to the north boundary of 149 Portland Avenue
Portland Avenue	Northerly	From PSNH pole 119/3A to the entrance of the Portland Avenue Parking Lot



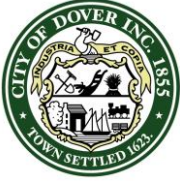
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Portland Avenue	Northerly	From the intersection with Chapel Street to the entrance with Portland Avenue parking lot
Portland Avenue	Southerly	The intersection with Chapel Street easterly and westerly for a distance of 100 feet
Portland Avenue	Westerly	From the intersection of Oak Street southerly for a distance of 600 feet
Preble Street	Southerly	From the intersection with Central Avenue easterly then southerly along the westerly side to the intersection with Pierce Street
Quaker Lane	Westerly	Entire length
Richmond Street	Westerly	Entire length
River Street	Easterly	From the intersection with Henry Law Avenue northerly for a distance of 130 feet
River Street	Westerly	From the intersection with Henry Law northerly to Washington Street
Rogers Street	Southwesterly	The entire length, between December 1 and April 1
Rogers Street	Westerly	From the intersection with Cochecho Street northerly for a distance of 400 feet
Royer Lane	Both	Entire length
Sandpiper Drive	Southerly	From the intersection with Watson Road to the cul-de-sac



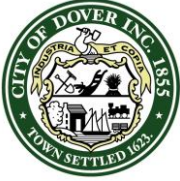
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

School Street	Southerly	From the westerly entrance to the School Street Parking Lot easterly to the intersection with Mechanic Street
Shaw's Lane	Easterly	Entire length from Garrison Road to Tideview Drive
Silver Street	North	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Silver Street	South	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Smith Well Road	Westerly	From Glenwood Avenue to Barry Street
Sonnet Street	Both	From the intersection with George Street easterly to the intersection with Hanson Street
South Pine Street	North	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street
South Pine Street	Southerly	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street excluding the area between public service pole 150/4 easterly to public service pole 150/7A
Spring Street	Northerly	From Central Avenue to Locust Street
Spruce Lane Park	All	All parking within this park, between December 1 and April 1
St. John Street	Easterly	From the intersection with Broadway southerly to the intersection with Chapel Street



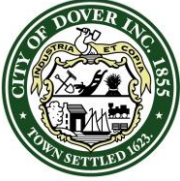
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Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Southerly	The angled spaces between the McConnell Center and Atkinson Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Northerly	From the intersection with Atkinson Street, westerly to intersection with Belknap Street, between December 1 and April 1
St. Thomas Street	Northerly	Two spaces in front of 33/35 St. Thomas Street, between December 1 and April 1
Summer Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Belknap Street, between December 1 and April 1
Susannah's Crossing	Southerly	Entire length of publicly accepted portion of the street
Sylvan Drive	Northerly	Northerly side from the <u>westerly outside edge (as posted) and including both sides of the</u> traffic circle easterly to the end of the road including the turnaround area; between December 1 and April 1



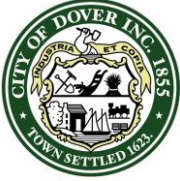
CITY OF DOVER

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Third Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Third Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Third Street	Northerly	From the driveway of 33 Third Street westerly for 15 feet
Towle Avenue	Easterly	From the intersection with Clifford Street northerly for a distance of 30 feet
Towle Avenue	Westerly	From the intersection with Clifford Street northerly for a distance of 30 feet
Twombly Street	Northerly and easterly	From the intersection with Preble Street easterly and southerly to the intersection with Pierce Street
Union Street	Westerly	From the intersection with Court Street northerly to the intersection with Federal Street
Washington Street	Easterly	Between the intersection with Pleasant View Circle northerly to the intersection with Mineral Park Drive
Washington Street	Southerly	From the intersection with Locust Street westerly for a distance of 56 feet
Washington Street	Southerly	From the easterly most driveway of 150 Washington Street to Atkinson Street
Washington Street	Westerly	From the intersection of Morrison Lane northerly for a distance of 150 feet



CITY OF DOVER

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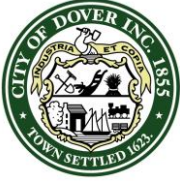
West Concord Street	Northerly	From the intersection with Lexington Street, westerly to the intersection with Arch Street, between December 1 and April 1
Whittier Street	Both	From the intersection with Mineral Park Drive northerly to the Whittier Street Bridge
Wildewood Lane	Both	From the intersection of Cottonwood Drive to the beginning of the cul-de-sac
Wildewood Lane	Northeasterly	From Sixth Street to Cottonwood Drive
Williams Street	Both	From the intersection with Central Avenue easterly to the intersection with Henry Law Avenue
Winter Street	Both	From the intersection with St. John Street easterly to the intersection with Durrell Street
Winter Street (formerly Cedar Street)	Northerly	From the intersection with Durrell Street easterly to the dead end
Young Street	Northerly	From the intersection with Main Street and Portland Avenue easterly to the Cochecho River
Young Street	Southerly	From the intersection of Main Street easterly to the Cochecho River, between December 1 and April 1

3. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 12, 2025



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The changes to Chapter 141 proposed herein consist of changes to the one-sided seasonal parking restrictions recommended by Community Services Director John Storer and approved by the Parking Commission on December 18, 2024.

Document Created by: Legal	O-2025.01.15 Vehicles and Traffic Chapter 141 Section 16
Document Posted on: February 7, 2025	Winter Parking Page 19 of 19

City Manager's Report

February 12, 2025

Reporting On:
January 2025

By: J. Michael Joyal, Jr.
City Manager

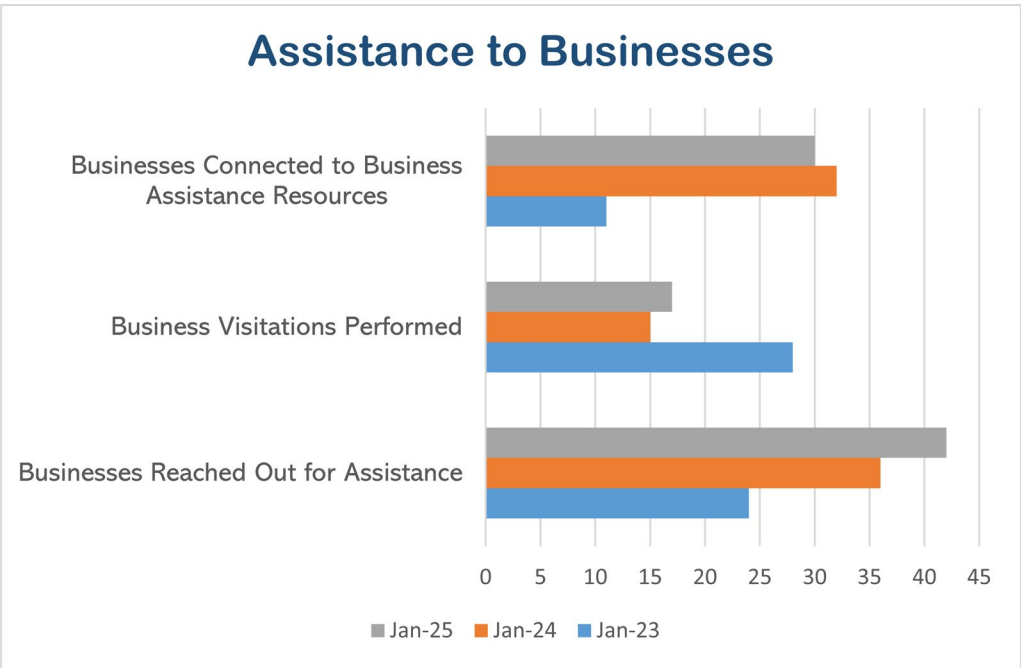
Executive Department

Six Divisions ♦ 26 Employees

Office of Business Development (OBD)

Christopher Parker, Deputy City Manager; James Burdin, Business Development Coordinator; Reid Bickley, Business Development Specialist

	December 2023	December 2024	12-Mo. Avg.
Dover Labor Force	18,690	18,630	18,651
Dover Unemployment Rate	2.3%	2.3%	2.2%
Median Home Sales-Single Family	\$500,000	\$625,000	\$580,250
Average Days on Market	13	23	22



New Business / Commercial Development / Downtown Updates

Retail activity has been modest following the holiday season and amid heightened consumer price sensitivity. Many local retailers are taking a cautious approach as they navigate this period of reduced spending. To counteract the slowdown, some business owners are working together to enhance engagement through initiatives such as First Fridays and the Dover Spring Fling.

OBD has seen an early uptick in inquiries from prospective business owners compared to recent years, and two new businesses a restaurant and a specialty retail candy shop recently opened in downtown Dover. These trends reinforce Dover's appeal as a thriving destination for new ventures and small business development.

In the arts and culture sector, expansion plans are underway for two local galleries, alongside the development of a new entertainment venue. This growth underscores the strength of the creative economy and its role in enhancing the city's cultural appeal.

The restaurant sector is experiencing increased competition as additional dining establishments express interest in entering the Dover market. In response, many existing businesses have increased their marketing efforts, with a notable rise in hosted events aimed at attracting and retaining customers.

Economic Activity

Federal Funding Freeze. The recent OMB memo that would have frozen federal grants and loans has been rescinded, but comments from the White House indicate that the intended review of federal spending will continue, signaling potential disruption to programs in the future if they are deemed contrary to White House priorities. Research into potential disruptions from a federal funding freeze sheds light on implications of possible future federal spending disruptions for businesses.

Small business SBA loans are often structured as guarantees or reimbursements that require banks to issue their own capital first. A federal funding freeze would presumably not impact businesses' ability to access these funds directly. However, if banks were unable to access federal reimbursement or loan guarantees they would be assuming considerably more risk, which could influence decisions about approving new loans.

Many medical service providers process Medicaid reimbursements weekly; for practices with large Medicaid clientele, missing even a single reimbursement could cause them to be unable to meet payroll obligations, and practices that make small margins and/or have low cash reserves would go out of business quickly. Mental and behavioral health organizations would be hit particularly hard.

A separate freeze of National Science Foundation funding is ongoing, and similar restrictions on spending and communications at the National Institute of Health and Centers for Disease Control could negatively impact medical and scientific research. New Hampshire researchers received roughly \$165M in NSF and NIH funds in FY2024, but the state is also part of a much larger regional

life sciences cluster in the greater Boston area. Massachusetts received more than \$3.5 billion in combined funding from the NSF and NIH in FY24.

Tariffs. On February 1, 2025, the federal government announced new tariffs against Canada (25% on all goods, 10% on energy imports), Mexico (25%), and China (10%), which will take effect on Tuesday, February 4. As of February 3, the Canadian government has ordered retaliatory tariffs on a broad range of American exports totaling \$105 billion. Mexico has indicated that they will impose their own tariffs, but has not yet announced a rate or which industries will be targeted. It is expected that the new tariffs will particularly impact the cost of vehicles, food products, and lumber, which will have a direct impact on new construction and the cost of housing.

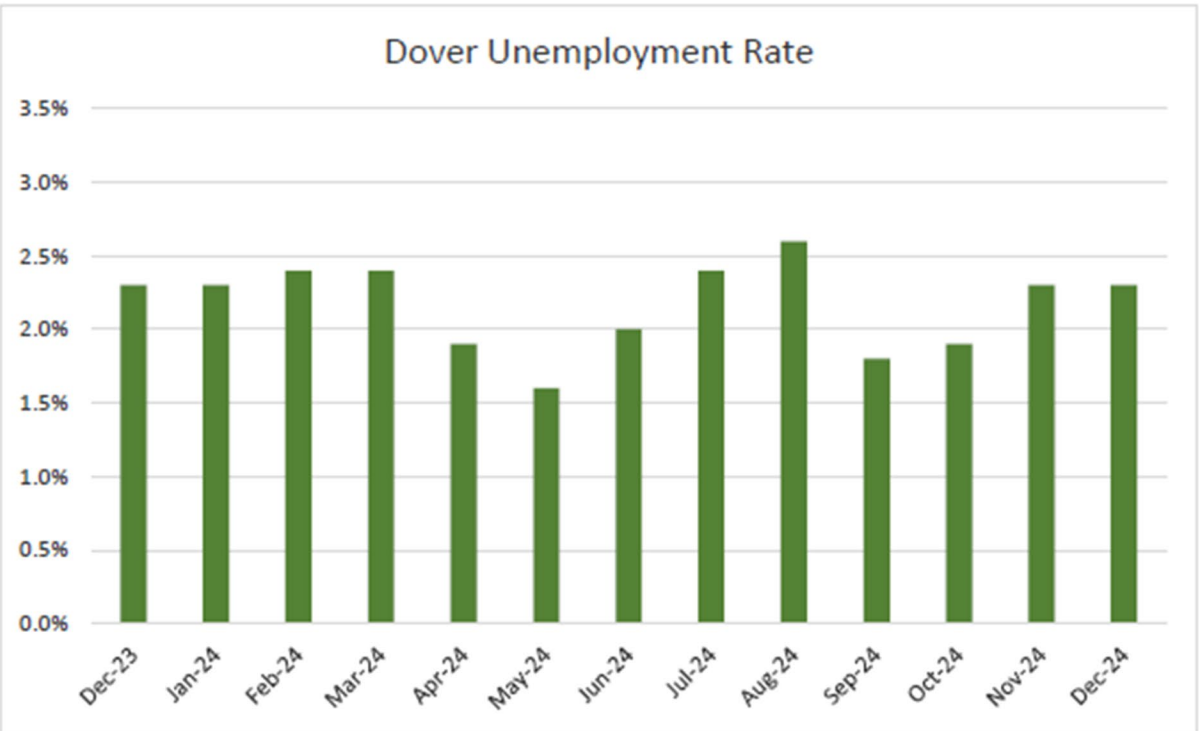
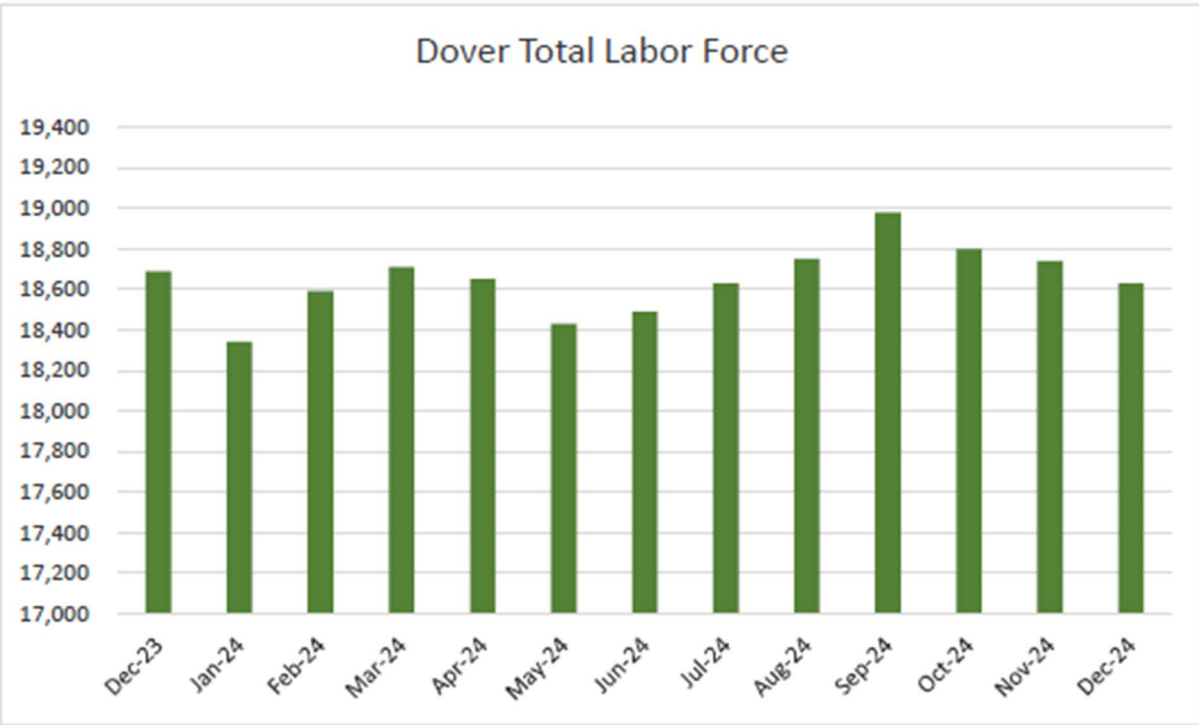
Business Development has been communicating with both the NH Department of Economic Affairs and the NH Office of International Commerce regarding the state's efforts to protect New Hampshire's economic interests and resources for businesses that will be negatively impacted by tariffs.

