



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, January 15, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Richer led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen (arrived at 7:15 PM), Councilor Hackett, Councilor Warach (left at 8:00 PM), Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS – DHS CHEER & MARCHING BAND

Mayor Carrier read two proclamations; one honoring the Dover High School Cheerleading team and another honoring the Dover High School marching band.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.
Vote: 9-0.

7. PUBLIC HEARINGS

A. APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM – AMBULANCE REPLACEMENT NON-DEBT FINANCED PROJECT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. REPROGRAM UNEXPENDED CIP APPROPRIATION FROM IRELAND WELL REPLACEMENT FY2017 CIP PROJECT TO GARRISON HILL WATER STORAGE TANK CIP PROJECT (VOTE TO OCCUR JANUARY 29, 2025) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. REPROGRAM UNEXPENDED BOND PROCEEDS FROM VARIOUS WATER FUND CAPITAL PROJECTS TO GARRISON HILL WATER STORAGE TANK REHABILITATION PROJECT (VOTE TO OCCUR JANUARY 29, 2025) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.



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D. REPROGRAM UNEXPENDED BOND PROCEEDS FROM DOVER HIGH SCHOOL CONSTRUCTION PROJECT TO DOVER SCHOOLS LED LIGHTING UPGRADES PROJECT

(VOTE TO OCCUR JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

The Mayor, seeing no one wishing to speak, closed the Public Forum.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his report that he submitted to the Council in writing, as well as answered questions from the Council.

Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Nemeth.

Vote: 9-0.

10. APPROVAL OF MINUTES

A. December 2, 2024 – Workshop, Special Meeting

B. December 3, 2024 – Workshop Meeting

C. December 11, 2024 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes as presented, seconded by Councilor Warach.

Vote: 9-0.

11. MAYOR'S REPORT

Mayor Carrier went over meetings and events he attended over the last month. Deputy Mayor Shanahan presented an award from the Bureau of Economic Affairs recognizing the City of Dover as a 2024 Housing Champion based on the City's work to date.

Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Hackett.

Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS



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- 1. APPROPRIATION FOR FY2026 CAPITAL IMPROVEMENTS PROGRAM –
AMBULANCE REPLACEMENT NON-DEBT FINANCED PROJECT
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

- 1. APPROVAL OF FUNDING SUPPORT FOR CAPSC HOME FOR NOW SHELTER
OPERATIONS DURING 2024-2025 WINTER MONTHS
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 2. B21048-RFP22-005 DESIGN ENGINEERING SERVICES FOR THE COCHECO
STREET DRAIN LINE REPLACEMENT ADDITIONAL SCOPE OF WORK
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 3. INSTALLATION OF FIBER AT 271 MAST ROAD
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 4. APPROVAL OF REACH FOR THE TOP THERAPY SERVICES MCCONNELL
CENTER LEASE AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 5. APPROVAL OF NEW HAMPSHIRE INDONESIAN COMMUNITY MCCONNELL
CENTER LEASE AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**
- 6. APPROVAL OF LOW IMPACT HYDROPOWER INSTITUTE MCCONNELL CENTER
LEASE AGREEMENT
SPONSORED BY MAYOR CARRIER BY REQUEST**

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Nemeth.

Mayor Carrier asked if any Councilors would like to pull any resolutions, Councilor Cullen asked for 13.A.1. and 13.A.4. to be pulled so that he may recuse himself from voting as he is a client of both organizations.

Roll Call Vote on items 13.A.2., 13.A.3., 13.A.5., 13.A.6.: 9-0.

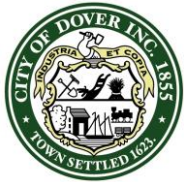
Deputy Mayor Shanahan moved to approve 13.A.1. seconded by Councilor Warach.

City Manager Joyal answered questions from the Council.

Roll Call Vote: 8-0, with Councilor Cullen recused.

Deputy Mayor Shanahan moved to approve 13.A.4. seconded by Councilor Hackett.

Roll Call Vote: 7-0, with Councilor Cullen recused.



