

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, May 28, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Williams led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan

Absent: Councilor Retrosi, Mayor Carrier

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – Nikki Nocella

Deputy Mayor Shanahan presented Chef Nicole Nocella with a proclamation recognizing their achievements.

Deputy Mayor Shanahan presented a proclamation recognizing June 2025 as Pride Month in the City of Dover.

6. APPROVAL OF AGENDA

Councilor Williams moved to approve the agenda, seconded by Councilor Warach.

Two items to be amended, item 13.A.4. to be moved to after 13.B.4. as the resolution requires a public hearing, and item 13.B.4. to be substituted in the whole for the revised version of 13.B.4. presented to the Council.

Councilor Williams moved to accept the amendments, seconded by Councilor Nemeth.

Vote: 7-0.

Councilor Williams moved to approve the amended agenda, seconded by Councilor Warach.

Vote: 7-0.

7. PUBLIC HEARINGS

A. FY2025 DISSOLUTION OF PRIOR YEARS' CAPITAL PROJECT FUNDS INTO THE GENERAL FUND

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

The Deputy Mayor, seeing no one wishing to speak, closed the Public Hearing.

B. FY2025 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS **(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**

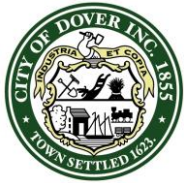
SPONSORED BY MAYOR CARRIER BY REQUEST

The Deputy Mayor, seeing no one wishing to speak, closed the Public Hearing.

C. ACCEPTANCE OF THE FY26-FY30 CDBG CONSOLIDATED PLAN AND FY26 ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2026 CDBG ENTITLEMENT FUNDS

SPONSORED BY COUNCILOR CULLEN

Aaron Williams, 51 Sixth St, spoke in favor of approval of the CDBG Plan.



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8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Eric Lever, 42 Main St, & Aaron Williams, 51 Sixth St, spoke in favor of agenda item 13.A.3.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing to the Council. City Manager Joyal reminded the Council that the second half tax year 2024 bill is due June 2. The Manager invited Fire Chief Plummer to the podium to present an award to the Dover Fire Fighters.

10. APPROVAL OF MINUTES

A. May 14, 2025 – Regular Meeting

Councilor Williams moved to approve the minutes, seconded by Councilor Hackett.
Vote: 7-0.

11. MAYOR'S REPORT

Deputy Mayor Shanahan gave a brief update to the Council in the absence of the Mayor.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2nd READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

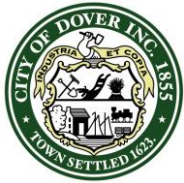
- 1. FY2025 DISSOLUTION OF PRIOR YEARS' CAPITAL PROJECT FUNDS INTO THE GENERAL FUND
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Williams moved to approve the resolution, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 7-0.

- 2. FY2025 GENERAL FUND UNASSIGNED FUND BALANCE TRANSFERS TO CERTAIN SPECIAL REVENUE AND CAPITAL PROJECT FUNDS TO ADDRESS FUND DEFICITS
(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST**

Councilor Williams moved to approve the resolution, seconded by Councilor Nemeth.
City Manager Joyal gave an overview of the resolution to the Council.
Councilor Cullen thanked the Manager for providing a history of transfers to the general fund.
Roll Call Vote: 7-0.

- 3. ACCEPTANCE OF THE FY26-FY30 CDBG CONSOLIDATED PLAN AND FY26 ACTION PLAN AND EXPENDITURES FOR FISCAL YEAR 2026 CDBG**



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ENTITLEMENT FUNDS

SPONSORED BY COUNCILOR CULLEN

Councilor Williams moved to approve the resolution, seconded by Councilor Nemeth.
City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 5-0, with Councilor Warach and Councilor Hackett recused.