State business taxes. State tax receipts from the Business Profits Tax and Business Enterprise Tax fell a combined \$23.4 million below projections in December. Corporate profit growth, which surged in 2021 following the pandemic, has generally slowed through 2024, though remains positive. Reductions in both tax rates and rules capping businesses' ability to carry forward tax credits are also impacting taxpayer strategies and reducing tax revenues. Performance of the two business taxes, combined with the elimination of the Interest and Dividends Tax, will play a central role in negotiations for the state biennial budget in spring 2025.

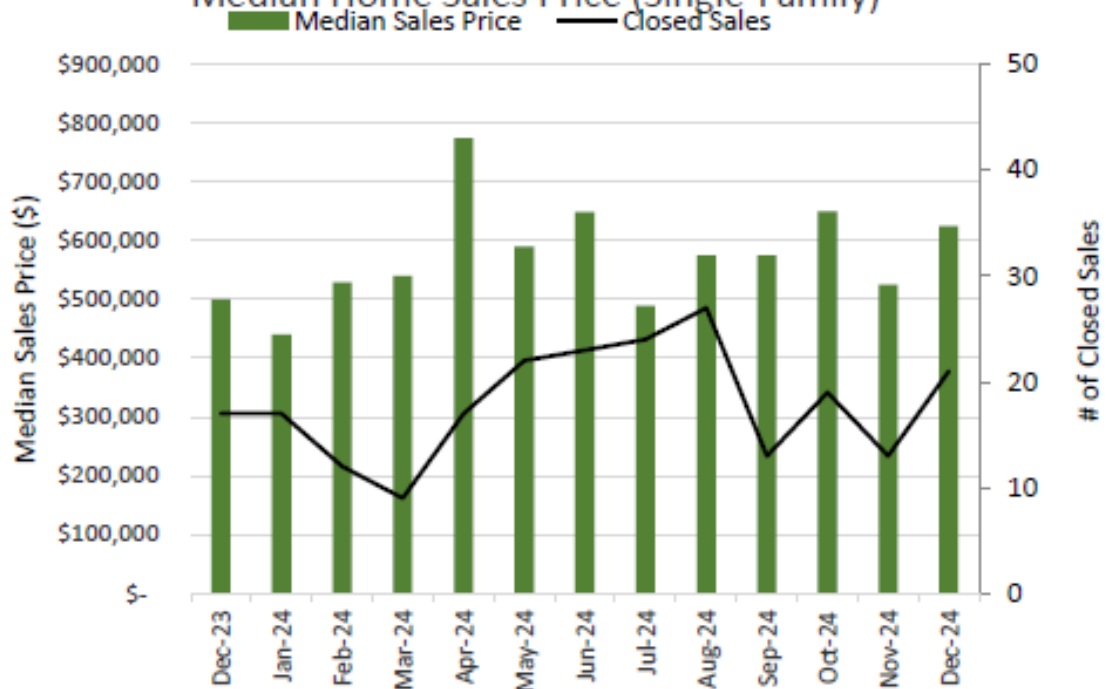
Economic Forecast. The Greater Dover Chamber of Commerce's 2025 Economic Forecast indicates general optimism for 2025 for both the national and statewide economy. Layoffs have remained low and household incomes have outpaced inflation since 2023. If both trends continue, New Hampshire's economy will continue to be strong and will likely outperform the US. However, raising tariffs and restricted immigration both pose potential threats by rekindling inflation and tightening an already limited labor supply.

Some non-local items were excerpted from the Federal Reserve Beige Book-Boston.

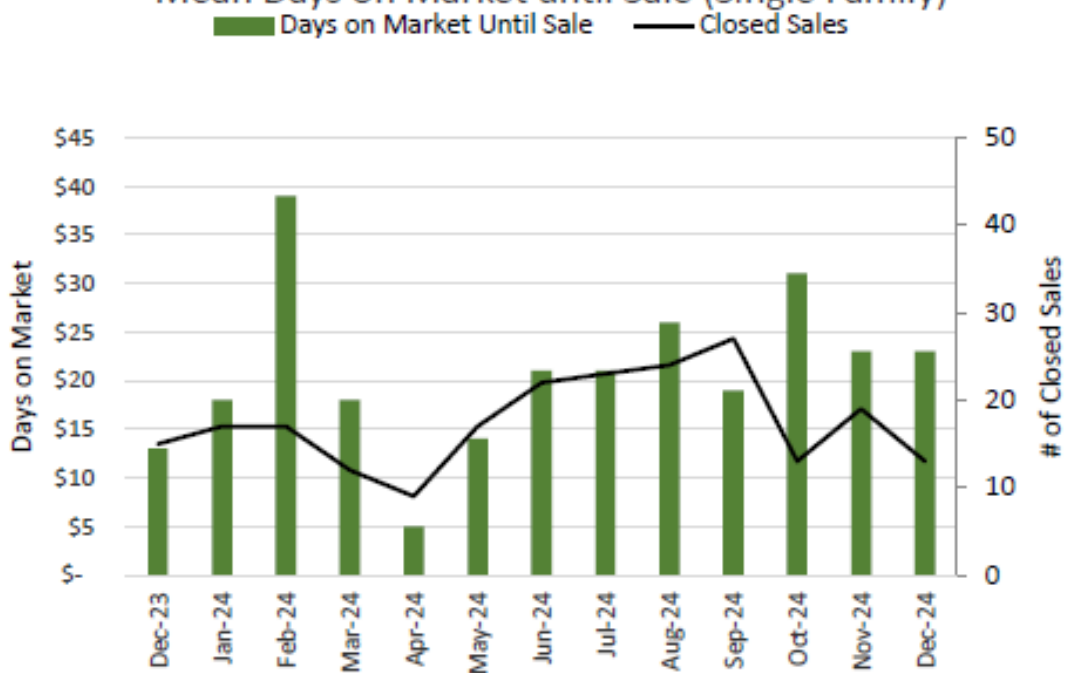
Housing metrics obtained from NHAR-Strafford County.



Median Home Sales Price (Single-Family)



Mean Days on Market until Sale (Single Family)





Waterfront Update:

This first month of the year offered more mild winter weather Cathartes continues to gain momentum and progress.

Most visually verticals progress on all building continues to make substantial gains. Building “C” 5th floor framing is nearing the half way point. In addition, a portion of the ground floor slab was completed. Building “D” fourth floor framing is nearing completion as well. The E-3 townhome rough exterior construction phase is nearly complete. E-1, the 11-unit rough exterior framing is also complete and E-2 townhome rough framing is expected to be underway in the coming weeks.

Public improvements are detailed below:

- The Flex MSE treatment has been completed to station 1+00 along the shoreline leaving a small portion to be completed once the granite bridge deck stairs are installed.
- The Granite toe wall construction is underway on the north or upriver side of the existing bulkhead area. Seaport Way water and sewer installations are completed in the ROW.
- Eversource has relocated both poles and relocated the associated wires. The sole telecom vender relocated their services as well. Previously existing poles and guide wires have also been removed. NEEM can now complete the remaining drainage and road improvements in this area unimpeded.

- The City's park Pavilion building foundation has had frost protection installed to protect the interior of the foundation.
- RAP closure grading in the area around the Pavilion building is well underway so that the pre-RAP survey can be accomplished.
- The City continues coordination with Eversource to provide power the Waterfront project. This month the temporary poles were installed on Payne Street as well as lower Washington Street. NEEM's electrical contractor Yates Electric ran the remaining conduits and risers to the temp pole on Payne Street. Eversource is now expected to provide temp power to the construction site in the coming months.
- Additional crushing of onsite materials continues to provide processed materials for the City's infrastructure elements to be completed.
- Subgrade improvements of the Building "F" footprint are ongoing as the stockpiled RAP materials generated from Cathartes work area actively being moved to the dredge cell area to be stockpiled.



Office of the City Attorney (OCA)

Joshua Wyatt, City Attorney; Jennifer Perez, Deputy City Attorney; Patricia Moniello, Legal Assistant

The Office of the City Attorney provides legal support to City Council, City Manager, City staff and to volunteer boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. In addition, legal support is provided to the Dover School District and its officials.

Legal support levels are tracked to the extent feasible. The tracking of legal support efforts revolves around “matters” (legal questions and issues raised by staff and all other sources warranting ongoing attention), litigation, legal documents created or reviewed (contracts, deeds etc.), resolutions, and responses to Right to Know requests. It is important to note, however, that not all activity each month results in a new “matter” being created, as a considerable number of tasks performed each month relate to preexisting, in-progress matters that span months (or longer).

TRACKED UTILIZATION DATA FOR THE MONTH OF JANUARY 2025

	For Month	FY25 FYTD	FY24	FY23
Legal Matters/Questions Handled	103	539	1,072	1,061
Review Existing Legal Contracts & Draft Memo	10	92	156	153
Legal Contracts/Memo Created	23	146	213	201
Right to Know Requests Processed	5	53	81	100
Resolutions	0	27	66	70
Ordinances	0	6	16	17
Leases	0	7	10	4
Primex Auto Claims Handled	14	32	59	80
Primex Liability Claims Handled	2	12	56	67
Primex Property Claims Handled	4	24	52	54

Pursuant to RSA 91-A, the following Right to Know requests were received:

- Partner Assessment Group – Re: 11-13 Second Street request for open and unresolved zoning, building and fire code violations, Certificates of Occupancy and final approved site plan documents
- Exeter Environmental Associates – Re: 180 Crosby Road request for underground storage tank information and hazmat incidents
- Boomerang Data– Re: Status of uncashed checks regarding Liberty Mutual
- Partners Assessment Group – Re: 17 First Street request for open/unresolved zoning, building and fire code violations, Certificate of Occupancy, variances, special or conditional use permits or rezoning case or Planned Development Approvals
- Aedalin Marketing – Re: request for all Transferable Development Rights certificates from 1/1/2025 through 1/1/2025

The City Attorney's Office supported Council, Master Plan, and City Attorney's Office Strategic Plan goals by handling the following:

Assisted with closing on a conservation easement as well as assisted with purchase of conservation land.

Monitored recent federal and state judicial decisions re developments in the law.

Other activities of potential interest during the month:

Review of Professional Literature: The Office also conducted normal review of applicable decisions of the New Hampshire Supreme Court, the United States District Court for the District of New Hampshire, and the United States First Circuit of Appeals (our federal circuit). The Office reviewed professional journals, as well as periodic review of federal legal developments in the field of education, labor, and other matters.

Staff Liaison to Boards/Committees: The City Attorney serves as the City Manager-designated chair of the City's Records Committee (as the City Manager appointee). The Office of the City Attorney assists the Ordinance Committee as staff liaison. The Office of the City Attorney also serves as staff liaison for the Ethics Committee. A representative of the Office also attends meetings of the City Council.

Departmental Assistance

Dover School District: Assisted with policy matters as requested. Assisted with public records requests.

Community Services: Assisted with property rights questions; assisted with procurement contracts; assisted with Waste Management contract extensions; assisted with contract administration questions.

Finance Department: Assisted with resolution of pending tax abatement matters; assisted with

Corcoran termination of vendor agreement; assisted with grant of funds to CAP regarding shelter.

Fire & Rescue: Assisted with memorandum of agreement for clinical experience.

Planning: Assisted with CDBG agreement.

Police: Assisted with parking ordinance. Assisted with out-of-state subpoenas.

Public Welfare: Assisted with welfare program inquiries.

Recreation: Assisted with leases; assisted with lease questions.

Pending Litigation Updates

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters. For clarification, the list below does not include bankruptcy filings or cases filed under seal.

Most recent developments bolded.

