CITY OF DOVER	**DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES**
	Meeting Type: Regular Meeting **Meeting Location:** City Hall, Council Conference Room **Meeting Date:** March 4, 2025 **Meeting Time:** 4:00 PM

Present: Rick Lundborn, Nathania Sitiwatjana, Sam Haddadin, Guy Eaton, Karen Weston, Abby Bachman, Josh Hynes, Kristen Hopkins

Absent: Sean O'Connell (Excused), Derek Fisher (Excused)

Staff Present: James Burdin, Business Development Coordinator, Reid Bickley, Business Development Specialist

1. CALL TO ORDER

The Vice-Chair called the meeting to order.
The Vice-Chair called for a roll call attendance. A quorum was present.

2. APPROVAL OF MINUTES

Motion: K.Weston made a motion to approve the February 4, 2025 meeting minutes. Seconded by K.Hopkins. Roll call vote: U/A

3. STRATEGIC PLAN ACTION ITEMS

The Board reviewed the distributed documents and engaged in discussion regarding the ongoing development of the strategic plan. Members evaluated the materials, identified additional action items, and proposed a timeline for implementation. It was agreed that the input gathered during the meeting would be compiled into a draft plan for review and approval at the next regularly scheduled Board meeting.

A.Bachman left the meeting at 5:07 pm.

4. STAFF REPORT-HANDOUT

Board members reviewed the staff report handout provided by staff.

5. BOARD MEMBER COMMENTS/QUESTIONS

6. ADJOURN

Motion: S.Haddadin made a motion to adjourn. Seconded by K.Weston. Vote: U/A.