



CITY OF DOVER

**OPEN LANDS COMMITTEE
AGENDA AND MEETING NOTICE**

Meeting Type: Regular Meeting
Meeting Location: City Hall 1st Floor Conference Room, 288 Central Ave., Dover
Meeting Date: Thursday, April 17th, 2025
Meeting Time: **5:30 pm**

Members Present: ☐ Anna Boudreau (Chair) ☐ Kristen Murphy (Vice Chair) ☐ Shawn Herrick (Secretary)
☐ Nabia Fortier ☐ Nancy O'Connor ☐ Ann Reid ☐ Mary Beth Rudolph ☐ Nancy Volpe ☐ Chris Lawrence
☐ Chris Straub ☐ Melissa Wood ☐ Kieran Seavey ☐ Makayla Edgecomb (Planning Staff)

1. Roll Call Attendance
2. Citizens and Member Forum (5 minute limit)
3. Approval of Minutes for January 23, 2025 (3 minutes)
4. Treasurer's Report (3 minutes)- Makayla Edgecomb
 - i. Conservation Fund: \$644,663.23
 - ii. Receivable: \$40,209.56
 - iii. Total: \$684,872.79
5. Public Land Conservation Projects (3 minutes)
 - A. Lombard Project – 198 Blackwater Road: Closed January 30th
6. Reports by Task Groups
 - A. Outreach and Education (15 minutes)
 - B. Easement Monitoring (20 minutes)
7. New Business
 - A. Saving Special Places
 - B. Evaluation Document Updates
8. Old Business
 - A. Full Moon Walk
9. Enter non-public session – Report on the status of individual land protection efforts/transactions per RSA 91-A:3, II(d) (15 minutes)
10. Confirm Next Meeting
11. Adjourn



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Members Present: ☒ Anne Boudreau (Chair) ☐ Kristen Murphy (Vice Chair) ☒ Shawn Herrick (Secretary)
☒ Nabia Fortier ☒ Nancy O'Connor ☒ Ann Reid ☒ Mary Beth Rudolph ☒ Nancy Volpe ☒ Christina Lawrence
☒ Chris Staub ☐ Melissa Wood ☒ Kieran Seavey ☒ Makayla Edgecomb (Planning Staff)

1. Roll Call Attendance

A. A. Boudreau opened the meeting and did a roll call.

a. Absent: Kristen Murphy, Melissa Wood

2. Citizens and Member Forum (5 minute limit)

- M. Edgecomb – Next Monday, 27th is the Steering Committee for the Land Use Chapter – Could we have someone attend. M. Edgecomb to send out a notice to everyone with details.

3. Approval of Minutes for November 21, 2024 (3 minutes)

K. Seavey motioned to approve the minutes. N. Volpe seconded. Vote: Passed

Abstain: C. Lawrence

4. Public Land Conservation Projects (20 minutes)

A. Lombard Project – 198 Blackwater Road – A. Boudreau discussing details of project; M. Edgecomb mentioned that they are hoping to close next week.

5. Treasurer's Report (3 minutes) – Makayla Edgcomb

- o Conservation Fund: \$824,406.00
- o Receivable: \$737,113.56
- o Total: \$1,561,519.56

6. Report by Task Groups

A. Outreach and Education (15 minutes)

- a. K. Murphy emailed about a Moonlight Walk over the next couple months. This committee discussed possible dates. Tentatively decided on 3/14 (full moon on 3/13). N. O'Connor to follow-up with K. Murphy

i. S. Herrick to bake cookies; M. Edgecomb to check about getting donations of food and beverages.

b. N. O'Connor asked for any photos from the land monitoring for Social Media

B. Easement Monitoring (10 minutes)



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- a. M. Edgecomb mentioned needing someone to be the point person for monitoring. We could have a meeting about monitoring reports. M. Edgecomb used Strava for tracking the route.
 - i. A. Boudreau mentioned the UNH training for easement monitoring. S. Herrick – could we see if they have some field training. A. Boudreau will check in with UNH Cooperative Extension.
 - ii. A. Boudreau mentioned that refocusing and refamiliarizing our knowledge on easement monitoring would be a good goal for the new year.

7. New Business:

A. Dover Natural Resources Inventory Update (10 minutes)

- a. M. Edgecomb – both updates were adopted and are official, so that is great news. It should be posted, but we will receive copies from M. Edgecomb.

B. Conservation and Open Space Master Plan Chapter Update (5 minutes)

- a. M. Edgecomb – reiterated this was adopted.

8. Old Business

- N. O'Connor discussed some GIS, using tools to show before/after (a slider). Need to look into the dates of older aerials for Dover.
- Nothing else to discuss

9. Enter non-Public Session – Report on the status of individual land protection efforts / transactions per RSA 91-A:3, II(d) (20 minutes)

- M. Rudolph made a motion to enter non-public session per RSA 91-A3, II(D) to report on the status of individual land protection efforts and transactions at 6:27 PM. C. Staub seconded. All members approved on a roll call vote.

The Committee reentered the public session and agreed to seal the minutes.

- C. Staub motioned to seal the non-public meeting minutes per RSA 91-A(3) because its divulgence would render the proposed action ineffective. N. O'Connor seconded.
Voted: Unanimous

10. Confirm Next Meeting: 3/20/2024

11. Adjourned at 6:42pm