

CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: February 4, 2025
Meeting Time: 4:00 PM

Present: Rick Lundborn, Sam Haddadin, Guy Eaton, Karen Weston, Derek Fisher, Abby Bachman, Josh Hynes

Absent: Sean O'Connell (Excused), Nathania Sitiwatjana (Excused), Kristen Hopkins (Excused)

Ex Officio Members Present: Bob Carrier, Mayor

Staff Present: James Burdin, Business Development Coordinator, Reid Bickley, Business Development Specialist

1. CALL TO ORDER

The Vice-Chair called the meeting to order.

The Vice-Chair called for a roll call attendance. A quorum was present.

2. APPROVAL OF MINUTES

Motion: G.Eaton made a motion to approve the January 14, 2025 meeting minutes as amended. Seconded by A.Bachman.
Roll call vote: U/A

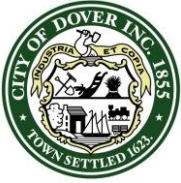
3. 180 CROSBY ROAD DISCUSSION AND VOTE

Motion: S.Haddadin moved to amend the agenda to include, as item number 3, a discussion and vote for the Dover Business & Industrial Development Authority (DBIDA) to waive its right of first refusal for the purchase of 180 Crosby Road, located within the Crosby Road Industrial Park. Seconded by D.Fisher. A.Bachman recused herself from the discussion due to a conflict of interest. Vote: The motion passed with six votes in favor, none opposed, and one recusal (6-0-1).

Motion: G.Eaton made a motion that the Dover Business & Industrial Development Authority waive its right of first refusal to purchase certain property located within the Crosby Road Industrial Park identified as 180 Crosby Road in the City of Dover, County of Strafford, New Hampshire, which parcel is further described in a certain deed recorded in the Strafford County Registry of Deeds (the "Registry") at Book 2738, Page 887 (the "Property") pursuant to Section 19 (Buy Back Right) of those certain Deed Restrictions and Protective Covenants Standards recorded in said Registry at Book 1097, Page 491 (the "Restrictive Covenants"), with respect to the sale of the Property to Crosby 180, LLC. DBIDA further waives any and all notice or other requirements set forth in Section 19 of said Restrictive Covenants and authorizes the Chair to sign documents to this effect. Seconded by K.Weston. A.Bachman recused herself from the vote due to a conflict of interest. Vote: The motion passed with six votes in favor, none opposed, and one recusal (6-0-1).

4. ELECTION OF OFFICERS

Motion: S.Haddadin moved that the Board retain the current elected officers in their respective roles for the upcoming term unless circumstances arise that require an officer to step down. Seconded by D.Fisher. Vote: U/A



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5. STRATEGIC PLAN UPDATE

The Board reviewed the distributed documents and discussed the ongoing development of the strategic plan. Members were asked to evaluate the materials, identify key action items, and propose a timeline for each, to finalize the strategic plan by June.

A.Bachman left the meeting at 5:10 pm.

Mayor Carrier left the meeting at 5:15.

6. STAFF REPORT-HANDOUT

Board members reviewed the staff report handout provided by staff.

7. BOARD MEMBER COMMENTS/QUESTIONS

The next meeting is scheduled for March 4, 2025.

8. ADJOURN

Motion: S.Haddadin made a motion to adjourn. Seconded by D.Fisher. Vote: U/A.