



CITY OF DOVER

DOVER BUSINESS AND INDUSTRIAL DEVELOPMENT AUTHORITY - MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall, Council Conference Room
Meeting Date: April 1, 2025
Meeting Time: 4:00 PM

Present: Sean O'Connell, Sam Haddadin, Guy Eaton, Karen Weston, Derek Fisher, Josh Hynes, Kristen Hopkins

Absent: Rick Lundborn, Nathania Sitiwatjana, Abby Bachman

Ex Officio Members Present: Bob Carrier, Mayor; Christopher Parker, Deputy City Manager

Staff Present: James Burdin, Business Development Coordinator, Reid Bickley, Business Development Specialist

1. CALL TO ORDER

The Chair called the meeting to order at 4:02 pm. The Chair called for a roll call attendance. A quorum was present.

2. APPROVAL OF MINUTES

Motion: K.Weston made a motion to approve the March 4, 2025 meeting minutes. Seconded by S.Haddadin. Vote: U/A

3. ADOPTION OF STRATEGIC PLAN

Motion: K.Weston made a motion to adopt the Strategic Plan as presented. Seconded by S.Haddadin. Roll call vote: U/A

4. 2025 ACTION ITEMS

Board members signed up for one of three working groups, with absent members assigned based on current needs; each group will receive an email to coordinate meeting times.

5. GOOD NEWS ROUNDTABLE

Board members shared positive updates related to their work in the Dover community.

6. STAFF REPORT/HANDOUT

Board Members reviewed the handout that was included in the meeting materials.

7. BOARD MEMBER COMMENTS/QUESTIONS

8. ADJOURN

Motion: S,Haddadin made a motion to adjourn. Seconded by K.Weston. Vote: U/A.

Note: Due to an unexpected audio equipment malfunction, no audio recording is available for this meeting.