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COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. Appointments Committee (Williams)
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Recreation Advisory (Retrosi)
8. Energy Commission (Richer)
9. Parking Commission (Warach)
10. McConnell Center Advisory Committee (Retrosi)
11. Legislative Liaison (Shanahan)
12. Committee for Racial Equity and Inclusion (Nemeth)
13. Graffiti Management Advisory Committee (Nemeth)
14. Ordinance Committee (Shanahan)
15. Solid Waste Advisory Committee (Hackett)
16. Transportation Advisory Commission (Richer)
17. Heritage Commission (Retrosi)
18. Board of Health (Richer)
19. Downtown TIF Advisory Board (Warach)
20. Cocheco Waterfront Development Advisory Committee (Carrier)
21. COAST (Shanahan)
22. Waterfront TIF Advisory Board (Warach)
23. Dover Main Street (Carrier)
24. Strafford Regional Planning Commission (Williams)
25. Government Affairs (Carrier)
26. Cemetery Board (Warach)
27. Joint Building Committee – Athletic Complex (Cullen)

Councilor Nemeth gave an overview of the Arts Commission report to the Council.

Councilor Williams gave an overview of the Conservation Commission report to the Council.

Councilor Nemeth gave an overview of the Library Board of Trustees report to the Council.

Deputy Mayor Shanahan gave an overview of the Planning Board report to the Council.

Councilor Hackett gave an overview of the School Board Liaison report to the Council.

Councilor Richer gave an overview of the Energy Commission report to the Council.

Councilor Retrosi gave an overview of the McConnell Center Advisory Committee report to the Council.

B. RESOLUTIONS

1. **B25029 - DOVER PUBLIC LIBRARY RENOVATION** SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.

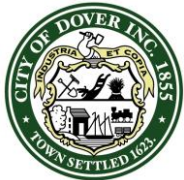
2. **B25024 JENNY THOMPSON POOL RENOVATION** SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 9-0.

3. **PUBLIC INFRASTRUCTURE IMPROVEMENTS PER TERRA NOVA/WESTFIELD LAND DEVELOPMENT AGREEMENT** SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi. City Manager Joyal gave an overview of the resolution to the Council and answered



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questions.

Roll Call Vote: 7-0, with Councilor Retrosi recused.

4. AUTHORIZATION TO PURCHASE AMBULANCE FROM SUGARLOAF AMBULANCE VIA SOURCEWELL

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

5. CURBSIDE COLLECTION SERVICES-MUNICIPAL SOLID WASTE AND RECYCLING & DISPOSAL CONTRACT EXTENSION

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

6. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION OF FUNDS FROM DERRY MEDICAL CENTER & DERRY IMAGING FOR ARENA SCOREBOARD

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on January 29, 2025, seconded by Councilor Hackett.

Vote: 8-0.

7. AUTHORIZATION TO ACCEPT AND EXPEND THE NEW HAMPSHIRE OFFICE OF HIGHWAY SAFETY GRANT

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and vote on January 29, 2025, seconded by Councilor Williams.

Vote: 8-0.

8. AUTHORIZATION TO ACCEPT AND EXPEND THE NH DEPARTMENT OF SAFETY DIVISION OF HOMELAND SECURITY & EMERGENCY MANAGEMENT COMMUNITY HAZARD MITIGATION PLAN GRANT

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON JANUARY 29, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing and voter on January 29, 2025, seconded by Councilor Richer.

Vote: 8-0.

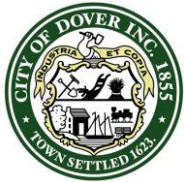
C. ORDINANCES IN 1ST READING

Document Created by: Jerrica Vanslyvong-Bizier, City Clerk

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1. CHAPTER 141, SECTION 48

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the ordinance to a public hearing on February 12, 2025, seconded by Councilor Retrosi.

Vote: 8-0.

14. COUNCIL CORRESPONDENCE

A. The Dover School Board recommendation to City Council on the funding of the Joint Building Committee Athletic Complex project.

Deputy Mayor Shanahan moved to place the item on file, seconded by Councilor Williams.

Vote: 8-0.

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett gave an overview of the Downtown Business Owners meeting that she attended.

Councilor Williams reminded the Council of Martin Luther King, Jr. Day is Monday, January 20th. She reminded the Council that is also the national day of service and how service can build stronger communities.

Councilor Retrosi relayed concerns from residents in regards to the future of the solid waste program and residents urged the manager and staff to negotiate the same level of service that Dover already receives.

Councilor Richer reminded the Council that a hearing on HB115FN would be occurring this week and urged those who have an opinion on the matter can submit their testimony until 11:59 PM on Thursday.

Councilor Nemeth acknowledged a conversation had in the Racial Equity Committee meeting recognizing with the change in US administration some groups have fears of their rights and protections being rolled back and wants to reiterate that Dover remains a welcoming and inclusive place.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Nemeth.

Vote: 8-0.