

CITY OF DOVER

DOVER UTILITIES COMMISSION – MINUTES

Meeting Type: Regular Meeting
Meeting Location: 271 Mast Road, Dover, NH
Meeting Date: **Monday, April 21, 2025**
Meeting Time: **6:00 pm**

Members Present: Chairman, Bret Carmichael, Vice-Chair, Jay Stephens, Mark Moeller, Bill Davis, Dennis Munson

Staff Present: Michael Nadeau, Utilities Superintendent; Krystian Kozlowski, Asst. City Engineer; Mike Banester, Working Foreman; Nancy Usbelger, Recording Secretary

Resident Present: Robin Linchner

1. Call to Order

Meeting was called to order at 6:02 P.M.

2. User's Forum

Linchner who resides at 16 Bellamy Woods shared that he received a utility bill which shows a charge that has recently showed up for water fire lines. He shared his thoughts that he disagreed with the charge. He feels that this is water that he already pays for, because it comes through his meter.

Nadeau shared that new construction would have the fire line located before your meter. He shared that most of the units in Bellamy Woods or at least the ones the City has been in, the fire line has been tapped off after the meter. The City was not aware of any fire lines at Bellamy Woods prior to the inspections of water service line materials. That is why there is a charge now on his bill.

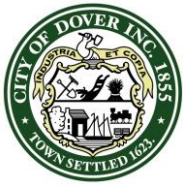
Stephens shared he is paying for the water that is available which would go through the fire line to provide fire protection.

Linchner shared he wished the City had reached out to explain that they should have been charged in the past, but will be charging the fee moving forward now that the City is aware of the fire lines.

Nadeau shared that the City didn't know that they had a fire line in the building. We have a backflow policy that we have to maintain. He shared that they need to have a testable back flow for every unit and the City needs to enforce that as well. You would be required to meet current standard code.

Carmichael stated your being billed for the safety of the water for the sprinklers.

Stephens explained that this is a state requirement and we have to make sure we are Retro-active.



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3. Approval of Minutes of March 3, 2025

Motion: Dennis made the motion to approve the minutes, Moeller seconded.

Vote: U/a

4. Abatement Requests

None

5. Reports

A. Abatement Review Team Report

The report was reviewed and discussed by staff.

B. Utilities Report

The report was reviewed and discussed by staff.

C. Finance Report

The report was reviewed and discussed by staff.

Motion: Stephens made the motion to approve the reports, Munson seconded.

Vote: U/a

6. Old Business

None

7. New Business

Stephens shared that he felt blind-sided for the resident for charges that they haven't even heard of.

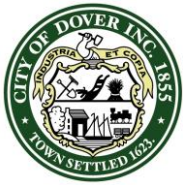
Nadeau shared its part of the record keeping from the finance department.

Moeller asked how many fire lines are we billing for?

Nadeau stated probably about 5000 or more. It depends on what type of back flow the resident has; they need to be tested once or twice a year as per the DUC & DES Rules. Then the info is reported back to the state which is mandatory.

Carmichael stated he feels the City should let residents know what the charges are for before they get charged.

Nadeau shared that there's a lot in the rules and regulations and he suggested that the DUC make any changes after reviewing them for final review by the council.



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8. Areas of Concern

None

9. Next Meeting Date

May 19, 2025

10. Adjournment

Motion: Munson made a motion to adjourn at 7:22 P.M., Moeller seconded.

Vote: U/a