Opioid Epidemic Litigation –

Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USDC in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation. In 2021, the City received its first payment from the State of New Hampshire pursuant to RSA 126-A:83, II, by virtue of an opioid-related settlement entered into by the State of New Hampshire. A national settlement as to certain defendants was accepted in January 2022. Settlements or other payments in satisfaction of City claims may be forthcoming from other defendants, but would be required to be tendered to the State's Opioid Abatement Trust Fund per RSA 126-A:83, I. Certain of the City's opioid claims have become part of bankruptcy proceedings. Following is a list of remaining defendants with a brief note about status of each case:

- Purdue companies: Claims in bankruptcy; following a Second Circuit appeal ruling, the United States trustee has filed a motion to stay while seeking a writ of certiorari (i.e., acceptance of a discretionary appeal) from the United States Supreme Court. The United States Supreme Court has now granted certiorari and the appeal is believed to be in the briefing process. In June 2024, the United States Supreme Court issued an opinion affirming rejection of the proposed settlement and stating the Sacklers, as nondebtors, could not be discharged.
- Endo companies: Claims in bankruptcy, though a potential settlement may be underway.
- Mallinckrodt: Claims in bankruptcy, but money appears to have been distributed to the State of New Hampshire in January 2023.
- Sacklers (Individuals): See Purdue update above. In June 2024, the United States Supreme Court issued an opinion stating the Sacklers could not be discharged.
- Rite-Aid: Has now filed bankruptcy and this Office is working with the City's outside counsel to determine response options.

Mary Hebbard v. City of Dover, John & Karen Brough and Ryan Colbath -

Complaint and counterclaims concerning Old Garrison Road and Sprue Lane. Partial summary judgment rulings received in February 2021. Following trial in 2021, a final trial order was issued by the Court on April 1, 2022, finding in favor of the City on the width of Spruce Lane, the

location of Old Garrison Road, several disputed issues of law concerning allowable uses on public roads, and issuing an injunction requiring remedial action. The Hebbards filed a motion for reconsideration, which the Court denied. The case was then appealed by Mr. and Mrs. Hebbard. The Hebbards filed an appeal brief in June 2023. The City and other parties submitted opposing briefs in August 2023. The Hebbards have filed a reply brief, which the City moved to strike portions of and the Court has not yet ruled upon. No appeal decision has been received. Case has still not yet been scheduled for oral argument. City received a notice of several Supreme Court Justices disqualifying themselves. No appeal decision has been received. Oral argument has not been scheduled. Case is awaiting either oral argument or final appeal decision. In June 2024, the parties received an Order on the merits affirming the trial court's rulings, granting the City's motion to strike in part, and denying the Hebbards' request for a new trial. In July 2024, Mr. and Mrs. Hebbard moved for reconsideration by the New Hampshire Supreme Court, which has now been denied and the appeal has concluded. Hebbards' removal of the case to Federal Court has now been remanded back to State Court. Implementation of State Court's Orders is ongoing. In December 2024, the City filed a motion to bring forward the case so as to request a status conference with the Court.

City of Dover v. Mary and Rick Hebbard -

Complaint filed in October 2019 concerning drainage in the Tanglewood Subdivision. Partial summary judgment rulings were received in February 2021. Case was tried by City Attorney, Deputy City Attorney, and outside counsel on April 7, 8 and 9 of April 2021. The post-trial briefing was divided into two areas: (1) injunctive relief concerning removal of a berm, and (2) remaining issues, including enforcement of a stipulated Court-Order for an underground drainage system. In May 2021, the Court issued an order granting an injunction and requiring removal of the berm and restoration of surface drainage. In September 2021, the Court issued a final Order on the remaining trial issues, finding the defendants to be in contempt of a prior stipulation and requiring that the defendant's complete construction of the drainage project within 90 days of receiving additional materials from the City. The drainage system is now believed to be constructed and completed. The Court held an evidentiary hearing on September 9, 2022 relating to damages alleged by the defendants. No decision has issued yet on that damages hearing. The Hebbards have filed other post-hearing items since, to which the City has responded to the extent necessary. The parties are or should be in the process of fulfilling the other obligations of the earlier stipulation they entered into, which includes conveyance of an easement and a mutual release. To summarize, as of end of January 2024, the Hebbards have not yet fulfilled all of their obligations under the earlier stipulation, and the "damages" matter has been briefed and is still awaiting decision, which includes the City's motion requesting an award attorney's fees (and/or used to setoff of any "damages" found to be due to Mr. and Mrs. Hebbard). In April 2024, City filed a motion for status conference. On May 28, 2024, the Superior Court held a brief telephonic status conference and indicated the Court would be issuing orders on pending motions/issues in the near future. **No Order has been received as of January 2025.**

City of Dover v. Secretary of State (House Redistricting) -

On July 26, 2022, a complaint was filed with the Strafford County Superior Court. In October 2022, the defendants filed a Joint Motion to Dismiss. In November 2022, the plaintiffs filed an objection, to which the defendants filed a reply. Plaintiffs filed a brief surreply memorandum. Case has not yet been scheduled for discovery. In June 2023, the Superior Court (Howard, J.) issued an Order denying the defendants' motion to dismiss. Thereafter, the defendants moved for reconsideration, which the Court denied. In August 2023, the defendants filed an answer to the complaint. In October 2023, with the parties unable to agree on case scheduling, the Court

conducted a structuring conference and issued a scheduling order. A deposition of the plaintiffs' expert occurred in December 2023. The parties have now each filed for motions summary judgment. A four-hour summary judgment hearing is scheduled to occur on February 7, 2024. In April 2024, summary judgment issued in favor of the defendants. Case is being appealed to New Hampshire Supreme Court. In May 2024, plaintiffs filed an appeal. The defendants did not file a cross-appeal. Appeal has been accepted and case is awaiting further procedural instructions on appeal. A transcript of two hearings before the trial court is now being prepared as the next step in the appeals process. Briefing order has now issued and appellants' opening appeal brief is due in September 2024. City filed its opening brief in September 2024. A non-profit organization named Coalition for Open Democracy also filed an amicus brief supporting the City/plaintiffs' position in the current appeal. In November 2024, the State filed its opposing appeal brief. On December 2, 2024, plaintiffs filed an appeal brief. **Oral argument held on January 14, 2025. Case has now been submitted for appeal decision.**

Richard Strahan v. William McNamara -

Declaratory judgment and injunction action filed in U.S. District Court by a citizen against the University of New Hampshire, the Town of Durham, and the City of Dover. In the Complaint, the plaintiff alleges various claims arising out of a no-trespass order related to UNH Wildcats Transit. Outside counsel is defending this matter and has moved to dismiss the claims asserted by the plaintiff against Chief Breault. The Court denied the plaintiff's requests for a preliminary injunction, following the most recent of which the plaintiff filed an interlocutory appeal to the U.S. First Circuit Court of Appeals. The First Circuit later dismissed the interlocutory appeal. Plaintiff moved to amend to assert claim against presiding judge. The United States District Court for New Hampshire has denied the motion to amend and has granted a motion to dismiss Chief Breault as a party. A new appeal to the First Circuit was recently filed. No appeal briefing has occurred yet. The First Circuit Court of Appeals issued an order allowing plaintiff to file brief late, but as of this report issuing no appeal briefing has occurred. In June 2024, the First Circuit Court of Appeals again issued an order allowing plaintiff to file a brief late, but as of this report issuing no appeal briefing has occurred. In July 2024, the First Circuit again extended the plaintiff's brief submission deadline to August 9, 2024. The plaintiff's brief deadline has been extended several times but to date no appeal brief has been filed. Plaintiff filed his appeal brief in September 2024. City is now drafting responsive appeal brief. As of this report's submission in early November, the individual chief defendants filed an appeal brief. No decision has yet been issued as of December 2024. **No decision has yet been issued.**

Garry Lane et al v. City of Dover et al. -

In October 2022, abutters filed an appeal of a decision of the Zoning Board of Adjustment granting an equitable waiver of dimensional requirements. The City and other respondent have filed an answer. The City filed a certified record. The final hearing was held on March 22, 2023 and the appellants and the City each filed a memorandum with the Court. The intervenor filed a post-hearing memorandum and the appellants filed a reply to same. In October 2023, the trial court issued an Order on the merits affirming the decision of Dover's ZBA. Mr. and Mrs. Lane have now appealed to the New Hampshire Supreme Court. The appellants have filed their brief. In April 2024, the appellees (including City) filed an answering brief. Appellants are expected to file a reply brief, after which the Supreme Court is expected to determine whether and when to hold oral argument. In May 2024, appellants filed a reply brief. Case is awaiting either oral argument or final appeal decision. Parties received notice in September 2024 that the appeal/case is being submitted for decision on the briefs without oral argument. **No case activity in January 2025.**

NH Real Estate Comm. V. NE Coast to Country Realty Investments, LLC et al –

In December 2023, the City received a notice of a new civil receivership action commenced by the State through its Real Estate Commission. The Court has appointed a receiver to take over the assets of a real estate agency who allegedly committed various unlawful acts. The City appears to have received the notification because one possible real estate asset of the company's principal is owned in Dover, for which water/sewer liens have been perfected. The City Attorney filed an appearance and is monitoring the docket. A claims submission process has now been established for filing claims against this estate. **No case activity relevant to the City in January 2025.**

Reddyinfosys, Inc. v. City of Dover:

A property owner who appealed a water/sewer assessment to the Dover Utilities Commission and later City Council has now filed a Superior Court action seeking to abate water/sewer charges. City Attorney filed an appearance and motion to continue the hearing and answer deadline, which the Court granted. In April 2024, the City filed an answer and counterclaims. In May 2024, the Superior Court issued a notice of default to plaintiff for failure to answer the City's counterclaims. Plaintiff has been defaulted for failure to answer the City's counterclaims. Case has been structured and is in general discovery. Efforts to resolve the case continue. Parties may have reached a tentative settlement agreement in September 2024. Parties reached a settlement agreement in September 2024, which is being performed. **Parties have now filed for dismissal of the case, which the Court has approved.**

Fergus and Jennifer Cullen v. City of Dover:

Two residents have appealed an October 2024 denial by the Planning Board. The appeal has been filed with the New Hampshire Housing Appeals Board. The City has retained outside counsel to represent the City. **Briefing before the Housing Appeals Board occurred recently, with the City filing its hearing memorandum through outside counsel in January 2025. The final hearing before the board will take place in February 2025**

ABATEMENT CASES - 2022

Essential Properties, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Strafford Superior Court. In December 2023, the City Attorney filed an appearance and answer. Case has been structured and is in general discovery. In November 2024, taxpayer made its initial expert disclosure. City is now conducting expert and nonexpert discovery. **In January 2025, City disclosed its initial expert. Case is expected to undergo mediation. Trial is scheduled for May 2025.**

ABATEMENT CASES - 2023

121 Broadway, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by January 25, 2025.

340 Central, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals.

The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

85 Industrial Park II, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

90 Temple Associates Limited Partnership v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

BMSH i/LCB Dover NH, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 24, 2025. **Case resolved in January 2025 per settlement.**

Double Diamond Holdings South, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

Double Diamond Holdings, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

Five Points Development, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

Fortrose Bay 701, LLC, et al. v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by January 24, 2025.

Jenny Ishii v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 17, 2025. **Case resolved in January 2025 per settlement.**

Rutland Manor Associates v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025. **The parties appear to have reached a settlement in principle, subject to drafting of a settlement agreement.**

Third Street Holdings, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals.

The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by January 25, 2025.

Varney Brook Lands, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Board of Tax and Land Appeals. The City Attorney will be filing an appearance. A Report of Settlement Meeting & Order received and meeting must take place by February 6, 2025.

Calico Properties, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Strafford Superior Court. In October 2024, the City Attorney will file an appearance and answer. The City has filed its Answer to the Complaint on October 28, 2024. **The parties appear to have reached a settlement in principle, subject to drafting of a settlement agreement.**

Essential Property, LLC v. City of Dover:

A taxpayer has filed a property tax abatement action with the Strafford Superior Court. In October 2024, the City Attorney filed an appearance. The City has filed its Answer to the Complaint on October 28, 2024. This case has now been stayed pending the outcome of the tax year 2022 matter.

Professional Development

The Office of the City Attorney places significant importance on professional development in areas germane to the City's needs. The City Attorney continues to serve on a bar committee investigating generative artificial intelligence and its impact on the practice of law, and is AI committee liaison to the bar's ethics committee. The Deputy City Attorney attends the bar's Law Related Education Committee and is a member of the local Inns of Court.

Management Framework

The activities of the Office of the City Attorney are guided by the management framework for the City of Dover, with a day-to-day emphasis on customer focus and results. The Office continues to review and explore ways to reinforce the management framework, generally and in concert with the City Council's goals and the City's Master Plan. The Office of the City Attorney has also adopted a new strategic plan this year to help guide priorities and processes in the future in keeping with the management framework and with a focus on results. More recently, the Office is continually reviewing its recently adopted strategic plan and possible updates to same.

Concluding Remarks

The Office continues its efforts to be more forward looking where possible, with the goal of increasing transparency and preventing problems or disagreements to the extent possible.

Office of the City Manager (OCM)

Michael Joyal, City Manager; Colleen Bessette, Executive Assistant

In addition to the daily happenings and employee/citizen support, office staff handled the following throughout the month:

There were 7 workplace injuries throughout the City during the month in which the City Manager's Assistant (CMA) processed. These were 'records only' and medical claims. The CMA continued to monitor and update all open claims, coordinating efforts with PRIMEX.

Staff is continuing to recruit using JazzHR. This month, the City Manager's Assistant gathered information from various departments and processed 4 job postings during the month. Part of this process is making sure the hiring teams for each posting are continuing to monitor applicants as they come in and that positions are being closed out properly when an applicant is hired. There were 93 applicants that applied to all of the City of Dover's open positions in during the month. At the time of this report, there are currently 14 open positions the City is recruiting for.

The City Manager's Assistant monitored new position and/or new hire physicals and background/motor vehicle checks for 5 employees. This oversight ensures all eligible employees and/or applicants are able to move on in the hiring process.

