



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, April 23, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Warach led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Mayor Carrier

Absent: Councilor Nemeth, Deputy Mayor Shanahan

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylvong-Bizier

5. PROCLAMATIONS/AWARDS – Mental Health Awareness Month & Volunteer Week

Mayor Carrier presented a proclamation to Suzanne Weete recognizing May as Mental Health Awareness Month.

The Mayor also read a proclamation recognizing April 20 to 26 as Volunteers Week.

6. APPROVAL OF AGENDA

Councilor Richer moved to amend the agenda to add resolution “B25053 Municipal Facility Wiring” to the agenda as item 13.A.4., seconded by Councilor Warach.

Vote: 7-0.

7. PUBLIC HEARINGS

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Terrence Trainor, 100 Main St, wanted to inform the Council and general public that his company will be working on a film project around the City for the next few months.

9. CITY MANAGER’S REPORT

City Manager Joyal gave an overview of the report he submitted in writing to the Council. The Manager answered questions from the Council.

Councilor Richer moved to accept the City Manager’s Report, seconded by Councilor Retrosi.
Vote: 7-0.

10. APPROVAL OF MINUTES

A. April 2, 2025 – Workshop & Special Meeting

B. April 9, 2025 – Regular Meeting

Councilor Richer moved to approve the three sets of minutes, seconded by Councilor Hackett.
Vote: 7-0.

11. MAYOR’S REPORT



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Mayor Carrier gave an overview of meetings and events he attended over the last few weeks and reminded the Council of the Don't Trash Dover's Power of an Hour event being held on Saturday, April 26th.

Councilor Richer moved to accept the Mayor's Report, seconded by Councilor Warach.

Vote: 7-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

1. APPROPRIATION AND AUTHORIZATION FOR CWSRF LOAN FOR INFILTRATION AND INFLOW REMOVAL – BELLAMY-KNOX MARSH RD & MOUNT VERNON ST (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Richer moved to approve the resolution, seconded by Councilor Williams. City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 7-0.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. AUTHORIZATION TO PURCHASE ADDITIONAL EQUIPMENT FOR PUMPER FROM GREENWOOD EMERGENCY VEHICLES LLC VIA SOURCEWELL

SPONSORED BY MAYOR CARRIER BY REQUEST

2. AUTHORIZATION TO PURCHASE MAKITA RESCUE TOOLS – STATE OF MA CONTRACT WITH INDUSTRIAL PROTECTION SERVICES LLC

SPONSORED BY MAYOR CARRIER BY REQUEST

3. B25047 TRAFFIC CONTROL/FLAGGING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

4. B25053 MUNICIPAL FACILITY WIRING

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Richer moved to approve the Consent Calendar, seconded by Councilor Retrosi. No Councilors wished to pull any items for further discussion.

Roll Call Vote: 7-0.

COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. **Appointments Committee (Williams)**
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)

14. **Solid Waste Advisory Committee (Hackett)**
15. **Transportation Advisory Commission (Richer)**
16. **Heritage Commission (Retrosi)**
17. **Board of Health (Richer)**
18. Downtown TIF Advisory Board (Warach)
19. Cocheco Waterfront Development Advisory Committee (Carrier)



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| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

Councilor Williams presented the Council with the Appointments Committee recommendations:

New Appointments:

Eric Salovitch – Planning Board – Alternate Member (term: 4/23/2025 to 4/23/2028)

Terry Carter – Racial Equity and Inclusion – Regular Member (term: 4/23/2025 to 10/6/2026)

Change in Status:

Jessica LaMontagne – Cemetery Board – Alternate to Regular Member

Re-Appointments:

