



**DOVER SCHOOL
DISTRICT**

JOINT BUILDING COMMITTEE DOVER HIGH ATHLETIC COMPLEX MINUTES

Meeting Type:	Meeting
Meeting Location:	City Hall First Floor Conference Room 288 Central Ave, Dover, NH
Meeting Date:	Tuesday, February 18, 2025
Meeting Time:	5:30 p.m.

- I. CALL TO ORDER** at 5:45pm.
- II. ROLL CALL ATTENDANCE**
 - a. Present: Fergus Cullen, Michelle Clancy, Craig Flynn, Linnea Nemeth, Ernie Clark, Ronan O'Doherty (arrived at 5:55).
 - b. Consultants: Neil Hansen, Tighe & Bond
 - c. Staff: Mike Limanni
- III. APPROVAL OF MEETING MINUTES** - Michelle made a motion to approve the minutes, Craig seconded the motion. Approved 5-0.
 - A. January 18, 2025 regular meeting
- IV. FINANCIAL REPORT** - Mike Limanni presented the financial report to the JBC.
 - a. There have been 3 total appropriations for the Project totaling \$3.05M from years FY21, FY 23, and FY 24 from CIP.
 - b. Total amount contracted to date of \$277k. Funds available are \$2.761M.
 - c. Outstanding Manifest of \$12k to Eckman. Tabled the discussion for 5 minutes to allow for an update on the file. Craig seconded to approve the manifest, Ernie seconded. Approved 6-0.
- V. PUBLIC FORUM**
 - a. John Atherton, West Concord St - Reviewed details of handout for grass fields in NH.
 - b. Cynthia Walter, West Concord St - Provided research on plastics, requesting it to be considered in decisions.
- VI. OLD BUSINESS** - Discussion on the current state of the project.
 - a. Review of Options A and B for updated designs with alternates for each in pricing.
 - Option A (moves Dunaway footprint) has 3 alternates.
 - Option B (Dunaway in current location) no bathrooms and has 2 alternates.
 - b. Timeline discussion: Continue to work away on progress and revisit presentation back to Boards after budget adoption concludes on 4/2.
 - c. General Discussion: Include Port-a-Potty in list of current maintenance costs. Finance to work with Athletics on rental and ticket fees analysis and staffing costs. Include MOU for organizations on usage and fees.



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VII. NEW BUSINESS

- a. Eckman Pre-Construction Fee Proposal. Consensus on not needing to reopen bidding. Fee is \$20k, discussion on timeline and fee being reasonable. Ronan made a motion to approve the proposal, Craig seconded the motion. Approved 6-0.
- b. TRC: Unofficial meeting to have a conversation to introduce the plan and receive feedback. 2/20 at 10:30am in City Hall. Will have a formal TRC scheduled in the future.
- c. Fundraising: Will put advertising in the Dover Download and look into logistics of having a 501c3 arm for collecting.
- d. Dover Baseball dugout fencing request: School Board is reviewing this request and options.
- e. School to compile more robust and systemic recap on usage of fields with new scheduling software.

VIII. CONFIRM NEXT MEETING DATES/TIMES

- a. No urgent need to meet for another month. March 18th at 5:30. Will schedule ahead of time and request a financial report ahead of time (1 week).

IX. FOR THE GOOD OF THE ORDER

- X. ADJOURNMENT - Michelle made a motion to adjourn, seconded by Craig. All in favor, the meeting adjourned at 6:50pm.