The City Manager held a Coordinating meeting this month. This is where the Planning Director, Community Services Director, City Engineer discussed various projects going on in the City of Dover.

The City Manager held one Department Head meeting this month. All department heads and executive division heads attend these meetings. Updates on department happenings and projects are given by each attendee. These meetings are very important to keep everyone on the same page and departments in sync working together.

Various meetings took place during the month on property taxes, Tri-City Mayors/County, many budget meetings, a land sale, Waste Management, positions and Department Head evaluations.

The CMA supported the Racial Equity & Inclusion Committee by working up and posting the agenda and minutes for their two monthly meetings. She also supported Dover Doers by placing a requested order.

The CMA had an online meeting with POLCO. POLCO handles the National Citizens Survey for Dover. Both are working on a timeline and pricing to get ready for the survey in the spring.

Office of Human Resources (OHR)

Heather Worrall, Director of Human Resources; Jean Tsouramanis, HR Assistant; Gwen Milliman, HR Office Assistant

January Employment Statistics

Employment Separations = 6		Employment New Hires = 2	
Community Services	2	Community Services	2
Executive	1		
Planning	1		
Public Library	1		
Recreation	1		

Employee Anniversaries for February		
Employee Name	Employee Department	Length of Service
McCulloch, Jamie	Finance	31
Openo, Phuong	Library	26
Anagnos, James	Fire	25
Rabideau, Matt	CS	25
Orringer, Scott	Fire	21
Ambrose, Joshua	Fire	16
Jerard, Jason	Parking	16
Gillis, Michael	Executive	15
Dionne, Megan	Fire	14
Harris, Christina	Library	12
Jarvis, Linda	Recreation	11
Nason, Cody	Fire	9
Miranda, Luis	Cs	7
Hamcha, Lisa	Library	5
Tompson, Eric	Inspection	5
Savageau, Tim	CS	4
Jones, Kaitlin	Police	3
Wiley, Conor	Police	3
Diep, Thomas	Police	2
Korbas, David	CS	1
Tollison, Eric	CS	1
Veliz Castro, Vicenta	CS	1

Office of Information Technology (OIT)

Annie Dove, Director of Information Technology; Kevin Foster, Deputy Director of IT; Kathleen Meyers, Asset Management Admin; Timothy Pine, Asset Management Tech; Zach Endres, Enterprise Systems Admin; Dave Peters, Systems Tech; Robert Stallings, Utility Systems Admin; Nathan Tong, Utility Systems Tech; Matt Faucher, Public Safety IT Admin; Vacant, Public Safety IT Tech

Update for December 2024:

Office of Information Technology managed 127 total monthly IT Support Tickets in December 2024. The majority of tickets were created in the Police department. The majority of tickets were categorized as User Account – Issue.

Added Police Department annual alarm permit to suite of permits available for online application, payment and issuance.

Test alarms now being sent from four water/sewer locations via upgraded system prior to cutover.

Final review of updated utility system asset names as they will be entered in new monitoring, reporting and alarming application environment. New names follow governance for asset names. Work order system assets will be updated to align with these names.

ESRI project manager in place for upcoming systems and application upgrade. Validation of server specifications received prior to order placement.

Documentation created on soon-to-be-retired Assessing CAMA applications to facilitate support while still in production.

Continued documentation improvement for account provisioning and removal procedures.

Red River wireless survey results, providing current and ideal modeling, received for five facilities; Police Station, City Hall, McConnell Center, North End Fire Station and Dover Arena.

Kick-off meeting for Municipal Security System project held with Allied Universal on Dec 4, 2024.

Attend demonstration from alternate video security system provider. Contacted nearby large organization for their feedback and experience.

Working with Community Services Engineering team, Utility Systems IT staff attend, review, research current traffic signal solutions.

Vendor provides training to Utility Systems staff on new alarming application with how to update on call notification based on staff rotation.

Completed testing and training on the use of Enterprise Permitting and Licensing Excavation permit, Account Transfer payment method. This function allows tracking of the impact of water and sewer line repairs.

Office of Media Services (OMS)

Michael Gillis, Director of Media Services; Brian Early, Media Services Admin; Tom Zimmerman, Media Services Tech; Lynn Clement, Media Services Tech, Jared Mancuso, Camera Operator, Lucas Henry, Camera Operator

In January, Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included special events, weather updates, construction and infrastructure projects, and previews of upcoming meetings of public bodies.

In January, work continued on two major projects within Media Services. The first, a significant upgrade to the city's broadcast system and infrastructure, will be out to bid in February. This project is the first major upgrade in more than a decade, and will modernize the city's broadcast, streaming, and media capabilities, enhancing public communication. The second major project is a complete redesign and overhaul of the city's public-facing website. Due to the complexities of Dover's website and the depth of information provided online, the project timeline has expanded, but is approaching the final phase. A preferred vendor has been identified, and Media Services staff is working to wireframe the operation and functionality of the new website. This project will also be out to bid soon.

Media Services produced five episodes of the Dover Download podcast in January. Topics included a conversation about transparency and local government, the future of waste collection in Dover, a look at the Library renovation project, New Hampshire's housing crisis, and a recap of work by Dover's public bodies in January. Dover Download is a weekly look at what's happening in Dover, hosted by Deputy City Manager Christopher Parker.

Media Services continues to update the Budget Revealed online resource regularly. For the upcoming fiscal year, FY26, an online resource has been active and up-to-date since November 2024, when the School Board began deliberations on its budget. The School Board adopted its budget in January, and all budget resources, including video of meetings, budget documents, and additional resources, are available online on the FY26 budget page. This section will continue to be updated throughout the city budget deliberations beginning in February.

In January, Media Services produced content to help promote events sponsored by the City of Dover, Greater Dover Chamber of Commerce, and Dover Main Street.

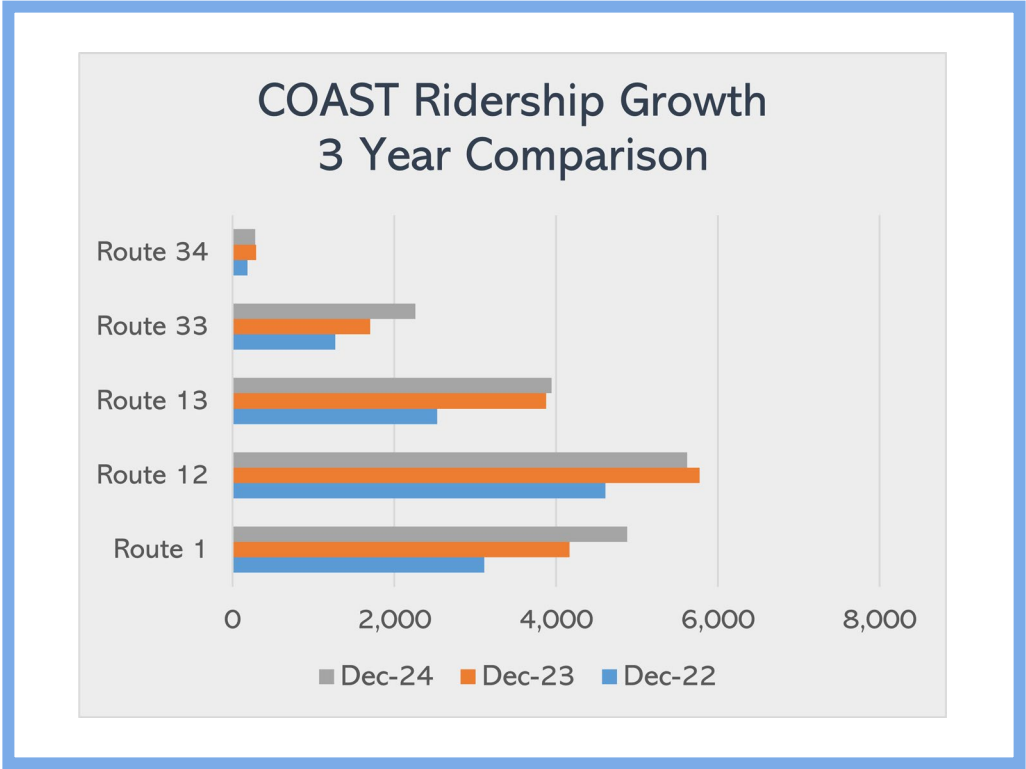
In January, Media Services sent out 65 email newsletters, including the weekly editions of Dover Download, special alerts, and departmental and project updates. These newsletters are designed to help communicate a wide variety of information to the public of general interest and for specific projects and topics and to instill the city's commitment to community stewardship. More than 200 updates were posted to social media and other external communications platforms.

In January, Media Services distributed news releases across multiple platforms for other city matters, including ongoing projects and special announcements.

Media Services provided live and taped televised and/or multimedia coverage of 21 meetings and special events in January.

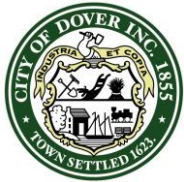
Ridership Activity

Coast ridership is down slightly from last month. December 2024 was slightly higher than December 2023 in all Dover routes except Route 12 & 34 which were only slightly lower.



Route 1	Dover/Somersworth/Berwick
Route 12	Rochester/Somersworth/Dover
Route 13	Dover/Portsmouth
Route 33	Downtown Dover/County Complex/Portland Ave
Route 34	Downtown Dover/Knox Marsh Rd

J. MICHAEL JOYAL, JR.
CITY MANAGER



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen (arrived at 7:15 PM), Councilor Hackett, Councilor Warach (left at 8:00 PM), Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS – DHS CHEER & MARCHING BAND

Mayor Carrier read two proclamations; one honoring the Dover High School Cheerleading team and another honoring the Dover High School marching band.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.
Vote: 9-0.

7. PUBLIC HEARINGS

A. APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM – AMBULANCE REPLACEMENT NON-DEBT FINANCED PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

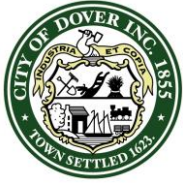
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. REPROGRAM UNEXPENDED CIP APPROPRIATION FROM IRELAND WELL REPLACEMENT FY2017 CIP PROJECT TO GARRISON HILL WATER STORAGE TANK CIP PROJECT (VOTE TO OCCUR JANUARY 29, 2025) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. REPROGRAM UNEXPENDED BOND PROCEEDS FROM VARIOUS WATER FUND CAPITAL PROJECTS TO GARRISON HILL WATER STORAGE TANK REHABILITATION PROJECT (VOTE TO OCCUR JANUARY 29, 2025) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

D. REPROGRAM UNEXPENDED BOND PROCEEDS FROM DOVER HIGH SCHOOL CONSTRUCTION PROJECT TO DOVER SCHOOLS LED LIGHTING UPGRADES PROJECT

(VOTE TO OCCUR JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report that he submitted to the Council in writing, as well as answered questions from the Council.

Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Nemeth.

Vote: 9-0.

10. APPROVAL OF MINUTES

A. December 2, 2024 – Workshop, Special Meeting

B. December 3, 2024 – Workshop Meeting

C. December 11, 2024 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes as presented, seconded by Councilor Warach.

Vote: 9-0.

11. MAYOR'S REPORT

Mayor Carrier went over meetings and events he attended over the last month. Deputy Mayor Shanahan presented an award from the Bureau of Economic Affairs recognizing the City of Dover as a 2024 Housing Champion based on the City's work to date.

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Hackett.

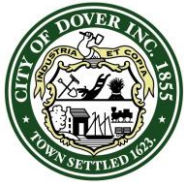
Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

**1. APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM –
AMBULANCE REPLACEMENT NON-DEBT FINANCED PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. APPROVAL OF FUNDING SUPPORT FOR CAPSC HOME FOR NOW SHELTER OPERATIONS DURING 2024-2025 WINTER MONTHS
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B21048-RFP22-005 DESIGN ENGINEERING SERVICES FOR THE COCHECO STREET DRAIN LINE REPLACEMENT ADDITIONAL SCOPE OF WORK
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. INSTALLATION OF FIBER AT 271 MAST ROAD
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. APPROVAL OF REACH FOR THE TOP THERAPY SERVICES MCCONNELL CENTER LEASE AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. APPROVAL OF NEW HAMPSHIRE INDONESIAN COMMUNITY MCCONNELL CENTER LEASE AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 6. APPROVAL OF LOW IMPACT HYDROPOWER INSTITUTE MCCONNELL CENTER LEASE AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Nemeth.

Mayor Carrier asked if any Councilors would like to pull any resolutions, Councilor Cullen asked for 13.A.1. and 13.A.4. to be pulled so that he may recuse himself from voting as he is a client of both organizations.

Roll Call Vote on items 13.A.2., 13.A.3., 13.A.5., 13.A.6.: 9-0.

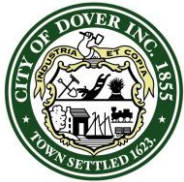
Deputy Mayor Shanahan moved to approve 13.A.1. seconded by Councilor Warach.

City Manager Joyal answered questions from the Council.

Roll Call Vote: 7-0, with Councilor Cullen and Councilor Warach recused.

Deputy Mayor Shanahan moved to approve 13.A.4. seconded by Councilor Hackett.

Roll Call Vote: 7-0, with Councilor Cullen recused.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Recreation Advisory (Retrosi)
8. Energy Commission (Richer)
9. Parking Commission (Warach)
10. McConnell Center Advisory Committee (Retrosi)
11. Legislative Liaison (Shanahan)
12. Committee for Racial Equity and Inclusion (Nemeth)
13. Graffiti Management Advisory Committee (Nemeth)
14. Ordinance Committee (Shanahan)
15. Solid Waste Advisory Committee (Hackett)
16. Transportation Advisory Commission (Richer)
17. Heritage Commission (Retrosi)
18. Board of Health (Richer)
19. Downtown TIF Advisory Board (Warach)
20. Cocheco Waterfront Development Advisory Committee (Carrier)
21. COAST (Shanahan)
22. Waterfront TIF Advisory Board (Warach)
23. Dover Main Street (Carrier)
24. Strafford Regional Planning Commission (Williams)
25. Government Affairs (Carrier)
26. Cemetery Board (Warach)
27. Joint Building Committee – Athletic Complex (Cullen)

Councilor Nemeth gave an overview of the Arts Commission report to the Council.

