

CITY OF DOVER

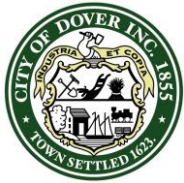
CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 9, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL ATTENDANCE
5. PROCLAMATIONS/AWARDS – PLASTIC POLLUTION REDUCTION MONTH
6. APPROVAL OF AGENDA
7. PUBLIC HEARINGS
8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

9. CITY MANAGER'S REPORT
10. APPROVAL OF MINUTES
 - A. June 25, 2025 – Regular Meeting
11. MAYOR'S REPORT
12. UNFINISHED BUSINESS
 - A. ORDINANCES IN THE 2nd READING
 - B. ORDINANCES IN THE 3RD READING
 - C. RESOLUTIONS
 1. AFFIRMATION OF VOTE ON AMENDED RESOLUTION FOR FY2026 SCHOOL DEPARTMENT GENERAL FUND BUDGET AMENDMENT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST
13. NEW BUSINESS
 - A. CONSENT CALENDAR
 1. B25082 BULK OIL AND LUBRICANT PRODUCTS
SPONSORED BY MAYOR CARRIER BY REQUEST
 2. B24081 PROFESSIONAL SUPPORT SERVICES FOR (SCADA) SUPERVISORY CONTROL AND DATA ACQUISITION – WOODARD & CURRAN – ADDITIONAL SCOPE OF WORK
SPONSORED BY MAYOR CARRIER BY REQUEST
 3. LIBRARY BOOKS & MEDIA PURCHASES BAKER AND TAYLOR INC.
SPONSORED BY MAYOR CARRIER BY REQUEST
 4. LIBRARY BOOKS & MEDIA PURCHASES INGRAM LIBRARY SERVICES
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - AGENDA

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 9, 2025**
Meeting Time: **7:00 pm**

5. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION BY MY HANDYMAN OF DOVER

SPONSORED BY MAYOR CARRIER BY REQUEST

6. AUTHORIZING DOG WARRANT FOR UNLICENSED DOGS

SPONSORED BY MAYOR CARRIER BY REQUEST

COMMITTEE REPORTS

- | | |
|--|--|
| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

B. RESOLUTIONS

- 1. PUDDING HILL CONTAMINATION MONITORING 2025-2026 WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. CITYWIDE 2025-2026 GROUNDWATER MONITORING PROGRAM WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. EXPANSION OF GROUNDWATER EXPLORATION PROGRAM - EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST

C. ORDINANCES IN 1ST READING

- 1. CHAPTER 141 SECTION 42 SCHEDULE C**
(TO BE REFERED TO A PUBLIC HEARING ON JULY 23, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN



PROCLAMATION

- WHEREAS:** The City of Dover strives to be a leader in sustainability and passed a Resolution in April 2019 and Proclamations in July 2021, 2022, 2023, and 2024, calling for a city-wide, voluntary reduction of the use and distribution of single-use plastics; and
- WHEREAS:** The City of Dover wishes to conserve resources, minimize waste, reduce greenhouse gas emission and other pollution, and protect the welfare of our residents and wildlife, all of which contribute to the quality of life in Dover; and
- WHEREAS:** Plastic produces significant pollution, poses health risks at all stages from fossil fuel extraction to production to deterioration, and enters our surface and groundwater supplies as microplastic to contaminate drinking water and food chains; and
- WHEREAS:** Substantial amounts of plastic continue to increase in landfills because plastic can take up to 500 years to deteriorate and less than 5% of plastic ever gets recycled in the US; and
- WHEREAS:** Dover residents and businesses have access to many cost-effective alternatives to single-use plastic including cloth bags, paper cups and plates, reusable water bottles, silicone storage bags, and compostable containers; and
- WHEREAS:** The City supports resilience initiatives and shares information regarding how Dover residents and businesses can reduce reliance on single-use plastics; and
- WHEREAS:** Many Dover restaurants and cafes have joined the nationwide, voluntary Skip-the-Stuff initiative to reduce plastic take-out extras of utensils and condiments and two Dover restaurants are participating in Reusable Seacoast, a returnable, reusable, takeout container project; and
- WHEREAS:** It is the intent of the City to reduce the negative impacts of plastic noted above, as well as to join with the international effort to reduce pollution and health risks related to plastic;

NOW, THEREFORE, I, Robert Carrier, Mayor of the City of Dover and the entire City Council do hereby proclaim July 2025 as:

PLASTIC POLLUTION REDUCTION MONTH

In the City of Dover, NH and encourage all citizens and businesses to reduce their plastic consumption and waste and to choose more sustainable alternatives.

IN WITNESS WHEREOF, I have
here unto set my hand and caused
the Seal of the City of Dover to be
affixed this 9th Day of July,
2025.

Robert Carrier, Mayor
City of Dover, New Hampshire

City Manager's Report

July 9, 2025

Reporting On:
June 2025

By: J. Michael Joyal, Jr.
City Manager

Executive Department

Six Divisions ♦ 25 Positions

Office of Business Development (OBD)

Christopher Parker, Deputy City Manager; James Burdin, Business Development Coordinator; Reid Bickley, Business Development Specialist

Businesses Reached Out for Assistance	Business Visitations Performed	Businesses Connected to Business Assistance Resources	Businesses Opened	New Businesses Contacted to Locate in Dover
48	19	25	3	1

Business Updates

June reflected a broader national cooling in consumer spending, especially for non essential and high ticket goods. Retailers and restaurants in Dover noted more cautious customer behavior, including smaller average purchases and less frequent visits. Despite this, many businesses are adapting proactively by refining pricing strategies, introducing limited time promotions, and expanding loyalty programs to keep customers engaged.

Despite headwinds in discretionary spending, the downtown core continues to exhibit strong fundamentals for business growth. This month brought the addition of four new or expanded small businesses, including a plant and gift shop, a floral boutique, an expanded art café and gallery, and the enlargement of a retail outdoor sports store. These openings signal sustained investor confidence and entrepreneurial interest, reflecting the relative resilience of Dover’s small business ecosystem amid broader economic uncertainty. The diversity of these ventures contributes to downtown’s commercial mix, reinforcing its role as an attractive destination.

Some existing business owners used the slower pace of June to focus on interior upgrades, reset their inventory, and prepare strategically for the second half of the year. Others leaned into collaboration, exploring joint marketing efforts and cross promotional opportunities to boost visibility and drive shared traffic downtown.

Uncertainty around federal tariff policy, along with rising costs of imported goods and food, is prompting small business owners to reassess purchasing, staffing, and menu strategies. While these pressures are real, many businesses are responding by doubling down on customer service,

operational efficiency, and transparent communication to maintain loyalty during this uncertain period.

While challenges persist, Dover's business community continues to adapt with creativity and forward thinking solutions. Businesses are responding not with retreat but with strategic pivots, innovation, and collaboration. The Office of Business Development is working to support these efforts by promoting collaborative marketing initiatives and helping businesses navigate shifts in customer behavior.

Economic Trends

Economic activity in the Greater Boston region slowed in June amid ongoing uncertainty, with consumers being increasingly cautious. Regional price increases have been limited so far, but outreach by the Federal Reserve Bank of Boston indicates that many firms in industries exposed to tariffs are expecting larger price increases later this summer.

AAA projects that a record 72.2 million people will travel domestically during the Independence Day holiday period, including a record 5.84 million flying to their destination. It is not clear if record travel numbers indicate a change in consumer confidence, or if consumer priorities for discretionary spending may be changing.

COAST has posted anticipated service changes for public comment as the organization continues to adjust to changing federal and state funding landscapes. Only one route with service in Dover will be impacted (Route 33 Saturday service will change to match the weekday routing), but new limitations on service hours will be system wide. COAST will host listening sessions on July 8 10, and the changes will take effect on October 6.

Dover is the only NH municipality to appear on a recent list of 104 suburban communities that gained 1,000 or more renter households between 2018 and 2023.

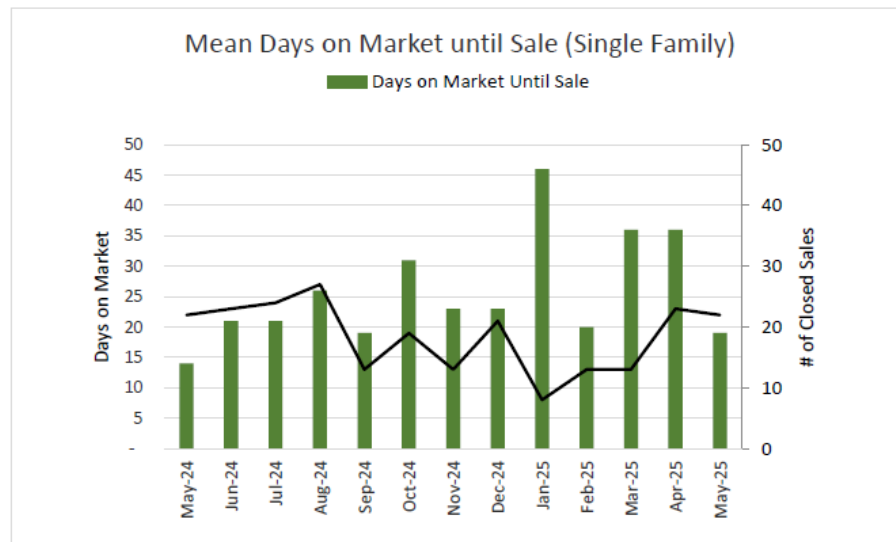
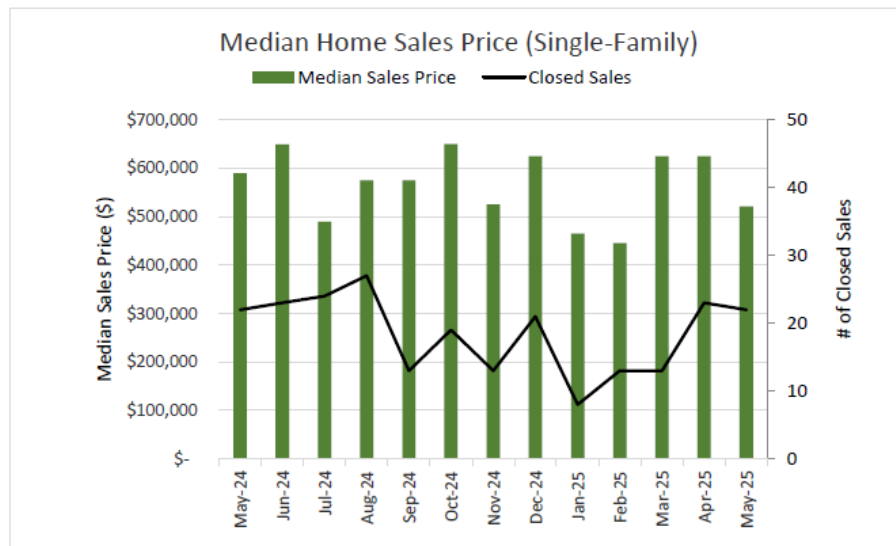
The list is based on American Community Survey data, which shows a 17.6% increase in renter households compared to 10.4% for owner households. This household growth was partly driven by a continued trend of smaller households. It also outpaced construction of new residential units, resulting in absorption of vacant units from the market.

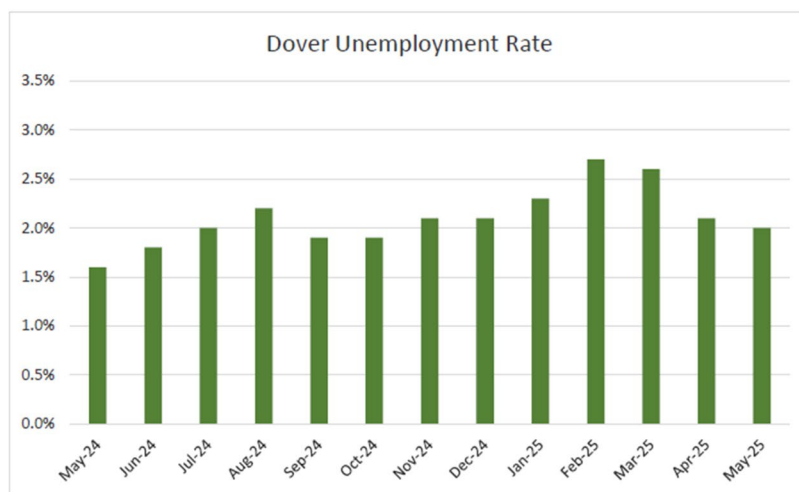
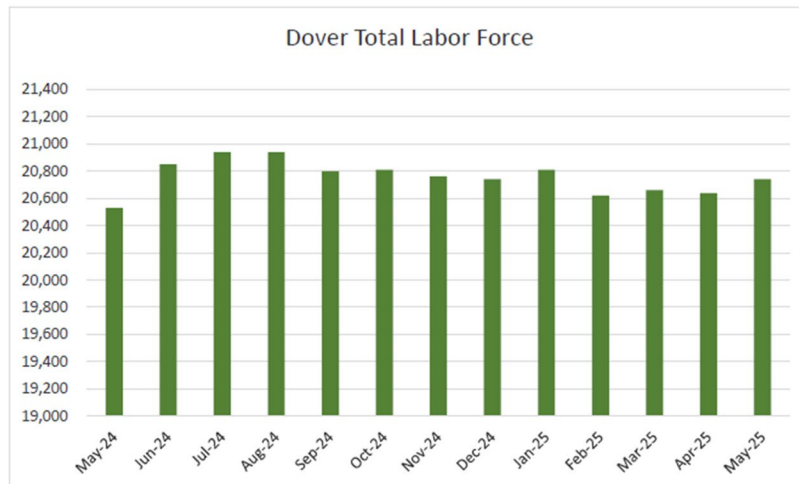
2018

	2018	2023	Percent Growth
Owner Households	6970	7694	10.4%
Renter Households	6210	7306	17.6%
Total Households	13180	15000	13.8%
Percent Renters	47.1%	48.7%	-
Avg. Owner HH Size	2.52	2.4	-4.8%
Avg. Renter HH Size	2.06	1.87	-9.2%
Total Pop.	31316	33070	5.6%
Total Housing Units	13989	15439	10.4%
Vacant Units	809	439	-45.7%

All data are American Community Survey 5-year estimates

	May 2024	May 2025	12-Mo. Avg.
Median Home Sales-Single Family	\$590,000	\$521,000	\$564,125
Average Days on Market	14	19	27
Total Labor Force	20,530	20,740	20,776
Unemployment Rate	1.6%	2.0%	2.1%





Waterfront Update:

Overall Project Status:

Progress on the waterfront for June 2025, continued to address the shoreland stabilization and the park areas:

Public Improvements:

- **Eversource:** Construction power connections are complete. Awaiting two switch gear components for permanent connections.
- **Payne Street:**
 - Stormwater treatment basin is nearing completion, with final curbing elements to be installed and backfilled.
 - Sidewalks and granite curbing are mostly installed.

