



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #1
Meeting Location: McConnell Center, Room 306
Meeting Date: Monday, January 13, 2025
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, January 13, 2025, at 7:02 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Micaela Demeter, and Craig Flynn. Elizabeth Goldman was excused.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Thomas Rup, Abby Small, Jennifer Krans, Travis Bickford, Siobhan Mehalek, Patrick Boodey, Beth Dunton, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Craig Flynn led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Carolyn Mebert moved; Maggie Fogarty seconded to approve the agenda. **An Oral Vote PASSED 6/0.**

E. CITIZEN'S FORUM:

No citizens were present.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. **Budget Workshop, December 2, 2024**
2. **Budget Workshop, December 9, 2024**
3. **Regular Meeting, December 9, 2024**
4. **Special Session, December 16, 2024**

Craig Flynn moved; Maggie Fogarty seconded approval of the minutes. **An Oral Vote PASSED 6/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Melissa Blanchard – Paraprofessional – Dover Middle School – Resignation (January 9, 2025)
 - b. Samantha Fantasia – Paraprofessional – Dover Middle School – Resignation (January 10, 2025)
 - c. Robert Feeney – Paraprofessional - Dover Middle School – Resignation (December 13, 2024)
 - d. Jennifer Young – Paraprofessional - Dover Middle School – Resignation (December 13, 2024)
3. **Leaves of Absence:**
 - a. Amie Crowley – Science Teacher – Dover Middle School (April 3 – June 30, 2025)
4. **Job Shares:** None
5. **Nominations:** None
6. **Extended Travel (Student Trips):** None
7. **Donations:** None



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An additional resignation will be archived with the meeting minutes.

Carolyn Mebert moved; Micaela Demeter seconded approval of the amended Consent Agenda to include the additional resignation. **An Oral Vote PASSED 6/0.**

I. STUDENT REPRESENTATIVE REPORT:

Theo Sawyer provided the following updates on the happenings at Dover High School:

- Mid-terms begin next week.
- Course registration has opened for next year.
- There continues to be action taking place to improve behavior issues in the bathrooms.
- Reset Day is on January 24. The day is a chance to reset before beginning a new term and is run by the Mental Health Initiative.

J. FINANCIAL REPORT:

Mr. Limanni reviewed his Financial Report with the Board.

K. POLICIES – CHANGES - PROPOSALS:

1. EBCH: Chemical Safety and Chemical Hygiene Plan - New Policy - First Reading
2. IKF: High School Graduation Requirements - Revised Policy - First Reading
3. JJIB: Interscholastic Athletics - Revised Policy - First Reading
4. JLCA: Physical Examinations of Students - New Policy - First Reading
5. JLCA-R: Family Physician's Report of Physical Examination - New Policy - First Reading
6. JLCEA: Use of Automated External Defibrillator(s) - Revised Policy - First Reading

Carolyn Mebert moved; Maggie Fogarty seconded to table the policies presented. **An Oral Vote PASSED 6/0.**

L. POLICY ADOPTION: None

M. RESOLUTIONS: None

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Dover High School Class of 2025 Graduation Date Request

Carolyn Mebert moved; Micaela Demeter seconded to approve June 5, 2025, as the graduation date for the Class of 2025. **An Oral Vote PASSED 6/0.**

2. Local Funds Bid Waiver Request – Solution Tree – RTI at Work Institute Registrations

Craig Flynn moved; Micaela Demeter seconded to approve the bid waiver request and award \$12,304 to Solution Tree – RTI at Work Institute. **A Roll Call Vote PASSED 4/2.**



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Robin Trefethen - Aye
Carolyn Mebert - Nay
Michelle Clancy - Nay
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

3. Tuition Agreement Between Dover School District and Nottingham School District

Michelle Clancy moved; Carolyn Mebert seconded to approve the tuition agreement. **An Oral Vote PASSED 6/0.**

P. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Carolyn Mebert seconded to direct the Superintendent to pay Manifest 25-G in the amount of \$6,762,578.36 for FY25 for the period of December 6, 2024, through January 10, 2025. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Excused
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn announced the Dover High School Athletic Complex Joint Building Committee has met once since the City Council meeting where they discussed a volunteer led fundraising group and requests anyone interested reach out to either him or Michelle Clancy. Michelle Clancy announced the JBC discussed establishing a more robust presence on the city website allowing for easier access to information. She also announced the next meeting is tentatively scheduled for January 22 at 5:30 p.m.

Carolyn Mebert announced the Youth Risk Behavior Survey (YRBS) Committee met to discuss the preparedness for the survey and how it has been changed by the CDC. She included that some questions regarding grant proposals are no longer included in the survey.

Maggie Fogarty announced the Equity Vision Keepers will meet on January 22 at 6 p.m. where they will be reviewing progress made regarding the Equity Plan previously approved by the Board.

R. SCHOOL BOARD MATTERS OF INTEREST:

Micaela Demeter announced a rally will be held on January 14 on the State House lawn for those interested in supporting a funding increase for special education services. She also announced that on January 16 at 1 p.m. there is a legislative session where HB115 will have a public hearing. She announced the bill is to make the universal voucher program have no income limits.



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Re-opening of Citizen's Forum: No citizens were present.

Micaela Demeter moved; Maggie Fogarty seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 6/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 7:21 p.m. **An Oral Vote PASSED 6/0.**