Councilor Williams gave an overview of the Conservation Commission report to the Council.

Councilor Nemeth gave an overview of the Library Board of Trustees report to the Council.

Deputy Mayor Shanahan gave an overview of the Planning Board report to the Council.

Councilor Hackett gave an overview of the School Board Liaison report to the Council.

Councilor Richer gave an overview of the Energy Commission report to the Council.

Councilor Retrosi gave an overview of the McConnell Center Advisory Committee report to the Council.

B. RESOLUTIONS

1. B25029 - DOVER PUBLIC LIBRARY RENOVATION SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.

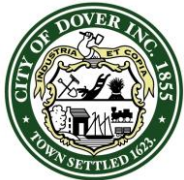
2. B25024 JENNY THOMPSON POOL RENOVATION SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.

3. PUBLIC INFRASTRUCTURE IMPROVEMENTS PER TERRA NOVA/WESTFIELD LAND DEVELOPMENT AGREEMENT SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council and answered



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

questions.

Roll Call Vote: 7-0, with Councilor Retrosi recused.

4. AUTHORIZATION TO PURCHASE AMBULANCE FROM SUGARLOAF AMBULANCE VIA SOURCEWELL

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

5. CURBSIDE COLLECTION SERVICES-MUNICIPAL SOLID WASTE AND RECYCLING & DISPOSAL CONTRACT EXTENSION

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

6. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION OF FUNDS FROM DERRY MEDICAL CENTER & DERRY IMAGING FOR ARENA SCOREBOARD

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on January 29, 2025, seconded by Councilor Hackett.

Vote: 8-0.

7. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on January 29, 2025, seconded by Councilor Williams.

Vote: 8-0.

8. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF SAFETY DIVISION OF HOMELAND SECURITY & EMERGENCY MANAGEMENT COMMUNITY HAZARD MITIGATION PLAN GRANT

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON JANUARY 29, 2025)

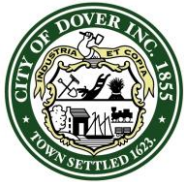
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and voter on January 29, 2025, seconded by Councilor Richer.

Vote: 8-0.

C. ORDINANCES IN 1ST READING



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

1. CHAPTER 141, SECTION 48

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the ordinance to a public hearing on February 12, 2025, seconded by Councilor Retrosi.

Vote: 8-0.

14. COUNCIL CORRESPONDENCE

A. The Dover School Board recommendation to City Council on the funding of the Joint Building Committee Athletic Complex project.

Deputy Mayor Shanahan moved to place the item on file, seconded by Councilor Williams.

Vote: 8-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett gave an overview of the Downtown Business Owners meeting that she attended.

Councilor Williams reminded the Council of Martin Luther King, Jr. Day is Monday, January 20th. She reminded the Council that is also the national day of service and how service can build stronger communities.

Councilor Retrosi relayed concerns from residents in regards to the future of the solid waste program and residents urged the manager and staff to negotiate the same level of service that Dover already receives.

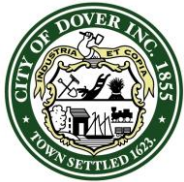
Councilor Richer reminded the Council that a hearing on HB115FN would be occurring this week and urged those who have an opinion on the matter can submit their testimony until 11:59 PM on Thursday.

Councilor Nemeth acknowledged a conversation had in the Racial Equity Committee meeting recognizing with the change in US administration some groups have fears of their rights and protections being rolled back and wants to reiterate that Dover remains a welcoming and inclusive place.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Nemeth.

Vote: 8-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 29, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Nemeth led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen (remote via telephone conference), Councilor Hackett, Councilor Warach (arrived at 7:10 PM), Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, Deputy City Attorney Perez, City Clerk Vansylyvong-Bizier

Councilor Cullen attended the meeting via telephone conference because he is recovering from COVID and it is not reasonably practical for him to attend in person.

Councilor Cullen left the meeting at 8:15 PM

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.

Roll Call Vote: 8-0.

7. PUBLIC HEARINGS

**A. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION OF FUNDS FROM DERRY MEDICAL CENTER & DERRY IMAGING FOR ARENA SCOREBOARD
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

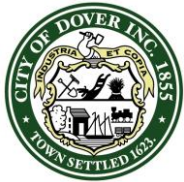
The Mayor, seeing no one wishing to speak, closed the Public Hearing.

**B. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

**C. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF SAFETY DIVISION OF HOMELAND SECURITY & EMERGENCY MANAGEMENT COMMUNITY HAZARD MITIGATION PLAN GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

The Mayor, seeing no one wishing to speak, closed the Public Hearing.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 29, 2025**
Meeting Time: **7:00 pm**

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Ryan Crosby, Executive Director of Housing Authority, urged the Council to accept the report from Ethics Commission and appoint a different Councilor to the Planning Board.

Caitlin Wilkie, 568 Sixth St, spoke about her concerns with the planning board and planning department. Ms. Wilkie spoke about the ethics report and asked the Council to follow the recommendations in the ethics report as presented.

Gina Cruikshank, 19 Glenwood Ave, Chair of Planning Board. Ms. Cruikshank spoke in opposition of the ethics commission report and read a letter submitted by another Planning Board member.

Michael Bolduc, 5 Reyners Brook Dr, urged the Council to vote against the ethics report and recommendation.

9. CITY MANAGER'S REPORT

Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Warach.

City Manager Joyal gave an overview of the report he submitted in writing and answered questions from the Council.

Roll Call Vote: 9-0.

10. APPROVAL OF MINUTES

A. January 15, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Hackett. Councilor Cullen highlighted a potential error, City Clerk Vansylyvong-Bizier will re-watch the meeting and report back to the Councilor. The approval of the minutes is deferred.

11. MAYOR'S REPORT

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Retrosi. Mayor Carrier gave an overview of events and meetings he attended over the last few weeks.

Roll Call Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

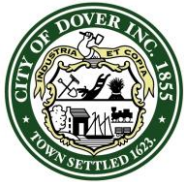
B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. REPROGRAM UNEXPENDED CIP APPROPRIATIONS FROM IRELAND WELL REPLACEMENT FY2017 CIP PROJECT TO GARRISON HILL WATER STORAGE TANK CIP PROJECT

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 29, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

- 2. REPROGRAM UNEXPENDED BOND PROCEEDS FROM VARIOUS WATER FUND CAPITAL PROJECTS TO GARRISON HILL WATER STORAGE TANK REHABILITATION PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

- 3. REPROGRAM UNEXPENDED BOND PROCEEDS FROM DOVER HIGH SCHOOL CONSTRUCTION PROJECT TO DOVER SCHOOLS LED LIGHTING UPGRADES PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

- 4. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION OF FUNDS FROM DERRY MEDICAL & DERRY IMAGING FOR ARENA SCOREBOARD
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.

City Manager Joyal gave an overview of the resolution to the Council.

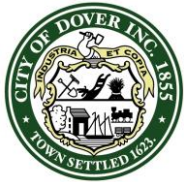
Roll Call Vote: 9-0.

- 5. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 29, 2025**
Meeting Time: **7:00 pm**

**6. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF SAFETY
DIVISION OF HOMELAND SECURITY & EMERGENCY MANAGEMENT COMMUNITY
HAZARD MITIGATION PLAN GRANT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

The City Council, in a majority vote, accepted the terms of the Hazard Mitigation Grant Program (HMGP) as presented in the amount of \$18,000.00 for updating the local hazard mitigation plan. Furthermore, the Council acknowledges that the total cost of this project will be \$20,000.00, in which the town will be responsible for a 10% match (\$2,000.00). J. Michael Joyal, Jr, City Manager is authorized to sign all documents related to the grant.

13. NEW BUSINESS

A. CONSENT CALENDAR

**1. APPROVAL OF PURCHASE AND SALE AGREEMENT BETWEEN WARREN C. AND
RUTH E. LEIGHTON AND CITY OF DOVER (DOVER TAX MAP C LOT 26;
MADBURY TAX MAP 1 LOT 42A)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Nemeth.

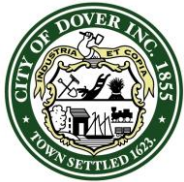
Roll Call Vote: 9-0.

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 15. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 16. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 17. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 18. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 19. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 20. Coheco Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 21. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 22. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 23. Dover Main Street (Carrier) |
| 10. McConnell Center Advisory Committee (Retrosi) | 24. Strafford Regional Planning Commission (Williams) |
| 11. Legislative Liaison (Shanahan) | 25. Government Affairs (Carrier) |
| 12. Committee for Racial Equity and Inclusion (Nemeth) | 26. Cemetery Board (Warach) |
| 13. Graffiti Management Advisory Committee (Nemeth) | 27. Joint Building Committee – Athletic Complex (Cullen) |
| 14. Ordinance Committee (Shanahan) | |

Deputy Mayor Shanahan gave an overview of the Legislative Liaison report to the Council.
Councilor Nemeth gave an overview of the Committee for Racial Equity and Inclusion report to the Council.

Councilor Hackett gave an overview of the Solid Waste Advisory Committee report to the Council.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 29, 2025**
Meeting Time: **7:00 pm**

B. RESOLUTIONS

1. **B25023 GARRISON HILL WATER STORAGE IMPROVEMENTS**

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

2. **B14074 GARRISON HILL WATER STORAGE IMPROVEMENTS ADDITIONAL SCOPE OF WORK - CONSTRUCTION SERVICES – UNDERWOOD ENGINEERING**

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

3. **B24047 HVAC DESIGN BUILD SERVICES FOR HEATING SYSTEM AT FLEET SERVICES**

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 9-0.

C. ORDINANCES IN 1ST READING

14. **COUNCIL CORRESPONDENCE**

Deputy Mayor Shanahan moved to place two correspondence received on file, one from Planning Board member Kyle Pimental and the letter read by Ryan Crosby, seconded by Councilor Hackett.
Roll Call Vote: 9-0.

A. City of Dover Ethics Commission Recommendations Regarding Ethics Complaint of Caitlin Wilkie Against Councilor Fergus Cullen

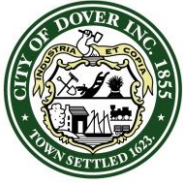
At this time, Councilor Cullen excused himself and left the meeting.

Deputy Mayor Shanahan moved to accept the complaint and place it on file, and request the CM schedule a Special Meeting on February 19th at 7:00 PM, seconded by Councilor Hackett.
Roll Call Vote: 8-0.

Deputy Mayor Shanahan moved to accept the email from Councilor Cullen from his personal email account today at 1:38 PM, seconded by Councilor Retrosi.
Roll Call Vote: 8-0.

15. **COUNCIL MATTERS OF INTEREST**

Councilor Williams informed the Council that Appointments Committee has received a recommendation to phase out the McConnell Center Advisory Board. It has served a purpose but a lot of the functions are better served by staff and remaining members will be able to join the Recreation Board.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 29, 2025**
Meeting Time: **7:00 pm**

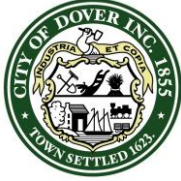
Mayor Carrier highlighted the City Manager's report and how much information can be found in it. He thanked the Manager and staff for their hard work in compiling it every meeting.

16. ADJOURN

Councilor Nemeth moved to adjourn, seconded by Councilor Warach.

Vote: 8-0.

DRAFT

 CITY OF DOVER	CITY OF DOVER - ORDINANCE	
	Agenda Item#: 12.A.1.	
	Ordinance Number: O – 2025.01.15 - 1	
	Ordinance Title: Vehicles and Traffic	
Chapter: 141		
Section: Section. 48. Schedule I: No Parking at Any Time		

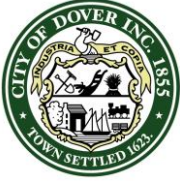
The City of Dover Ordains:

- 1. PURPOSE**
The purpose of this ordinance is to promote public interest and safety by enacting certain amendments to the one-sided seasonal parking restrictions within Chapter 141.
- 2. AMENDMENT**
Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-48 “Schedule I: No Parking at Any Time” as follows:
 - a. THE FOLLOWING ARE AMENDED:**

§ 141-48. Schedule I: No Parking at Any Time.

In accordance with the provisions of § 141-17, it shall be unlawful for the owner of any vehicle or any persons having custody or control of any vehicle to park it or permit it to be parked in the following locations within the City of Dover, and any vehicle found to be in violation of the aforementioned provisions may be towed by the direction of the Police Department and the expense of such towing borne by the owner of the vehicle:

Street or Location	Side or Area	Location/Date(s) If Applicable
Abbey Lane	Southerly	From the intersection with Rutland Street easterly to the end of said Abbey Lane
Abbott Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Mount Vernon Street
Academy Street	Both	Northerly for a distance of 100 feet starting at the intersection of Church Street
Adelle Drive	Southerly	Southerly side from the <u>westerly outside edge (as posted) and including both sides of the</u> traffic circle, easterly to the end of the road including the turnaround area; between December 1 and April 1.