- Loam placement areas have been hydroseeded.
- **Site Contractor:** Processing stockpiled raw loam and planting soils.
- **Pavilion Area:** Rap closure and subgrade preparations continue.
- **Shoreline Restoration:**
 - The City and engineering team are working on solutions to restore the former Army Corp bulkhead area. DES is reviewing the permit amendment submitted in May.
 - Living shoreline restoration is mostly complete, with additional plantings, stabilization fabric, and coir log treatments planned for long-term erosion control.
- **Stormwater Basins:** Significant work has been completed on Bio stormwater basin #1 and the stormwater treatment basin/pocket wetland area, both expected to be completed in the coming weeks.
- **New Pavilion Building:**
 - Construction has begun with Pine Brook as the subcontractor.
 - Pier supports and strip footings for interior concrete masonry walls (lower level) have been installed.
 - Methane monitoring system build-out is nearly complete.
 - Pine Brook plans to pour the slab on grade in the coming weeks, followed by the mobilization of the steel contractor.

On the private side, Cathartes worked on the following improvements:

- **Buildings C&D:** Exterior stonework continues.
- **Townhomes:** Interior construction is making significant progress, with exteriors mostly weather-tight. The three-unit townhome group is nearing interior completion, and pre-occupation utility testing is underway.
- Base pavement preparation is ongoing around all townhome groups.



Office of the City Attorney (OCA)

Vacant, City Attorney; Jennifer Perez, Deputy City Attorney; Patricia Moniello, Legal Assistant

The Office of the City Attorney provides legal support to City Council, City Manager, City staff and to volunteer boards, commissions and committees of the City of Dover to assist efforts to provide services to constituents/customers. In addition, legal support is provided to the Dover School District and its officials.

Legal support levels are tracked to the extent feasible. The tracking of legal support efforts revolves around “matters” (legal questions and issues raised by staff and all other sources warranting ongoing attention), litigation, legal documents created or reviewed (contracts, deeds etc.), resolutions, and responses to Right to Know requests. It is important to note, however, that not all activity each month results in a new “matter” being created, as a considerable number of tasks performed each month relate to preexisting, in-progress matters that span months (or longer).

TRACKED UTILIZATION DATA FOR THE MONTH OF JUNE 2025

	For Month	FY25 FYTD	FY24	FY23
Legal Matters/Questions Handled	87	909	1,072	1,061
Review Existing Legal Contracts & Draft Memo	2	123	156	153
Legal Contracts/Memo Created	36	247	213	201
Right to Know Requests Processed	9	85	81	100
Resolutions	4	46	72	70
Ordinances	1	9	16	17
Leases	0	9	10	4
Primex Auto Claims Handled	3	49	59	80
Primex Liability Claims Handled	7	49	56	67
Primex Property Claims Handled	6	43	52	54

The City Attorney’s Office supported Council, Master Plan, and City Attorney’s Office Strategic Plan goals by handling the following:

Assisted with two closings on conservation properties.

Assisted conservation land purchase questions and review

Monitored recent federal and state judicial decisions re developments in the law.

Pursuant to RSA 91-A, the following Right to Know requests were received:

- ★ Lightbox PZR – Re: request for all unresolved building and fire code violations, certificate of occupancy and final approved site plan documents for 56 Sixth Street
- ★ AUP Asset Recovery – Re: uncashed/stale-dated checks, property tax overpayments or claimed/unredeemed tax lien certificates
- ★ ACLUNH – Re: any documents and police reports for loitering or prowling allegations
- ★ Intertek-PSI– Re: 56 Sixth Street - any documents referencing any past or present environmental concerns
- ★ Newell Agency – Re: a list of approved general contractors and building permits for 2024
- ★ Record Retrieval Solutions– Re: record of all purchase orders issued by the City from January 1, 2020 through March 31, 2025 across all departments
- ★ EBI Consulting – Re: 40 & 40B Chestnut St – all building permits, open fire violations, dates of public sewer and water connections, information on hazardous material storage or release and asbestos or lead based paint abatement
- ★ Allan Krans – Re: all bid documents and invoices from 2023 to present regarding Urban Tree
- ★ Boomerang Data – Re: a list of all uncashed (stale-dated) checks and amounts and any other unclaimed property

Other activities of potential interest during the month:

Review of Professional Literature: The Office also conducted normal review of applicable decisions of the New Hampshire Supreme Court, the United States District Court for the District of New Hampshire, and the United States First Circuit of Appeals (our federal circuit). The Office reviewed professional journals, as well as periodic review of federal legal developments in the field of education, labor, and other matters.

Staff Liaison to Boards/Committees: The City Attorney serves as the City Manager-designated chair of the City's Records Committee (as the City Manager appointee). The Office of the City Attorney assists the Ordinance Committee as staff liaison. The Office of the City Attorney also serves as staff liaison for the Ethics Committee. A representative of the Office also attends meetings of the City Council and the office's Legal Assistant attended the quarterly meeting of Joint Loss Management Committee.

Departmental Assistance

Dover School District: Assisted with policy matters and contract reviews as requested.

Community Services: Assisted with general property rights and liability questions; assisted with procurement contracts; assisted with contract administration questions; assisted with general roadway and tree ownership issues.

Finance Department: Assisted with review of bid packages and specific Terms and Conditions needs.

Planning: Assisted with general easement and deed questions and contract reviews.

Police: Assisted with parking ordinance.

Public Welfare: Assisted with welfare program inquiries.

Recreation: Assisted with lease questions.

Pending Litigation Updates

The use of outside counsel to handle specialty matters continues and consists of environmental matters and labor negotiations. There are a small number of attorneys hired on a variety of smaller matters. For clarification, the list below does not include bankruptcy filings or cases filed under seal. Most recent developments bolded.

Opioid Epidemic Litigation –

Retained services of Robbins Geller of Boca Raton, Florida for fraudulent marketing practices of pharmaceutical manufacturers. Suit filed in USDC in Concord. Case has been transferred to federal court in Ohio as part of a multi-district litigation consolidation. In 2021, the City received its first payment from the State of New Hampshire pursuant to RSA 126-A:83, II, by virtue of an opioid-related settlement entered into by the State of New Hampshire. A national settlement as to certain defendants was accepted in January 2022. Settlements or other payments in satisfaction of City claims may be forthcoming from other defendants, but would be required to be tendered to the State's Opioid Abatement Trust Fund per RSA 126-A:83, I. Certain of the City's opioid claims have become part of bankruptcy proceedings. Following is a list of remaining defendants with a brief note about status of each case:

- Purdue companies: Claims in bankruptcy; following a Second Circuit appeal ruling, the United States trustee has filed a motion to stay while seeking a writ of certiorari (i.e., acceptance of a discretionary appeal) from the United States Supreme Court. The United States Supreme Court has now granted certiorari and the appeal is believed to be in the briefing process. In June 2024, the United States Supreme Court issued an opinion affirming rejection of the proposed settlement and stating the Sacklers, as nondebtors, could not be discharged.
- Endo companies: Claims in bankruptcy, though a potential settlement may be underway.
- Mallinckrodt: Claims in bankruptcy, but money appears to have been distributed to the State of New Hampshire in January 2023.
- Sacklers (Individuals): See Purdue update above. In June 2024, the United States Supreme Court issued an opinion stating the Sacklers could not be discharged.
- Rite-Aid: Has now filed bankruptcy and this Office is working with the City's outside counsel to determine response options.

Mary Hebbard v. City of Dover, John & Karen Brough and Ryan Colbath -

Complaint and counterclaims concerning Old Garrison Road and Sprue Lane. Partial summary judgment rulings received in February 2021. Following trial in 2021, a final trial order was issued by the Court on April 1, 2022, finding in favor of the City on the width of Spruce Lane, the location of Old Garrison Road, several disputed issues of law concerning allowable uses on public roads, and issuing an injunction requiring remedial action. The Hebbards filed a motion for reconsideration, which the Court denied. The case was then appealed by Mr. and Mrs. Hebbard. The Hebbards filed an appeal brief in June 2023. The City and other parties submitted opposing briefs in August 2023. The Hebbards have filed a reply brief, which the City moved to strike portions of and the Court has not yet ruled upon. No appeal decision has been received. Case has still not yet been scheduled for oral argument. City received a notice of several Supreme Court Justices disqualifying themselves. No appeal decision has been received. Oral argument has not been scheduled. Case is awaiting either oral argument or final appeal decision. In June 2024, the parties received an Order on the merits affirming the trial court's rulings, granting the City's motion to strike in part, and denying the Hebbards' request for a new trial. In July 2024, Mr. and Mrs. Hebbard moved for reconsideration by the New Hampshire Supreme Court, which has now been denied and the appeal has concluded. Hebbards' removal of the case to Federal Court has now been remanded back to State Court. Implementation of State Court's Orders is ongoing. In December 2024, the City filed a motion to bring forward the case so as to request a status conference with the Court. A status hearing occurred in January 2025, with an expected Order to follow that has yet to issue. A Status Conference was held April 14, 2025 after which the Court issued an order documenting the City's intent to enforce the trial order and the Hebbard's objection to such enforcement.

City of Dover v. Mary and Rick Hebbard -

Complaint filed in October 2019 concerning drainage in the Tanglewood Subdivision. Partial summary judgment rulings were received in February 2021. Case was tried by City Attorney, Deputy City Attorney, and outside counsel on April 7, 8 and 9 of April 2021. The post-trial briefing was divided into two areas: (1) injunctive relief concerning removal of a berm, and (2) remaining issues, including enforcement of a stipulated Court-Order for an underground drainage system. In May 2021, the Court issued an order granting an injunction and requiring removal of the berm and restoration of surface drainage. In September 2021, the Court issued a final Order on the remaining trial issues, finding the defendants to be in contempt of a prior stipulation and requiring that the defendant's complete construction of the drainage project within 90 days of receiving additional materials from the City. The drainage system is now believed to be constructed and completed. The Court held an evidentiary hearing on September 9, 2022 relating to damages alleged by the defendants. No decision has issued yet on that damages hearing. The Hebbards have filed other post-hearing items since, to which the City has responded to the extent necessary. The parties are or should be in the process of fulfilling the other obligations of the earlier stipulation they entered into, which includes conveyance of an easement and a mutual release. To summarize, as of end of January 2024, the Hebbards have not yet fulfilled all of their obligations under the earlier stipulation, and the "damages" matter has been briefed and is still awaiting decision, which includes the City's motion requesting an award attorney's fees (and/or used to setoff of any "damages" found to be due to Mr. and Mrs. Hebbard). In April 2024, City filed a motion for status conference. On May 28, 2024, the Superior Court held a brief telephonic status conference and indicated the Court would be issuing orders on pending motions/issues in the near future. The Court issued an omnibus order ruling on outstanding motions/issues. The City and the Hebbards negotiated and agreed on terms of a drainage easement and mutual release. **The easement plan has been recorded at the registry of deeds and the City has signed and sent the agreed upon drainage easement to the Hebbards for their signature.**

City of Dover v. Secretary of State (House Redistricting) -

On July 26, 2022, a complaint was filed with the Strafford County Superior Court. In October 2022, the defendants filed a Joint Motion to Dismiss. In November 2022, the plaintiffs filed an objection, to which the defendants filed a reply. Plaintiffs filed a brief surreply memorandum. Case has not yet been scheduled for discovery. In June 2023, the Superior Court (Howard, J.) issued an Order denying the defendants' motion to dismiss. Thereafter, the defendants moved for reconsideration, which the Court denied. In August 2023, the defendants filed an answer to the complaint. In October 2023, with the parties unable to agree on case scheduling, the Court conducted a structuring conference and issued a scheduling order. A deposition of the plaintiffs' expert occurred in December 2023. The parties have now each filed for motions summary judgment. A four-hour summary judgment hearing is scheduled to occur on February 7, 2024. In April 2024, summary judgment issued in favor of the defendants. Case is being appealed to New Hampshire Supreme Court. In May 2024, plaintiffs filed an appeal. The defendants did not file a cross-appeal. Appeal has been accepted and case is awaiting further procedural instructions on appeal. A transcript of two hearings before the trial court is now being prepared as the next step in the appeals process. Briefing order has now issued and appellants' opening appeal brief is due in September 2024. City filed its opening brief in September 2024. A non-profit organization named Coalition for Open Democracy also filed an amicus brief supporting the City/plaintiffs' position in the current appeal. In November 2024, the State filed its opposing appeal brief. On December 2, 2024, plaintiffs filed an appeal brief. Oral argument held on January 14, 2025. Case has now been submitted for appeal decision. **The Court issued a decision on June 4, 2025 affirming the Superior Courts order granting summary judgment in favor of the defendants.**

Richard Strahan v. William McNamara -

Declaratory judgment and injunction action filed in U.S. District Court by a citizen against the University of New Hampshire, the Town of Durham, and the City of Dover. In the Complaint, the plaintiff alleges various claims arising out of a no-trespass order related to UNH Wildcats Transit. Outside counsel is defending this matter and has moved to dismiss the claims asserted by the plaintiff against Chief Breault. The Court denied the plaintiff's requests for a preliminary injunction, following the most recent of which the plaintiff filed an interlocutory appeal to the U.S. First Circuit Court of Appeals. The First Circuit later dismissed the interlocutory appeal. Plaintiff moved to amend to assert claim against presiding judge. The United States District Court for New Hampshire has denied the motion to amend and has granted a motion to dismiss Chief Breault as a party. A new appeal to the First Circuit was recently filed. No appeal briefing has occurred yet. The First Circuit Court of Appeals issued an order allowing plaintiff to file brief late, but as of this report issuing no appeal briefing has occurred. In June 2024, the First Circuit Court of Appeals again issued an order allowing plaintiff to file a brief late, but as of this report issuing no appeal briefing has occurred. In July 2024, the First Circuit again extended the plaintiff's brief submission deadline to August 9, 2024. The plaintiff's brief deadline has been extended several times but to date no appeal brief has been filed. Plaintiff filed his appeal brief in September 2024. City is now drafting responsive appeal brief. As of this report's submission in early November, the individual chief defendants filed an appeal brief. No decision has yet been issued as of December 2024. No decision has yet been issued. Mr. Strahan attempted to amend a state court complaint arising out of similar facts to include Chief Brault as a defendant; outside counsel had moved to dismiss. **The Superior Court dismissed the amended complaint.**

NH Real Estate Comm. V. NE Coast to Country Realty Investments, LLC et al –

In December 2023, the City received a notice of a new civil receivership action commenced by the State through its Real Estate Commission. The Court has appointed a receiver to take over the assets of a real estate agency who allegedly committed various unlawful acts. The City appears to have received the notification because one possible real estate asset of the company's principal is owned in Dover, for which water/sewer liens have been perfected. The City Attorney filed an appearance and is monitoring the docket. A claims submission process has now been established for filing claims against this estate. A motion to approve the sale of property in Dover has been submitted to the Court in February 2025. The Court Approved the sale of the Dover property on March 12, 2025.

