



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, February 12, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Warach

Also Present: City Manager Joyal, City Clerk Vansylvong-Bizier, Deputy City Attorney Perez

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda as posted, seconded by Councilor Retrosi.

Vote: 8-0.

7. PUBLIC HEARINGS

A. CHAPTER 141, SECTION 48

SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Gary Dickerman, 39 Sandra's Run, urged the Council to condemn the Earcraft building.

Executive Councilor Joseph Kenney, district 1, Mr. Kenney introduced himself to the Council and gave an overview of what he does as executive councilor. He answered questions from the Council.

9. CITY MANAGER'S REPORT – FY2026 PROPOSED BUDGET PRESENTATION

City Manager Joyal gave an overview of the City Manager's report that he submitted in writing. The Manager also presented the fiscal year 2026 proposed budget to the Council and answered questions. He gave an overview of the budget workshop dates and the budget adoption date. Deputy Mayor Shanahan moved to approve the City Manager's Report, seconded by Councilor Hackett.

Vote: 8-0.

10. APPROVAL OF MINUTES

A. January 15, 2025 – Regular Meeting

B. January 29, 2025 – Regular Meeting



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Deputy Mayor Shanahan moved to approve the two sets of minutes, seconded by Councilor Nemeth.

Vote: 8-0.

11. MAYOR'S REPORT

The Mayor gave a brief report of meetings and events he attended over the last few weeks. Deputy Mayor Shanahan moved to approve the Mayor's Report, seconded by Councilor Hackett.

Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

1. CHAPTER 141, SECTION 48

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the ordinance, seconded by Councilor Richer. City Manager Joyal gave an overview of the ordinance to the Council and answered questions.

Roll Call Vote: 8-0.

B. ORDINANCES IN THE 3rd READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 15. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 16. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 17. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 18. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 19. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 20. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 21. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 22. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 23. Dover Main Street (Carrier) |
| 10. McConnell Center Advisory Committee (Retrosi) | 24. Strafford Regional Planning Commission (Williams) |
| 11. Legislative Liaison (Shanahan) | 25. Government Affairs (Carrier) |
| 12. Committee for Racial Equity and Inclusion (Nemeth) | 26. Cemetery Board (Warach) |
| 13. Graffiti Management Advisory Committee (Nemeth) | 27. Joint Building Committee – Athletic Complex (Cullen) |
| 14. Ordinance Committee (Shanahan) | |

Councilor Williams presented the Council with the Appointments Committee recommendations from their last regular meeting as follows:

New Appointments:

Ethan Healey – Heritage Commission – Alternate Member (term: 2/12/2025 to 2/12/2028)

Aaron Williams – Transportation Advisory Commission – Alternate Member (term: 2/12/2025 to



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2/12/2028)

Mike Wilson – Cemetery Board– Alternate Member (term: 2/12/2025 to 2/22/2026)

Jessica LaMontagne – Cemetery Board – Alternate Member (term: 2/12/2025 to 7/10/2027)

Eric Ryherd – Energy Commission – Alternate Member (term: 2/12/2025 to 5/10/2026)

Beth Fischer – Recreation Advisory – Regular Member (term: 2/12/2025 to 2/12/2028)

Kevin McEneaney – Waterfront TIF – Regular Member (term: 2/12/2025 to 2/12/2028)

Resignations:

Walter King – Energy Commission

Cora Quisumbing-King – Racial Equity and Inclusion Committee

Richard Ferraro – McConnell Center Advisory

Grover Tasker – Cemetery Board

Change in Status:

Katie Smith – Cemetery Board – Alternate to Regular Member

Bret Carmichael – Energy Commission – Alternate to Regular Member

Kean McDermott – Transportation Advisory Commission – Alternate to Regular Member

Sara Santiago – Racial Equity and Inclusion Committee – Alternate to Regular Member

Councilor Cullen read a disclosure statement and asked the Council if they had any objections to his vote on the recommendations of Kevin McEneaney to Waterfront TIF as he has a professional relationship with the company owned by Mr. McEneaney. None of the Councilors objected.

Deputy Mayor Shanahan moved to accept the recommendations from the Appointments Committee, seconded by Councilor Retrosi.

Vote 8-0.

Mayor Carrier asked Deputy City Manager Parker to give an overview of the Cocheco Waterfront Development Advisory Committee to the Council.

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Councilor Williams gave an overview of the Strafford Regional Planning Commission report to the Council.

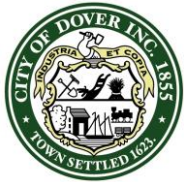
Councilor Cullen gave an overview of the last meeting held by the Joint Building Committee – Athletic Complex to the Council.

B. RESOLUTIONS

1. PURCHASE OF BUCKET TRUCK FOR COMMUNITY SERVICES FROM TIME MANUFACTURING HOLDING VIA SOURCEWELL SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett. City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

2. PURCHASE OF PUBLIC SAFETY COMMUNICATION EQUIPMENT SPONSORED BY MAYOR CARRIER BY REQUEST



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Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer. City Manager Joyal gave an overview of the resolution to the Council. Police Chief Breault answered questions from the Council.
Roll Call Vote: 8-0.

3. FISCAL YEAR 2026 BUDGET APPROPRIATIONS, FEES, AND CAPITAL IMPROVEMENTS PROGRAM

(RESOLUTION TO BE REFERRED TO PUBLIC HEARING AS FOLLOWS: SCHOOL DEPARTMENT BUDGET HEARING ON WEDNESDAY, FEBRUARY 26, 2025, CITY BUDGET HEARING ON WEDNESDAY, MARCH 12, 2025)
(THIS RESOLUTION REQUIRES A TWO-THIRDS MAJORITY VOTE TO ADOPT PURSUANT TO DOVER CHARTER C6-3.1 WITH A VOTE TO BE HELD ON APRIL 2, 2025)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to substitute in the whole the budget resolution received at the meeting, seconded by Councilor Nemeth.

Vote: 8-0.

Deputy Mayor Shanahan moved to refer the resolution to the listed public hearings, seconded by Councilor Williams.

Vote: 8-0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 9, SECTION 17

(TO BE REFERRED TO A PUBLIC HEARING ON MARCH 12, 2025)

SPONSORED BY COUNCILOR WILLIAMS

Deputy Mayor Shanahan moved to refer the ordinance to a public hearing, seconded by Councilor Retrosi.

Vote: 8-0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Cullen spoke about growth in the City of Dover and the positive impact of TDR, it has increased housing units and funds put into the Conservation Fund. Councilor Cullen spoke about the importance of the needs and wants of current residents as well as future residents.

Mayor Carrier read a thank you note from Robert Steele's family for the flowers sent. The Mayor received a request to recognize International Women's Day on March 8th.

Councilor Williams informed the Council that the Chamber of Commerce gala is Thursday, March 13th at 5:30 PM.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Williams.

Vote: 8-0.