

 CITY OF DOVER	COMMUNITY TRAIL COMMITTEE – MINUTES Meeting Type: Regular Meeting Meeting Location: 1st Floor Conference Room, City Hall 288 Central Ave Dover NH Meeting Date: Tuesday, February 4, 2025 Meeting Time: 5:30 pm
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Members Present: Patrick Manning (Chair), Shayna Sylvia (Vice-Chair), Jacqueline Manning, Bryant Hardwick, Tom Ryde, Laurie Smith
Others Present: Jeff Bernstein, Lisa Cote'
Staff Present: City Planner Erin Bassegio

P. Manning opened the meeting at 5:30 p.m.

1. **Introductions**
2. **Approval of January 7, 2025 Minutes**

Motion to approve made by B. Hardwick. Seconded by J. Manning. Vote U/A, S. Sylvia abstaining.

3. **Discussion on Goal Setting and Action Matrix**

P. Manning provided an overview on CTAC goal setting; a visioning session was conducted in December 2022, with updates in October 2024, and Committee Members decided to create an action matrix for the created goals to identify timelines, priority, responsible party, etc.

Committee Members reviewed the goals that were categorized in the following categories: expansion, outreach/features, infrastructure, wayfinding, and maintenance and safety.

Committee Members determined timelines and responsible parties for action items. Action items included identifying expansion and side trail opportunities, improved advertisement for the trail, outreach events like cleanups and art walks, improved infrastructure like wayfinding, additional benches, and lighting, and maintenance improvements like snow removal and graffiti removal.

4. **Updates on Ongoing Projects**
5. **Other Business**

Committee Members reviewed a preliminary design for proposed improvements to the parking area and pedestrian crossing at the Whittier Street Trailhead.

6. **Next meeting- Tuesday, March 4, 2025**

7. **Adjourn**

The meeting adjourned at 6:29 p.m. on a motion made by B. Hardwick. Seconded by S. Sylvia. Vote U/A.