Hilary Hamer and Merlin Mason v. City of Dover:

Two residents have appealed a January 2025 Planning Board decision approving a Transfer of Development Rights application. The appeal has been filed with the New Hampshire Housing Appeals Board. An Answer is due to the Board March 31, 2025. The City filed the Certified Record with the Board on March 31, 2025. The City filed the Answer with the HAB and a Hearing on the Merits is scheduled for May 27, 2025. The City filed the Answer with the HAB and a prehearing conference was held May 13. The City filed a Hearing Memorandum on May 27. Hearing on the Merits is scheduled for June 3, 2025. **Hearing on the Merits was held June 3, 2025.**

Phillip Cunningham v. Dover Police Department:

Plaintiff filed a complaint against the Dover Police Department relating to the death by overdose of his daughter. Outside council filed a Motion to Dismiss which the Court granted. The Plaintiff has now filed an appeal to the New Hampshire Supreme Court. Briefing is underway.

Larry Lemay v. Ryan Anderson:

Officer Ryan Anderson was served a Complaint by the sheriff's office. The complaint was filed by Larry Lemay, who is suing Anderson personally for actions taken specifically as a result of Anderson's employment as a police officer. PRIMEX retained outside council.

Professional Development

The Office of the City Attorney places significant importance on professional development in areas germane to the City's needs. The Deputy City Attorney attends the bar's Law Related Education Committee and is a member of the local Inns of Court.

Management Framework

The activities of the Office of the City Attorney are guided by the management framework for the City of Dover, with a day-to-day emphasis on customer focus and results. The Office continues to review and explore ways to reinforce the management framework, generally and in concert with the City Council's goals and the City's Master Plan. The Office of the City Attorney has also adopted a new strategic plan this year to help guide priorities and processes in the future in keeping with the management framework and with a focus on results. More recently, the Office is continually reviewing its recently adopted strategic plan and possible updates to same.

Office of the City Manager (OCM)

Michael Joyal, City Manager; Colleen Bessette, Executive Assistant

In addition to the daily happenings and employee/citizen support, office staff handled the following throughout the month:

There were 4 workplace injuries throughout the City during the month in which the City Manager's Assistant (CMA) processed. Three claims were 'records only' and the other was medical/time lost. The CMA continued to act as a liaison between the injured worker and Primex, and to monitor and update all open claims.

Staff is continuing to recruit using JazzHR. This month, the City Manager's Assistant gathered information from various departments and processed 4 job postings during the month. Part of this process is making sure the hiring teams for each posting are continuing to monitor applicants as they come in and that positions are being closed out properly when an applicant is hired. There were 125 applicants that applied to all of the City of Dover's open positions during the month. At the time of this report, there are currently 18 open positions the City is recruiting for. The CMA shared the City Attorney job ad with external sources beyond Jazz in an effort to increase visibility for the open position.

The CMA is part of the hiring panel for the City Attorney, along with the HR Director, Police Chief and Deputy City Manager. After the panel reviewed applicants, the CMA set up four interviews which are currently ongoing.

The City Manager's Assistant monitored new position and/or new hire physicals and background/motor vehicle checks for 11 employees. This oversight ensures all eligible employees and/or applicants are able to move on in the hiring process with the Human Resources Division.

The City Manager had one Department Head meeting this month. All department heads and executive division heads attend these meetings. Updates on department happenings and projects are given by each attendee. These meetings are very important to keep everyone on the same page and departments in sync and working together.

The CMA supported the Racial Equity & Inclusion Committee by working up and posting the agenda and minutes for their monthly meeting. She also supported Dover Doers by placing requested orders and handling the payments.

The City Manager's Assistant is on the team coordinating the possible donation of office goods to the City from a local business. She, the Planning Director and Purchasing Agent visited the site, took photos and measurements of the donations. The Purchasing Agent is gathering wants/needs from the various departments and the team will go back to tour the facility again and make final decisions. At the time of this report, the team has not gone back out to view/measure office furniture and is awaiting coordination from the Purchasing Agent.

The City Manager and City Manager's Assistant attended one of the Fire Safety Festivals to support the Fire Department.

In preparation of the FY26 Fiscal Year approaching, the CMA handled the COLA calculations and paperwork necessary for all non-union and Department Head personnel.

She also began the lengthy process of setting up FY26 purchase orders for the City Manager's Office, Legal Office, HR Office, Business Development Office and Media Services Office, as well as closing out the FY25 purchase orders.

The CMA coordinated the National Citizens Survey which was sent out to various households by POLCO. The open survey is now available to all citizens via a link on the city webpage. Although this open survey is not part of the statistical survey, it allows all voices to be heard and opinions to be captured.

The City Manager attended two retirement gatherings this month and provided one Department Head evaluation.

Office of Human Resources (OHR)

Heather Worrall, Director of Human Resources; Jean Tsouramanis, HR Assistant; Gwen Milliman, HR Office Assistant

Employee Anniversaries for July		
Employee Name	Employee Department	Length of Service
Mayer-Gottlob, Karin	Library	33
Joyal, J Michael Jr	Executive	32
Gould, Brad	Police	26
Powers, Patti	Police	24
Comeau, Craig	Fire	22
Gingras, Brenda	Recreation	22
Carney, Matthew	Fire	20
Jacques, Brian	Fire	20
Lynch, Daniel	Finance	18
Cicchese, Michael	Parking	16
Schrempf, Derick	Fire	15
Adams, Matthew	Fire	12
Dunker, Susan	Library	11
Ambrose, Nicole	Fire	10
Benton, Donna	Planning	10
Murphy, Connie	Finance	10
Chase, Ryan	Fire	9
Storer, John	CS	8
Ryder, Bradley	Fire	6
Engelman, Rachel	Library	4
Gunnison, Robert	CS	4
Mitchel, Matthew	CS	4
Rogers, Brian	CS	4
Holton, Erika	Recreation	3
Moore, Michael J	Recreation	3

June Employment Statistics

Employment Separations = 13		Employment New Hires = 2	
Community Services	5	Community Services	1
Executive	1	Finance	1
Fire	1		
Recreation	6		

Office of Information Technology (OIT)

Annie Dove, Director of Information Technology; Kevin Foster, Deputy Director of IT; Kathleen Meyers, Asset Management Admin, Timothy Pine, Asset Management Tech; Zach Endres, Enterprise Systems Admin; Dave Peters, Systems Tech; Nathan Tong, Utility Systems Admin; Vacant, Utility Systems Tech; Matt Faucher, Public Safety IT Admin; Vacant, Public Safety IT Tech

Update for May 2025 is unavailable at the time of this report.

Office of Media Services (OMS)

Michael Gillis, Director of Media Services; Brian Early, Media Services Admin; Vacant, Media Services Tech; Lynn Clement, Media Services Tech,



Juneteenth Flag Raising

In June, Media Services provided numerous updates on a variety of city and school projects, public services, and current events. These included special events, special announcements, construction and infrastructure projects, and previews of upcoming meetings of public bodies.

Media Services provided coverage of the Dover High School graduation in June. The ceremony was held at the Whittemore Center in Durham on June 5. Media Services provided a live broadcast on DoverTV and online. The ceremony is being rebroadcast and is available on demand, online.

Media Services recorded and edited for broadcast this year's Fire Safety Festival, held at Dover High School. The festival was organized by Dover Fire and Rescue by staff who volunteered their time to stage the production, held over three days in June for all three of Dover's public elementary schools. This year's production was the first in five years.

Media Services produced five episodes of the Dover Download podcast in June. Topics included episodes on the waterfront development project, an update to the Land Use Chapter of the Master Plan, an interview with Superintendent of Schools Bill Harbron, who retired in June, and a look at some of the major infrastructure projects planned in Dover. Dover Download is a weekly look at what's happening in Dover, hosted by Deputy City Manager Christopher Parker.

In June, Media Services helped organize and coordinate the annual Memorial Day ceremony, along with the Woodman Museum, at Pine Hill Cemetery. Media Services recorded the ceremony for rebroadcast online and on DoverTV.

In June, Media Services produced content to help promote events sponsored by the City of Dover, Greater Dover Chamber of Commerce, and Dover Main Street, as well as other civic groups, including Don't Trash Dover.

In June, Media Services sent out 52 email newsletters, including the weekly editions of Dover Download, special alerts, and departmental and project updates. These newsletters are designed to help communicate a wide variety of information to the public of general interest and for specific

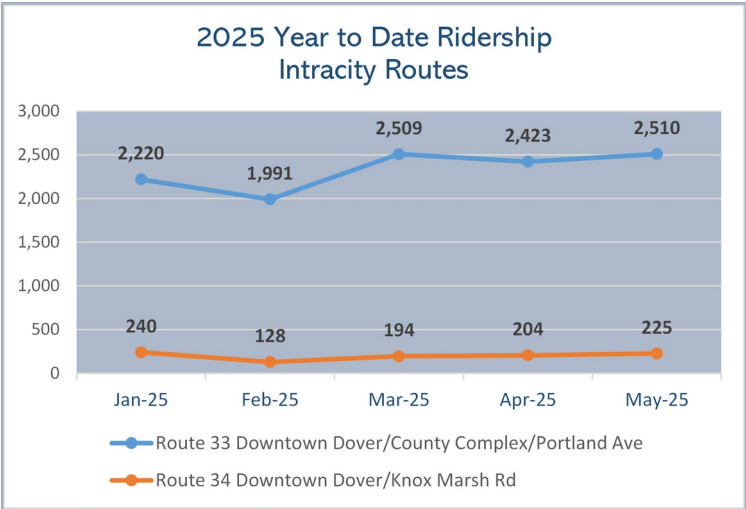
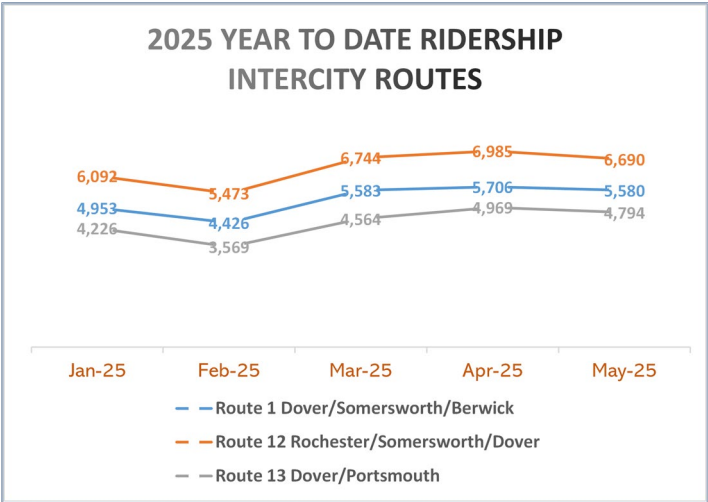
projects and topics and to instill the city's commitment to community stewardship. More than 200 updates were posted to social media and other external communications platforms.

In June, Media Services distributed news releases across multiple platforms for other city matters, including ongoing projects and special announcements.

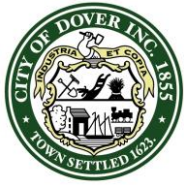
Media Services provided live and taped televised and/or multimedia coverage of 21 meetings and special events in June.

In June, work continued on two major projects within Media Services. The first, a significant upgrade to the city's broadcast system and infrastructure. This project is the first major upgrade in more than a decade, and will modernize the city's broadcast, streaming, and media capabilities, enhancing public communication. The second major project is a complete redesign and overhaul of the city's public-facing website.

Ridership Activity



J. MICHAEL JOYAL, JR.
CITY MANAGER



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Councilor Retrosi led the pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Councilor Warach, Deputy Mayor Shanahan, Mayor Carrier

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylyvong-Bizier

Councilor Nemeth attended the meeting via telephone conference as she is in the emergency room with her child and unable to attend in person.

Councilor Nemeth joined the meeting in person at 10:11 PM.

Councilor Hackett left the meeting at 11:00 PM.

Councilor Warach left the meeting at 11:15 PM.

5. PROCLAMATIONS/AWARDS

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to approve the agenda, seconded by Councilor Retrosi.

Deputy Mayor Shanahan moved to substitute in the whole a revised version of agenda item 13.A.3., seconded by Councilor Retrosi

Roll Call Vote: 9-0.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Warach.

Roll Call Vote: 9-0.

7. PUBLIC HEARINGS

A. AUTHORIZATION TO RENAME WASHINGTON STREET BRIDGE OVER THE COCHECO RIVER TO THE CAPTAIN JACK T. CASEY USMC MEMORIAL BRIDGE SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

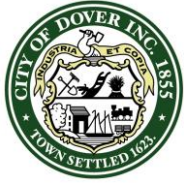
B. AUTHORIZATION TO ACCEPT AND EXPEND THE NHDES CLEAN DIESEL GRANT FOR REPLACEMENT OF 2000 LOADER (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE) SPONSORED BY MAYOR CARRIER BY REQUEST

The Mayor, seeing no one wishing to speak, closed the Public Hearing.

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Richard Spence, 8 Madelyn Dr, spoke in opposition of using artificial turf for the athletic complex project.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

Stephanie Ragonese, resident of Dover, spoke in opposition of using artificial turf for the athletic complex project.

Jessica Felber, resident of Dover, spoke in opposition of using artificial turf for the athletic complex project.

Juliet Lyons-Thomas, resident of Dover, spoke in opposition of using artificial turf in the athletic complex project.

Connor Lasarz, 11 West Concord St, spoke in favor of the athletic complex project using synthetic turf.

Matt Labar, resident of Dover, spoke in favor of the athletic complex project using synthetic turf.