Arts

Yulia Rothenberg

Jacqueline Manning

Board of Health

Riley Doenges

Patti Pettis

David Staples

Dara Storch

Cemetery Board

Susan Kelsch

Graffiti Management

Patrick Manning

Rick Mikulis

Stephen Piper

Conservation

Abigail Lyon

Open Lands

Shawn Herrick

CWDAC

Elizabeth Goldman

Dana Lynch

Jack Mettee

Downtown TIF

Jeff Spires

Energy

Quincy Devine

Ethics

Library Board of Trustees

Dorothy Wagner

Planning

Gina Cruikshank

Recreation

Dennis Munson

Patricia Campbell

SWAC

Katherine Surman

Timothy Casey

TAC

Dennis Munson

Sue Tremblay

Peter Schmidt

DUC

Bret Carmichael

Jay Stephens

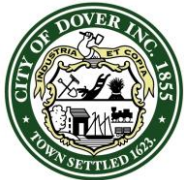
Mark Moeller

Waterfront TIF

Chris Prior

ZBA

Chris Prior



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Marion Cheney
Allan Krans, Sr.
Matthew Keane

Councilor Richer moved to approve the Appointments Committee Report presented, seconded by Councilor Williams.

Roll Call Vote: 6-1, with Councilor Cullen opposed.

Councilor Hackett gave an overview of the Solid Waste Advisory Committee report to the Council.

Councilor Richer gave an overview of the Transportation Advisory Commission report to the Council.

B. RESOLUTIONS

1. B25042 ORGANIC TURF TREATMENT AND MOWING SERVICES

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Richer moved to approve the resolution, seconded by Councilor Retrosi.
City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 6-1, with Councilor Cullen opposed.

2. B25063 2025-2026 AUTHORIZATION TO PURCHASE VARIOUS CHEMICALS VIA NEMVCC

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Richer moved to approve the resolution, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council and answered questions.

Roll Call Vote: 7-0.

3. B14074 CONSTRUCTION PHASE SERVICES FOR BROADWAY WATER TRANSMISSION MAIN – ADDITIONAL SCOPE OF WORK UNDERWOOD ENGINEERING

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Richer moved to approve the resolution, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.

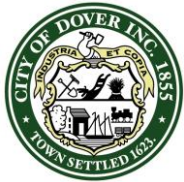
Roll Call Vote: 7-0.

4. AUTHORIZATION TO ACCEPT AND EXPEND THE HOUSING CHAMPION HOUSING INFRASTRUCTURE MUNICIPAL GRANT FROM NH DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS

(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON MAY 14, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST



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Councilor Richer moved to approve the resolution, seconded by Councilor Warach. City Manager Joyal informed the Council that they had two substitutions on their desks for the stated resolution, and asked that they substitute.

Mayor Carrier made a motion to substitute in the whole Authorization to Accept the Housing Champion Housing Infrastructure Municipal Grant from NH Department of Business and Economic Affairs as item 13.B.4., seconded by Councilor Retrosi. Roll Call Vote: 7-0.

Councilor Richer moved to approve the substituted resolution, seconded by Councilor Hackett. Roll Call Vote: 7-0.

Mayor Carrier moved to substitute in the whole Authorization to Expend Housing Champion Housing Infrastructure Municipal Grant as item 13.B.4-A., seconded by Councilor Williams. Roll Call Vote: 7-0.

Mayor Carrier moved to refer item 13.B.4-A, Authorization to Expend Housing Champion Housing Infrastructure Municipal Grant to a public hearing on May 14, 2025, seconded by Councilor Retrosi. Vote: 7-0.

**5. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION OF FUNDS FROM DOVER YOUTH HOCKEY FOR ARENA SCOREBOARD
(TO BE REFERRED TO A PUBLIC HEARING & VOTE ON MAY 14, 2025)
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Richer moved to refer the resolution to a public hearing on May 14, 2025, seconded by Councilor Warach. Vote: 7-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Cullen remembered Ron Cole, a longtime PB member, who recently passed.

Councilor Richer reminded everyone of the Don't Trash Dover's Power of an Hour event to be held on Saturday, April 26th.

Councilor Williams echoed the reminder of Power of an Hour and recognized that April 22nd was Earth day and the entire month of April is Earth month.

16. ADJOURN

Councilor Richer moved to adjourn, seconded by Councilor Warach. Vote: 7-0.