



CITY OF DOVER

LIBRARY BOARD OF TRUSTEES---MINUTES

Meeting Type: Regular
Meeting Location: McConnell Center, 61 Locust St., Dover, NH 03820
Meeting Date: **Thursday, June 5, 2025**
Meeting Time: **4:00pm**

1. **CALL TO ORDER**--The May meeting was called to order at 4:00 pm by Michael Egan. Also attending were Ann Schultz, Dorothy Wagner, Jill Martin, Cliff Blake, Denise LaFrance, Beth Evans, and Jean Finnerty.
2. **MINUTES**—Minutes of the May meeting were approved on a motion made by Dorothy Wagner and seconded by Jill Martin. Unanimously approved.
3. **NON PUBLIC FORUM --- (EVERY OTHER MONTH)**
4. **REPORT OF THE LIBRARY DIRECTOR (MAY) --** The Report of the Library Director was approved on a motion made by Dorothy Wagner and seconded by Cliff Blake. Unanimously approved.
5. **CORRESPONDENCE**— None to report.
6. **OLD BUSINESS**
 - A. Renovation Updates: Demolition is complete. Steel will be brought in to shore up areas where temporary jack posts are being used. Ceilings are being repaired on the main and 2nd floor. BPS has notified us that the wood surrounding the windows cannot be scraped and painted due to the condition of the wood.
 - B. Friends of the Library Fundraising: Cliff Blake gave an update of the Friends of the Library fundraising efforts. Currently the group is working on a list of potential donors and a script for those visiting businesses.
 - C. Shelving: Library staff is in the final stages of working with Tucker Interiors on a quote for all new shelving needed for the renovated space.
7. **NEW BUSINESS**
 - A. Staffing updates: This is our second year of hiring a temporary Library page for our busy summer months. A staff person in one of our year round Library page positions has notified us that she will be leaving in August. We are choosing to put a hold on hiring until we are in our new renovated space.
 - B. Roku: The Library will begin lending Roku's shortly. The Trustees all reviewed the brochure which listed Terms & Conditions and Disclaimers & Notices and had no suggested changes.



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8. ITEMS OF CONCERN: Jill Martin suggested a program highlighting our Library of Things items. Several trustees had questions about the recent and upcoming tree removal and the issues surrounding the Library windows and woodwork. Cliff Blake reported that an art wall will be constructed in the Park St. Park for a collaborative art project with the kids during our Summer Reading Program.

9. Adjournment-- The meeting was adjourned at 4:47 pm on a motion made by Ann Schultz and seconded by Jill Martin. Unanimously approved.

NEXT MEETING DATE: THURSDAY, SEPTEMBER 4, 2025