



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall 1st Floor Conference Room, 288 Central Ave.**
Meeting Date: **Wednesday, February 19, 2025**
Meeting Time: **5:30 PM**

1. Welcome

Chair Bill Baber opened the meeting at 5:30 PM.

Roll Call: Bill Baber (Chair), Vincent Lyon (Vice-Chair), Susan Smith, Lucas Veitch, John Turner, Arcadia Lee, Madelyn Bradley, Steve Paulson, Quincy Devine, Eric Ryherd, Brett Carmichael

Staff: Lexi Merchant (Resilience Coordinator)

2. Elections

Susan Smith moved to elect Bill Baber as Chair and Vincent Lyon as Vice Chair, Steve Paulson seconded. The election was approved by unanimous consent.

3. Citizens' Forum

John was present and spoke about his interest in energy projects.

4. Approval of Minutes

- A. Regular Meeting Minutes of January 15th, 2025
- B. Special Meeting Minutes of February 3rd, 2025
- C. Regular Meeting Minutes of August 21st, 2024
- D. Regular Meeting Minutes of November 20th, 2024
- E. Regular Meeting Minutes of December 18th, 2024

Susan Smith moved to approve the minutes from January 15th, 2025, February 3rd, 2025, August 21st, 2024, November 20th, 2024, and December 18th, 2024. John Turner seconded Vote: U/A.

5. Staff Updates

A. WWTF PV Solar Project

The project is moving forward. There was a site visit scheduled but due to illness, it was canceled and postponed until spring. The postponed site visit will not delay the application for interconnection.

B. No Idling Administrative Regulation

The No Idling AR has been officially adopted and distributed to city employees. Members discussed ways to implement the policy.



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C. Energy Savings Performance Contracting Project

The RFQ/P is waiting on Finance feedback and should go out next month (March).

D. Community Power

Brief recap of the special meeting covering the CPCNH rate change. The new rates will go into effect March 3rd. The Energy Commission expressed strong support for HB 760 that prevents utilities from spreading cost overruns onto all ratepayers. More information can be found on the CPCNH website.

E. Commute SMART Seacoast

Lexi Merchant will be the Dover representative for Commute SMART Seacoast which is a program focused on clean transportation initiatives.

6. New Business

A. Review and approve 2025 Energy Commission Report

Vincent Lyon motioned to approve the Report with changes from Bill Baber, Susan Smith seconded. Passed with unanimous consent. Members suggested the report be available on the Energy Commission section of the Dover website.

Thank you to Bill Baber for putting the Report document together!

B. Potential Municipal Rooftop Solar Opportunities

Discussed a recent proposal from ReVision to do solar installations on three municipal buildings. Members suggested looking into a Power Purchasing Arrangement as well as battery storage.

7. Other Business / Member Comments: None.

8. Call for Agenda Items:

Vincent Lyon suggested that a topic for next meeting should be investigating small scale solar opportunities for the City.

9. Adjourn: Unanimously at 6:48pm.