



CITY OF DOVER

ENERGY COMMISSION – MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall 1st Floor Conference Room, 288 Central Ave.**
Meeting Date: **Wednesday, March 19, 2025**
Meeting Time: **5:30 PM**

1. Welcome

Chair Bill Baber opened the meeting at 5:30 PM.

Roll Call: Bill Baber (Chair), Vincent Lyon (Vice-Chair), Quincy Devine, Susan Smith, John Turner, Brett Carmichael, Steve Paulson, Eric Ryherd

Staff: Lexi Merchant (Resilience Coordinator)

2. Citizens' Forum

3. Approval of Minutes

A. Regular Meeting Minutes of February, 19th 2025

Vincent Lyon moved to approve minutes and Susan Smith seconded. Approved U/A.

4. Staff Updates

A. WWTF Solar Project

There was a site visit on March 14th with project partners at ReVision. The solar project likely has to be moved onto a different portion of the property because of shoreline regulations and unfavorable ground sloping. We are waiting to hear back from our project manager at ReVision with an updated design.

B. No Idling Administrative Regulation

Stickers designed by Lexi were placed next to the ignition in City vehicles reminding employees of the AR.

C. Energy Savings Performance Contracting Project

The RFQ/P has been published and is on the City website.

D. Community Power

CPCNH elected to have Henry Herndon take over as AGM.

E. Municipal Rooftop Solar PPA Proposal

Members discussed an initial proposal from ReVision outlining solar PPA options for three municipal buildings including Facilities and Grounds, Community Services, and the Dover Ice Arena. Eric Ryherd suggested looking into the Water Treatment Facility as well. The New Hampshire Department of Energy Political Subdivision Solar Grant Program was discussed as a possible funding opportunity for rooftop solar.

F. Waterfront Development EV Charging



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Discussed the possibility of installing EV charging in a municipal parking lot at the Waterfront Development. The parking lot has to be EV ready per the city ordinance. Bill Baber recommended increasing the amount of electrical beyond the minimum required to prepare for more charging in the future.

5. **New Business**

A. Review and vote to update Energy Commission Rules

Vincent Lyon motioned to approve the change, Smith seconded. Passed with unanimous consent. The update changed the number of alternates allowed from 2 to 4. The document will be available on the City website once it has been updated.

B. Eric R Presentation on HAREI

Hillsborough Area Renewable Energy Initiative (HAREI) is a non-profit organization that assists homeowner with renewable energy projects. Eric Ryherd showed examples of the group in action installing solar on houses.

C. Discuss Major Project Ideas

Bill Baber suggested the Energy Commission write a monthly energy tip that can be shared in the Dover Download to encourage community engagement. Another suggestion was to attend and organize small events with energy efficiency as the focus. For next meeting, members will come prepared with an idea for a Dover Download energy tip.

6. **Other Business / Member Comments:** None.

8. **Call for Agenda Items:** None

9. **Adjourn:** Unanimously at 6:55pm.