



CITY OF DOVER

CITY COUNCIL – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, March 26, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Warach

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS – Lilly Nossiff & St. Thomas High School Girls Basketball Team

Mayor Carrier presented a proclamation to Lilly Nossiff for her outstanding achievements in basketball.

Mayor Carrier presented a proclamation to the St. Thomas High School Girls Basketball Team congratulating them on their undefeated season and Division 3 Championship.

Mayor Carrier presented a proclamation to the St. Thomas Boys Varsity Hockey Team congratulating them on their Division 2 State Hockey Championship.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.
Vote:8-0.

7. PUBLIC HEARINGS

A. ADDITIONAL APPROPRIATION AND AUTHORIZATION FOR BONDING FOR FY2026 CIP LEAD SERVICE LINE REPLACEMENT PROJECT – PUBLIC HEARING ONLY (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE TO OCCUR ON APRIL 9, 2025) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Eric Leaver, 42 Main St, urged the Council to vote against resolution 13.B.1. in its current form, to address the striping plans.

Aaron Williams, 51 Sixth St, spoke about resolution 13.B.1. and gave suggestions on improvements to streets in the City.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing and gave an overview of the report to the Council.



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Deputy Mayor Shanahan moved to accept the City Manager's Report, seconded by Councilor Hackett.

Vote: 8-0.

10. APPROVAL OF MINUTES

A. March 5, 2025 – Workshop Meeting

B. March 12, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the two sets of minutes, seconded by Councilor Williams.

Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier gave an overview of the events and meetings he attended over the last few weeks, and answered questions from the Council.

Deputy Mayor Shanahan moved to accept the Mayor's Report, seconded by Councilor Nemeth.

Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZATION TO PURCHASE LIGHTING FIXTURES FOR DOVER INDOOR POOL

SPONSORED BY MAYOR CARRIER BY REQUEST

2. B21048-RFP24-002 MILL STREET PUMP EVALUATION - ADDITIONAL SCOPE OF WORK

SPONSORED BY MAYOR CARRIER BY REQUEST

3. B25044 CONSTRUCTION EQUIPMENT RENTAL

SPONSORED BY MAYOR CARRIER BY REQUEST

4. AUTHORIZATION FOR EMS TRAINING AT THE NEW ENGLAND EMS INSTITUTE

SPONSORED BY MAYOR CARRIER BY REQUEST

5. B25052 AWARD OF BID POLICE MOBILE DATA TERMINALS (CRUISER TABLETS)

SPONSORED BY MAYOR CARRIER BY REQUEST

6. PROFESSIONAL SUPPORT SERVICES FOR (SCADA) SUPERVISORY CONTROL AND DATA ACQUISITION – WOODARD & CURRAN

SPONSORED BY MAYOR CARRIER BY REQUEST



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7. B25008B ADDITIONAL MUNICIPAL FACILITY WIRING

SPONSORED BY MAYOR CARRIER BY REQUEST

8. COMMUNITY TRAIL CHALK ART FUNDRAISER

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Hackett.

No Councilors requested to pull any resolutions for further discussion.

Roll Call Vote: 8-0.

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 15. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 16. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 17. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 18. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 19. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 20. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 21. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 22. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 23. Dover Main Street (Carrier) |
| 10. McConnell Center Advisory Committee (Retrosi) | 24. Strafford Regional Planning Commission (Williams) |
| 11. Legislative Liaison (Shanahan) | 25. Government Affairs (Carrier) |
| 12. Committee for Racial Equity and Inclusion (Nemeth) | 26. Cemetery Board (Warach) |
| 13. Graffiti Management Advisory Committee (Nemeth) | 27. Joint Building Committee – Athletic Complex (Cullen) |
| 14. Ordinance Committee (Shanahan) | |

Councilor Williams presented recommendations from the Appointments Committee to the Council:

New Appointments:

Hilary Hamer– Zoning Board – Alternate Member (term: 3/26/2025 to 3/26/2028)

Donovan Ingle – Recreation Advisory Board – Alternate Member (term: 3/26/2025 to 3/26/2028)

Jamie Tymann – Cemetery Board – Alternate Member (term: 3/26/2025 to 2/22/2026)

Resignations:

Mallory Stranger – Planning Board

Robert Margraff – Cemetery Board

Shellie Lemelin – Recreation Advisory Board

Krysta Gingue – Recreation Advisory Board

Tamara Whittman – Recreation Advisory Board & Committee for Racial Equity and Inclusion

Jake Geddes – Conservation Commission

Change in Status:

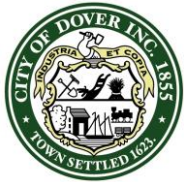
Russ Warnock – Conservation Commission – Alternate to Regular Member

Jeff Sanborn – Planning Board – Alternate to Regular Member

Deputy Mayor Shanahan moved to accept the recommendations from the Appointments Committee, seconded by Councilor Retrosi.

Roll Call Vote: 8-1, with Council Cullen opposed.

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.



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Councilor Williams gave an overview of the Strafford Regional Planning Commission report to the Council.

Councilor Cullen and Councilor Nemeth gave an overview of the Joint Building Committee for the Athletic Complex report to the Council.

B. RESOLUTIONS

1. B25040 HOT BITUMINOUS PAVING (ASPHALT) LAID IN PLACE
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 8-0.

2. B20073 CONSULTING SERVICES FOR THE LOWER CENTRAL AVE IMPROVEMENT PROJECT - AMENDMENT NO. 5
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Richer. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 8-0.

3. APPROPRIATION AND AUTHORIZATION FOR CWSRF LOAN FOR INFILTRATION AND INFLOW REMOVAL – BELLAMY-KNOX MARSH RD & MOUNT VERNON ST (TO BE REFERRED TO A PUBLIC HEARING ON APRIL 9, 2025 WITH A VOTE TO OCCUR ON APRIL 23, 2025) (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the resolution to a public hearing on April 9, seconded by Councilor Hackett.

Vote: 8-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Hackett reminded the public that it is important to make your voice heard when it comes to house bills and how impactful it is at the state level.

Deputy Mayor Shanahan gave an update on HB456 and how important advocacy is.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Williams.

Vote: 8-0.