



CITY OF DOVER

OPEN LANDS COMMITTEE MINUTES

Meeting Type: Regular Meeting
Meeting Location: City Hall 1st Floor Conference Room, 288 Central Ave., Dover
Meeting Date: **Thursday, April 17th, 2025**
Meeting Time: **5:30 PM**

Members Present: ☒ Anne Boudreau (Chair) ☒ Kristen Murphy (Vice Chair) ☐ Shawn Herrick (Secretary)
☐ Nabia Fortier ☒ Nancy O'Connor ☒ Ann Reid ☒ Mary Beth Rudolph ☒ Nancy Volpe ☐ Christina Lawrence
☒ Chris Staub ☒ Melissa Wood ☒ Kieran Seavey ☒ Makayla Edgecomb (Planning Staff)

1. Roll Call Attendance

A. A. Boudreau called the meeting to order at 5:32 and did a roll call.

a. Absent: Shawn Herrick, Nabia Fortier, Chris Lawrence

2. Citizens and Member Forum (5 minute limit) - None

3. Approval of Minutes for January 23, 2025 (3 minutes)

N. Volpe motioned to approve the minutes. C. Straub seconded. Vote: Passed unanimously

Nancy O'Connor arrived at 5:34.

4. Treasurers Report – Makayla Edgecomb

- a. Conservation Fund - \$644,663.23
- b. Receivable \$40,209.56
- c. Total: \$684,872.79

5. Public Land Conservation Projects

a. Lombard conservation easement closed in early February.

6. Report by Task Groups

a. Outreach and Education (15 minutes)

The group brainstormed ideas:

- More regular updates on social media such as properties monitored, generic details on property acquisitions, fact sheet to be shared at end of year Committee Meet/Greet
- Reach out to NH Audubon to collaborate on upcoming Dover bird walks [5/18 at Strafford County Farm from 7-12](#). Someone could contact them to see if we could join, help promote, share OLC info (large property map, recruit monitoring volunteers). K. Murphy to share contact info.
- M. Edgecomb was contacted by nature school to collaborate, all felt that would be a good connection.
- Organize a seasonal nature cell phone photo contest. Prizes could include admission for 4 to Center for Wildlife. Apple Harvest could be used for promotion/display of winner. C. Straub and N. Volpe will meet to organize.
- Potential to host UNH intern to help with outreach and property monitoring



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- October full moon walk (Sat Oct 4)
- b. Easement Monitoring
 - A. Boudreau to update list of grouped properties from B. Batchelder with recent closings and send to group. M. Rudolph will coordinate monitoring effort, sending out priority properties and seek volunteers/dates. M. Edgecomb to assist with doodle polling, contact property owners for access permissions, provide folder, vest and prior monitoring report. Reports will be completed by volunteers and sent to M. Edgecomb.
- 7. New Business
 - a. Saving Special Places – M. Edgecomb will attend workshop
 - b. Rating Document - K. Murphy and C. Lawrence reviewed existing document for updated regional plans and new data. KM and CL to provide track-changes document with updates for committee review at next meeting.
- 8. Non-Public Session
 - a. Motion by C. Straub, second by M. Rudolph to enter non-Public Session to report on the status of individual land protection efforts/transactions per RSA 91-A3, II(d). All agreed by roll call vote.
 - b. The Committee re-entered the public session at 6:38. C. Staub motioned to seal the non-public meeting minutes per RSA 91-A (3) because its divulgence would render the proposed action ineffective. N. O'Connor seconded. Motion passed by unanimous consent.
- 9. Next Meeting: June 26th, 2025. Meetings will continue on the 4th Thursday, every other month.
- 10. Adjourned at 7:15