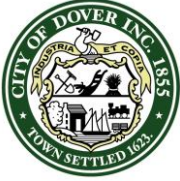
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Alumni Drive	Both	From the intersection with Bellamy Road easterly to the intersection of Durham Road
Angle Street	Northerly	From Academy Street to Central Avenue
Arch Street	Both	From the intersection with Silver Street northerly to the intersection of West Concord Street
Ash Street	Southerly	From intersection with Central Avenue westerly to the parking lot entrance in the rear of No. 678 Central Avenue
Atkinson Street	Easterly	From the intersection with Washington Street southerly to the intersection with Silver Street
Ayers Lane	Both	Entire length
Baker Street	Southerly	From the intersection of East Concord Street easterly for a distance of 300 feet
Baker Street	Northerly	From the intersection with East Concord Street, easterly to the intersection with Broadway, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1
Belknap Street	Easterly	From the intersection with Washington Street to the intersection with St. Thomas Street
Belknap Street	Westerly	From the intersection with Silver Street northerly to the intersection with Washington Street, between December 1 and April 1



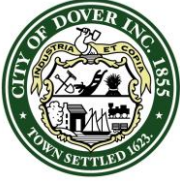
CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Bellamy Road	Easterly	From Alumni Drive southerly for a distance of 440 feet
Bellamy Road	Easterly	From the intersection with Cataract Avenue southerly to Alumni Drive
Bellamy Road	Westerly	From the Bellamy River Bridge southerly to 200 feet beyond Lisa Beth Drive
Boyle Street	Northerly	From Court street Easterly for a distance of 200 feet
Brick Road	Northerly	From the intersection of Central Avenue easterly for a distance of 100 feet
Broadway	Easterly	From the PSNH Pole No. 114/25 (a point across from Florence Street) northerly to the intersection with Oak Street
Canney Lane	Northerly	Entire length
Central Avenue	Both	From the intersection with Back River Road easterly to the intersection with Stark Avenue
Central Avenue	Easterly	From the intersection with Ham Street northerly for a distance of 35 feet
Central Avenue	Easterly	From the intersection with Pierce Street northerly to the driveway of 547 Central Avenue (formerly Seacoast Savings Bank)
Central Avenue	Easterly	From the intersection with Indian Brook Drive southerly to the PSNH pole number 1/71



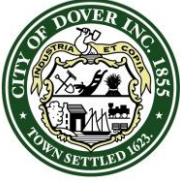
CITY OF DOVER

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Central Avenue	Easterly	From the intersection with South Pine Street Southerly to the PSNH pole number 1/147
Central Avenue	Easterly	From the PS Pole No. 1/1305 to the island of PS Pole No. 1/130A
Central Avenue	Easterly	From the south property line of 633 Central Avenue to the driveway of 655 Central Avenue
Central Avenue	Easterly	From the southerly driveway of 189 Central Avenue northerly to the intersection with George Street
Central Avenue	Easterly	From Washington Street north for a distance of 320 feet.
Central Avenue	Westerly	From Church Street to Silver Street, except during Sunday Religious Services at the First Parish Church
Central Avenue	Westerly	From the driveway to 146 Central Avenue southerly to a point 30 feet south of intersection with Trakey Street
Central Avenue	Westerly	From the intersection with Indian Brook Drive southerly to the intersection with Reservoir Street
Chapel Street	Both	From the intersection with Portland Avenue westerly to St. John Street
Chapel Street	Northerly	From the intersection with Main Street easterly to St. John Street
Charles Street	Northerly	From Central Avenue easterly for a distance of 150 feet



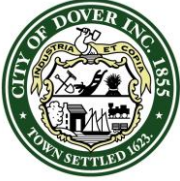
CITY OF DOVER

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Charles Street	Southerly	From Central Avenue easterly for a distance of 240 feet
Charles Street	Southerly	From Mill Street westerly for a distance of 70 feet
Chestnut Street	Both	From the intersection with Washington Street southerly to the intersection with St. Thomas Street
Chestnut Street	Easterly	From the intersection with Washington Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Washington Street northerly to the intersection with Orchard Street
Chestnut Street	Westerly	From the intersection with First Street northerly to the intersection with Third Street
Chestnut Street	Westerly	From the intersection with Fourth Street northerly for 50 feet
Church Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Locust Street, except for school buses and parents picking up or discharging students or during church services at the First Parish Congregational Church. When both student pick-up/discharge and church services occur at the same time, school buses alone shall take precedence
Clifford Street	Northerly	From the intersection with Towle Avenue easterly for a distance of 30 feet



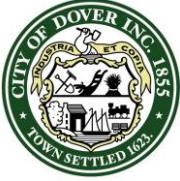
CITY OF DOVER

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Chapter: 141
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<u>Cochecho Street</u>	<u>Southeasterly</u>	<u>Southeasterly side from the intersection with Portland Avenue, northeasterly 200' to across from the City of Dover pumping station, 20 Cochecho Street, between December 1 and April 1</u>
Court Street	Northerly	From Central Avenue to Boyle Street
Court Street	Northerly	From the intersection with Union Street easterly for a distance of 110 feet
Court Street	Southerly	From the intersection with Central Avenue to the intersection with Union Street
Court Street	Southerly	From South Pine Street westerly for a distance of 100 feet
Cushing Street	Easterly	The entire length, between December 1 and April 1
Dover Street	Northerly	From the easterly corner of the property at 18-20 Dover Street, westerly for a distance of 135 feet, from 7:00 a.m. to 5:00 p.m. Monday through Friday
Durham Road	Both	From the intersection of Back River Road to the intersection of Mast Road
Durrell Street	Northerly and westerly	The entire length from St. John's Street to Winter Street
East Watson Street	Both	From the intersection with Central Avenue easterly to the intersection with South Watson Lane
Elm Street	Westerly	From the intersection with Silver Street, southerly to the intersection with Fisher Street, between December 1 and April 1



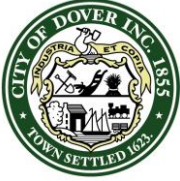
CITY OF DOVER

CITY OF DOVER - ORDINANCE

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Emerald Lane	Interior of circle	Even-numbered side, on the interior of the circle between 92 Emerald Lane and 216 Emerald Lane
Essex Street	Southwesterly	From the intersection with Portland Avenue northwesterly to the dead end, between December 1 and April 1
Everett Street	Westerly	From the intersection with Baker Street, southerly to the intersection with Ham Street, between December 1 and April 1
Ezra's Way	Easterly	Entire length
Fern Court	Westerly	From the intersection with Folsom Street, northerly, and then westerly to the dead end
Fifth Street	Northerly	From the intersection with Central Avenue westerly to Chestnut Street,
Fifth Street	Northerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street <u>Tammany Park</u> , between December 1 and April 1
Fifth Street	Southerly	From the intersection with Grove Street, westerly to the intersection with Tammany Park, between December 1 and April 1
First Street	Northerly	From the westerly driveway of 1 First Street easterly to the intersection with Central Avenue
Folsom Street	Southerly	The entire length, between December 1 and April 1



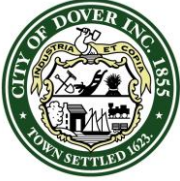
CITY OF DOVER

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Forest Street	Northwesterly	The entire length, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Fourth Street	Southerly	From the intersection with Chestnut Street westerly for a distance of 100 feet
Fourth Street	Southerly	From the intersection with Chestnut Street easterly to Public Service Pole No. 53/1A
Fourth Street	Southerly	From the Cochecho River bridge easterly to the intersection of Frances Drive, a distance of 250 feet
Gage Street	Northerly	Entire length
Gage Street	Southerly	From the intersection with New Rochester Road easterly for a distance of forty (40) feet
Garrison Road	Southerly	From the intersection with Shadow Drive easterly to the intersection with Meridian Drive
George Street	Northwesterly	From the intersection with Sonnett Street to the intersection with Henry Law Avenue, except where individual parking spaces are marked by the City



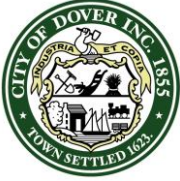
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

George Street	Southeasterly	From the northeast corner of the property line of 233 Central Avenue northeasterly to the intersection with Sonnett Street
Greenfield Drive	Northerly	From the intersection with Garrison Road easterly to the northwest corner of Greenfield Drive traffic circle
Grove Street	Easterly side	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Hough Street; between December 1 and April 1
Grove Street	Westerly side	Westerly side (even numbered) from the intersection with Hough Street, northerly to the intersection with Ash Street; between December 1 and April 1
Ham Street	Northerly	From Central Avenue to Park Street
Hampshire Circle	Northerly	From the southerly intersection with Whittier Street continuing around on that side of Hampshire Circle to the northerly intersection with Whittier Street
Hamilton Street	Northerly	From the intersection with Elm Street, westerly to the intersection with Belknap Street, between December 1 and April 1
Hancock Street	Southwesterly	The entire length, between December 1 and April 1
Hanson Street	Both	Entire length



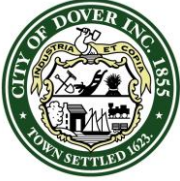
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Henry Law Avenue	Easterly	From the Maglaras Park entrance road to Browning Drive
Henry Law Avenue	Westerly	From the intersection of Browning Drive northerly for a distance of 75 feet
Henry Law Avenue	Westerly	From the intersection of George Street southerly to a point directly across from Towne Drive
Henry Law Avenue	Westerly	From the intersection with Williams Street southerly to the intersection with George Street
High Ridge Drive	Southerly	From the intersection with Floral Avenue easterly to the dead end, between December 1 and April 1
Horne Street	Westerly	From the intersection with Glencrest Avenue southerly to the driveway of 68 Horne Street
Industrial Park Drive	Easterly then southerly (inside of curve)	From the westernmost driveway from 89 Industrial Park Drive (Eversource Pole No. 305/12B) northerly, then easterly to the driveway of 115 Industrial Park Drive (Eversource Pole No. 305/15BS), from November 1 to April 1
Ivan's Lane	North	Entire length
Kirkland Street	Southerly	
Lexington Street	Easterly	The entire length, between December 1 and April 1



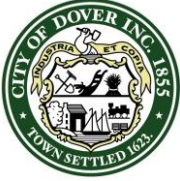
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Lincoln Street	Southerly	From the intersection with Chestnut Street, westerly to the intersection with Grove Street, between December 1 and April 1
Lisa Beth Drive		
Locust Street	Easterly	From the intersection with Silver Street southerly to the intersection with Central Avenue
Locust Street	Easterly	From the intersection with St. Thomas Street southerly to the intersection with Silver Street
Long Hill Road	Both	From the intersection with New Rochester Road (Route 108) westerly to the intersection with Old Rochester Road (Route 16B)
Main Street	Easterly	From the intersection with Washington Street northerly to the intersection with Chapel Street
Maple Street	Easterly	Easterly side (odd numbered) from the intersection with Sixth Street, northerly to the intersection with Ash Street; between December 1 and April 1
Mechanic Street	Both	From intersection of School Street northerly to the intersection of Chapel Street
Mill Street	Both	From a point 370 feet from Central Avenue easterly for a distance of 700 feet



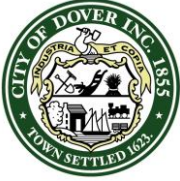
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Mineral Park Drive	Northerly	From the intersection with Washington Street to the intersection with Pleasant View Circle
Morin Street	Both	From the intersection with Central Avenue, westerly to PSNH Pole No. 1/18B
<u>Nantucket</u>	<u>Easterly</u>	<u>Easterly side from the intersection with Henry Law Avenue to the end and including the turnaround area, between December 1 and April 1</u>
Nelson Street	Southerly	From the intersection with Atkinson Street westerly to the intersection with Belknap Street
Nelson Street	Southerly	From the intersection with Locust Street westerly to the intersection with Atkinson Belknap Street, between December 1 and April 1
New York Street	Both	From the intersection with Broadway to the intersection with East Street
New York Street	Southerly	From the intersection with Central Avenue easterly to the Public Service Pole 111/12
Old English Village Road	Southerly	From the intersection with Central Avenue easterly to the Rollinsford Town Line
Old Garrison Road	Both	Along the entire 510 foot frontage of Tax Map J, Lot 10-6, owned by State of New Hampshire Fish and Game Department
Old Rollinsford Road	Both	From the intersection with Central Avenue to the Wentworth Douglass Hospital



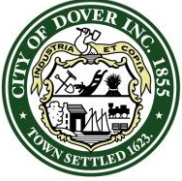
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Orchard Street	Both	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Orchard Street Lot service road	Both	Entire length from its intersection with Orchard Street northerly, then westerly to its exit to Orchard Street Lot
Overlook Drive	Westerly	Entire length
Park Street Park Parking Lot		No parking during the hours of 8:30 p.m. to 7:00 a.m. during the period of April 1 through September 30 and during the hours of 7:00 p.m. to 7:00 a.m. during the period of October 1 through March 31
Paul Street	Easterly	From the intersection with Henry Law Avenue, to the intersection with Wallingford Street
Pierce Street	Both	Entire length
Plaza Drive	Easterly	From the intersection with Glenwood Avenue northerly to the intersection with Northway Circle
Plaza Drive	Easterly	From the intersection with Northway Circle, northerly to the end of the Street, between December 1 and April 1
Pleasant View Circle	Westerly	From the intersection with Washington Street northerly to the intersection with Whittier Street
Portland Avenue	Easterly	From the north boundary of 161 Portland Avenue southerly to the north boundary of 149 Portland Avenue
Portland Avenue	Northerly	From PSNH pole 119/3A to the entrance of the Portland Avenue Parking Lot



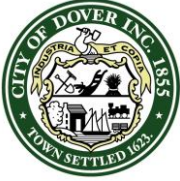
CITY OF DOVER

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Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Portland Avenue	Northerly	From the intersection with Chapel Street to the entrance with Portland Avenue parking lot
Portland Avenue	Southerly	The intersection with Chapel Street easterly and westerly for a distance of 100 feet
Portland Avenue	Westerly	From the intersection of Oak Street southerly for a distance of 600 feet
Preble Street	Southerly	From the intersection with Central Avenue easterly then southerly along the westerly side to the intersection with Pierce Street
Quaker Lane	Westerly	Entire length
Richmond Street	Westerly	Entire length
River Street	Easterly	From the intersection with Henry Law Avenue northerly for a distance of 130 feet
River Street	Westerly	From the intersection with Henry Law northerly to Washington Street
Rogers Street	Southwesterly	The entire length, between December 1 and April 1
Rogers Street	Westerly	From the intersection with Cochecho Street northerly for a distance of 400 feet
Royer Lane	Both	Entire length
Sandpiper Drive	Southerly	From the intersection with Watson Road to the cul-de-sac



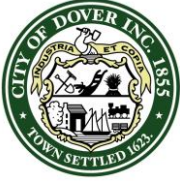
CITY OF DOVER

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Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

School Street	Southerly	From the westerly entrance to the School Street Parking Lot easterly to the intersection with Mechanic Street
Shaw's Lane	Easterly	Entire length from Garrison Road to Tideview Drive
Silver Street	North	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Silver Street	South	From the intersection with Central Avenue westerly to the intersection with Knox Marsh Road
Smith Well Road	Westerly	From Glenwood Avenue to Barry Street
Sonnet Street	Both	From the intersection with George Street easterly to the intersection with Hanson Street
South Pine Street	North	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street
South Pine Street	Southerly	From the intersection with Central Avenue easterly and northerly to the intersection with Court Street excluding the area between public service pole 150/4 easterly to public service pole 150/7A
Spring Street	Northerly	From Central Avenue to Locust Street
Spruce Lane Park	All	All parking within this park, between December 1 and April 1
St. John Street	Easterly	From the intersection with Broadway southerly to the intersection with Chapel Street



