



DOVER SCHOOL BOARD – MINUTES

Meeting Type: Regular Meeting #6
Meeting Location: City Hall, Council Chambers
Meeting Date: Monday, June 9, 2025
Meeting Time: 7:00 p.m.

A. CALL TO ORDER: Chairperson Robin Trefethen called a meeting of the Dover School Board to order on Monday, June 9, 2025, at 7:00 p.m.

B. ROLL CALL: Present were Robin Trefethen, Carolyn Mebert, Michelle Clancy, Maggie Fogarty, Micaela Demeter, Elizabeth Goldman, and Craig Flynn.

Also present were Superintendent William Harbron, Assistant Superintendent Christine Boston, Chief Financial Officer Michael Limanni, District Administrator's Tom Rup, Abby Small, Travis Bickford, Kiley Hemphill, Jennifer Krans, Siobhan Mehalek, Peter Driscoll, Lindsay Dube, Beth Dunton, Patrick Boodey, Brittany Granfield, Kori Kennedy, and Morgan Lyon. Also present were Biomedical Science teacher Karen Rogers and Math teachers James Wares and Philip Breton.

Robin Trefethen requested a moment of silence to honor the recent passing of prior School Board member Kathleen Morrison.

C. PLEDGE OF ALLEGIANCE: Robin Trefethen led the Board in the Pledge of Allegiance.

D. AGENDA APPROVAL:

Robin Trefethen requested the Board to remove the Tuition Agreement between Dover School District and the Strafford School District.

Carolyn Mebert moved; Maggie Fogarty seconded to approve the amended agenda. **An Oral Vote PASSED 7/0.**

E. CITIZEN'S FORUM:

- John Atherton, 22 West Concord Street – Spoke against artificial turf on the district's athletic fields
- Cynthia Walter, 22 West Concord Street – Spoke against artificial turf on the district's athletic fields
- Kristine Baber, 5 Gerry's Lane – Spoke against artificial turf on the district's athletic fields
- Susan Smith, 2 Susanna's Crossing – Spoke against artificial turf on the district's athletic fields
- Susan Spence, 8 Madeline Drive – Spoke against artificial turf on the district's athletic fields

The Board tabled Citizen's Forum to follow Committee Reports.

F. APPROVAL OF MINUTES:

1. Regular Meeting, May 12, 2025
2. Joint Dover/Barrington Meeting, May 27, 2025

Carolyn Mebert moved; Craig Flynn seconded approval of the minutes. **An Oral Vote PASSED 7/0.**

G. SUPERINTENDENT'S REPORT:

1. Dover Regional Career Technical Center ARMI/BioFab USA BioTrek State Competition Recognition



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Kori Kennedy introduced Biomedical Science teacher Karen Rogers who provided an overview of BioTrek, a new competition that is a product of ARMI (Advanced Regenerative Manufacturing Institute), consisting of over 200 companies trying to further bio fabrication in the Manchester area.

Ms. Rogers introduced the team of Biomedical Science students who won First-Place at the BioTrek State Competition; Caiden Peau, Anna Noone, and Emma Morin. The students provided an overview of their project.

