

CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall 1st Floor Conference Room, 288 Central Ave.**
Meeting Date: **Wednesday, December 18, 2024**
Meeting Time: **5:30 PM**

1. Welcome

Chair Bill Baber opened the meeting at 5:30 PM.

Roll Call: Bill Baber (Chair), Vincent Lyon (Vice Chair), Arcadia Lee, Eric Ryherd, John Turner, Brett Carmichael, Steven Paulson, Susan Smith (Phone)

Excused Absent: Lucas Veitch

Staff: Donna Benton, Lexi Merchant

2. Assign Minutes Taker

Vincent Lyon was assigned minutes taker.

3. Citizens' Forum

None present.

4. Approval of Regular Meeting Minutes of November 20, 2024

Vincent Lyon moved to approve the minutes. Arcadia Lee seconded. Vote: U/A.

5. Staff Updates

A) New Resilience Coordinator, Lexi was introduced and provided the Staff Update.

B) WWTF PV Solar Project

Met with Revision Energy. Site walk planned soon.

C) Energy Savings Performance Contract Project

RFQ in the works

D) EECBG Reporting

Ford Lightning has been purchased. Deputy Finance Director assisting with reporting requirements. Balance of the grant will be put towards another EV.

E) Community Power

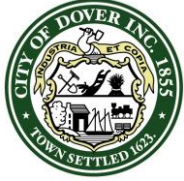
Group discussed potential impact of rate filings for coming six months on competitiveness of community power with the default. Distribution costs may now include additional fees which are distributed to all rate payers including those on Community Power.

6. New Business

7. Staff Updates

A) Assisting the Resilience Coordinator

Role is principally Energy, not split between as many other topics. An annual report would be beneficial for turnover.



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B) CPCNH Municipal Renewable Energy Percentage

CPCNH has agreed at the City's request to move to an annual contract corresponding with the Dover fiscal year. Commission discussed opportunity for the city to opt up for a higher percentage of renewable energy than the current default in order to meet carbon reduction goals with minimal impact to budget. Vincent made a motion in support seconded by Arcadia and approved unanimously.

C) 2024 Energy Report

Topics for the report were brainstormed and members were assigned.

CPCNH - Bill Baber

WWTF - Vincent Lyon

Energy Savings Performance Contract - Lexi Merchant

Baseline Carbon Accounting - Arcadia Lee

Transportation - Brett Carmichael

Apple Harvest Day - Bill Baber

Local Energy Solutions Conference - Susan Smith

8. **Other Business / Member Comments:** None.

Commission discussed support for the Zero Idle policy for municipal vehicles as well as electrification of municipal vehicles, owned or contracted by the city. Vincent made a motion in support seconded by Arcadia and approved unanimously.

8. **Call for Agenda Items:** None.

9. **Adjourn:** Unanimous call to adjourn at 6:25.