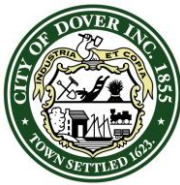


CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular
Meeting Location: Dover Public Library, 73 Locust St., Dover, NH 03820
Meeting Date: **Thursday, March 6, 2025**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The March meeting was called to order at 4:03 pm by Michael Egan. Also attending were Ann Schultz, Dorothy Wagner, Cliff Blake, Patty Falconer, Jean Finnerty, Beth Evans, and Denise LaFrance. Linnea Nemeth and Jill Martin were excused absences.
2. **MINUTES**—Minutes of the January meeting were approved on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.
3. **PUBLIC FORUM --- (EVERY OTHER MONTH) –** Terry Ellen Carter attended the meeting.
4. **REPORT OF THE LIBRARY DIRECTOR (FEBRUARY) --** The Report of the Library Director was approved on a motion made by Cliff Blake and seconded by Dorothy Wagner. Unanimously approved.
5. **CORRESPONDENCE**—INFORMATION REGARDING THE NEW HAMPSHIRE LIBRARY TRUSTEES CONFERENCE.
6. **OLD BUSINESS**
 - A. Relocation Updates – the Move: Monday, February 3 the library opened in its temporary home in the McConnell Center. The library building has been cleared of all items and demolition began on Monday, March 3.
 - B. Boiler Updates: The issue with the boiler shutting itself off at a certain time has been diagnosed and corrected.
 - C. Fiscal Year '26 Budget: The City Manager has cut \$9000 from the proposed budget - \$5000 from subscriptions and \$4000 from overtime. Director will present the budget at the March 19 City Council meeting. The vote is scheduled for the following meeting.
 - D. Storage Space: Furniture, shelving, and books are being stored in two storage units in Somersworth and two Connex boxes in the construction lay-down area in the library parking lot.
7. **NEW BUSINESS**
 - A. Official Renovation Kick-off Meeting: The initial meeting will take place on Tuesday March 11 with BPS and some of their subcontractors. There will be weekly progress meetings with BPS on Tuesdays at 10:00 at the library.
 - B. Staff Adjustments: Because the library closes an hour earlier on Saturdays in order to coincide with the McConnell Center schedule, staff can make up the hour during the week. Account Clerk Joanne Rano will be retiring in April. The position has been posted. There will be a two week overlap with Joanne



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and the new hire to allow for training.

C. Library of Things Waiver: Jean Finnerty made a motion to adopt the amended Library of Things waiver and the motion was seconded by Dorothy Wagner. The motion passed unanimously.

D. Shelving: A revised quote was received from Tucker Interiors for shelving for the renovated library space. Because some of the existing shelving can be reused, the price will be lower.

8. ITEMS OF CONCERN: None.

9. Adjournment-- The meeting was adjourned at 4:38 pm on a motion made by Ann Schultz and seconded by Dorothy Wagner. Unanimously approved.

NEXT MEETING DATE: THURSDAY, APRIL 3, 2025