H. CONSENT AGENDA:

1. **Correspondence:** None
2. **Resignations/Retirements:**
 - a. Nicole Ciancarelli – Special Education Teacher – Dover High School – Resignation (06/30/2025)
 - b. Lynn Eisner – Science Teacher – Dover Middle School – Resignation (06/30/2025)
 - c. Bonnie Jennison – Noon Aide – Woodman Park School – Resignation (06/30/2025)
 - d. Madeline Martin – Paraeducator – Woodman Park School – Resignation (06/30/2025)
 - e. Thushidha Ravichandran – Noon Aide – Woodman Park School – Resignation (06/30/2025)
 - f. Jacqueline Roberson – Paraeducator – Garrison Elementary School – Retirement (06/13/2025)
 - g. Kristen Rup – Accounting Specialist – District – Resignation (06/27/2025)
 - h. Kiley Senfleben – Teacher – Woodman Park School – Resignation (06/30/2025)
 - i. Angel Stout – Noon Aide – Woodman Park School – Resignation (06/30/2025)
 - j. Emily Thurston – OASIS Case Manager – Dover Middle School – Resignation (06/30/2025)
 - k. Blake Watkins – Grade Three Teacher – Woodman Park School – Resignation (06/30/2025)
3. **Leaves of Absence:**
 - a. Elizabeth Mitro – Grade Seven Math Teacher – Dover Middle School (11/21 - 12/23/2025)
 - b. Meghan Taylor – Grade Two Teacher – Woodman Park School (11/21 - 12/23/2025)
4. **Job Shares:** None
5. **Nominations:**
 - a. 2025-2026 Annual DPA Re-Nominations
 - b. 2025-2026 Annual DALC Re-nominations
 - c. 2025-2026 Annual Non-Union Re-Nominations
 - d. 2025-2026 DTU Nominations
 - e. 2025-2026 Non-Union Nomination
 - f. 2025-2026 Human Resources Director Nomination
6. **Extended Travel (Student Trips):**
 - a. Final Approval Request – Dover High School – World Language Department Students - NJCL Convention, Miami University, Oxford, Ohio – July 21-26, 2025
7. **Donations:** June Donations

Carolyn Mebert moved; Elizabeth Goldman seconded approval of the amended agenda to include an additional nomination. **An Oral Vote PASSED 7/0.**

I. STUDENT REPRESENTATIVE REPORT:

Student representative Theo Sawyer provided the following updates on the current events at Dover High School:

- Graduation ceremony for the Class of 2025 was recently held
- Underclassmen continue to participate in final exams



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- DHS CTC students participated and won the BioTrek State Competition
- Volleyball team is moving on to the semifinal's championship on June 10th
- Students participated in the recent Meet of Champions for Track and Field
- A student will be attending the upcoming Youth Rowing Nationals in Florida
- Unified volleyball took First-Place in the championship competition

Mr. Sawyer thanked the Board for his time serving as the student representative. He also thanked Dr. Harbron and wished him well in his retirement.

J. FINANCIAL REPORT:

Michael Limanni presented his financial report to the Board.

K. POLICIES – CHANGES - PROPOSALS: None

L. POLICY ADOPTION: None

M. RESOLUTIONS:

1. 2024-2025 Resolution of Recognition

Robin Trefethen recognized retiring employees as she read the resolution aloud.

2. Request to Rescind an Existing Appropriation Resolution

Mr. Limanni provided an overview of the request to rescind an existing appropriation resolution.

Carolyn Mebert moved; Elizabeth Goldman seconded to approve the resolution. **An Oral Vote PASSED 7/0.**

N. OLD BUSINESS:

1. Update on Dover Middle School HVAC Capital Project

Mr. Limanni reviewed the HVAC project at Dover Middle School and requested the Board provide their permission to move forward.

Elizabeth Goldman moved; Micaela Demeter seconded to approve moving forward with the exploration of the HVAC Capital Project. **An Oral Vote PASSED 7/0.**

O. NEW BUSINESS:

1. Memorandum of Understanding – Woodman Park School and Seymour Osman Community Center (SOCC)

Carolyn Mebert moved; Craig Flynn seconded to approve the Memorandum of Understanding. **An Oral Vote PASSED 7/0.**

2. Emergency Certification Approval – Jillian Brickley - Dean of Instruction – Dover Middle School



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Micaela Demeter moved; Craig Flynn seconded to approve the emergency certification for an additional year. **An Oral Vote PASSED 7/0.**

3. Bid Waiver Requests

a. Dover High School Math Curriculum Resource Adoption

Jennifer Krans provided an overview of the curriculum and requested the Board provide their approval, as well as their approval on the bid waiver request. Dover High School math teachers Philip Breton and James Wares highlighted the positive aspects of the curriculum being requested.