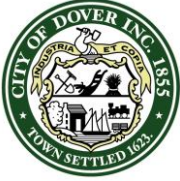
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

St. Thomas Street	Both	From the intersection with Chestnut Street westerly to the property line between 25 and 33 St. Thomas Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Southerly	The angled spaces between the McConnell Center and Atkinson Street except for vehicles whose driver or passenger is conducting business at the NH Circuit Court between the hours of 8 am and 5 pm, Monday through Friday
St. Thomas Street	Northerly	From the intersection with Atkinson Street, westerly to intersection with Belknap Street, between December 1 and April 1
St. Thomas Street	Northerly	Two spaces in front of 33/35 St. Thomas Street, between December 1 and April 1
Summer Street	Southerly	From the intersection with Central Avenue westerly to the intersection with Belknap Street, between December 1 and April 1
Susannah's Crossing	Southerly	Entire length of publicly accepted portion of the street
Sylvan Drive	Northerly	Northerly side from the <u>westerly outside edge (as posted) and including both sides of the</u> traffic circle easterly to the end of the road including the turnaround area; between December 1 and April 1



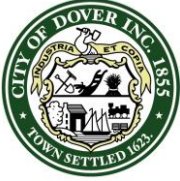
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

Third Street	Northerly	From the intersection with Central Avenue westerly to the intersection with Chestnut Street
Third Street	Southerly	From the intersection with Chestnut Street westerly to the intersection with Grove Street, between December 1 and April 1
Third Street	Northerly	From the driveway of 33 Third Street westerly for 15 feet
Towle Avenue	Easterly	From the intersection with Clifford Street northerly for a distance of 30 feet
Towle Avenue	Westerly	From the intersection with Clifford Street northerly for a distance of 30 feet
Twombly Street	Northerly and easterly	From the intersection with Preble Street easterly and southerly to the intersection with Pierce Street
Union Street	Westerly	From the intersection with Court Street northerly to the intersection with Federal Street
Washington Street	Easterly	Between the intersection with Pleasant View Circle northerly to the intersection with Mineral Park Drive
Washington Street	Southerly	From the intersection with Locust Street westerly for a distance of 56 feet
Washington Street	Southerly	From the easterly most driveway of 150 Washington Street to Atkinson Street
Washington Street	Westerly	From the intersection of Morrison Lane northerly for a distance of 150 feet



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

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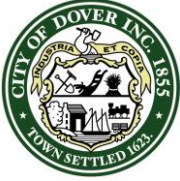
West Concord Street	Northerly	From the intersection with Lexington Street, westerly to the intersection with Arch Street, between December 1 and April 1
Whittier Street	Both	From the intersection with Mineral Park Drive northerly to the Whittier Street Bridge
Wildewood Lane	Both	From the intersection of Cottonwood Drive to the beginning of the cul-de-sac
Wildewood Lane	Northeasterly	From Sixth Street to Cottonwood Drive
Williams Street	Both	From the intersection with Central Avenue easterly to the intersection with Henry Law Avenue
Winter Street	Both	From the intersection with St. John Street easterly to the intersection with Durrell Street
Winter Street (formerly Cedar Street)	Northerly	From the intersection with Durrell Street easterly to the dead end
Young Street	Northerly	From the intersection with Main Street and Portland Avenue easterly to the Cochecho River
Young Street	Southerly	From the intersection of Main Street easterly to the Cochecho River, between December 1 and April 1

3. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO A PUBLIC HEARING ON FEBRUARY 12, 2025



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 12.A.1.

Ordinance Number: **O – 2025.01.15 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section. 48. Schedule I: No Parking at Any Time

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The changes to Chapter 141 proposed herein consist of changes to the one-sided seasonal parking restrictions recommended by Community Services Director John Storer and approved by the Parking Commission on December 18, 2024.

Document Created by: Legal	O-2025.01.15 Vehicles and Traffic Chapter 141 Section 16
Document Posted on: February 7, 2025	Winter Parking Page 19 of 19

APPOINTMENTS COMMITTEE REPORT

February 12, 2025

New Appointments:

Tyler Allen – Zoning Board – Alternate Member (term: 2/12/2025 to 2/12/2028)

Ethan Healey – Heritage Commission – Alternate Member (term: 2/12/2025 to 2/12/2028)

Aaron Williams – Transportation Advisory Commission – Alternate Member (term: 2/12/2025 to 2/12/2028)

Mike Wilson – Cemetery Board– Alternate Member (term: 2/12/2025 to 2/22/2026)

Jessica LaMontagne – Cemetery Board – Alternate Member (term: 2/12/2025 to 7/10/2027)

Eric Ryherd – Energy Commission – Alternate Member (term: 2/12/2025 to 5/10/2026)

Beth Fischer – Recreation Advisory – Regular Member (term: 2/12/2025 to 2/12/2028)

Kevin McEneaney – Waterfront TIF – Regular Member (term: 2/12/2025 to 2/12/2028)

Resignations:

Walter King – Energy Commission

Cora Quisumbing-King – Racial Equity and Inclusion Committee

Richard Ferraro – McConnell Center Advisory

Grover Tasker – Cemetery Board

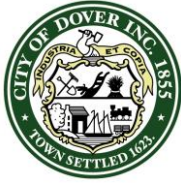
Change in Status:

Katie Smith – Cemetery Board – Alternate to Regular Member

Bret Carmichael – Energy Commission – Alternate to Regular Member

Kean McDermott – Transportation Advisory Commission – Alternate to Regular Member

Sara Santiago – Racial Equity and Inclusion Committee – Alternate to Regular Member



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.02.12 - 19**

Resolution Re: Purchase of Bucket Truck for Community Services from Time Manufacturing Holding via Sourcewell

- WHEREAS: A sealed Request for B23049 was solicited and received on 1/25/23 @ 2:30 p.m. EST for a 2023 Ford F600 truck with a truck mounted aerial lift for Community Services; and
- WHEREAS: One bid response was received and reviewed for necessary specifications. The bidder, CUES Inc., Amherst, NH, submitted pricing for a 2023 Ford F600 with a Versalift Aerial Device at a total price of \$199,737.00 and was approved via council R-2023.02.08; and
- WHEREAS: On 12/20/2024, the City was made aware that CUES was unable to meet the agreed upon specifications required of B23049 and, after City personnel confirmed, CUES was notified that the City was refusing delivery of the truck; and,
- WHEREAS: On 1/16/2025, the City received a quote from Versalift, a distributor of Time Manufacturing Company, via Sourcewell contract 110421-TIM, in the amount of \$143,432.00, for a 2024 Dodge 4500 4x2 chassis; and,
- WHEREAS: Per 5-29A, Exemptions to Competitive Bidding of the Dover Purchasing Procedure, the purchasing agent may, with approval of the city manager, waive bidding procedures when purchasing through the state of New Hampshire or at state bid prices, other governmental agencies or cooperative buying groups.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase order to Time Manufacturing Holding, of Waco, Texas, for the purchase of a Bucket Truck for Community Services in the amount of \$143,432.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
4024.1.300.43121.4743.03110.24.	Heavy Vehides	200,737.00	198,680.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

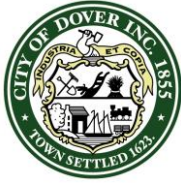
Approved as to Legal Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

R-2025.02.12 Purchase of Bucket Truck for
Community Services from Time Manufacturing
Holding via Sourcewell

Document Created by: Purchasing
Document Posted on: February 7, 2025

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.02.12 - 19**

Resolution Re: Purchase of Bucket Truck for Community Services from Time Manufacturing Holding via Sourcewell

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

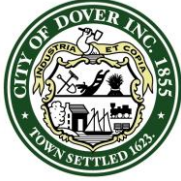
DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

R-2025.02.12 Purchase of Bucket Truck for
Community Services from Time Manufacturing
Holding via Sourcewell

Document Created by: Purchasing
Document Posted on: February 7, 2025

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.02.12 - 19**

Resolution Re: Purchase of Bucket Truck for Community Services from Time Manufacturing Holding via Sourcewell

RESOLUTION BACKGROUND MATERIAL:

Community Services requires a reliable and safe Bucket Truck for a variety of issues, which includes tree maintenance (both routine and emergency service), traffic signal maintenance, street light inspections, setting lights, removing broken flag lanyards, etc. The City's existing bucket truck is a 2011 Ford F350, but it is under-sized and unreliable, and has a very short reach of about only 25 feet. The control mechanism to operate the lift unit has proven unreliable and unsafe. It has malfunctioned numerous times, and has been sent back for both factory-repair and replacements. There were occasions when an operator was temporarily stranded in the "up" position, and an attendant had to manually override the controls to lower the person back down.

A replacement bucket truck had been approved and custom-ordered back in early 2023. It took a full 2-years to have the vehicle go into production, get up-fitted with lift mechanism, and then get delivered to the City. But upon arrival, the truck did not meet the City specifications in some critical areas. The City had intended to procure a larger truck with extended reach, but the delivered platform was deemed unstable.

City staff met internally to review the essential needs for a bucket truck, it was agreed that a slightly smaller chassis and lift mechanism would be sufficient. The current proposed unit has a range up to 45ft, and has a telescoping arm. The proposed unit is readily available for immediate delivery, as opposed to reordering a custom-built unit.

Bid Information:

A sealed Request for B23049 was solicited and received on 1/25/23 @ 2:30 p.m. EST for one (1) Bucket Truck for Community Services.

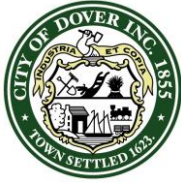
Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations Mailed:	N/A	Number of Responses:	1
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	Price based on 2025 pricing	Estimated Delivery:	In stock
Recommended Award to:	Time Manufacturing Holding	Fund:	CIP
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	No	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.

R-2025.02.12 Purchase of Bucket Truck for
Community Services from Time Manufacturing
Holding via Sourcewell

Document Created by: Purchasing
Document Posted on: February 7, 2025

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CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.02.12 - 20**

Resolution Re: Purchase of Public Safety Communication Equipment

WHEREAS: The National Association of State Procurement Offices (NASPO ValuePoint) is a State Government Cooperative Purchasing Group that has established several procurement contracts through bid solicitations. One such contract is Public Safety Communication Equipment; and

WHEREAS: NASPO has awarded an agreement to Motorola Solutions, Inc for such equipment. The pricing terms and conditions are extended to non-profits, counties, cities, and towns. The State of NH has signed a contract #80003026. Motorola Solutions has provided a proposal for new dispatch infrastructure equipment and labor in the amount of \$624,503.86. 2-Way Communication of Portsmouth NH is an authorized reseller of Motorola equipment and will be installing the equipment via Motorola Solutions; and

WHEREAS: The City wishes to utilize this NASPO agreement for the purchase and installation of communication equipment funded with a Congressional Directed Spending Grant and current year operating funds; and

WHEREAS: Per Dover Purchasing Code 5-29.A, Exemptions to Formal Bidding: Purchases made through State of New Hampshire, other governmental agencies, or cooperative buying groups. The Purchasing Agent may, with approval by the City Manager, waive bidding procedures when purchasing can be accomplished through the State of NH or at state bid prices, other governmental agencies or cooperative buying groups; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue Purchase Order to Motorola Solutions, Inc. of Atlanta, GA for public safety communication equipment and installation in the amount not to exceed \$624,503.86. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
2210.1.210.42180.4745.02365.25.000.000.700	Public Safety Equipment	624,504	624,504

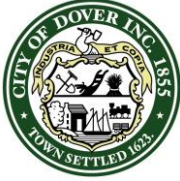
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.02.12 - 20**

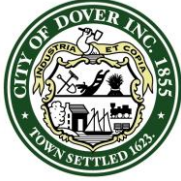
Resolution Re: Purchase of Public Safety Communication Equipment

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.02.12 - 20**

Resolution Re: Purchase of Public Safety Communication Equipment

RESOLUTION BACKGROUND MATERIAL:

The police department received a proposal for the replacement of the radio console project from Motorola Solutions. The project includes replacing the dispatch console (the term “console” refers to the main radio elements in the public safety dispatch center and not furniture) as well as replacing 44 portable radios (along with accessories) and 10 cruiser radios. The current MCC5500 dispatch console electronics have reached their end of life and can no longer be supported. This project will include the installation of a new IP-based MCC7500e dispatch system with upgraded Core electronics. This replacement will support all current capabilities, which include replacing the dispatch system in the EOC, which has also reached its end of life and will be replaced with a fully functional operator position, identical to the ones located in the main dispatch center

In addition, the police and fire voting comparators will be upgraded to the new GRV platform which supports Geo-redundancy. The comparators at police headquarters will be backed up by a set of comparators at the Garrison Hill site and offer complete redundancy in the case of police headquarters being disabled.

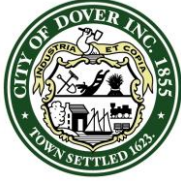
Additional UPS systems will be provided to extend backup power should a major event prevent the building systems from functioning. For the system to properly function with the new electronics components, existing portable radios (that are now approximately 14 years old) as well as some very old cruiser radios need to be replaced. The proposal lists pricing compliant with NASPO pricing. Because the radio system is Motorola based, Motorola is the sole source for the equipment. Additionally, we are realizing other savings of approximately \$15k directly from Motorola for purchasing all of the items as one project.

