

CITY OF DOVER

CITY COUNCIL - MINUTES

Meeting Type: **Regular Meeting**
Meeting Location: **City Hall, Council Chambers**
Meeting Date: **Wednesday, July 9, 2025**
Meeting Time: **7:00 pm**

1. CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

Deputy Mayor Shanahan led a pledge of allegiance.

4. ROLL CALL ATTENDANCE

Present: Councilor Richer, Councilor Nemeth, Councilor Retrosi, Councilor Williams, Councilor Cullen, Councilor Hackett, Deputy Mayor Shanahan, Mayor Carrier

Absent: Councilor Warach

Also Present: City Manager Joyal, Acting City Attorney Perez, City Clerk Vansylyvong-Bizier

5. PROCLAMATIONS/AWARDS – PLASTIC POLLUTION REDUCTION MONTH

Mayor Carrier read a proclamation recognizing July as Plastic Pollution Reduction Month.

The Mayor also recognized and commended the Unified Volleyball Team on their 2025 championship.

6. APPROVAL OF AGENDA

Deputy Mayor Shanahan moved to substitute two items in the whole, item 13.B.3. and item 13.C.1., seconded by Councilor Retrosi.

Vote: 8-0.

Deputy Mayor Shanahan moved to approve the amended agenda, seconded by Councilor Retrosi.

Vote: 8-0.

7. PUBLIC HEARINGS

8. PUBLIC FORUM

Taxpayers, Business owners, and Residents are invited to speak on any issue pertaining to the business of the City of Dover. Statements shall be limited to five minutes.

Rachel Rullard, 4 Old Stage Rd, spoke on behalf of Cocheco Valley Roller Derby League, the league is looking for recommendations on a warehouse or a place that they can practice during the fall and winter months.

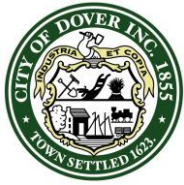
Meredith Alley, 13 Old Stage Rd, spoke the positivity that roller derby brings to a community.

Brian Russo, 48 Dunn's Bridge Ln, spoke about the athletic complex project as well as the willand warming center.

9. CITY MANAGER'S REPORT

City Manager Joyal gave an overview of his City Manager's report to the Council. The Manager informed the Council that the filing period for the 2025 Municipal Election will begin September 8 and end September 19th.

Deputy City Manager Parker gave an update to the Council on two large projects; one on Littleworth Road and another at the Liberty Mutual property.



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Jamie Stevens, Project Manager, presented a video of the waterfront project and gave an update on the progress.

James Burdin, Business Development Coordinator, gave an update to the Council in regards to the Dover Business and Industrial Development Authority.

Deputy Mayor Shanahan moved to accept the City Manager's report, seconded by Councilor Nemeth.

Vote: 8-0.

10. APPROVAL OF MINUTES

A. June 25, 2025 – Regular Meeting

Deputy Mayor Shanahan moved to approve the minutes, seconded by Councilor Williams.

Vote: 8-0.

11. MAYOR'S REPORT

Mayor Carrier and Deputy Mayor Shanahan gave an overview of the events and meetings they attended over the last few weeks.

Deputy Mayor Shanahan moved to accept the Mayor's report, seconded by Councilor Hackett.

Vote: 8-0.

12. UNFINISHED BUSINESS

A. ORDINANCES IN THE 2ND READING

B. ORDINANCES IN THE 3RD READING

C. RESOLUTIONS

- 1. AFFIRMATION OF VOTE ON AMENDED RESOLUTION FOR FY2026 SCHOOL DEPARTMENT GENERAL FUND BUDGET AMENDMENT (THIS RESOLUTION REQUIRES A 2/3 MAJORITY VOTE)**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved approve the resolution, seconded by Councilor Nemeth.

Deputy Mayor Shanahan moved to amend the resolution to replace the amount of \$1,933,571.00 with \$1,741,571.00 throughout the resolution as it appears, seconded by Councilor Retrosi.

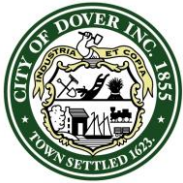
Roll Call Vote: 6-2, with Councilor Richer and Councilor Hackett opposed.

Deputy Mayor Shanahan moved to approve the amended resolution, seconded by Councilor Nemeth.

Roll Call Vote: 8-0.