Micaela Demeter moved; Elizabeth Goldman seconded to approve the bid waiver request and curriculum adoption and award \$49,799.25 to Big Ideas Math and YOU. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn – Aye

b. Naval Junior Reserve Officer Training Corps (NJROTC) Flight Simulator

Craig Flynn moved; Carolyn Mebert seconded to approve the bid waiver request and award \$74,400 to Redbird Flight Simulator. **A Roll Call Vote PASSED 6/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Abstain
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn – Aye

4. Recommendation for Purchase of New Cafeteria Tables at Woodman Park Elementary School

Michelle Clancy moved; Carolyn Mebert seconded to award \$23,183.86 to School Outfitters. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye



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Craig Flynn - Aye

5. New Hampshire School Boards Association (NHSBA) Annual Convention

Micaela Demeter invited additional Board members to join her in attending the NHSBA Annual Convention on October 4th.

She discussed the potential for any proposed new resolutions to bring forward to the NHSBA and requested the Board begin discussions. She also suggested the Board co-sponsor an open enrollment resolution.

6. Dover School District and Strafford School District Tuition Agreement

Removed from the agenda.

7. Request to Approve and Fund Projects from Unencumbered Funds

Michelle Clancy moved; Elizabeth Goldman seconded to approve projects totaling \$511,867.23. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

8. Dover School District Strategic Goals Update

Dr. Christine Boston provided an overview of the Strategic Goals.

9. New Hampshire Department of Education (NHED) General Assurances

a. General Assurances Fiscal Year 2026

b. Modified General Assurances Fiscal Year 2026

Dr. Boston reviewed the original and modified General Assurances provided by the New Hampshire Department of Education. She requested the Board approve the modified Assurances and submit them with a cover letter explaining the Board's objections.

Carolyn Mebert moved; Micaela Demeter seconded to approve the modified General Assurances, to include a letter of objection. **An Oral Vote PASSED 7/0.**

10. District Holiday Office Hours

Dr. Boston requested the Board give their approval for school and district offices be closed to the public during the week of July Fourth, as well as the December holiday recess.



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Michelle Clancy moved; Carolyn Mebert seconded to approve amended holiday hours. **An Oral Vote PASSED 7/0.**

P. SUBMISSION AND PAYMENT OF BILLS:

Michelle Clancy moved; Micaela Demeter seconded to direct the Superintendent to pay Manifest 25-L in the amount of \$5,901,528.40 for FY25 for the period of May 9, 2025, through June 6, 2025. **A Roll Call Vote PASSED 7/0.**

Robin Trefethen - Aye
Carolyn Mebert - Aye
Michelle Clancy - Aye
Maggie Fogarty - Aye
Elizabeth Goldman - Aye
Micaela Demeter - Aye
Craig Flynn - Aye

Q. COMMITTEE REPORTS:

Craig Flynn announced the Dover High School (DHS) Athletic Complex Joint Building Committee (JBC) will meet in a Special Session on June 17th at 6 p.m. in the Council Chambers.

Maggie Fogarty announced the Equity Vision Keepers Committee will meet on June 11 at 6 p.m. at Dover High School and encourages people to attend.

R. SCHOOL BOARD MATTERS OF INTEREST:

Robin Trefethen responded to comments made during Citizen's Forum suggesting the district favors costs for athletic fields over student learning. She noted the success of the high school's academic programs and the progress being made on students test scores.

Ms. Trefethen also acknowledged the retirement of Dr. Harbron and presented him with a parting gift from the Board's members. Dr. Harbron shared his appreciation for the Board and others.

Re-opening of Citizen's Forum: No citizens were present.

Michelle Clancy moved; Elizabeth Goldman seconded to adjourn Citizen's Forum. **An Oral Vote PASSED 7/0.**

S. ADJOURNMENT:

Michelle Clancy moved; Micaela Demeter seconded adjourning the meeting at 9:18 p.m. **An Oral Vote PASSED 7/0.**