Award Information:

A purchase order will be issued to the vendor selected to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	NA
Invitations Mailed:	NA	Number of Responses:	NA
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	Yes	Contract:	Yes
Prices will hold for:	Until Delivered	Estimated Delivery:	2025
Recommended Award to:	Motorola Solutions Inc	Fund:	CDS
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.02.12 - 21**

Resolution Re: Fiscal Year 2026 Budget Appropriations, Fees and Capital Improvements Program

WHEREAS: The City Manager submitted the proposed FY2026 budget to the City Council on February 12, 2025; and

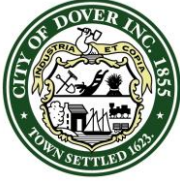
WHEREAS: The Proposed FY2026 budget submitted to the City Council, as required by City Charter, contains the Dover School District's proposed Budget Amounts for FY2026; and

WHEREAS: The City Council, after holding the required public hearings, desires to adopt the budgets of various fund for Fiscal Years 2026, (July 1, 2025 through June 30, 2026);

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

1. The annual budget for the City of Dover for Fiscal Year 2026, submitted to the City Council by the City Manager and on file with the City Clerk, is adopted to raise the following estimated revenues (including any Budgetary Use of Fund Balance) and appropriate the following appropriations:

Fund	Fund Description	Estimated Revenue	Appropriations	Fund Type
1000	General Fund	0	0	General Fund
2100	Community Development Fund	0	0	Special Revenue
2210	Drug Investigation Fund	0	0	Special Revenue
2220	Dover Housing Auth Policing	0	0	Special Revenue
2245	DHHS Assistance Programs	0	0	Special Revenue
2250	Youth Tobacco & Alcohol Awareness	0	0	Special Revenue
2800	School Cafeteria Fund	0	0	Special Revenue
2820	School Dept. of Education Grants	0	0	Special Revenue
2950	School Special Pgms & Grants Fund	0	0	Special Revenue
3207	Public Safety Special Details	0	0	Special Revenue
3213	Parking Activity Fund	0	0	Special Revenue
3320	Residential Solid Waste Fund	0	0	Special Revenue
3381	McConnell Center Fund	0	0	Special Revenue
3410	Recreation Programs	0	0	Special Revenue
3455	Library Fines Fund	0	0	Special Revenue
3500	OPEB Liability Fund	0	0	Special Revenue
3710	Downtown Dover TIF Fund	0	0	Special Revenue
3715	Waterfront TIF Fund	0	0	Special Revenue
3810	School Tuition Program Fund	0	0	Special Revenue
3830	School Facilities Fund	0	0	Special Revenue
5300	Water Fund	0	0	Enterprise
5320	Sewer Fund	0	0	Enterprise
6100	DoverNet Fund	0	0	Internal Service
6110	Central Stores Fund	0	0	Internal Service
6310	Fleet Maintenance Fund	0	0	Internal Service
6800	Workers Compensation Fund	0	0	Internal Service
	Totals	0	0	



CITY OF DOVER

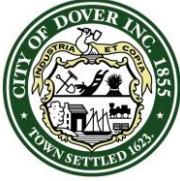
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.02.12 - 21**

Resolution Re: Fiscal Year 2026 Budget Appropriations, Fees and Capital Improvements Program

2. The total amounts set forth in said budgets are hereby appropriated effective July 1, 2024 as provided by law for the departments to perform their functions, transfers to and from reserves and between other funds, and for public purposes not foreign to or incompatible with the mission of the City. General Fund Appropriations include \$55,801,778 for City operations, \$78,920,675 for School Department operations, \$12,554,186 for Debt Service and \$10,716,507 for County Tax.
3. There is no Budgetary Use of Fund Balance included in the General Fund for the purpose of offsetting property taxes.
4. In accordance with RSA 76:6, the City Tax Assessor shall revise and report to the Department of Revenue Administration the amount required for Tax Overlay to provide for the issuance of property tax abatements for tax year 2024 (Fiscal Year 2025).
5. In accordance with RSA 21-J:34, the City Manager shall revise and report to the Department of Revenue Administration the estimated amount of all non-property tax revenues for Fiscal Year 2025.
6. For water consumption per hundred cubic feet (HCF) effective July 1, 2024, the Water and Sewer User Fees will be \$7.40 and \$10.68, respectively.
7. Effective July 1, 2024, the City Manager is authorized to enter into agreements with, and make payments to, the various agencies receiving Grants/Subsidies and Membership Dues as contained within the budget.
8. Effective July 1, 2024, the City Manager is authorized to enter into agreements with, and make payments to, various vendors supplying computer hardware and software annual maintenance services and support contracts as contained within the budget.
9. Effective July 1, 2024, any new funds represented in the budget are established for the purposes enumerated within the budget.
10. Effective July 1, 2024, the City Manager is authorized to make transfers between funds for the purposes prescribed, including special, capital and other reserve funds, including transfers to or from the City and School Employee Benefits Reserves.
11. Effective July 1, 2024, within the parameters of City Charter C6-8, the head of any non-school department, with the approval of the City Manager, may transfer any unspent balance or any portion thereof from one fund or agency within his/her department to the same fund or agency within his/her department. A receiving transferee "fund or agency" within the meaning C6-8 includes any other necessary funding purposes or need within that department, whether or not money is appropriated in the existing budget.



CITY OF DOVER

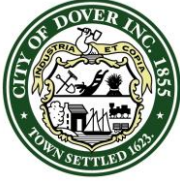
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.02.12 - 21**

Resolution Re: Fiscal Year 2026 Budget Appropriations, Fees and Capital Improvements Program

12. Effective July 1, 2025, all fees and charges represented within the budget and the associated schedule of fees is adopted. The elimination of Library Overdue Fines is adopted for FY2026.
13. Effective July 1, 2025, in accordance with RSA 31:95-b and RSA 21-P:43, the City Manager is authorized to sign all grant applications and any such funding awarded during the fiscal year is appropriated for such purpose. The City Manager, within the parameters of City Charter provision C6-8, is authorized to transfer funds within a department to provide for local match as required by grant awards.
14. Effective July 1, 2025, in accordance with RSA 31:95-e, the City Manager is authorized to accept on behalf of the City gifts of personal property which may be offered to the City consistent with the parameters of the City Charter.
15. Effective July 1, 2025, revenues from the sale of city property are appropriated for their established and intended use.
16. Effective July 1, 2025, revenues from the fees collected for Recreation Special Programs are appropriated for their established and intended use.
17. Effective July 1, 2025, the City Manager is authorized during the fiscal year to initiate Recreation Special Programs fee discount for promotional events to generate revenue and program participation.
18. Effective July 1, 2025, revenues from the fees collected by the Youth to Youth Program from participant fees, speaking engagement fees, and program presentation fees are appropriated for Youth to Youth program expenses and functions.
19. The City Financial Policies, as contained within the budget, are reaffirmed and adopted for the coming fiscal year.
20. In accordance with RSAs 674:8 and 674:21-V(b), the FY2026-FY2031 Capital Improvements Program, as amended, is hereby reaffirmed and adopted.
21. In accordance with City Charter provision C6-11, the designated depositories for city funds for fiscal year 2026 shall be Citizens Bank and the New Hampshire Public Deposit Investment Pool (NHPDIP). The City Treasurer is authorized to utilize, in addition to Citizens Bank and NHPDIP, other banks located within the City of Dover or banks authorized per RSA 48:16 (*City Treasurer Duties*), if deemed most advantageous to the City and in compliance with the City's adopted investment policy.
22. The sum of \$_____ representing budgeted transfers to fund 30% of the OPEB Actuarial Determined Contribution as identified per the City's adopted financial policies is to be transferred to the OPEB Trust.



CITY OF DOVER

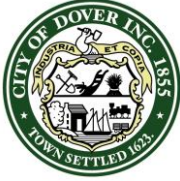
CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.02.12 - 21**

Resolution Re: Fiscal Year 2026 Budget Appropriations, Fees and Capital Improvements Program

23. The sum of \$_____, collected as Transportation Improvement Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Transportation Improvement Reserve is hereby appropriated for use by the City of Dover for payments to COAST for Fiscal Year 2026 COAST Bus grant subsidy.
24. The sum of \$_____, collected as Transportation Improvement Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Transportation Improvement Reserve is hereby appropriated for use by the City of Dover for payments to fund eligible Transportation Center operating costs for Fiscal Year 2026.
25. The sum of \$_____, collected as Vehicle Reclamation Fees and currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Vehicle Reclamation Reserve is hereby appropriated for use by the City of Dover for payments associated with the collection, disposal, recycling or reclamation of vehicle or other waste material for Fiscal Year 2026.
26. The sum of \$_____, collected as Current Use/Land Use Change Tax and currently held in the Conservation Commission Fund is hereby appropriated for use by the City of Dover to fund a portion of the Planning Department's administrative staff support of the Conservation Commission. The Conservation Commission approved use of the \$_____ at their _____, 2025 meeting.
27. The sum of \$_____, currently held in custody by the City of Dover Board of Trustees of Trust Funds in the Jeremy B. Guppey Trust for is hereby appropriated for use by the City of Dover for Fiscal Year 2026 Welfare rental assistance and/or emergency shelter payments as budgeted in the City's General Fund budget.
28. The sum of \$_____, currently held by the City of Dover Board of Trustees of Trust Funds in the Opioid Abatement Trust Fund is hereby appropriated for use by the City of Dover Police Department for Fiscal Year 2026 Community Response & Engagement program costs consistent with the purpose of the trust fund as budgeted in the City's Police Grants Fund portion of the budget.
29. The sum of \$_____, currently held by the City of Dover Board of Trustees of Trust Funds in the General Cemetery Maintenance Trust is hereby appropriated for use by the City of Dover for Fiscal Year 2026 Pine Hill Cemetery maintenance of graves costs budgeted in the City's General Fund budget.
30. The sum of \$_____, currently held by the City of Dover Board of Trustees of Trust Funds in the Perpetual Care Trusts is hereby appropriated for use by the City of Dover for Fiscal Year 2026 Pine Hill Cemetery perpetual care of graves costs as budgeted in the City's General Fund budget.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.02.12 - 21**

Resolution Re: Fiscal Year 2026 Budget Appropriations, Fees and Capital Improvements Program

31. Effective July 1, 2025, the City Council hereby dissolves the _____ into the General Fund.
32. In accordance with RSA 80:52-c *Electronic Payments*, the City Treasurer is authorized to accept payments of City Department fees, property taxes, utility bills by use of credit card or other means of electronic payments.

Note: This Resolution requires a two- thirds majority vote to adopt pursuant to Dover Charter C6-3.1, unless General Fund revenues are increased or General Fund appropriations are decreased to result in the General Fund property tax levy being in compliance with budget limitation tax cap. This Resolution requires an advertised public hearing for each of the City and School budgets to be separated by at least 24 hours and held at least seven days in advance of final adoption. Final adoption of the budget by the City Council shall occur not later than April 15th prior to the beginning of the next fiscal year.

Resolution to be referred to Public Hearings as follows:

School Department Budget hearing Wednesday, February 26, 2025

City Budget hearing Wednesday, March 12, 2025

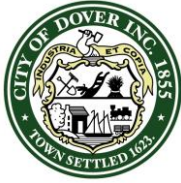
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Joshua M. Wyatt
Form and Compliance: City Attorney

Recorded by: Jerrica Vansylyvong-Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.02.12 - 21**

Resolution Re: Fiscal Year 2026 Budget Appropriations, Fees and Capital Improvements Program

DOCUMENT HISTORY:

First Reading Date:
Approved Date:

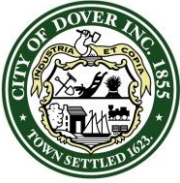
Public Hearing Date:
Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

This resolution adopts the budget for various funds for the next fiscal year, as well as setting utility rates, authorizing grant, subsidy and membership payments, computer maintenance contracts, transfers between funds, setting fees for various services, authorizing signing of grant applications and appropriations thereof, approval of the investment policy and adopting the six-year Capital Improvements Program, as required by State Statute to support assessment of impact fees.



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.02.12 - 2**
Ordinance Title: Boards, Commissions and Committees
Chapter: 9
Section: 17 McConnell Center Advisory Committee

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to repeal the McConnell Center Advisory Committee.

2. AMENDMENT

Chapter 9 entitled “Boards, Commissions and Committees” is hereby amended by revising Section 9-17, “McConnell Center Advisory Committee”

a. THE FOLLOWING ARE REPEALED:

§ 9-17 (Reserved) McConnell Center Advisory Committee.

~~A. Membership. The McConnell Center Advisory Committee shall consist of seven members and two alternates. The membership shall include two representatives of McConnell Center tenants.~~

~~[Amended 2-13-2019 by Ord. No. 2019.01.23-001]~~

~~B. Terms of members. Members and alternates shall be appointed to terms of three years, consistent with staggered terms.~~

~~[Amended 2-13-2019 by Ord. No. 2019.01.23-001]~~

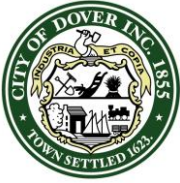
~~C. Authority and duties. The McConnell Center Advisory Committee shall serve in an advisory capacity to the City Council and City Manager for the following functions:~~

~~(1) Advocate for achieving the mission of the McConnell Community Center.~~

~~(2) Review the operations budget recommended to City Manager.~~

~~(3) Seek and recommend tenants to the City of Dover.~~

~~(4) Assist in the creation and dissemination of publicity related to the McConnell Community Center.~~



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.02.12 - 2**
Ordinance Title: Boards, Commissions and Committees
Chapter: 9
Section: 17 McConnell Center Advisory Committee

~~(5) Foster collaborative programming between tenants of the McConnell Community Center and other agencies.~~

~~(6) Study, consider and recommend policies for the operation of the McConnell Center.~~

~~(7) Review the McConnell Center governance structure.~~

~~D. Rules. The Committee shall adopt operating rules subject to the approval of the City Council.~~

3. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON MARCH 12, 2025

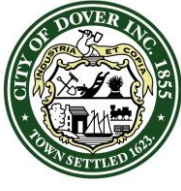
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Councilor Lindsey Williams

Approved as to Legal
Form and Compliance: Joshua M. Wyatt
City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 13.C.1. Ordinance Number: O – 2025.02.12 - 2 Ordinance Title: Boards, Commissions and Committees Chapter: 9 Section: 17 McConnell Center Advisory Committee
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DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

ORDINANCE BACKGROUND MATERIAL:

The purpose of this ordinance is to repeal the McConnell Center Advisory Committee, as part of the City Council’s ongoing initiative to streamline and update boards and commissions.