Maddie Richer, Florence St, spoke in opposition of the athletic complex project using synthetic turf.

Peter Schmidt, 53 Fourth St, spoke about the implications of the cost of the project and the issues at the state level for education funding. Mr. Schmidt believes the best option for the project would be natural grass.

Neal Stacy, 75 Long Hill Rd, spoke in favor of the athletic complex project using synthetic turf.

Brian Cheek, 26 Sandpiper Dr, spoke in favor of the athletic complex project using synthetic turf.

Bill Baber, Gerrys Ln, spoke about the importance of taking into consideration the use of synthetic turf and the cost of the project.

Susan Spence, 8 Madelyn Dr, spoke about the potential tax impact of the project on homeowners and renters.

Rick Pelletier, resident of Dover, spoke in favor of the athletic complex project using synthetic turf.

Ben Castles, DHS senior, spoke in favor of the athletic complex project using synthetic turf.

Ryan Hebert, 4 Evans, spoke in favor of the athletic complex project using synthetic turf.

Kristen Wilhelm, resident of Dover, spoke in favor of the athletic complex project using synthetic turf.

Stephanie Joyce, resident of Dover, spoke in favor of the athletic complex project using synthetic turf.

Brian Snow, 20 Dean Dr, spoke in favor of the athletic complex using synthetic turf.

Laura Windsor-Reed, 41 Danielle Ln, spoke in favor of the athletic complex using synthetic turf.

Doug MacGregor, 43 Ezras Way, spoke about the importance of sports for children in school and how it positively impacts a student.

Janice Woods, Campfire Dr, spoke about the cost implications of the athletic complex project.

Kevin Sprague, Woodland Rd, spoke in favor of the

Connor Sprague, Woodland Rd, spoke in favor of the athletic complex using synthetic turf.

Kristine, spoke in favor of the athletic complex using synthetic turf.

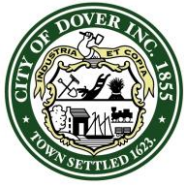
Shelly MacGregor, 43 Ezras Way, spoke in favor of the athletic complex using synthetic turf.

John Atherton, 22 West Concord, spoke in opposition to the cost of the athletic complex project.

Denise Durin, 42 Bridle Path, spoke in favor of the athletic complex project using synthetic turf.

Susan Smith, 2 Susannah's Crossing, spoke against the use of synthetic turf in the athletic complex.

Karen, resident of Dover, spoke in favor of the athletic complex using synthetic turf.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

Scott Dubbin, Dover Point Rd, spoke in favor of the athletic complex using synthetic turf.

Joe Salisbury, Waterloo Cir, spoke about concerns with synthetic turf used in the athletic complex.

Kevin Calhoon, Lucy Ln, spoke in favor of the athletic complex using synthetic turf.

Christine Baber, 5 Gerry's Ln, spoke about the importance of the keeping the City fiscally and physically healthy.

Alison Davis, 11 Hidden Valley Dr, spoke about the importance of not installing synthetic turf on the athletic complex.

Heather Twombly, 549 Sixth St, spoke on behalf of the Recreation Advisory Board in favor of the athletic complex.

Michelle Clancy, 22 Parsons Ln, spoke about her experience on the JBC and as a school board member. Ms. Clancy spoke in favor of the athletic complex project.

Robin Trefethen, Nantucket Ct, School Board Chair, spoke about the need for the project upgrade and reminded the Council that a majority of the School Board did vote to recommend option b for the athletic complex project.

Milne, resident of Dover, spoke about injuries on organic grass vs. synthetic turf.

Greg Kageleiry, resident of Dover, spoke in favor of option B for the athletic complex project as well as the importance of sports for a student.

Peter Wotton, 12 Apache St, spoke in favor of option B for the athletic complex project.

Owen Wood, Henry Law Ave, spoke in favor of option B for the athletic complex project.

Geffin Nadorian, 42 Bridle Path, spoke in favor of option B for the athletic complex project.

Dover High School student, spoke in favor of the athletic complex project option B.

Rett Reed, 41 Danielle Ln, spoke in favor of option B for the athletic complex project.

Lindsey Field, Benjamin Way, spoke in favor of option B for the athletic complex project.

Michelle, 4 Mohawk Dr, spoke in favor of the use of synthetic turf for the athletic complex project.

Tim McCoy, 270 Washington St, spoke in favor of option B for the athletic complex project.

Jay Miller, 94 Tolend Rd, spoke in favor of option B for the athletic complex project.

Skylar Gray, 191 County Farm Cross Rd, spoke in favor of option B for the athletic complex project.

Lindsey Bryant, resident of Dover, thanked the JBC and School Board for voting for what the community has asked for and asked the Council to vote on that rather than personal beliefs.

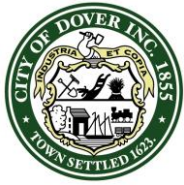
Matthew, Dover Soccer Coach, spoke in favor of option B for the athletic complex project.

Cynthia Walter, 22 West Concord St, spoke in opposition of using synthetic turf for the athletic complex project.

Greg Hunt, 295 Back Rd, spoke about the cost implication of the project and is concerned about the impact on property taxes.

Jana Leonardi, 6 Renaud Ave, spoke in favor of option B for the athletic complex project.

Ronan O'Doherty, 13 Elliot Park, spoke in favor of option B for the athletic complex project.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

Jackson Brock, 6 Shady Ln, spoke in favor of using synthetic turf in the athletic complex project.

Matt Keane, 1 Reyners Brook Dr, spoke in favor of option B for the athletic complex project.

Aiden Joy, 149 Portland Ave, spoke about the safety and injuries on the grass fields that he has played on.

Miles Perron, DHS student, supports option B for the athletic complex project.

Dover High School student, spoke in favor of option B for the athletic complex project.

9. CITY MANAGER'S REPORT

City Manager Joyal submitted his report in writing to the Council, and went over some points of interest with them.

Deputy Mayor Shanahan moved to accept the City Manager report, seconded by Councilor Hackett.

Roll Call Vote: 9-0.

10. APPROVAL OF MINUTES

A. June 11, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Williams.

Roll Call Vote: 9-0.

11. MAYOR'S REPORT

Mayor Carrier gave a brief update on the meetings and events he attended over the last couple of weeks.

Deputy Mayor Shanahan moved to accept the Mayor's report, seconded by Councilor Williams.

Roll Call Vote: 9-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

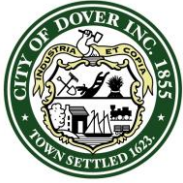
1. GENERAL FUND SCHOOL DEPARTMENT FY2026 BUDGET AMENDMENT – ADDITIONAL APPROPRIATION FOR DEBT SERVICES (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

A lengthy discussion ensued in regards to the price and field surface.

Deputy Mayor Shanahan moved to amend the resolution to reflect in the second "whereas to approve debt financing..." to \$1,740,571.00 and for that same number to be reflected in the "now therefore be it resolved..." as well as anywhere else it is applicable in the resolution, seconded by Councilor Retrosi.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

Roll Call Vote: 6-3, with Councilor Richer, Councilor Hackett, and Councilor Warach opposed.

2. CAPITAL IMPROVEMENTS PROGRAM APPROPRIATION FOR DOVER HIGH SCHOOL ATHLETIC COMPLEX AND AUTHORIZATION FOR BONDING (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY COUNCILOR CULLEN

Deputy Mayor Shanahan moved to approve the resolution acknowledging there will be an amendment, seconded by Councilor Williams.

Deputy Mayor Shanahan moved to amend the resolution to adjust item 1 under the “now therefore...” to \$18,037,000.00 with the same amendment throughout the resolution replacing where the amount of \$20,037,000.00 may appear, seconded by Councilor Nemeth.

Roll Call Vote: 6-3, with Councilor Richer, Councilor Hackett and Councilor Warach opposed.

Deputy Mayor Shanahan moved to approve the amended resolution, seconded by Councilor Nemeth.

Roll Call Vote: 6-3, with Councilor Richer, Councilor Hackett, Councilor Warach opposed.

3. AMENDMENT OF FY2026 SCHEDULE OF FEES FOR CERTAIN PARKING RATES AND FEES (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Warach.

City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 9-0.

4. AUTHORIZATION TO ACCEPT AND EXPEND THE NHDES CLEAN DIESEL GRANT FOR REPLACEMENT OF 2000 LOADER (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.

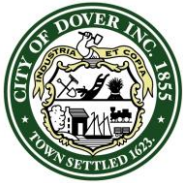
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

Immediately prior to this resolution, Councilor Hackett left the meeting.

5. AUTHORIZATION TO RENAME WASHINGTON STREET BRIDGE OVER THE COCHECO RIVER TO THE CAPTAIN JACK T. CASEY USMC MEMORIAL BRIDGE
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

City Manager Joyal gave an overview of the resolution to the Council.
Roll Call Vote: 8-0.

13. NEW BUSINESS

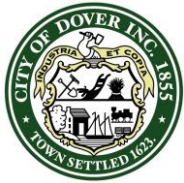
A. CONSENT CALENDAR

1. **B14074 CENTRAL AVENUE URBAN CORE (PHASE 1) WATER TRANSMISSION PROJECT, ADDITIONAL SCOPE OF WORK – UNDERWOOD ENGINEERS, INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
2. **B25008B MUNICIPAL SECURITY SYSTEMS AMENDMENT NO. 1&2**
SPONSORED BY MAYOR CARRIER BY REQUEST
3. **B25037 SPECIALIZED MUNICIPAL ENGINEERING SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
4. **B25026 ENERGY SAVINGS PERFORMANCE CONTRACTING SERVICES (ESCO) – ENERGY EFFICIENT INVESTMENTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
5. **B25013 SIXTH STREET BRIDGE REPLACEMENT ADDITIONAL SCOPE OF WORK - VHB**
SPONSORED BY MAYOR CARRIER BY REQUEST
6. **B15060 CONSTRUCTION OVERSIGHT SERVICES FOR THE COCHECHO WATERFRONT DEVELOPMENT PROJECT – HORSLEY WHITTEN GROUP, LLC**
SPONSORED BY MAYOR CARRIER BY REQUEST
7. **OPERATION AND MAINTENANCE OF THE CLOSED CITY OF DOVER LANDFILL SUPERFUND SITE LIFT STATION, FY2026**
SPONSORED BY MAYOR CARRIER BY REQUEST
8. **AUTHORIZATION TO PURCHASE FIRE DEPARTMENT PFAS-FREE GEAR (PPE) FROM FIRE TECH & SAFETY PER MASS STATE CONTRACT PSE01**
SPONSORED BY MAYOR CARRIER BY REQUEST
9. **AUTHORIZATION TO EXECUTE MUNICIPAL HOST GROUP NET METERING MEMBERSHIP AGREEMENT BETWEEN COMMUNITY POWER COALITION AND THE CITY OF DOVER**
SPONSORED BY MAYOR CARRIER BY REQUEST
10. **AUTHORIZATION TO PURCHASE POLARFLEX CUTTING EDGES FROM EASTERN WEAR PARTS – SOLE SOURCE**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Retrosi.

Mayor Carrier asked the Council if they had any resolutions to pull for further discussion, Councilor Cullen asked that item 13.A.9. be pulled.

Roll Call Vote on the remaining items: 8-0.



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve resolution 13.A.9., seconded by Councilor Richer.

Councilor Cullen asked clarifying questions in regards to the bid process of the resolution, to which Dr. Jackson Kaspari of Community Power Coalition of New Hampshire addressed at the podium.

Roll Call Vote: 8-0.

COMMITTEE REPORTS

1. Arts Commission (Nemeth)
2. Conservation Commission (Williams)
3. Library Board of Trustees (Nemeth)
4. **Appointments Committee (Williams)**
5. Planning Board (Cullen)
6. School Board Liaison (Hackett)
7. Recreation Advisory (Retrosi)
8. Energy Commission (Richer)
9. Parking Commission (Warach)
10. Legislative Liaison (Shanahan)
11. Committee for Racial Equity and Inclusion (Nemeth)
12. Graffiti Management Advisory Committee (Nemeth)
13. Ordinance Committee (Shanahan)
14. Solid Waste Advisory Committee (Hackett)
15. Transportation Advisory Commission (Richer)
16. Heritage Commission (Retrosi)
17. Board of Health (Richer)
18. Downtown TIF Advisory Board (Warach)
19. **Cochecho Waterfront Development Advisory Committee (Carrier)**
20. **COAST (Shanahan)**
21. **Waterfront TIF Advisory Board (Warach)**
22. **Dover Main Street (Carrier)**
23. **Strafford Regional Planning Commission (Williams)**
24. **Government Affairs (Carrier)**
25. **Cemetery Board (Warach)**
26. **Joint Building Committee – Athletic Complex (Cullen)**

Councilor Williams presented the Appointments Committee recommendations to the Council as follows:

New Appointments:

Richard Robison – DUC – Regular Member (term: 6/25/2025 to 6/25/2028)

Jessica Hurley – Recreation Advisory Board – Regular Member (term: 6/25/2025 to 10/6/2026)

Devon Dunn – Planning Board – Alternate Member (term: 6/25/2025 to 2/22/2026)

Dylan Lucas – Energy Commission – Alternate Member (term: 6/25/2025 to 3/27/2027)

Resignations:

Arcadia Lee – Energy Commission – Regular Member

Change in Status:

Lucas Veitch – Energy Commission – Alternate to Regular Member

Deputy Mayor Shanahan moved to accept the report to include new appointments, resignations, and changes, seconded by Councilor Retrosi.

Vote: 7-0.

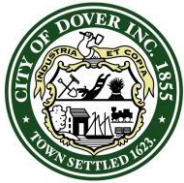
Councilor Warach left the meeting at this time.

Deputy Mayor Shanahan gave an overview of the COAST report to the Council.

Councilor Williams gave an overview of the SRPC report to the Council.

B. RESOLUTIONS

1. **ADDITIONAL SCOPE OF WORK FOR B23006 COCHECHO WATERFRONT PUBLIC IMPROVEMENTS CONSTRUCTION – NORTHEAST EARTH MECHANICS**
SPONSORED BY MAYOR CARRIER BY REQUEST



CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, June 25, 2025**
Meeting Time: **7:00 pm**

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth. City Manager Joyal and Deputy City Manager Parker gave an overview of the resolution to the Council and answered questions.
Roll Call Vote: 7-0.

