

CITY OF DOVER

DOVER CONSERVATION COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Council Conference Room - 288 Central Avenue, Dover, NH
Meeting Date: Monday January 13, 2025
Meeting Time: 5:30 pm

MEMBERS PRESENT: Bill Hunt (Chair), Steve Fellows (Vice Chair), Kristen Murphy, Abigail Lyon, Russ Warnock (Alternate), Brianna Group, Robert Atwood (Secretary)

Absent (Excused):

Absent (Unexcused): Jake Geddes

STAFF PRESENT: Makayla Edgecomb (Conservation Planner)

OTHERS PRESENT:

1. CALL TO ORDER AND ROLL CALL

The meeting was convened at 5:30 PM.

2. CITIZENS' FORUM

The Chair gave instructions for Citizens' forum
(None)

3. APPROVAL OF THE PRIOR MEETING MINUTES- December 9, 2024

A. Lyon moved to approve the minutes of December 9th as submitted. S. Fellows seconded. Vote: 6 in favor with 1 abstention.

4. OLD BUSINESS:

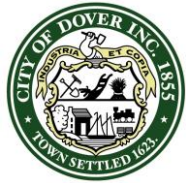
None

5. NEW BUSINESS

Members mentioned a faulty link to materials at start of the meeting. Staff received one correspondence of this the morning of and sent out a new link.

- A.** *Previously endorsed on August 12, 2024* City of Dover Conditional Use Permits and NHDES Standard Dredge and Fill Wetlands Permit for Heath J. Todd Trustee, Heath J. Todd Revocable Trust, Assessor's Map M, Lot 104, zoned R-40, located off of Back Road. Proposal is to create an access drive to the developable portion of the lot where a single home and accessory structures are to be built. The total proposed permanent impact is 8,938 square feet of wetlands with 166 square feet of temporary impacts to the wetland, and 28,193 square feet of 50- foot wetland buffer, including 468 square feet adjacent to a small isolated wetland (wetland will not be directly impacted). Additionally, there is a temporary impact proposed within the 100-foot Conservation district of *1,706 square feet, and 1,110 square feet of permanent impact with 73 square feet of temporary impact proposed to the Conservation District associated with a patio path, patio and access to a proposed tidal docking structure.

Proposal is to create an access drive to the developable portion of the lot where a single home and accessory structures are to be built, permanently impacting 8,938 square feet of wetlands and 28, 193 square feet of the 50-foot wetland buffer. Including 468 square feet adjacent to a small isolated wetland (wetland will not be directly impacted). Additionally, there is a temporary impact proposed within the 100-foot Conservation district of *1,706 square feet, and 1,110 square feet of permanent impact with 73 square feet of temporary impact proposed to the Conservation District associated with a patio path, patio and access to a proposed tidal docking structure.



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M. Edgecomb noted the original application did not meet criteria for review by TRC, but the Planning Board recommended it go to TRC for review. During the TRC process, changes were made to the impacts which is why it is back before the Conservation Commission.

Michael Parsont, Stable Growth Environmental represented the item and explained the changes made to the proposal including the increase to the culvert length, changes to the permanent and temporary impacts and buffer impacts. Any changes to impact were a result of feedback from TRC and/ or DES.

Members asked some clarifying questions which were addressed.

S. Fellows moved to endorse the amended plan as presented. Seconded by: K. Murphy. Vote: 7 in favor with 0 opposed and 0 abstaining.

- B.** *Previously endorsed on August 12, 2024* NHDES Standard Dredge and Fill Wetlands Permit for Heath J. . Todd Trustee, Heath J. Todd Revocable Trust, Assessor's Map M, Lot 104, zoned R-40, located off of Back Road. Proposal is to install a 200-foot-long tidal docking structure with a 400 square foot float area.

**Has not changed from August*

Proposal is to install a 200-foot-long tidal docking structure with a 400 square foot float area.

M. Edgecomb noted there are no changes to this proposal since its original presentation and endorsement. It was included on the agenda as it is bundled with item A and had the Commission had any issues with item A, it may affect item B.

Item was previously endorsed therefore the Commission determined no action was required.

C. Conservation and Open Space Chapter Update

M. Edgecomb noted the open space chapter final draft is going to Planning Board tomorrow night, and there will be a presentation tomorrow on January 14th at the All Boards event.

6. REPORT FROM THE CHAIR

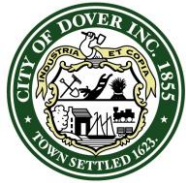
A. Review of Correspondence Received from NH Department of Environmental Services

M. Edgecomb noted the correspondence received.

First, a letter came in regarding the approval of a dock for 15 Landing Way, this did not need local approval.

Second, a letter from NHDES, for denial of erosion repair and dock replace for 165 Spur Rd, Map L, Lot 43A. The applicant was proposing to repair shoreline erosion and replace a dock on the subject parcel. The shoreline erosion repair would create 398 square feet of overlapping permanent impact to the 50-foot wetland buffer and Conservation District and 1,688 square feet of temporary impact to allow for access during site work. This was denied due to the impact on the saltmarsh.

Commission members discussed and speculated on the denial. Staff will forward the correspondence to the members.



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7. OTHER BUSINESS

A. Update from Forest Management Subcommittee

- a. Street tree plantings update
 - i. Lengthy discussion occurred regarding the Ash trees in the downtown.
 - 1. Next steps- work on a plan with staff (meeting set with John Storer), get information out to public and get community involvement

B. B. Hunt shared an idea for Board/Committee handbooks

- a. B. Hunt shared the details of the idea to have a handbook that explains what the Commission does, what's the scope of their work, all the acronyms and abbreviations used, and pertinent regulations etc.
- b. Staff is going to start putting these together for land use boards.

8. ADJOURNMENT

S. Fellows moved to adjourn. R. Atwood seconded. Vote: U/A
The meeting was adjourned at 6:27 PM.