



CITY OF DOVER

ORDINANCE COMMITTEE – MINUTES

Meeting Type: **Ordinance Committee Meeting**
Meeting Location: **City Hall, City Council Conference Room**
Meeting Date: **Monday, June 9, 2025**
Meeting Time: **8:30 a.m.**

1. CALL TO ORDER/ATTENDANCE

Deputy Mayor Shanahan called the meeting to order at 8:30 a.m.

2. ATTENDANCE

Present: Deputy Mayor Dennis Shanahan, Councilor Fergus Cullen, Councilor Lindsey Williams, Deputy City Attorney Jennifer Perez and Legal Assistant Patricia Moniello.

Guests: William Simons, Parking Manager,

3. PUBLIC FORUM

No citizens or members of the public present for public forum.

4. APPROVAL OF PRIOR MEETING MINUTES –

- March 3, 2025

Councilor Williams moved to approve; seconded by Councilor Cullen.
All in favor. Unanimous.

5. REVIEW OF PROPOSED OR PENDING ORDINANCE

Bill Simons gave an overview of Chapter 141, Sections 48, 51, and 52 and discussed the winter parking issues that he reviewed with the Community Services Department. He said a letter went out to residents of the newly added streets for No Parking at Any Time additions (Section 48 Schedule I) with changes to Section 48 and only one resident on Mr. Vernon Street reached back out and will discuss some issues at the City Council meeting. These changes overall will mean there will be no more seasonal parking bans.

Mr. Simons also discussed the need for a waterfront parking management plan on Payne Street and Seaport Way for Parking Meter Zones (Section 51, Schedule L Parking Meter Zones). A vote was taken by the Parking Commission who supported the plan and the vote was unanimous to move forward with that. The Parking Commission also established the rates for parking permits in the Payne Street Lot and the Seaport Way Lot which will be brought forward at the City Council meeting separately (Section 52, Schedule M Business Parking Permit Zones).

Deputy Mayor Shanahan asked if there will be a public lot on the public side. Mr. Simons said yes there is and is located behind the Skate Park to the left of the lot.

Councilor Cullen asked if the Trustee Fund is the only fund where fees are transferred to from permit parking fees to support the Henry Law Trust and Mr. Simons said yes.



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Councilor Cullen mentioned there was a typo on Page 19 on the newly added Western Avenue addition.

Deputy Mayor Shanahan asked for a motion to forward to City Council for approval with changes. Councilor Cullen moved to forward to City Council with recommendation to approve. Councilor Williams seconded.

All in favor. Unanimous.

6. GENERAL DISCUSSION

None.

7. BUILD AGENDA FOR NEXT MEETING

Deputy Mayor Shanahan observed the next Ordinance Committee meeting would be tentatively scheduled for August 4, 2025 at 8:30 a.m., if needed.

8. ADJOURN

Councilor Williams moved to adjourn - seconded by Councilor Cullen.
Unanimously approved.

Meeting adjourned at 8:40 a.m.