2. B25085 ROCK SALT & SOLAR SALT COOPERATIVE PURCHASE – MORTON SALT, INC

SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth. City Manager Joyal gave an overview of the resolution to the Council, Community Services Director Storer answered questions from the Council in regards to price.
Roll Call Vote: 7-0.

C. ORDINANCES IN 1ST READING

14. COUNCIL CORRESPONDENCE

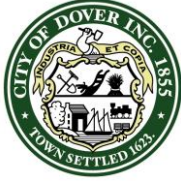
Deputy Mayor Shanahan moved to place a letter from Xfinity to place on file, seconded by Councilor Nemeth.
Vote: 7-0.

15. COUNCIL MATTERS OF INTEREST

16. ADJOURN

Prior to adjourning, City Manager Joyal informed the Council that the vote for the amended 12.C.1. may not have been recorded, the recording will be replayed and if the vote was not recorded, it will be placed on the July 9th agenda to vote on the amended resolution.

Councilor Retrosi moved to adjourn, seconded by Councilor Nemeth.
Vote: 7-0.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2025.05.28 - 88**

Resolution Re: General Fund School Department FY2026 Budget
Amendment – Additional Appropriation for Debt Service

WHEREAS: The Dover City Council adopted the City of Dover FY2026 operating budget on April 2, 2025; and

WHEREAS: The City Council approved debt financing of an appropriation for the Dover High School Athletic Complex resulting in additional debt service obligations for the School department at an estimated amount of \$1,933,571, which the amount was not contained in the FY2026 operating budget previously adopted in April 2025; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The amount of One Million Nine Hundred Thirty-Three Thousand and Five Hundred Seventy-One Dollars (\$1,933,571.00) is hereby appropriated to the Dover School Department as part of the FY2026 General Fund budget for the purposes noted in the table below:

Account Number	Account Description	Adopted Budget	Budget Amendment	Revised Budget
REVENUE				
1000.1.150.41520.3110.00000.00.000.000.R10	Property Tax - Local School Tax Levy	61,173,322.00	1,933,571.00	63,106,893.00
		61,173,322.00	1,933,571.00	63,106,893.00
APPROPRIATIONS				
1000.2.600.46900.4920.00000.00.000.000.900	Education - Principal Payments	3,560,651.00	1,001,850.00	4,562,501.00
1000.2.600.46900.4921.00000.00.000.000.900	Education - Interest - Bonds	2,567,773.00	931,721.00	3,499,494.00
		6,128,424.00	1,933,571.00	8,061,995.00

NOTE: THIS RESOLUTION REQUIRES A PUBLIC HEARING AND A TWO-THIRDS MAJORITY TO ADOPT PURSUANT TO DOVER CHARTER C6-6.

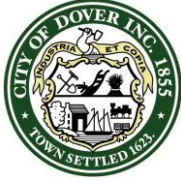
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2025.05.28 - 88**
Resolution Re: General Fund School Department FY2026 Budget
Amendment – Additional Appropriation for Debt Service

DOCUMENT HISTORY:

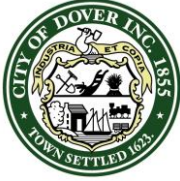
First Reading Date: 5/28/2025	Public Hearing Date: 6/11/2025
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Retrosi.
Deputy Mayor Shanahan moved to amend the resolution to reflect in the second “whereas to approve debt financing...” to \$1,740,571.00 and for that same number to be reflected in the “now therefore be it resolved...” as well as anywhere else it is applicable in the resolution, seconded by Councilor Retrosi.

Roll Call Vote: 6-3, with Councilor Richer, Councilor Hackett, and Councilor Warach opposed.

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 12.C.1.

Resolution Number: **R – 2025.05.28 - 88**

Resolution Re: General Fund School Department FY2026 Budget
Amendment – Additional Appropriation for Debt Service

RESOLUTION BACKGROUND MATERIAL:

In accordance with City Charter C6-6 *Appropriations After Adoption of the Budget*, the City Council is seeking to adopt a FY2026 General Fund School Department Budget Amendment to appropriate \$1,933,571.00 for additional debt service payments. The appropriation to be funded through property tax levy.

The City Council approved debt financing of an appropriation for the Dover High School Athletic Complex resulting in additional debt service obligations for the School department at an estimated amount of \$1,933,571, which that amount was not contained in the FY2026 operating budget previously adopted in April 2025.

RESOLUTION TO AMEND THE 2026 FISCAL YEAR GENERAL FUND APPROPRIATION OF THE SCHOOL DISTRICT

Item #	Description	Proposed Appropriations	Life/Yrs	Department	Fund
1	Dover High School Athletic Complex	\$ 20,037,000	20	School - Education	General Fund
	Total	\$ 20,037,000			

The amount of One Million Nine Hundred Thirty-Three Thousand and Five Hundred Seventy-One Dollars (\$1,933,571.00) be appropriated to the Dover School Department as part of the FY2026 General Fund budget for the purposes noted in the table below:

Account Number	Account Description	Adopted Budget	Budget Amendment	Revised Budget
REVENUE				
1000.1.150.41520.3110.00000.00.000.000.R10	Property Tax - Local School Tax Levy	61,173,322.00	1,933,571.00	63,106,893.00
		61,173,322.00	1,933,571.00	63,106,893.00
APPROPRIATIONS				
1000.2.600.46900.4920.00000.00.000.000.900	Education - Principal Payments	3,560,651.00	1,001,850.00	4,562,501.00
1000.2.600.46900.4921.00000.00.000.000.900	Education - Interest - Bonds	2,567,773.00	931,721.00	3,499,494.00
		6,128,424.00	1,933,571.00	8,061,995.00

SUBMITTED BY: Robin Trefethen
Robin Trefethen, Chairperson

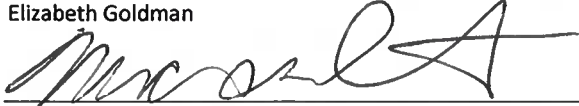
Carolyn Mebert, Vice Chairperson



Michelle Clancy, Secretary

Maggie Fogarty

Elizabeth Goldman



Micaela Demeter



Craig Flynn

June 17, 2025

RESOLUTION BACKGROUND MATERIAL:

This resolution makes an appropriation to the FY2026 operating budget, and approves the Capital Improvements Program project Dover High School Athletic Complex financed by debt and authorizes the sale of bonds.

Debt Authorization versus Debt Retirement

The following table compares the tentative authorization amount to the amount of debt being retired:

Description	School
FY2026 Authorization	20,037,000
FY2026 Retirement	3,560,651
Net Change	16,476,349

Legal Debt Limits

The following table summarizes the amount of debt outstanding & authorized-unissued, as of June 30, 2025 and this authorization, against the legal debt limits.

Description	City	School	Water	Downtown TIF	Waterfront TIF	Exempt	Total
Debt Outstanding	39,897,855	72,437,759	19,101,640	6,635,000	11,238,457	22,147,362	171,458,073
Authorized - Unissued	49,235,210	9,161,100	36,408,287	3,300,000	19,212,500	31,533,965	148,851,062
Total Issued & Unissued	89,133,065	81,598,859	55,509,927	9,935,000	30,450,957	53,681,327	320,309,135
This Authorization	0	20,037,000	0	0	0	0	20,037,000
Grand Total	89,133,065	101,635,859	55,509,927	9,935,000	30,450,957	53,681,327	340,346,135
Legal Debt Limit	214,422,288	500,318,672	714,740,960	NA	NA	NA	
Unused Capacity	125,289,223	398,682,813	659,231,033				
Percent Unused	58.4%	79.7%	92.2%				

Notes: Legal debt limits are based on a percent of equalized assessed value. City 3%, School 7%, Water 10%.

Exempt includes Sewer and Tolend Road Landfill debt.

Debt exempt from legal debt limits are Sewer, Tolend Road Landfill debt, Downtown TIF, Waterfront TIF

Financial Policy Considerations

The City Council adopted Financial Policies will be adhered to with the proposed debt authorization contained in this resolution.

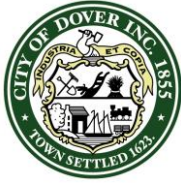
Rate Impacts

The following tables summarize the change from year to year on the Property Tax Rate related to the project proposed to be bonded in FY2026. The left table reflects the impact of the new CIP project only; the right table reflects the combined impact of the new CIP project and anticipated debt related to prior year authorizations. The rate changes have been adjusted for any amendments to projects from the proposed CIP.

CIP Authorization Only				Including Prior Year Authorizations			
Net Change in Property Tax Rates				Net Change in Property Tax Rates			
	2026	2027	2028		2026	2027	2028
City	0.00	0.00	0.00	City	0.35	0.19	0.02
School	0.04	0.17	0.17	School	0.19	0.31	0.12
Total Change	0.04	0.17	0.17	Total Change	0.54	0.50	0.14
Est Tax Rate	18.44	18.83	19.19	Est Tax Rate	18.71	19.21	19.35
% Change City	0.00%	0.00%	0.00%	% Change City	5.43%	2.79%	0.30%
% Change School	0.45%	1.91%	1.88%	% Change School	2.14%	3.43%	1.31%
% Change Total	0.22%	0.93%	0.93%	% Change Total	2.97%	2.67%	0.75%
Rate per \$1,000 of Assessed Value				Rate per \$1,000 of Assessed Value			

The table below reflects the net change from year to year, and the total change after 3 years, for an average single-family home for taxes, based on the FY25 assessed value at \$580,809.

Impact to Average Single Family Home				
				Change
				After
Description	Yr1	Yr2	Yr3	3 Years
CIP Only				
Property Tax	23	99	99	221
Including PY Authorizations				
Property Tax	314	290	81	685



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.07.09 - 1**

Resolution Re: B25082 Bulk Oil and Lubricant Products

WHEREAS: A sealed Request for Bid #B25082 was requested and received for Bulk Oil and Lubricant Products on June 23, 2025 at 2:00 p.m.; and

WHEREAS: Three (3) vendors responded with unit pricing for varying items that includes all fees (i.e., delivery, fuel surcharge and drum deposits). It is the recommendation to proceed with an award to Dennison Lubricants of Lakeville, MA, as the lowest bidder, in conjunction with bid #B25082. Prices to remain in effect from July 1, 2025 through June 30, 2026; and

WHEREAS: The estimated annual expenditure may exceed the \$25,000.00 threshold thereby require council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Dennison Lubricants for bulk oil and lubricant products on an as needed basis at prices provided in conjunction with Bid #B25082. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	FY26 Appropriation	Balance
xxxx.1.xxx.xxxxx.4654.xxxxx.xx	Maintenance Supplies	860,710	860,710

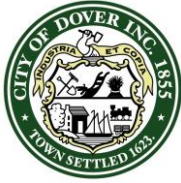
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.07.09 - 1**

Resolution Re: B25082 Bulk Oil and Lubricant Products

DOCUMENT HISTORY:

First Reading Date:

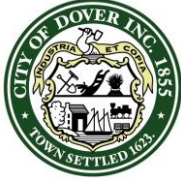
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.1.

Resolution Number: **R – 2025.07.09 - 1**

Resolution Re: B25082 Bulk Oil and Lubricant Products

RESOLUTION BACKGROUND MATERIAL:

The City requested bids for bulk oil and lubricant products to be purchased on an as needed basis. Examples of items include varying types of vehicle oil, antifreeze, windshield washer fluid and power steering fluid.

Dennison Lubricants has been the City's vendor for bulk oil and lubricant products for the past several years and the City has been very pleased with their service and quality products.

Bid Information:

A sealed Request for Bid #B25082 was requested and received for Bulk Oil and Lubricant Products on June 23, 2025 at 2:00 p.m.

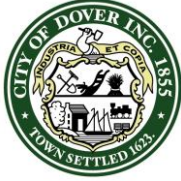
Award Information:

A purchase order will be issued to Dennison Lubricants to authorize expenditures as outlined in this resolution.

Purchasing Information:

Type:	Purchase Order	Advertised:	Yes
Invitations emailed:	87	Number of Responses:	3
Warranty:	Per manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	6/30/2026	Estimated Delivery:	As Needed
Recommended Award to:	Dennison Lubricants	Fund:	Various
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase may exceed the \$25,000 amount requiring Council approval subsequent to a bid solicitation.

[B25082 Bid Documents](#)



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.07.09 - 2**

Resolution Re: B24081 Professional Support Services for (SCADA)
Supervisory Control and Data Acquisition - Woodard &
Curran – Additional Scope of Work

WHEREAS: The City of Dover Community Services Department retained Woodard & Curran for (SCADA) Supervisory Control and Data Acquisition emergency support services; or for periodic control system maintenance on “as Requested” basis with rates ranging from \$94 - \$276 per hour depending upon staff type and services needed via [R-2022.08.24-181](#); and,

WHEREAS: The City of Dover and Woodard & Curran have successfully engaged SCADA design, installation and upgrades since 1998 when the sealed Request for Proposal was released and awarded to Woodard & Curran. The City continues to require expert advice and services on matters involving the SCADA which can be procured in the form of support services from an outside consultant; and

WHEREAS: On April, 18, 2025, the City received a quote from Woodard and Curran in the amount of \$26,500.00 relative to tank level controls for Smith, Hughes and Calderwood Wells, (B24081 RFP25-003); and,

WHEREAS: Per 5-28.B, Formal Bidding Purchase; Waiver: Formal bidding maybe waived by a majority vote of the City Council, which may be done at the time of making the award.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Woodard & Curran of Portland, ME in the amount of \$26,500.00. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4341.00000	CS - Sewer - Technical Services	377,203.09	234,336.27
5300.1.300.43320.4339.00000.	CS - Water - Consulting Services	19,900.01	1,345.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

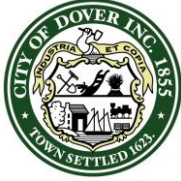
Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

Document Created by: Purchasing	R-2025.07.09 Professional Support Services For SCADA
Document Posted on: July 2, 2025	Addl SOW Woodard and Curran Add'l SOW
	Page 1 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.07.09 - 2**

Resolution Re: B24081 Professional Support Services for (SCADA)
Supervisory Control and Data Acquisition - Woodard &
Curran – Additional Scope of Work

First Reading Date:

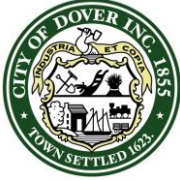
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.2.