13. NEW BUSINESS

A. CONSENT CALENDAR



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- 1. B25082 BULK OIL AND LUBRICANT PRODUCTS**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 2. B24081 PROFESSIONAL SUPPORT SERVICES FOR (SCADA) SUPERVISORY CONTROL AND DATA ACQUISITION – WOODARD & CURRAN – ADDITIONAL SCOPE OF WORK**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 3. LIBRARY BOOKS & MEDIA PURCHASES BAKER AND TAYLOR INC.**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 4. LIBRARY BOOKS & MEDIA PURCHASES INGRAM LIBRARY SERVICES**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 5. ACKNOWLEDGEMENT AND ACCEPTANCE OF DONATION BY MY HANDYMAN OF DOVER**
SPONSORED BY MAYOR CARRIER BY REQUEST
- 6. AUTHORIZING DOG WARRANT FOR UNLICENSED DOGS**
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the Consent Calendar, seconded by Councilor Hackett.

No items were asked to be pulled.

Roll Call Vote: 8-0.

COMMITTEE REPORTS

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| 1. Arts Commission (Nemeth) | 14. Solid Waste Advisory Committee (Hackett) |
| 2. Conservation Commission (Williams) | 15. Transportation Advisory Commission (Richer) |
| 3. Library Board of Trustees (Nemeth) | 16. Heritage Commission (Retrosi) |
| 4. Appointments Committee (Williams) | 17. Board of Health (Richer) |
| 5. Planning Board (Cullen) | 18. Downtown TIF Advisory Board (Warach) |
| 6. School Board Liaison (Hackett) | 19. Cochecho Waterfront Development Advisory Committee (Carrier) |
| 7. Recreation Advisory (Retrosi) | 20. COAST (Shanahan) |
| 8. Energy Commission (Richer) | 21. Waterfront TIF Advisory Board (Warach) |
| 9. Parking Commission (Warach) | 22. Dover Main Street (Carrier) |
| 10. Legislative Liaison (Shanahan) | 23. Strafford Regional Planning Commission (Williams) |
| 11. Committee for Racial Equity and Inclusion (Nemeth) | 24. Government Affairs (Carrier) |
| 12. Graffiti Management Advisory Committee (Nemeth) | 25. Cemetery Board (Warach) |
| 13. Ordinance Committee (Shanahan) | 26. Joint Building Committee – Athletic Complex (Cullen) |

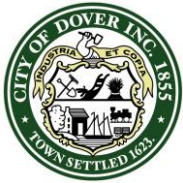
Councilor Nemeth gave an overview of the Arts Commission report to the Council.

Councilor Williams gave an overview of the Conservation Commission report to the Council.

Councilor Cullen gave an overview of the Planning Board report to the Council.

Councilor Hackett gave an overview of the School Board report to the Council.

Councilor Richer gave an overview of the Energy Commission report to the Council.



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B. RESOLUTIONS

1. PUDDING HILL CONTAMINATION MONITORING 2025-2026 WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Hackett.
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 8-0.

2. CITYWIDE 2025-2026 GROUNDWATER MONITORING PROGRAM WITH EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Nemeth.
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-1, with Councilor Richer opposed.

3. EXPANSION OF GROUNDWATER EXPLORATION PROGRAM - EMERY & GARRETT GROUNDWATER INVESTIGATIONS, LLC
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to approve the resolution, seconded by Councilor Williams.
City Manager Joyal gave an overview of the resolution to the Council.

Roll Call Vote: 7-1, with Councilor Richer opposed.

C. ORDINANCES IN 1ST READING

1. CHAPTER 141 SECTION 42 SCHEDULE C
(TO BE REFERED TO A PUBLIC HEARING ON JULY 23, 2025)
SPONSORED BY MAYOR CARRIER BY REQUEST

Deputy Mayor Shanahan moved to refer the ordinance to a public hearing, seconded by Councilor Retrosi.

Vote: 8-0.

14. COUNCIL CORRESPONDENCE

15. COUNCIL MATTERS OF INTEREST

Councilor Cullen thanked citizen Larry Upton for his efforts on cleaning up graffiti.

Councilor Richer reminded the Council that there will be an event on Florence Street on July 19th from 10am to 2pm.

16. ADJOURN

Councilor Retrosi moved to adjourn, seconded by Councilor Nemeth.

Vote: 8-0.