



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, February 10, 2025**
Meeting Time: **8:31 a.m.**

1. CALL TO ORDER/ATTENDANCE

Deputy Mayor Shanahan called the meeting to order at 8:31 a.m.

2. ATTENDANCE

Present: Deputy Mayor Dennis Shanahan, Councilor Fergus Cullen, Councilor Lindsey Williams City Attorney Joshua Wyatt, Deputy City Attorney Jennifer Perez and Legal Assistant Patricia Moniello.

Guest: William Simons, Parking Manager

3. PUBLIC FORUM

No citizens or members of the public present for public forum.

4. APPROVAL OF PRIOR MEETING MINUTES –

- December 9, 2024

Councilor Cullen moved to approve; seconded by Councilor Williams.
All in favor. Unanimous.

5. REVIEW OF PROPOSED OR PENDING ORDINANCE

Bill Simons gave a brief overview of Chapter 141, Section 48, Schedule I No Parking at Any Time. He said these changes were at the request of Community Services Director John Storer and other road supervisors. He said we have about 25-28 sections of roads throughout the city that have “pinch points” that makes it difficult for plows to get down and there is a seasonal December 1 to April 1, one-side restriction, running 24/7. This has been working out very well. They were instituted several years ago after we converted from a seasonal winter parking ban – no parking on any street for four (4) months regardless of the weather - and moved to a storm-based system. But once that happened, these issues started to grow and they couldn’t get trucks down street, or had to back trucks up on street because as the snow grew higher and higher, it was tougher to maneuver the trucks. He gave an overview of the one minor change and then three (3) new additions. He said he received full support of the property manager to include Adele Circle because, with the prior ban, people started to park in the circle, so the circle is now included in the ordinance.

Deputy Mayor Shanahan asked for a motion to forward to City Council for approval. Councilor Cullen moved to forward to City Council with recommendation to approve. Councilor Williams seconded.

All in favor. Unanimous



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Deputy Mayor Shanahan asked if they could deliberate today on an ordinance change that will be presented for first reading at council meeting on Wednesday. This would be for Chapter 9 that is deleting the McConnell Center Advisory Committee listing as discussions between the Committee, City Manager, Appointments Committee and the Mayor coming to conclusion that that Committee is no longer necessary – we have a Tenants' Advisory Board who is doing all the work, essentially deletes Chapter 9, Section 17 McConnell Center Advisory Committee. There are no RSA references included in this change or any grammatical issues.

Deputy Mayor Shanahan asks for a motion to move forward to City Council.
Councilor Cullen moved to recommend the ordinance change and to recommend its approval to City Council.

Seconded by Councilor Williams.
All in Favor. Unanimous.

6. GENERAL DISCUSSION

None.

7. BUILD AGENDA FOR NEXT MEETING

Deputy Mayor Shanahan observed the next Ordinance Committee meeting would be tentatively scheduled for March 3, 2025 at 8:30 a.m., if needed.

8. ADJOURN

Councilor Williams moved to adjourn - seconded by Council Cullen
Unanimously approved.

Meeting adjourned at 10:03 a.m.