Resolution Number: **R – 2025.07.09 - 2**

Resolution Re: B24081 Professional Support Services for (SCADA)
Supervisory Control and Data Acquisition - Woodard &
Curran – Additional Scope of Work

RESOLUTION BACKGROUND MATERIAL:

The City of Dover relies on a computer-based supervisory control and data acquisition (SCADA) system to monitor, regulate and control its drinking water and sanitary sewer systems. SCADA allows for real-time monitoring of all operational parameters, and can be used for remotely controlling pumps, setpoints, and other critical operating parameters. SCADA capability eliminated the need for critical facilities to be staffed on a 24/7 basis.

Woodard & Curran (W&C) was the original outside consulting firm that guided the implementation and development of a SCADA system for the City's water and sewer systems. This dates back to 1998. W&C stayed engaged over the years, helping the City with subsequent improvements and upgrades. W&C last provided SCADA system as-built drawings and line diagrams in 2005, with updates in 2008. W&C has detailed institutional knowledge of the SCADA system architecture and function.

The City had retained an in-house SCADA administrator to help oversee the systems and provide for immediate emergency support services if any issues arose. However, that position is now vacant creating a need to rely on outside consultants to provide critical emergency support services. While our water and sewer operators can respond to any alarm conditions, there is highly technical specialized computer programming skills required to trouble-shoot and diagnose some of the computer systems. This support expertise is required to ensure the water and sewer system remain fully functional at all times and through all conditions.

W&C is the desired consultant to provide service given their familiarity and expertise with Dover's SCADA system, and they are also recognized as industry experts and maintain a 24/7 emergency on-call network in order to provide immediate after-hours support.

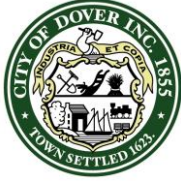
This scope of services will involve integrating tank level controls for the Smith, Hughes, and Calderwood Wells, including tasks such as alarm acknowledgment, signal passthrough for tank levels and alarm handshaking, and Smith Tank Mixer signal integration. It also covers developing remote site startup selector options and screens, building out and fixing alarm enable/disable functions for Calderwood, and preparing Hughes for eventual service while offline. Additionally, W&C will program signals and level controls mapping for the Lowell and French treatment facilities via communications and radio polling, and complete Site Acceptance Testing (SAT) to verify intended operations.

Bid Information:

Per 5-28.B, Formal Bidding Purchase; Waiver: Formal bidding may be waived by a majority vote of the City Council, which may be done at the time of making the award.

Award Information:

A purchase order will be issued to Woodard & Curran to authorize expenditures as outlined in this resolution.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2025.07.09 - 3**

Resolution Re: Library Books & Media Purchases Baker and Taylor Inc

WHEREAS: Baker and Taylor, Inc. is a member of the Libraries of the Massachusetts Higher Education Consortium (MHEC), and is a book wholesaler for various children and adult books, CDs and DVDs; and

WHEREAS: The City can take advantage of the substantial savings (between 0% - 45%) by using Baker and Taylor, Inc. per contract MC15-L51, and

WHEREAS: Per 5-29 A: Exemptions to Formal Bidding of the Dover Purchasing Procedure, the Purchasing Agent may, with approval of the City Manager, waive bidding procedures when purchasing can be accomplished through the State of New Hampshire or at State bid prices, other governmental agencies or cooperative buying groups; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Baker and Taylor, Inc., of Philadelphia, PA in an amount not to exceed \$70,000 for continued book, CD and DVD purchases. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as to not exceed available funding.

Financing

Account	Description	FY26 Appropriation	Balance
1000.1.390.45500.4748.00000.00	Public Library - Books and Collections	143,968.00	143,968.00

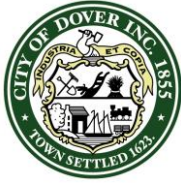
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2025.07.09 - 3**

Resolution Re: Library Books & Media Purchases Baker and Taylor Inc

DOCUMENT HISTORY:

First Reading Date:

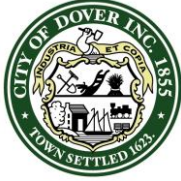
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.3.

Resolution Number: **R – 2025.07.09 - 3**

Resolution Re: Library Books & Media Purchases Baker and Taylor Inc

RESOLUTION BACKGROUND MATERIAL:

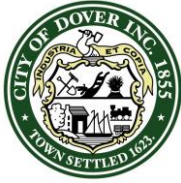
The City of Dover continues to use a book jobber, originally identified a number of years ago by the New Hampshire State Library, to provide large quantities and various types of books and other medial materials as needed. The City of Dover receives the same pricing schedule as other members of this organization.

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	As contracted	Estimated Delivery:	As Needed
Recommended Award to:	Baker and Taylor, Inc.	Fund:	Operating/Books and Collections
Other Approvals Required:	no	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2025.07.09 - 4**

Resolution Re: **Library Books & Media Purchases Ingram Library Services**

WHEREAS: Ingram Library Services, Inc. is a member of the Libraries of the Massachusetts Higher Education Consortium (MHEC) and is a book wholesaler for various children and adult books, CDs and DVDs; and

WHEREAS: The City can take advantage of the substantial savings (between 3% - 44%) by using Ingram Library Services, LLC, per contract MC15-L51, and

WHEREAS: Per 5-29 A: Exemptions to Formal Bidding of the Dover Purchasing Procedure, the Purchasing Agent may, with approval of the City Manager, waive bidding procedures when purchasing can be made accomplished through the State of New Hampshire or at State bid prices, other governmental agencies or cooperative buying groups; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Ingram Library Services, LLC, St Louis, MO, in an amount not to exceed \$40,000 for continued book, CD and DVD purchases. The City Manager, or designee, is hereby authorized to contract with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as to not exceed available funding.

Financing

Account	Description	FY26 Appropriation	Balance
1000.1.390.45500.4748.00000.00	Public Library - Books and Collections	143,968.00	143,968.00

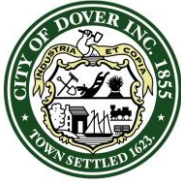
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2025.07.09 - 4**

Resolution Re: Library Books & Media Purchases Ingram Library Services

DOCUMENT HISTORY:

First Reading Date:

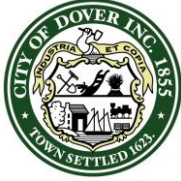
Public Hearing Date:

Approved Date:

Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.4.

Resolution Number: **R – 2025.07.09 - 4**

Resolution Re: Library Books & Media Purchases Ingram Library Services

RESOLUTION BACKGROUND MATERIAL:

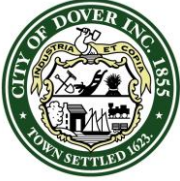
The City of Dover Library is looking to procure various types of books and other medial materials as needed from Ingram Library Services, who is a member of the Massachusetts Higher Education Consortium (MHEC) that was established in 1975. The goal of MHEC is to provide goods and services using group buying best practices for its member institutions. Currently their New England members include public and private colleges and universities, municipalities, the State College Building Authority, The Museum of Fine Arts and others.

Award Information:

A purchase order will be issued to the vendor selected to authorize future expenditures.

Purchasing Information:

Type:	Purchase Order	Advertised:	N/A
Invitations Mailed:	N/A	Number of Responses:	N/A
Warranty:	Per Manufacturer	Terms:	Net 30, FOB Dover
Work Bonded:	No	Contract:	Yes
Prices will hold for:	As contracted	Estimated Delivery:	As Needed
Recommended Award to:	Ingram Library Services	Fund:	Operating/Books and Collections
Other Approvals Required:	No	References Checked:	Satisfactory
Previously Worked for City:	Yes	Reason for Council Approval:	Purchase to exceed the \$25,000 amount requiring Council approval.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.5.

Resolution Number: **R - 2025.07.09 - 5**

Resolution Re: Acknowledgment and Acceptance of Donation by My
Handyman of Dover

WHEREAS: The City of Dover, through the Community Trail Advisory Committee is in the process of improving a number of sites on the Community Trail and engaging the community in doing so;

WHEREAS: Throughout the years, different organizations and groups offer to assist with cleaning up and maintaining these areas;

WHEREAS: My Handyman of Dover has generously offered a donation to support garden improvements at the Rotary Trailhead of the Community Trail at the Transportation Center;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

In accordance with NH RSA 31:95-b, the City Manager is authorized to accept and expend donations to the City of Dover, funding received is hereby appropriated for said purposes.

AND, FURTHER BE IT RESOLVED THAT:

In expending funds for eligible purposes identified, the Purchasing Agent is hereby authorized to issue Purchase Orders as set forth in the duties and responsibilities of Dover Code Chapter V, Purchasing Procedure. The City Manager, or designee, is hereby authorized to contract with vendors consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
TBD	Donation from Private Sources	500.00	500.00

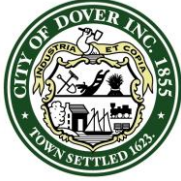
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

 CITY OF DOVER	CITY OF DOVER - RESOLUTION	
	Agenda Item#: 13.A.5.	
Resolution Number: R - 2025.07.09 - 5 Resolution Re: Acknowledgment and Acceptance of Donation by My Handyman of Dover		

DOCUMENT HISTORY:

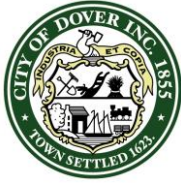
First Reading Date: _____ Approved Date: _____	Public Hearing Date: _____ Effective Date: _____
---	---

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

The Community Trail Advisory Committee works alongside the City of Dover to assist in maintaining and beautifying the Community Trail and engaging community partners in those efforts. My Handyman of Dover has offered a donation to support garden improvements at the Rotary Trailhead of the Community Trail at the Transportation Center. The project will include enhancing the landscaped areas to improve the appearance and usability of this important community gateway.



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.A.6.

Resolution Number: **R – 2025.07.09 - 6**

Resolution Re: Authorizing Dog Warrant for Unlicensed Dogs

WHEREAS: Dog owners are required to license their dogs by May 1st of each year; and

WHEREAS: RSA 466:14 requires that the City Clerk thereafter seek authority from the City Council to issue a warrant to local law enforcement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL:

The City Clerk is hereby authorized to issue the annual dog warrant for owners who have not properly licensed their dogs to date, and to proceed with civil forfeiture proceedings as provided for by State law.

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

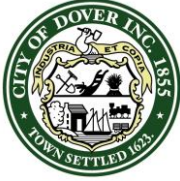
Recorded by: Jerrica Vansylyvong-Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

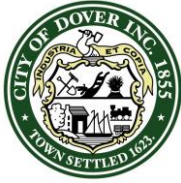
Agenda Item#: 13.A.6.

Resolution Number: **R – 2025.07.09 - 6**

Resolution Re: Authorizing Dog Warrant for Unlicensed Dogs

RESOLUTION BACKGROUND MATERIAL:

RSA chapter 466 contains annual time-based requirements for dog licensure. RSA 466:1 states that every owner or keeper of a dog over 4 months of age shall obtain a license, which remains in effect each year from May 1 to April 30. Failure to timely license or renew a license results in a forfeiture. *See* RSA 466:13. Thereafter, RSA 466:14 requires the City Clerk to obtain authority from the City council to issue a warrant to the appropriate local law enforcement officer to continue the annual process of collecting fees and fines for dog registrations. *See also* [Dover Code §§ 69-2 through 69-7](#).



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.07.09 - 7**

Resolution Re: Pudding Hill Contamination Monitoring 2025-2026 with
Emery & Garrett Groundwater Investigations, LLC

WHEREAS: Emery and Garrett Groundwater Investigations, LLC (EGGI) was the awarded firm through Sealed Bid #[B13043](#) for hydrogeological consulting services, exploration and development of replacement groundwater supply. EGGI has been the ongoing consultant for various other groundwater projects for the City throughout the years; and

WHEREAS: The City received a scope of work from (EGGI) for the current 2025-2026 Pudding Hill Aquifer Monitoring Program as they related to the adverse impacts associated with elevated PFAS and 1,4 dioxane in the DPH#1 and Ireland production wells at a cost totaling \$183,000.00. Due to their vast experience in this field, it is the recommendation to award the continued groundwater monitoring project to EGGI in the amounts outlined in this resolution; and

WHEREAS: Per a Settlement Agreement with New England Metal Recycling (NEMR), there was a provision that NEMR would contribute to an expanded aquifer monitoring plan during the first three years of operation of the new Pudding Hill Water Treatment Plant. The exact level of funding has yet to be settled, but negotiations will remain ongoing; and

WHEREAS: Per 5-28.B Formal Bidding Purchases; Waiver. Formal bidding may be waived by majority vote of the City Council, which may be done at the time of making the award.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Emery and Garrett Groundwater Investigations, LLC for the Pudding Hill Aquifer monitoring program for 2025-2026 in the amount not to exceed \$183,000.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03592.25	Pudding Hill Aquifer	183,000.00	183,000.00

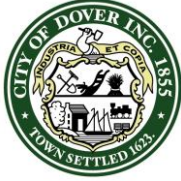
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal
Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.07.09 - 7**

Resolution Re: Pudding Hill Contamination Monitoring 2025-2026 with
Emery & Garrett Groundwater Investigations, LLC

DOCUMENT HISTORY:

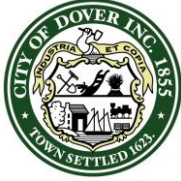
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		

RESOLUTION BACKGROUND MATERIAL:

Document Created by: Purchasing	R-2025.07.09 Pudding Hill Contamination
Document Posted on: July 2, 2025	Monitoring 2025-2026 with EGGI, LLC
	Page 2 of 3



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.1.

Resolution Number: **R – 2025.07.09 - 7**

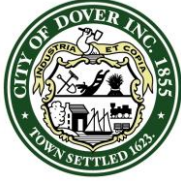
Resolution Re: Pudding Hill Contamination Monitoring 2025-2026 with
Emery & Garrett Groundwater Investigations, LLC

In December of 2021 the City executed a Settlement Agreement with NEMR/Schnitzer Industries for construction contributions and funding towards the Pudding Hill Water Treatment Plant (WTP). The WTP is now substantially complete and in operation.

Part of the Settlement Agreement called for NEMR/Schnitzer to contribute toward an expanded aquifer monitoring program during the first three years of operation of the new WTP. It is expected that NEMR's funding will cover 10 selected wells (exclusive of Ireland and DPH-1) selected for quarterly monitoring, along with water level data to support optimization of artificial recharge.

EGGI has proposed a scope of work as noted below, the level of which may be subject to modifications based on concurrence by NEMR. Final amounts to be reimbursed by NEMR still need to be resolved.

