



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, April 14, 2025
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, April 14, 2025, at 7:00 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Micaela Demeter, Elizabeth Goldman, and Craig Flynn.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Tom Rup, Abby Small, Travis Bickford, Kiley Hemphill, Siobhan Mehalek, Peter Driscoll, Lindsay Dube, Patrick Boodey, and Brittany Granfield.

C. PLEDGE OF ALLEGIANCE: Carolyn Mebert led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Robin Trefethen requested the Board amend the agenda to include two job descriptions and a bid award. These additional items will be archived with the meeting minutes.

Carolyn Mebert moved; Craig Flynn seconded to approve the amended agenda. **An Oral Vote PASSED 7/0.**

E. CITIZEN'S FORUM:

No citizens were present.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Regular Meeting, February 10, 2025

Micaela Demeter moved; Carolyn Mebert seconded approval of the minutes. **An Oral Vote PASSED 7/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

Lindsay Dube announced that Joanna Slavitz, STEM Teacher at Dover Middle School was selected as one of ten educators in the country to win the National STEM Scholar Award. She will travel to Kentucky in May to participate in the program. Ms. Slavitz was also awarded a grant to be used for a classroom project of her choice.

H. CONSENT AGENDA:

1. Correspondence: None

2. Resignations/Retirements:

- a. Torison Bullek – Special Education Teacher – Woodman Park School – Resignation (06/30/2025)
- b. Amy Costa – Behavior Specialist – Garrison Elementary School – Resignation (06/30/2025)
- c. Julie Davis – Life Skills Teacher – Dover Middle School – Retirement (06/30/2025)
- d. Holly Eaton-Corbin – Science Teacher - Dover Middle School – Resignation (06/30/2025)
- e. Clare Fanning – Grade Three Teacher – Woodman Park School – Resignation (06/30/2025)



DOVER SCHOOL
DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, April 14, 2025
Meeting Time: 7:00 p.m.

- f. Jo-Ann Gardella – Art Teacher – Dover Middle School – Resignation (06/30/2025)
 - g. Karen Gunderson – Special Education Teacher – Dover Middle School – Resignation (06/30/2025)
 - h. Nicole Hamilton – Grade Three Teacher – Woodman Park School – Resignation (06/30/2025)
 - i. Kimberly Lee – Paraeducator – Woodman Park School – Resignation (04/24/2025)
 - j. Susan Manha – Science Teacher – Dover Middle School - Retirement (04/24/2025)
 - k. Merranda Mancini – Paraeducator – Dover High School – Resignation (04/04/2025)
 - l. Nora Marden – School Counselor – Dover Middle School – Resignation (06/30/2025)
 - m. Michael Moore – Technology – Dover School District – Resignation (04/17/2025)
 - n. Kim Pike – Special Education Teacher – Dover Middle School – Resignation (06/30/2025)
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
- a. DPA (2024-2025)
 - b. DTU (2025-2026)
 - c. Non-Union (2024-2025)
 - d. Spring Coaches (2024-2025)
6. **Extended Travel (Student Trips):** None
7. **Donations:** April Donation

Robin Trefethen requested the Board amend the Consent Agenda to include additional nominations, as well as the removal of Jo-Ann Gardella's resignation. Ms. Gardella's retirement was approved by the Board in December 2024. The additional nominations will be archived with the meeting minutes.

Craig Flynn moved; Elizabeth Goldman seconded to approve the amended Consent Agenda to include additional nominations and the removal of Jo-Ann Gardella's name from the resignations. **An Oral Vote PASSED 7/0.**

I. STUDENT REPRESENTATIVE REPORT:

Student representative Theo Sawyer provided the following updates on the current events at Dover High School:

- Varsity Cheer won the State Championship for the second consecutive year
- Pit Band participated in the Jazz Festival at UNH
- Robotics participated in the Interscholastic Events at UNH, placing 16 out of 31
- School-wide SATs were held last week
- Drama Club held a production of Bye Bye Birdie
- Music Department travelled to NYC
- Tickets are currently on sale for the May 17th Junior Prom
- Senior Banquet will be held on May 31

J. FINANCIAL REPORT:

Michael Limanni presented a verbal financial report to the Board.

K. POLICIES – CHANGES - PROPOSALS: None

L. POLICY ADOPTION:



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, April 14, 2025
Meeting Time: 7:00 p.m.

1. JEB-E: School Entrance Requirements District Screening (Early Entrance to Grade 1) – Withdraw Policy – Second Reading
2. JLMC: Dover School District SAU 11 Workplace Violence Prevention Policy – Revised Policy – Second Reading

Maggie Fogarty moved; Craig Flynn seconded to approve the policies presented. **An Oral Vote PASSED 7/0.**

M. RESOLUTIONS: None

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Bid Waiver Request – Education Associates, Inc. – Goalbook Toolkit

Craig Flynn moved; Maggie Fogarty seconded to approve the bid waiver request and award \$29,750 to Education Associates, Inc using IDEA grant funds. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

2. General Assurances – Fiscal Year 2026

Dr. Harbron requested the Board table the Assurances until there is a better understanding of its language relating to Diversity, Equity, and Inclusion (DEI) initiatives.

Maggie Fogarty moved; Elizabeth Goldman seconded to table the General Assurances for Fiscal Year 2026. **An Oral Vote PASSED 7/0.**

3. Bid Award – Intercom Replacement Project

Tom Rup provided an overview of the project.

Micaela Demeter moved; Craig Flynn seconded to award \$185,135 to NHVOIP contingent upon funding availability and satisfactory vendor performance. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, April 14, 2025
Meeting Time: 7:00 p.m.

4. Job Description – Director of Human Resources

Dr. Boston provided an overview of the position and job description.

Maggie Fogarty moved; Carolyn Mebert seconded to approve the job description with the correction of the job title in the first paragraph. **An Oral Vote PASSED 7/0.**

5. Job Description – Student Support Counselor

Travis Bickford provided an overview of the revisions made to the job description.

Maggie Fogarty moved; Craig Flynn seconded to approve the job description as presented. **An Oral Vote PASSED 7/0.**

P. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Maggie Fogarty seconded to direct the Superintendent to pay Manifest 25-J in the amount of \$7,652,654.74 for FY25 for the period of March 7, 2025, through April 11, 2025. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn announced the Dover High School (DHS) Athletic Complex Joint Building Committee (JBC) continues to meet and are working on many items from the resolution. He included the engineer for the project is finalizing alternative plans for presentation. He also included members recently took a productive field tour, and that the Fundraising Committee continues to look for fundraising ideas and will hold their next meeting on Wednesday, April 23rd at 7 p.m. at City Hall, where all are welcome to attend.

R. SCHOOL BOARD MATTERS OF INTEREST:

Dr. Harbron requested the Board provide available dates for a Joint Barrington/Dover School Board meeting, to which the Board discussed potential dates in May.

Craig Flynn announced the Dover Middle School Drama Club held a production of High School Musical Jr., noting the students did a great job with their performances.

Micaela Demeter provided a brief update on the bi-annual budget approved by the Full-House in Concord on April 10th.

Maggie Fogarty acknowledged the success of the district's Celebration of Diversity and Learning event held on April 10th.



DOVER SCHOOL
DISTRICT

DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #4
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, April 14, 2025
Meeting Time: 7:00 p.m.

Re-opening of Citizen's Forum: No citizens were present.

Michelle Clancy moved; Elizabeth Goldman seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 7/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 7:49 p.m. **An Oral Vote PASSED 7/0.**