13. NEW BUSINESS

A. CONSENT CALENDAR

1. **Q22-015 MATERIAL TESTING FOR DOVER PUBLIC LIBRARY**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B25054(a) REBID AUTHORIZATION TO PURCHASE SNOW REMOVAL EQUIPMENT FOR BOBCAT TRACK LOADERS FROM ALLIED EQUIPMENT**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B09064 AUTHORIZATION TO REPLACE EXISTING PARKING METERS WITH NEXT GENERATION TECHNOLOGY METERS**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **AUTHORIZATION TO ACCEPT AND EXPEND DONATION FROM THE KENNEBUNK SAVINGS BANK**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **APPROVAL OF AMENDED WELFARE DEPARTMENT GUIDELINES**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **APPROVAL OF DRAINAGE EASEMENT AND MUTUAL RELEASE FOR PROPERTY AT 97 SPRUCE LANE, DOVER, NH**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **AUTHORIZATION TO PURCHASE LIGHT EQUIPMENT FROM NORTHEAST ELECTRICAL VIA STATE OH NH CONTRACT 8003223**
SPONSORED BY MAYOR CARRIER BY REQUEST

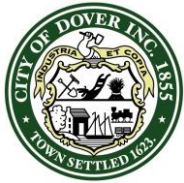
Councilor Williams moved to approve the Consent Calendar, seconded by Councilor Warach.

No Councilors wished to pull any items.

Roll Call Vote: 7-0.

COMMITTEE REPORTS

- | | |
|--|---|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cocheco Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |



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12. Graffiti Management Advisory Committee (Nemeth)
13. Ordinance Committee (Shanahan)

25. Cemetery Board (Warach)
26. Joint Building Committee – Athletic Complex (Cullen)

Councilor Nemeth gave an overview of the Arts Commission Report to the Council.

Councilor Williams gave an overview of the Conservation Commission Report to the Council.

Councilor Cullen and Deputy Mayor Shanahan gave an overview of the Planning Board Report to the Council.

Councilor Hackett gave an overview of the School Board Report to the Council.

B. RESOLUTIONS

1. B25065 AUTHORIZATION TO PURCHASE COMPACT LOADER & PLOW FROM ALTA EQUIPMENT

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Williams moved to approve the resolution, seconded by Councilor Warach.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-0.

2. AMENDMENT OF FY2026 SCHEDULE OF FEES FOR CERTAIN PARKING RATES AND FEES

(TO BE REFERRED TO A PUBLIC HEARING AND VOTE ON JUNE 11, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Williams moved to refer the resolution to a public hearing, seconded by Councilor Nemeth.

Vote: 7-0.

3. GENERAL FUND SCHOOL DEPARTMENT FY2026 BUDGET AMENDMENT – ADDITIONAL APPROPRIATION FOR DEBT SERVICE

(TO BE REFERRED TO A PUBLIC HEARING ON JUNE 11, 2025 WITH A VOTE TO OCCUR ON JUNE 25, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Williams moved to refer the resolution to a public hearing, seconded by Councilor Richer.

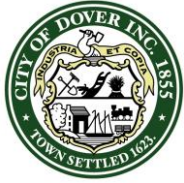
Vote: 7-0.

4. CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION FOR DOVER HIGH SCHOOL ATHLETIC COMPLEX AND AUTHORIZATION FOR BONDING

(TO BE REFERRED TO A PUBLIC HEARING ON JUNE 11, 2025 WITH A VOTE TO OCCUR ON JUNE 25, 2025)

(THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY COUNCILOR CULLEN



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Councilor Williams moved to refer the resolution to a public hearing, seconded by Councilor Nemeth.

Vote: 7-0.

5. AUTHORIZATION TO ACCEPT DONATION OF OFFICE FURNITURE FROM PINNACLE OFFICE SOLUTIONS

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Williams moved to refer the resolution to a public hearing on June 11, 2025, seconded by Councilor Richer.

Vote: 7-0.

C. ORDINANCES IN 1ST READING

1. CHAPTER 141, VEHICLES AND TRAFFIC, SECTIONS 48, 51, & 52

SPONSORED BY MAYOR CARRIER BY REQUEST

Councilor Williams moved to refer the ordinance to a public hearing on June 11, 2025, seconded by Councilor Nemeth.

Vote: 7-0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Deputy Mayor Shanahan attended Governance Day with the Seacoast Leadership Academy. The Deputy Mayor thanked Deputy City Manager Parker for the invitation.

Councilor Richer reminded the Council of the Dover Adult Learning Center graduation on June 4, and the Dover High School graduation on June 5.

16. ADJOURN

Councilor Cullen moved to adjourn, seconded by Councilor Richer.

Vote: 7-0.