Task 1a Biannual Sampling Support of the NEMR Groundwater Management Permit	\$28,800
Task 1b Biannual Sampling associated with the Protection of on-site production wells	\$7,200
Task 1c Quarterly Production Well Sampling	\$4,800
Task 1d Periodic Artificial Recharge-Related Sampling and Field Analyses	\$16,000
Task 1e Artificial Recharge Related Sampling	\$7,200
Task 1f Analyze Water Quality Data and prepare Data Plots/Maps/Summaries	\$14,000
Task 2 - 401 Certification & Groundwater Discharge Permit-related Monitoring	\$30,000
Task 3 Gage/Monitor Streamflow	\$7,000
Task 4 Purchase of Additional Water Level Monitoring & Sampling Equipment	\$5,000
Task 5 Bellamy River Watershed Surface Water Monitoring	\$13,000
Task 6 Water Level Monitoring	\$15,000
Task 7 Artificial Recharge Basins-Maintenance & Management	\$10,000
Task 8 Overall Aquifer Management	\$10,000
Task 9 Project Management, Miscellaneous Meetings/Conference calls	\$15,000
Total Costs for Tasks 1 through 9	\$183,000.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.07.09 - 8**

Resolution Re: Citywide 2025-2026 Groundwater Monitoring Program with
Emery & Garrett Groundwater Investigations, LLC

WHEREAS: Emery and Garrett Groundwater Investigations, LLC (EGGI) was the awarded firm through Sealed Bid #[B13043](#) for hydrogeological consulting services, exploration and development of replacement groundwater supply. EGGI has been the ongoing consultant for various other groundwater projects for the City throughout the years; and

WHEREAS: The City received a scope of work from (EGGI) for the current 2025-2026 groundwater monitoring program at a cost totaling \$179,950.00. Due to their vast experience in this field, it is the recommendation to award the continued groundwater monitoring project to EGGI in the amounts outlined in this resolution; and

WHEREAS: Per 5-28.B Formal Bidding Purchases; Waiver. Formal bidding may be waived by majority vote of the City Council, which may be done at the time of making the award.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a Purchase Order to Emery and Garrett Groundwater Investigations, LLC for the citywide groundwater monitoring program for 2025-2026 in the amount not to exceed \$179,950.00. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing			
Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03574.12	Water- Wellhead Protection	23,935.47	23,935.47
5300.1.300.43320.4757.03574.22	Water- Wellhead Protection	77,123.15	16,576.00
5300.1.300.43320.4757.03574.23	Water- Wellhead Protection	100,000.00	61,410.81
5300.1.300.43320.4757.03574.24	Water- Wellhead Protection	100,000.00	88,306.49
5300.1.300.43320.4757.03574.25	Water- Wellhead Protection	100,000.00	100,000.00

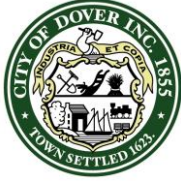
AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Jennifer R. Perez
Form and Compliance: Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.07.09 - 8**

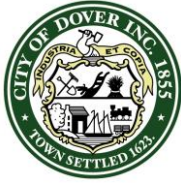
Resolution Re: Citywide 2025-2026 Groundwater Monitoring Program with
Emery & Garrett Groundwater Investigations, LLC

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.2.

Resolution Number: **R – 2025.07.09 - 8**

Resolution Re: Citywide 2025-2026 Groundwater Monitoring Program with
Emery & Garrett Groundwater Investigations, LLC

RESOLUTION BACKGROUND MATERIAL:

In response to a City request, Emery & Garrett Groundwater Investigations, LLC (EGGI) has proposed continuation of a citywide long-term groundwater monitoring program initiated in 2016 for the monitoring year of 2025-2026. The monitoring work includes sampling and testing at 13 different monitoring wells located in strategic points of the City water supply aquifers. Testing will also occur from all 11 public water supply wells. Sampling will focus on testing for 16 different PFAS compounds, and also the presence of any naturally occurring arsenic. Expanded contaminant sampling will occur at the Pudding Hill aquifer to include contaminants such as VOC's, 1,4-dioxane, metals, chloride, sodium, etc. Sampling will meet the reporting requirements for NH DES's Large Groundwater Withdrawal Permits.

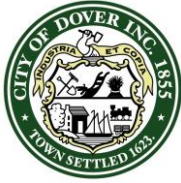
EGGI will also help with aquifer water level monitoring. They have multiple water level transducers installed in various aquifer monitoring wells. The level monitoring will help guide aquifer management decisions in terms of limiting production from aquifer.

Extra sampling and monitoring work will occur for the Smith & Cummings wells, as these are located within more of the City's urbanized areas, and have previously been monitored for increasing chloride levels. In addition to the previous City-wide PFAS sampling mentioned above, sampling will also focus on volatile organic compounds (VOC's).

An allowance is provided for as-requested services that could arise in response to the planned Brox quarry expansion, change in chloride levels, or any general water-quality or aquifer-capacity related issue.

The summary of EGGI's scope of services is as follows.

Task 1 – Water Quality Sample Collection & Analysis	\$46,250
Task 2 – Aquifer Level Monitoring	\$30,700
Task 3 – LGWP Production Well Reporting	\$31,000
Task 4 – Presentation of Groundwater Data to City Staff or Council	\$3,500
Task 5 – Smith/Cummings Water Level & Water Quality Monitoring	\$8,500
Task 6 – General Hydrogeological Consulting Services and Contingency	\$22,500
Task 9- Brox Quarry Expansion and Pike Quarry Technical Support	\$10,000
Task 8 – Chloride Monitoring and Technical Support	\$24,000
Task 9 – Data Management and Visualization Planning	\$3,500
Total Costs for Tasks 1 through 9	\$179,950.00



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.07.09 - 9**

Resolution Re: Expansion of Groundwater Exploration Program - Emery & Garrett Groundwater Investigations, LLC

WHEREAS: Emery and Garrett Groundwater Investigations (EGGI) was the awarded firm through [Sealed Bid B13043](#) for hydrogeological consulting services exploration and development of replacement groundwater supply. EGGI has been the ongoing consultant for various other groundwater projects for the City throughout the years; and

WHEREAS: As part of the ongoing work, EGGI had prepared a proposal for investigations that will serve to assess the potential for developing additional ground water in the areas of Barbados Pond Aquifer at the locations that are in close proximity to either the Hughes Well and/or Bouchard Wells. Other locations are properties owned by the city located south of Toland Rd Landfill and south of the Pudding Hill Aquifer that was previously found to be favorable for the groundwater development by the US Army Corp. of Engineers; and

WHEREAS: The city received a cost for this scope of work in the amount of \$315,000 and due to their case experience in this field, it is the recommendation to award this expansion of the groundwater exploration project to EGGI in the amount outlined in this resolution; and

WHEREAS: Per 5-28.B Formal Bidding Purchases; Waiver. Formal bidding may be waived by majority vote of the City Council, which may be done at the time of making the award.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND DOVER CITY COUNCIL THAT:

The Purchasing Agent is hereby authorized to issue a purchase order to Emery & Garrett Groundwater Investigations LLC for Expansion Groundwater Exploration Program in the amount not to exceed \$315,000. The City Manager, or designee, is hereby authorized to finalize and enter into an agreement with the vendor, consistent with the Purchase Order authorized herein.

The amount of this authorization shall be limited so as not to exceed available funding.

Financing

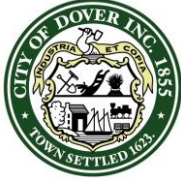
Account	Description	Appropriation	Balance
5300.1.300.43320.4757.03571.18	Water Exploration *CC	46,478.39	13,758.39
5300.1.300.43320.4757.03571.19	Water Exploration *CC	96,921.36	96,921.36
5300.1.300.43320.4757.03571.20	Water Exploration *CC	100,000.00	100,000.00
5300.1.300.43320.4757.03571.21	Water Exploration *CC	100,000.00	100,000.00

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal: Jennifer R. Perez
Form and Compliance: Acting City Attorney



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.07.09 - 9**

Resolution Re: Expansion of Groundwater Exploration Program - Emery & Garrett Groundwater Investigations, LLC

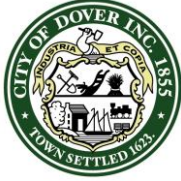
Recorded by: Jerrica Vansylyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Resolution does does not pass.		



CITY OF DOVER

CITY OF DOVER - RESOLUTION

Agenda Item#: 13.B.3.

Resolution Number: **R – 2025.07.09 - 9**

Resolution Re: Expansion of Groundwater Exploration Program - Emery & Garrett Groundwater Investigations, LLC

RESOLUTION BACKGROUND MATERIAL:

While the City has 11 different public water supply wells, work continues for exploration of additional sites to accommodate further supply or capacity. Currently the 11 supply wells have a theoretical maximum capacity of 5 million gallons per day, but that would be for a short-term duration. Current City demands are just under 2 million gallons per day in the winter, with increased usage up to about 3 million gallons per day in the summer.

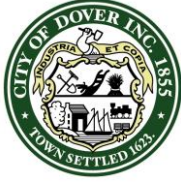
Emery & Garrett Groundwater, Inc (EGGI) has been working with the City on various water supply and water resource issues for multiple years now. The current scope of work for additional groundwater exploration plans to focus on some priority parcels or target areas based on a review of either soils mapping, City landownership, or prior hydrogeologic exploration. The intent is to locate and develop another 500,000 gallons per day, up to 2 million gallons per day in additional supply capacity.

One of the key areas relates to the Barbadoes Pond Aquifer, with a potential new well site either near Hughes Well or Bouchard Well. Both the Hughes and Bouchard Wells are subject to naturally occurring iron & manganese, with Hughes also having some detectable levels of naturally occurring arsenic, all of which require removal by greensand filtration. If an additional well(s) supply is identified, it could lead to an upgrade of the French Cross water treatment plant, whereby the existing greensand filtration vessels could be replaced, and raw water could be piped directly from Hughes Well to allow for full treatment. Unfortunately, Hughes Well remains offline and out-of-production, as there is no current means of treatment for that specific well.

Another priority area for exploration is south of the current Pudding Hill Aquifer, that had previously been explored by the US Army Corps of Engineers in the 1950's when there was a search for expanded water supply options to help serve the proposed Pease Air Force Base. A final location is off Tolend Road, well south of the existing landfill.

In regards to the proposed scope of work, tasks are broken into 3 separate Tasks:

TASK 1 – Identify Specific locations for drilling exploratory test wells at the BARBADOES POND AQUIFER Proximal to the HUGHES & BOUCHARD WELLS and on City Owned Properties south of the TOLAND RD LANDFILL	\$60,000
TASK 2 – Exploratory test well drilling – Sand and Gravel Aquifers	\$210,000
TASK 3 – Evaluations of potential to develop additional groundwater resources in areas proximal to the - PUDDING HILL AQUIFER	\$45,000
TOTAL COST:	\$315,000

 CITY OF DOVER	CITY OF DOVER - ORDINANCE Agenda Item#: 13.C.1. Ordinance Number: O – 2025.07.09 - 1 Ordinance Title: Vehicles and Traffic Chapter: 141 Section: Section 42 Schedule C: Stop Intersections
---	---

The City of Dover Ordains:

1. PURPOSE

The purpose of this ordinance is to promote public interest and safety by enacting certain amendments to the one-sided seasonal parking restrictions within Chapter 141.

2. AMENDMENT

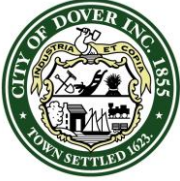
Chapter 141 entitled “Vehicles and Traffic” is hereby amended by revising Section 141-42 “Schedule C: Stop Intersections” as follows:

a. THE FOLLOWING ARE AMENDED:

§ 141-42. Schedule C: Stop Intersections.

In accordance with § 141-8, the following streets are designated as full stop street intersections:

Stop Sign on	At Intersection of:
Abbott Street	Central Avenue
Abbott Street	Mount Vernon Street
Academy Street	Church Street
Adelle Drive	Durham Road
Alder Lane	Wilbrod Avenue
Allan Street	Old Rochester Road
Alumni Drive	Bellamy Road
Alumni Drive	Durham Road
Amy Lane	Sixth Street
Angle Street	Central Avenue
Apache Street	Old Rochester Road
Applevale Drive	Middlebrook Road
Arch Street	Washington Street
Ash Street	Central Avenue
Ash Street	Grove Street



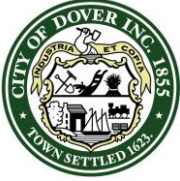
CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

Ash Street	Horne Street
Ash Street	Mt. Vernon Street
Ash Street (4-way)	Maple Street
Atkinson Street	St. Thomas Street
Atkinson Street	Silver Street
Atkinson Street	Washington Street
Atlantic Avenue	Portland Avenue
Auburn Street	New Rochester Road
Augusta Way	Middle Road
Austin Drive	Garrison Road
Ayers Lane	Royer Lane
Back Road	Henry Law Avenue
Baker Street	East Concord Street
Beech Road	Longmeadow Road
Beech Road	Stark Avenue
Belanger Drive	Dover Point Road
Belknap Street	Fisher Street
Belknap Street	Silver Street
Belknap Street	Washington Street
Bellamy Road	Durham Road
Benjamin Way	Danielle Lane
Beverly Lane	Bellamy Road
Birchwood Place [Added 4-25-2018 by Ord. No. 2018.04.11-003]	Central Avenue
Boxwood Lane	Cottonwood Drive
Brickyard Drive	Isaac Lucas Drive
Browning Drive	Tennyson Avenue
Cailey Anna Lane	Corbin Drive
Canney Lane	Overlook Drive



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

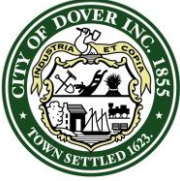
Canney Lane	Quaker Lane
Cataract Avenue	Bellamy Road
Cataract Avenue	Rutland Street
Chandler Way	Knox Marsh Road
Chapel Street	Portland Avenue
Charles Street	Central Avenue
Cherrywood Drive	Sixth Street
Chestnut Street	Central Avenue
Chestnut Street (4-way)	Sixth Street
Church Street	Central Avenue
Church Street	Locust Street
Clearwater Drive	Spur Road
Clifford Street	Rutland Street
Clifford Street [Added 1-28-2015 by Ord. No. 2015.01.14-001]	Towle Avenue
Cobble Hill Drive	Elmview Circle
<u>Fairfield Drive</u>	<u>Sunset Drive</u>
<u>Fairfield Drive qHartswood</u>	
Hough Street	Horne Street
Hough Street	Maple Street
Hough Street	Mt. Vernon Street
Hubbard Road	Hawthorne Road
Hubbard Road	Middle Road
Industrial Park Drive	Littleworth Road
Ironwood Lane	Cherrywood Drive
Ironwood Lane	Cottonwood Drive
Isaac Lucas Circle	Middle Road
Ivans Lane	Dover Point Road
Karens Way	Cordeiro Drive
Keating Avenue [Added 4-22-2020 by Ord. No. 2020.48.08-004]	Renaud Avenue

