



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #5
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, May 12, 2025
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, May 12, 2025, at 7:00 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Elizabeth Goldman, and Craig Flynn. Micaela Demeter arrived after roll call at 7:02 p.m.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Tom Rup, Abby Small, Travis Bickford, Peter Driscoll, Lindsay Dube, and Patrick Boodey.

C. PLEDGE OF ALLEGIANCE: Craig Flynn led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Carolyn Mebert moved; Maggie Fogarty seconded to approve the agenda. **An Oral Vote PASSED 6/0.**

E. CITIZEN'S FORUM:

No citizens were present.

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. **Non-Public Meeting, April 14, 2025**
2. **Regular Meeting, April 14, 2025**

Carolyn Mebert moved; Craig Flynn seconded approval of the minutes. **An Oral Vote PASSED 7/0.**

G. SUPERINTENDENT'S REPORT:

The Superintendent submitted his report to the Board.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Barbara Franks – Science Teacher – Dover Middle School – Resignation (06/30/2025)
 - b. Ashley Jury – Parking Supervisor – Dover High School – Resignation (04/21/25)
 - c. Brianne Morneau – Social Studies Teacher – Dover High School – Resignation (06/30/2025)
 - d. Maryjo Paradis-Smith – Literacy Coordinator – Dover Middle School – Resignation (06/06/2025)
 - e. Sydney Seaver – Color Guard Coach – Dover High School CTC – Resignation (06/30/2025)
3. **Leaves of Absence:** None
4. **Job Shares:** None
5. **Nominations:**
 - a. 2024-2025 DPA Nomination
 - b. 2024-2025 Non-Union Nomination
 - c. 2025-2026 Annual Administrator Re-Nominations
 - d. 2025-2026 Annual DEOP Re-Nominations
 - e. 2025-2026 Annual DTU Re-Nominations



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- f. 2025-2026 Annual Non-Union Re-Nominations
- g. 2025-2026 DTU Nominations
- 6. **Extended Travel (Student Trips):**
 - a. Preliminary Approval Request – Dover High School – World Language Department Students - NJCL Convention, Miami University, Oxford, Ohio – July 21-26, 2025
- 7. **Donations:** May Donations

Maggie Fogarty moved; Craig Flynn seconded approval of the agenda. **An Oral Vote PASSED 7/0.**

I. STUDENT REPRESENTATIVE REPORT:

Student representative Theo Sawyer provided the following updates on the current events at Dover High School:

- Quarter Four progress reports were distributed
- AP and SAS testing are currently taking place
- Junior prom is this Saturday, May 17th
- The Sullivan family spoke on April 24th about the consequences of poor decision making and mental health awareness
- The variety show on May 9th was a success

J. FINANCIAL REPORT:

Michael Limanni presented his financial report to the Board.

K. POLICIES – CHANGES - PROPOSALS:

1. JEB – School Entrance Requirements – Revised – First Reading

Carolyn Mebert moved; Craig Flynn seconded to table the policy presented. **An Oral Vote PASSED 7/0.**

L. POLICY ADOPTION:

1. Second Reading

- a. JH – Attendance, Absenteeism and Truancy – Revised

Carolyn Mebert moved; Micaela Demeter seconded to approve the policy presented. **An Oral Vote PASSED 7/0.**

2. First and Second Reading

- a. AC - Nondiscrimination / Equal Opportunity and Affirmative Action – Revised
- b. ACAA - Harassment of Students – Revised
- c. ACAA-R – Student Discrimination / Harassment and Title IX Sexual Harassment Complaint Procedures – New Policy
- d. ACAA-R1- Student Discrimination and Harassment Complaint Procedure - Withdraw
- e. ACAA-R2 -Student Sex Discrimination and Harassment Complaint Procedure - Withdraw
- f. ACAB – Harassment of Employees – Revised
- g. ACAB-R – Employee Discrimination / Harassment and Title IX Sexual Harassment Complaint Procedures – New Policy
- h. ACAB-R1- Employee Discrimination and Harassment Complaint Procedure - Withdraw



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- i. ACAB-R2- Employee Sex Discrimination and Harassment Complaint Procedure - Withdraw

Carolyn Mebert moved; Craig Flynn seconded to waive the first reading and approve the policies presented. **An Oral Vote PASSED 7/0.**

M. RESOLUTIONS: None

N. OLD BUSINESS: None

O. NEW BUSINESS:

1. Teacher Travel Request – Skills USA Competition – Atlanta, Georgia

Michelle Clancy moved; Micaela Demeter seconded to approve the travel request. **An Oral Vote PASSED 7/0.**

2. Memorandum of Understanding – The Friends Program, Inc. and Dover School District

Maggie Fogarty moved; Craig Flynn seconded to approve the Memorandum of Understanding. **An Oral Vote PASSED 7/0.**

3. Bid Waiver Request – Student Chromebooks - Traferra LLC

Michelle Clancy moved; Elizabeth Goldman seconded to approve the bid waiver request and award \$396,900 to Traferra LLC. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn – Aye

4. Bid Award – Phone Bid Project – NHVOIP

Micaela Demeter moved; Craig Flynn seconded to award \$107,983 to NHVOIP contingent upon funding availability and satisfactory vendor performance. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

5. Bid Award – Wireless Access Points – Omada



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Michelle Clancy moved; Elizabeth Goldman seconded to award \$138,625.20 to Omada. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

6. Bid Award – Medicaid Billing – Relay

Michelle Clancy moved; Micaela Demeter seconded to award \$21,273 to Relay. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

7. MS-22 and MS-26C Approval

Michelle Clancy moved; Craig Flynn seconded to approve the MS-22 and MS-26C. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

P. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Micaela Demeter seconded to direct the Superintendent to pay Manifest 25-K in the amount of \$6,749,154.30 for FY25 for the period of April 11, 2025, through May 9, 2025. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye



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Q. COMMITTEE REPORTS:

Craig Flynn announced there will be a joint meeting with City Council and the Dover High School (DHS) Athletic Complex Joint Building Committee (JBC) on May 21st at 6 p.m. He also announced the Fundraising Committee have met and are seeing positive outcomes.

Elizabeth Goldman announced the Curriculum Committee recently met to discuss proposed books for Dover High School. The books have not yet been read by members.

R. SCHOOL BOARD MATTERS OF INTEREST:

Elizabeth Goldman requested an update on the Strategic Plan, to which Dr. Boston responded the district is finalizing the goals which will be brought forward to the Board at their June meeting.

Micaela Demeter inquired to the most recent Tik Tok challenge regarding Chromebooks, to which Tom Rup responded the superintendent sent communication to families today alerting them of the challenge.

Michelle Clancy announced she has received feedback from families concerning the dress code policy and it not being uniformly enforced. She requests the district follow-up with schools, and address how the dress code is presented in student handbooks.

Craig Flynn recognized the two donations included in the meeting's agenda and thanked both organizations.

Robin Trefethen recognized the coaches, student athletes, and parents for their flexibility with the many changes made to athletic events due to the poor weather.

Re-opening of Citizen's Forum: No citizens were present.

Michelle Clancy moved; Carolyn Mebert seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 7/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 7:38 p.m. **An Oral Vote PASSED 7/0.**