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

C: Stop Intersections

Document Created by: Legal
Document Posted on: July 2, 2025

Page 3 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

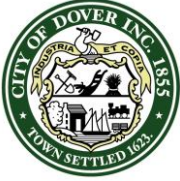
Kent Avenue [Added 9-9-2020 by Ord. No. 2020.08.26-012]	Newport Road
Kent Avenue [Added 9-9-2020 by Ord. No. 2020.08.26-012]	Applevale Drive and Middlebrook Road
Kirkland Street	Central Avenue
Kirkland Street	Locust Street
Landing Way	Dover Point Road
Leathers Lane	Back River Road
Leighton Road	Dover Point Road
Lexington Street	Silver Street
Lexington Street	Washington Street
Locust Street	Washington Street
Long Hill Road	Old Rochester Road
Long Hill Road	Sixth Street
Longmeadow Road	Woodland Road
Lowell Avenue	Central Avenue
Maple Street	Ash Street
Maple Street	Hough Street
Maple Street	Sixth Street
Maplewood Avenue [Added 10-11-2023 by Ord. No. 2023.09.27-11]	Old Rochester Road
Martin Lane	Henry Law Avenue
Mast Road	Back River Road
Mast Road	Spruce Lane
Mathes Hill Drive	Danielle Lane (south)
Mathes Hill Drive	Mast Road
Mechanic Street	Chapel Street
Merry Street [Added 12-26-	Central Avenue

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

C: Stop Intersections

Document Created by: Legal
Document Posted on: July 2, 2025

Page 4 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

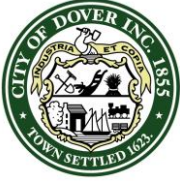
Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

2016 by Ord. No. 2016.10.12-013]	
Merry Street	Ridge Street
Middle Road	Back Road
Middle Road	Dover Point Road
Middlebrook Road	Stark Avenue
Milk Street	Central Avenue
<u>Milk Street</u>	<u>Mount Vernon Street</u>
Mineral Park Drive	Pleasant View Circle
Mohawk Drive	Shawnee Lane
Morningside Drive (southerly)	River Dale Avenue
Mt. Vernon Street [Added 5-11-2022 by Ord. No. 2022.04.27-007]	Abbott Street and Roosevelt Avenue
Mt. Vernon Street	Hough Street
Mt. Vernon Street	Lowell Avenue
Mt. Vernon Street	Sixth Street
Mt. Vernon Street (4-way)	Ash Street
Mulligan Drive	Back Road
Mulligan Drive	Samuel Hanson Avenue
Nelson Street	Atkinson Street
Newport Road	Middlebrook Road
Newport Road [Added 9-9-2020 by Ord. No. 2020.08.26-012]	Hawthorne Road
Newton Street	New Rochester Road
New Bellamy Lane	Dover Point Road
New Bellamy Lane	Spur Road
New York Street	Broadway
Niles Street	Henry Law Avenue

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

Document Created by: Legal
Document Posted on: July 2, 2025

C: Stop Intersections
Page 5 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

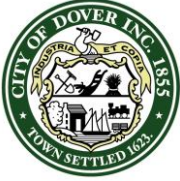
Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

Northam Drive	Glenwood Avenue
Northway Circle	Plaza Drive
Oak Street	Atlantic Avenue
Old Dover Point Road	Dover Point Road
Old Littleworth Road	Littleworth Road
Olde Madbury Lane	Knox Marsh Road
Old Rochester Road	Indian Brook Drive
Old Rochester Road	Long Hill Road
<u>Old Rollinsford Road (all way)</u>	<u>Walker Way at Wentworth-Douglass Hospital (private)</u>
Old Stage Road	Littleworth Road
Orchard Street	Central Avenue
Overlook Drive	Tuttle Lane
<u>Page Avenue</u>	<u>Lowell Avenue</u>
Park Street	Ham Street
Park Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]	Hill Street
Park Street	New York Street
Park Street	Oak Street
Parker Street	Rutland Street
Parker Street	Woodman Park Drive
Pearl Street [Added 5-11-2022 by Ord. No. 2022.04.27-007]	Park Street
Pearson Drive	Dover Point Road
Penny Lane	Henry Law Avenue
Philip Street	Long Hill Road

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

Document Created by: Legal
Document Posted on: July 2, 2025

C: Stop Intersections
Page 6 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

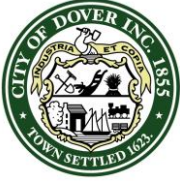
Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

Philip Street	Old Rochester Road
Pierce Street	Broadway
Pierce Street	Central Avenue
Pinecrest Lane	Weeks Lane
Pineview Drive	Dover Point Road
Plaza Drive	Glenwood Avenue
Pleasant View Circle	Whittier Street
Pointe Place [Added 3-27-2019 by Ord. No. 2019.03.13-005]	Julia Drive and Teresa Drive
Pondview Drive	Mast Road
Portland Avenue	Main Street
Production Drive	Sixth Street
Progress Drive	Knox Marsh Road
Quail Drive	Sixth Street
Quaker Lane	Tuttle Lane
Redden Street	Horne Street
Renaud Avenue [Added 4-22-2020 by Ord. No. 2020.48.08-004]	Shamrock Lane
Reservoir Street	Mt. Vernon Street
Reyner's Brook Drive	Sixth Street
Richmond Street	Washington Street
<u>Richardson Drive</u>	<u>Old Stage Road</u>
Ridge Street	Driveway of 833 Central Avenue
River Street	Henry Law Avenue
Riverside Drive	Dover Point Road
Roberta Drive	Dover Point Road
Roberts Road	Dover Point Road
Rogers Street	Portland Avenue

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

Document Created by: Legal
Document Posted on: July 2, 2025

C: Stop Intersections
Page 7 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

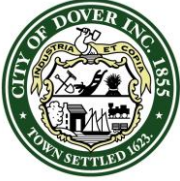
Roosevelt Avenue	Horne Street
Roosevelt Avenue	Mt. Vernon Street
Rutland Street	Central Avenue
Rutland Street	Silver Street
St. John Street	Broadway
St. John Street	Chapel Street
St. Thomas Street (westerly)	Atkinson Street
St. Thomas Street (westerly)	Belknap Street
St. Thomas Street (westerly)	Locust Street
Salem Avenue [Added 9-9-2020 by Ord. No. 2020.08.26-012]	Applevale Drive
Samuel Hanson Avenue	Back Road
Sandpiper Drive	Watson Road
School Street	Main Street
Seaborne Drive	Garrison Road
Second Street	Chestnut Street
Shamrock Lane [Added 4-22-2020 by Ord. No. 2020.48.08-004]	Renaud Avenue
Shawnee Lane	Old Rochester Road
Shaw's Lane	Garrison Road
Sixth Street	Central Avenue
Sixth Street (4- way)	Chestnut Street
South Pine Street	Central Avenue
South Watson Lane	East Watson Street
South Watson Lane	Stark Avenue
Southwood Drive	Mast Road

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

C: Stop Intersections

Document Created by: Legal
Document Posted on: July 2, 2025

Page 8 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

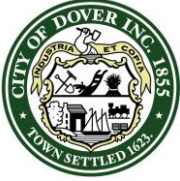
Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

Spring Street	Central Avenue
Spring Street	Locust Street
Spruce Lane (easterly and westerly)	Back River Road
Spur Road [Added 4-1-1992 by Ord. No. 04-92]	Gerrish Road
Station Drive	Sixth Street
Stiles Lane [Added 10-11-2023 by Ord. No. 2023.09.27-11]	Old Rochester Road
Strafford Road	Old Rochester Road
Sullivan Drive	Old Rochester Road
Summer Street	Central Avenue
Summer Street [Added 3-27-2019 by Ord. No. 2019.03.13-005]	Elm Street
Summer Street	Locust Street
Sumner Drive	Knox Marsh Road
Sunnybrooke Drive	Mast Road
Sunset Drive	Bellamy Road
Sunset Drive [Added 10-11- 2023 by Ord. No. 2023.09.27-11]	Cataract Avenue
Susannah's Crossing [Added 12-9-2015 by Ord. No. 2015.10.28-026]	Emerald Lane
Susannah's Crossing [Added 10-11-2023 by	Ezra's Way

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

Document Created by: Legal
Document Posted on: July 2, 2025

C: Stop Intersections
Page 9 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

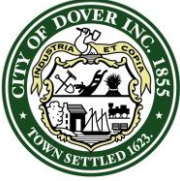
Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

Ord. No. 2023.09.27-11]	
Sylvan Drive	Durham Road
Tennyson Avenue	Court Street
Tennyson Avenue	Henry Law Avenue
Third Street	Chestnut Street
Third Street	Grove Street
Third Street (westerly)	Chestnut Street
Thornwood Drive [Added 3-27-2019 by Ord. No. 2019.03.13-005]	Julia Drive and Teresa Drive
Three Rivers Farm Road	Gulf Road
Towle Avenue	Clifford Street
Towne Drive	Henry Law Avenue
Trakey Street	Central Avenue
Trakey Street	Locust Street
Tuttle Lane	Dover Point Road
Tuttle Lane	Middle Road
Union Street	Court Street
Upper Factory Road [Added 4- 23-2014 by Ord. No. 2014.04.09-007]	Tolend Road
Wallace Drive	Columbus Avenue
Washington Street [Added 12-26-2016 by Ord. No. 2016.10.12-013]	Arch Street
Watson Road	County Farm Road
Watson Road	Tolend Road

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

Document Created by: Legal
Document Posted on: July 2, 2025

C: Stop Intersections
Page 10 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

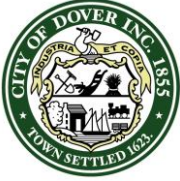
Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

Wentworth Douglass Hospital Driveway	Old Rollinsford Road
Wentworth Douglass Hospital ER Entrance	Central Avenue
Wentworth Terrace	Hilton Park Drive
Westgate Drive	Knox Marsh Road
Westwood Circle	Littleworth Road
Whittier Street	Glenwood Avenue
Whittier Street	Tolend Road
Wilbrod Avenue	Glenwood Avenue
Wildewood Drive	Cottonwood Drive
Wildewood Drive	Sixth Street
Willand Avenue	New Rochester Road
Willand Avenue	Old Rochester Road
Williams Street	Henry Law Avenue
Willow Street	Tolend Road
Wingate Lane	Back River Road
Winston Avenue [Added 9-9-2020 by Ord. No. 2020.08.26-012]	Applevale Drive
Winston Avenue [Added 9-9-2020 by Ord. No. 2020.08.26-012]	Applevale Drive and Middlebrook Road
Woodland Road	Stark Avenue
Woodman Park Drive	Clifford Street
Young Street	Main Street

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule

Document Created by: Legal
Document Posted on: July 2, 2025

C: Stop Intersections
Page 11 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

3. TAKES EFFECT

This ordinance shall take effect upon passage. The City Clerk shall cause publication of notice as required by RSA 47:18.

REQUIRES PUBLIC HEARING

TO BE REFERRED TO PUBLIC HEARING ON July 23, 2025

AUTHORIZATION

Approved as to Funding: Daniel R. Lynch
Finance Director

Sponsored by: Mayor Robert Carrier
By Request

Approved as to Legal Form and Compliance: Jennifer R. Perez
Acting City Attorney

Recorded by: Jerrica Vanslyvong-
Bizier
City Clerk

DOCUMENT HISTORY:

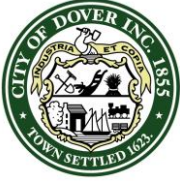
First Reading Date:	Public Hearing Date:
Approved Date:	Effective Date:

DOCUMENT ACTIONS:

VOTING RECORD		
Date of Vote:	YES	NO
Mayor Robert Carrier		
Deputy Mayor Dennis Shanahan		
Councilor S. April Richer, Ward 1		
Councilor Robert Warach, Ward 2		
Councilor Anthony Retrosi, Ward 3		
Councilor Debra Hackett, Ward 4		
Councilor Fergus Cullen, Ward 6		
Councilor Linnea Nemeth, At Large		
Councilor Lindsey Williams, At Large		
Total Votes:		
Ordinance does does not pass.		

Document Created by: Legal
Document Posted on: July 2, 2025

O-2025.07.09 - Ch 141 Vehicles and Traffic § 42 Schedule
C: Stop Intersections
Page 12 of 13



CITY OF DOVER

CITY OF DOVER - ORDINANCE

Agenda Item#: 13.C.1.

Ordinance Number: **O – 2025.07.09 - 1**
Ordinance Title: Vehicles and Traffic
Chapter: 141
Section: Section 42 Schedule C: Stop Intersections

ORDINANCE BACKGROUND MATERIAL:

The amendments at Richardson, Milk, Page, and both Fairfield were endorsed by the Transportation Advisory Commission following review of resident concerns pertaining to traffic safety, increased traffic volumes and the need to clarify the right-of-way between minor and major streets for traffic approaching these intersections. All of these locations meet engineering warrant requirements for stop signs in the Manual of Uniform Traffic Control Devices and are supported by the Police, Planning and Community Services Departments. Richardson Drive is a loop with two intersections at Old Stage; both are proposed for new stop signs.

At Old Rollinsford Road, WDH facilities staff met with City staff to review pedestrian safety considerations at the four-way intersection of Old Rollinsford Road, Walker Way, and the former 17 Old Rollinsford Road medical office complex which was recently acquired by WDH. Presently, only one leg (Walker Way) exiting the hospital grounds has a stop sign. WDH staff are exploring ways to improve pedestrian safety and connectivity between the main hospital campus and the 17 Old Rollinsford Road property, which will become part of its campus. Police, Planning and Engineering staff are in agreement that new stop signs on Old Rollinsford Road (the City street) will help reduce conflict at the intersection and an appropriate interim measure to make it safer for pedestrians to cross the road here while WDH explores funding opportunities for sidewalk upgrades. As recommended by City staff, WDH has committed to placing barriers at one of the two medical office driveways, so that this would become a three-way intersection and all-way stop. This ordinance revision – conditioned on the concurrent action by WDH of barricading one of the driveways – was endorsed by the Transportation Advisory Commission.